



City of Rio Vista

1 Main Street Rio Vista, CA 94571

City of Rio Vista - Community Funding Request

APPLICATION FORM

Date: _____

Amount Requested: _____

I. Agency Information

1. Name, Address and Contact Information of Organization:

Telephone: _____ Fax: _____

E-Mail Address: _____

2. Name of Director/CEO: _____

Title: _____

Telephone: _____ Salaried? Yes _____ No _____

3. Number of Full Time Employees: _____

Number of Part-time Employees: _____

4. Description of Applying Agency: _____



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- a. Geographic Area Served: _____

- b. List of Agency Services: _____

- c. Give a brief history of the organization. (A separate sheet may be attached.) _____

- d. Describe the organization's purpose (Mission Statement) and the Organization's value to the community. (A separate sheet may be attached.) _____

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II. Fund Project Information

1. Describe in a few sentences how the grant funds will be spent. Itemize equipment or material costs, if any. If it is a program, give its title and a summary of its proposed activities and costs. _____

2. Describe how the materials or program will meet stated needs. Be as specific as possible. _____



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3. Specify the time period during which the grant will be used. _____

4. List other grant applications related to this project, including amounts requested or received. _____

5. Justification for the public good and specific benefit to the city. ____

Please read and sign the following statement:

I attest that all of the information given in this application is true and accurate to the best of my knowledge.

Signature of Chief Executive: _____

Title _____ Date: _____



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Checklist of Required Attachments

These attachments will be required prior to awarding a Grant:

1. Most recent audited financial statement. (If applicable)
2. Most recent 990 Form (If applicable, if you are not required to file a 990 Form, explain and document).
3. Completed proposed budget for the project. (If applicable)
4. Copy of current certification. (If applicable)
5. Your organization's descriptive brochure and/or most recent annual report. (If applicable)
6. A list of your organization's current Board of Directors. (If applicable)
7. Justification for the public good and specific benefit to the city.