# City of Rio Vista

Rio Vista, California

Basic Financial Statements and Independent Auditors' Report

For the year ended June 30, 2010



# City of Rio Vista

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#### INDEPENDENT AUDITORS' REPORT

To the Honorable Mayor and Members of City Council of the City of Rio Vista Rio Vista, California

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Rio Vista, California (City), as of and for the year ended June 30, 2010, which collectively comprise the City's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the City's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control over financial reporting. Accordingly, we express no such opinion. An audit also includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements, assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Rio Vista as of June 30, 2010, and the respective changes in financial position, and cash flows, where applicable, thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated December 1, 2011, on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

The Management Discussion and Analysis and the Required Supplementary Information are not a required part of the basic financial statements, but are supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

To the Honorable Mayor and Members of City Council of the City of Rio Vista Rio Vista, California Page 2

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The combining fund statements and schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. The combining fund statements and schedules has been subjected to the auditing procedures applied by us in the audit of the basic financial statements and, in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Caporicci & Larson, Inc.

A Subsidiary of Marcum LLP Certified Public Accountants San Francisco, California

Cappinen & Carson, Inc.

December 1, 2011

This management's discussion and analysis provides an overview of the financial reports of the City of Rio Vista (the City) for the fiscal year ended June 30, 2010. Please read this discussion and analysis in conjunction with the Basic Financial Statements (BFS) and Notes to the Basic Financial Statements (Notes).

## THE BASIC FINANCIAL STATEMENTS

The Basic Financial Statements include the Government-Wide Financial Statements and the Fund Financial Statements.

#### **Government-Wide Financial Statements**

The Government-wide Financial Statements provide the combined City's financial position as a whole on the full accrual basis. This presentation combines the position and activities of all City funds and is accomplished by converting the Governmental Funds from modified accrual to full accrual basis of accounting as required by Governmental Accounting Standards Board Statement No. 34 (GASB 34).

Government-wide Financial Statements consist of the Statement of Net Assets and the Statement of Activities and Changes in Net Assets segregate the governmental activities and the business-type activities of the City of Rio Vista. The Statement of Net Assets is similar to a balance sheet. Results of City-wide operations are in the Statement of Activities and Changes in Net Assets, which provide information about the City's revenues and all its expenses in a form that measures the net effect by function or program.

The GASB 34 presentation of the Government-wide financial statements, based on full accrual, measures the flow of all economic resources of the City as a whole, current and long-term.

#### Fund Financial Statements

The Fund Financial Statements categorize the financial statements of the City into three sections, Governmental, Proprietary and Fiduciary Funds. Within each section major funds are individually reported, non-major funds are grouped as "Other" funds. The criteria for a governmental major fund is that its assets, liabilities, revenues, or expenditures must be 10% or more of the total governmental funds; for proprietary funds, the threshold is 5% or more of the total governmental and proprietary funds combined.

Governmental funds are reported on the modified accrual basis. These are General Fund, special revenue funds and capital projects funds. The modified accrual basis measures only current revenues and expenditures, current assets, liabilities and fund balances; they exclude capital assets, long-term debt and other long-term amounts.

In the Fund Financial Statements there is a Reconciliation of the Governmental Funds Balance Sheet to the Government-Wide Statement of Net Assets and a Reconciliation of the Governmental Funds Revenues, Expenditures and Change in Fund Balances to the Government-Wide Statement of Activities and Changes in Net Assets. The two reconciliations provide the link of Governmental Funds in the Funds Financial Statements to the Government-Wide Statements.

Proprietary funds, the business activities of the City, are presented on the full accrual basis of accounting. These are accounted for similar to private business.

Fiduciary funds which account for assessment districts are excluded in the Government-wide Financial Statements. The fiduciary statements provide information about the cash balances and activities of the Special Assessment Districts and other entities. These statements are legally separate from, and their balances are excluded from, the City's financial statements.

Other factors to consider are changes in the City's property tax base and economic trends, such as expansion and development. Those are not reported herein.

#### Accounts and Activities

The Government-Wide Statement of Net Assets is classified by <u>balance sheet account</u> categories presented by separate columns for governmental and business-type activities, and City totals.

The Statement of Activities and Changes in Net Assets itemizes the <u>activities by function or program</u>, including the net effect of each activity in the City's total change in net assets.

