



**PERMIT APPLICATION - COMMERCIAL**

**WE DO NOT OFFER OVER THE COUNTER PERMITS AND PAYMENT IS IN CASH OR CHECK ONLY**  
**Applications can be submitted online at <https://h8.maintstar.co/RioVistaPortal/#1>**  
**or printed and emailed to [buildingpermits@ci.rio-vista.ca.us](mailto:buildingpermits@ci.rio-vista.ca.us)**

**BUILDING DEPARTMENT INFORMATION**

City of Rio Vista \* 1 Main St. \* Rio Vista, CA 94571

**EFFECTIVE 1/1/21 NOTIFYING 811 BEFORE EXCAVATION STARTS IS LEGALLY REQUIRED EVEN IF IT'S ONLY FOR A GROUNDING ROD FOR ALL SOLAR PERMITS**

**BUILDING PROJECT IDENTIFICATION**

Application Date: \_\_\_\_\_  
Job Address \_\_\_\_\_  
Subdivision \_\_\_\_\_ Unit No. \_\_\_\_\_  
Production name \_\_\_\_\_ Lot No. \_\_\_\_\_  
Project Name \_\_\_\_\_ APN \_\_\_\_\_

**OWNER INFORMATION**

Email Address: \_\_\_\_\_  
Name \_\_\_\_\_  
Address \_\_\_\_\_  
City/Zip \_\_\_\_\_  
Tel. No. \_\_\_\_\_

**CONTRACTOR INFORMATION**

Name or Firm \_\_\_\_\_  
Name: Person \_\_\_\_\_  
Address \_\_\_\_\_  
City/Zip \_\_\_\_\_  
Tel. No. ( ) \_\_\_\_\_  
City Business License # \_\_\_\_\_  
PROJECT TYPE \_\_\_\_\_  
Email Address \_\_\_\_\_

**LICENSED ARCHITECT or ENGINEER**

Firm Name \_\_\_\_\_  
Contact Name \_\_\_\_\_  
Address \_\_\_\_\_  
City/Zip \_\_\_\_\_  
Tel. No. ( ) \_\_\_\_\_  
City Business License # \_\_\_\_\_  
PROJECT NO. \_\_\_\_\_  
Licensed Contractor \_\_\_\_\_

**DESCRIPTION OF WORK (Check all that apply):**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> OWNER/BUILDER                                    | ← CHECK ONE →                          | <input type="checkbox"/> LICENSED CONTRACTOR                      |
| <input type="checkbox"/> New  | <input type="checkbox"/> Addition      | <input type="checkbox"/> Alteration                               |
| <input type="checkbox"/> Accessory Bldg.                                  | <input type="checkbox"/> Swimming Pool | <input type="checkbox"/> Repair                                   |
| <input type="checkbox"/> Plumbing   | <input type="checkbox"/> Mechanical    | <input type="checkbox"/> Electrical                               |
| <input type="checkbox"/> Public Facility Fee (if occupancy load affected) |  | <input type="checkbox"/> Tenant Imprvmt                           |
|   |  | <input type="checkbox"/> Solar                                    |
|   |  | <input type="checkbox"/> Roof                                     |
|   |  | <input type="checkbox"/> Other                                    |
|   |  | <input type="checkbox"/> Demolition                               |
|   |  | <input type="checkbox"/> School fees (residential over 500 sq/ft) |

**PROJECT AMOUNT**

**Total Project Amount: \$** \_\_\_\_\_ **Project valuations shall include total value of work including materials & labor, for which the permit is being issues, such as electrical, gas,**

**JOB DESCRIPTION:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Approved: City of Rio Vista Building Department**  
By: \_\_\_\_\_ Date: \_\_\_\_\_ Total Due: \$ \_\_\_\_\_



### Licensed Contractor Declaration

I hereby affirm under penalty of perjury that I am licensed under provisions of Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code, and my license is in full force and effect.

Lic. No. \_\_\_\_\_ Lic. Class \_\_\_\_\_ Exp. Date \_\_\_\_\_

### Owner-Builder Declaration

I hereby affirm under penalty of perjury that I am exempt from the Contractors License Law for the following reason (Sec. 7031.5 Business & Professions Code. Any city or county which requires a permit to construct, alter, improve, demolish or repair any structure, prior to its issuance, also requires the applicant for such permit to file a signed statement that he or she is licensed pursuant to the provisions of the Contractors License Law (Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code) or that he or she is exempt therefrom and the basis for the alleged exemption. Any violation of Section 7031.5 by any applicant for a permit subjects the applicant to a civil penalty of not more than five hundred dollars (\$500).

A) I, as owner of the property, or my employees with wages as their sole compensation, will do the work, and the structure is not intended or offered for sale (Sec. 7044, Business and Professions Code: The Contractors License Law does not apply to an owner of property who builds or improves thereon, and who does such work himself or herself or through his or her own employees, provided that such improvements are not intended or offered for sale. If however, the building or improvement is sold within one year of completion, the owner-builder will have the burden of proving that he or she did not build or improve for the purpose of sale.)

B) I, as owner of the property, am exclusively contracting with licensed contractors to construct the project (Sec. 7044, Business and Professions Code: The Contractors License Law does not apply to an owner of property who builds or improves thereon, and who contracts for such projects with contractor(s) licensed pursuant to the Contractors License Law.)

Owner-Builder to perform work and the structure is intended or offered for sale. In order to be exempt under Business and Professions Code Subsection 7044(c) where an Owner-Builder intends to perform work and the structure is intended or offered for sale, the applicant must comply with the following conditions: 1. The structure is his or her principal place of residence. 2. He or she has resided in the residence for the 12 months prior to completion of the work. 3. He or she has not availed his or herself of this exemption on more than two structures more than once during any three-year period.

I am exempt under Sec. \_\_\_\_\_ B&PC for this reason \_\_\_\_\_

### Workers' Compensation Declaration

I hereby affirm under penalty of perjury one of the following declarations:

I have and will maintain a certificate of consent to self-insure for Workers' Compensation, as provided for by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued.

I have and will maintain Workers' Compensation insurance as required by section 3700 of the Labor Code, for the performance of the work for which this permit is issued. My Workers' compensation insurance carrier and policy number are:

Carrier: \_\_\_\_\_

Policy Number: \_\_\_\_\_

(This section need not be completed if the permit is for one hundred dollars (\$100) or less).

I certify that in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to the Workers' Compensation laws of California, and agree that if I should become subject to the Workers' Compensation provisions of Section 3700 of the Labor Code, I shall forthwith comply with those provisions.

**WARNING! FAILURE TO SECURE WORKER'S COMPENSATION COVERAGE IS UNLAWFUL, AND SHALL SUBJECT AND EMPLOYER TO CRIMINAL PENALTIES AND CIVIL FINES UP TO ONE HUNDRED THOUSAND DOLLARS (\$100,000), IN ADDITION TO THE COST OF COMPENSATION, DAMAGES AS PROVIDED FOR IN SECTION 3706 OF THE LABOR CODE, INTEREST, AND ATTORNEY'S FEES.**

### California Energy Conservation Declaration

I hereby affirm under penalty of perjury that this project conforms to all applicable laws of Title 24 of the California Administrative Code pertaining to Energy Conservation.

**HAZMAT:** Indicate if the intended occupancy will use chemicals.

Initiating yes acknowledges that H & S code sections 25505, 25533 & 25534 as well as filing directions were made available to you.  Yes  No

I certify that I have read this application and state that the above information is correct. I agree to comply with all city and county ordinances and state laws relating to building construction, and hereby authorize representatives of this City to enter upon the above-mentioned property for inspection purposes. I (we) agree to save, indemnify and keep harmless the City of Rio Vista against liabilities, judgments, costs and expenses which may accrue against said City in consequence of the granting of this permit.

Signature of

Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

Owner  Contractor  Authorized Agent



City of Rio Vista Building Division  
 One Main Street Rio Vista, CA 94571 (707) 374-6433 (Fax) 375-2560

**RESIDENTIAL SMOKE ALARMS & CARBON MONOXIDE ALARMS**

Per California state law effective January 1, 2011, when building permits are issued for additions, alterations or repairs to residential buildings and the value of the work exceeds \$1,000, the installation of smoke alarms and carbon monoxide alarms must be installed per code for the safety of the occupants, if they do not already exist.

Smoke alarms approved and listed by the State Fire Marshal shall be installed in each sleeping room, outside each separate sleeping area in the immediate vicinity of the bedrooms, and on each additional story of the dwelling. In existing buildings, alarms may be solely battery operated where alterations or repairs do not result in the removal of interior walls or ceiling finishes exposing the structure, unless there is an attic, crawl space or basement available which could provide access for building wiring without the removal of interior finishes. Where more than one smoke alarm is required to be installed, the alarms shall be interconnected in such a manner that the activation of one alarm will activate all of the alarms in the individual unit, except where alterations or repairs do not result in the removal of interior wall or ceiling finishes exposing the structure, unless there is an attic, crawl space or basement available which could provide access for interconnection without the removal of interior finishes. The alarm(s) shall be clearly audible in all bedrooms over background noise levels with all intervening doors closed. See California Residential Code Section R314 for additional information.

Carbon monoxide alarms approved and listed by the State Marshall shall be installed in existing dwellings or sleeping units that have attached garages or fuel-burning appliances as follows: outside each separate dwelling unit sleeping area in the immediate vicinity of bedrooms and on every level of dwelling unit including basements. In existing dwelling units a carbon monoxide alarm is permitted to be solely battery operated where repairs or alterations do not result in the removal of wall and ceiling finishes or there is no access by means of attic, basement or crawl space. Where more than one carbon monoxide alarm is required to be installed, the alarms shall be interconnected in a manner that activation of one alarm shall activate all of the alarms in the individual unit, except where repairs do not result in the removal of wall and ceiling finishes, there is no access by means of attic, basement or crawl space, and no previous method for interconnection existed. See California Residential Code Section R315 for additional information.

These safety devices must be installed by the time a final inspection is requested for your project. A City Building Inspector will verify that operating smoke detectors and carbon monoxide detectors are installed per code prior to final approval of your project.

DECLARATION

For the property located at \_\_\_\_\_ I understand that smoke alarms and carbon monoxide alarms are required in conjunction with my permit. I also understand that the completed Installation Certification below must be received by the City Building Inspector at final inspection. Please note that permits cannot receive final inspection approval without this certification. Under penalty of perjury, I acknowledge that I have read and understand the above requirements.

Signature

Print Name

Date

Relationship to Project (please check one):

- Property Owner  Authorized Agent for Property Owner  Licensed Contractor  Authorized Agent for Licensed Contractor

INSTALLATION CERTIFICATION

For the property located at \_\_\_\_\_ I have read and understand the above requirements and certify that my residence now has smoke alarms and carbon monoxide alarms installed that comply with the California Residential Code. Under penalty of perjury, I hereby affirm the above is true and correct.

Signature

Print Name

Date

Relationship to Project (please check one):  Property Owner

Authorized Agent for Property Owner

*NOTE: The Installation Certification is typically used when normal access to the interior of the dwelling by the City of Rio Vista Building Inspector is not achieved during the course of project construction, projects such as re-roofing, re-siding, attached patio covers, and the like. When inspection involves the interior of the house an adult must be present at the time of inspection.*

## DISABILITY ACCESS REQUIREMENTS AND RESOURCES

### NOTICE TO APPLICANTS FOR BUSINESS LICENSES AND COMMERCIAL BUILDING PERMITS:

Under federal and state law, compliance with disability access laws is a serious and significant responsibility that applies to all California building owners and tenants with buildings open to the public. You may obtain information about your legal obligations and how to comply with disability access laws at the following agencies:

DEPARTMENT OF  
GENERAL SERVICES,  
Division of the State  
Architect, CASp Program

[www.dgs.ca.gov/dsa](http://www.dgs.ca.gov/dsa)  
[www.dgs.ca.gov/casp](http://www.dgs.ca.gov/casp)

DEPARTMENT OF  
REHABILITATION  
Disability Access Services

[www.dor.ca.gov](http://www.dor.ca.gov)  
[www.rehab.cahwnet.gov/  
disabilityaccessinfo](http://www.rehab.cahwnet.gov/disabilityaccessinfo)

DEPARTMENT OF  
GENERAL SERVICES,  
California Commission on  
Disability Access

[www.cdda.ca.gov](http://www.cdda.ca.gov)  
[www.cdda.ca.gov/resourc  
es-menu/](http://www.cdda.ca.gov/resources-menu/)

### CERTIFIED ACCESS SPECIALIST INSPECTION SERVICES

Compliance with state and federal construction-related accessibility standards ensures that public places are accessible and available to individuals with disabilities. Whether your business is moving into a newly constructed facility or you are planning an alteration to your current facility, by engaging the services of a Certified Access Specialist (CASp) early in this process you will benefit from the advantages of compliance and under the Construction-Related Accessibility Standards Compliance Act (CRASCA, Civil Code 55.51-55.54.5), also benefit from legal protections.

Although your new facility may have already been permitted and approved by the building department, it is important to obtain CASp inspection services after your move-in because unintended access barriers and violations can be created, for example, placing your furniture and equipment in areas required to be maintained clear of obstructions. For planned alterations, a CASp can provide plan review of your improvement plans and an access compliance evaluation of the public accommodation areas of your facility that may not be part of the alteration.

A CASp is a professional who has been certified by the State of California to have specialized knowledge regarding the applicability of accessibility standards. CASp inspection reports prepared according to CRASCA entitle business and facility owners to specific legal benefits, in the event that a construction-related accessibility claim is filed against them.

To find a CASp, visit [www.apps2.dgs.ca.gov/DSA/casp/casp\\_certified\\_list.aspx](http://www.apps2.dgs.ca.gov/DSA/casp/casp_certified_list.aspx).

## DISABILITY ACCESS REQUIREMENTS AND RESOURCES

### GOVERNMENT TAX CREDITS, TAX DEDUCTIONS AND FINANCING

State and federal programs to assist businesses with access compliance and access expenditures are available:

#### Disabled Access Credit for Eligible Small Businesses

FEDERAL TAX CREDIT—Internal Revenue Code Section 44 provides a federal tax credit for small businesses that incur expenditures for the purpose of providing access to persons with disabilities. For more information, refer to Internal Revenue Service (IRS) Form 8826: Disabled Access Credit at [www.irs.gov](http://www.irs.gov).

STATE TAX CREDIT—Revenue and Taxation Code Sections 17053.42 and 23642 provide a state tax credit similar to the federal Disabled Access Credit, with exceptions. For more information, refer to Franchise Tax Board (FTB) Form 3548: Disabled Access Credit for Eligible Small Businesses at [www.ftb.ca.gov](http://www.ftb.ca.gov).

#### Architectural and Transportation Barrier Removal Deduction

FEDERAL TAX DEDUCTION—Internal Revenue Code Section 190 allows businesses of all sizes to claim an annual deduction for qualified expenses incurred to remove physical, structural and transportation barriers for persons with disabilities. For more information, refer to IRS Publication 535: Business Expenses at [www.irs.gov](http://www.irs.gov).

#### California Capital Access Financing Program

STATE FINANCE OPTION—The California Capital Access Program (CalCAP) Americans with Disabilities Act (CalCAP/ADA) financing program assists small businesses with financing the costs to alter or retrofit existing small business facilities to comply with the requirements of the federal ADA. Learn more at [www.treasurer.ca.gov/cpcfca/calcap/](http://www.treasurer.ca.gov/cpcfca/calcap/).

### FEDERAL AND STATE LEGAL REQUIREMENTS ON ACCESSIBILITY FOR INDIVIDUALS WITH DISABILITIES

AMERICANS WITH DISABILITIES ACT OF 1990 (ADA)—The ADA is a federal civil rights law that prohibits discrimination against individuals with disabilities, and requires all public accommodations and commercial facilities to be accessible to individuals with disabilities. Learn more at [www.ada.gov](http://www.ada.gov).

CALIFORNIA BUILDING CODE (CBC)—The CBC contains the construction-related accessibility provisions that are the standards for compliant construction. A facility's compliance is based on the version of the CBC in place at the time of construction or alteration. Learn more at [www.bsc.ca.gov](http://www.bsc.ca.gov).