Governmental activities include general government, community development, public safety, public works, recreation, public improvements, planning and zoning, and general administrative services. These services are supported by general City revenues, such as taxes, and by specific program revenues, such as fees and grants. The City is responsible for the financial reporting of the Redevelopment Agency of the City of Rio Vista Agency and the Joint Powers Financing Authority (JPFA) but there is no activity for the JPFA.

The City's water, sewer, airport, business park and transit operations are reported in the Business-type Activities section of the Statement of Net Assets and the Statement of Activities and Changes in Net Assets.

#### FISCAL 2010 FINANCIAL HIGHLIGHTS

#### **Analysis of Government-Wide Financial Statements**

#### Government-wide

- Total City revenues \$15,443,932, consist of two main types, program and general revenues. Program revenues consist of charges for services, \$6,715,983, operating grants and contributions, \$1,004,114, and capital grants and contributions, \$2,442,808, totaling \$10,162.805. General revenues and transfers, which include all taxes, gain from land sale, royalties and other non-program specific revenues, were \$5,281,027 in FY 2009-10.
- Total City expenses are \$10,739,884, of which \$5,717,374 are for governmental activity expenses and \$5,022,510 for business-type activity expenses.
- The City's change in net assets increased by \$4,704,048 to \$78,667,145 in fiscal year ended June 30, 2010 compared with restated net assets at June 30, 2009 of \$73,963,097.
- Comparison of Statement of Net Assets for fiscal year ending June 30, 2010 and 2009:

	2010	2009	Inc (Dec)	%
Cash and Investments	11,140,166	8,943,281	2,196,885	25%
Other Assets	2,237,621	2,359,927	(122,306)	-5%
Capital Assets	70,352,439	68,851,341	1,501,098	2%
Total Assets	83,730,226	80,154,549	3,575,677	4%
			-	
Long-term debt outstanding	2,578,578	2,098,784	479,794	23%
Other Liabilities	2,484,503	3,497,037	(1,012,534)	-29%
Total Liabilities	5,063,081	5,595,821	(532,740)	-10%
			-	
Net Assets:			-	
Invested in capital assets, net of debt	68,611,118	66,909,779	1,701,339	3%
Restricted for:			-	
Capital projects	6,455,417	5,962,358	493,059	8%
Debt Service	280,002	189,303	90,699	48%
Specific projects and programs	1,236,425	2,459,474	(1,223,049)	-50%
Unrestricted	2,084,183	191,894	1,892,289	986%
Total Net Assets	78,667,145	74,558,728	4,108,417	6%

Restatement of net assets *	2010 (beg)	2009 (end)	Inc (Dec)	%
Net assets-as restated	73,963,097	74,558,728	(595,631)	

#### Changes in Net Assets by Activity

- Governmental Activities caused a deficit of \$3,342,685 to Change in Net Assets.
- Business-type Activities contributed \$2,765,706 to Change in Net Assets.
- General revenues and transfers contributed \$5,281,027 to Change in Net Assets.
- Restatement of net assets at June 30, 2009 from \$74,558,728 to \$73,963,097, or \$595,631. See Note 16.

2010	2009	Inc (Dec)	%
(3,342,685)	(3,593,794)	251,109	-7%
2,765,706	3,526,238	(760,532)	-22%
(576,979)	(67,556)	(509,423)	754%
	(595,631)	595,631	-100%
5,281,027	4,712,512	568,515	12%
4,704,048	4,049,325	654,723	666%
	(3,342,685) 2,765,706 (576,979) 5,281,027	(3,342,685)     (3,593,794)       2,765,706     3,526,238       (576,979)     (67,556)       (595,631)       5,281,027     4,712,512	(3,342,685)     (3,593,794)     251,109       2,765,706     3,526,238     (760,532)       (576,979)     (67,556)     (509,423)       (595,631)     595,631       5,281,027     4,712,512     568,515

Restatement of net assets *	2010 (beg)	2009 (end)	Inc (Dec)	%
Net assets-as restated	73,963,097	74,558,728	(595,631)	

Note 16, Prior period adjustments		
Restated - net assets *	2009 (end)	
Governmental Activities		
Accounts Receivable	(177,401)	Wrote off old accounts
Capital Assets	192,500	Reclassed Land rights purchase
Prepaids	(192,500)	Reclassed Land rights purchase
Expense	(77,000)	Reclassed TDA expense
Deferred Revenue	(77,000)	Reclassed TDA revenue
Effect on June 30, 2009 net assets	(331,401)	
Business-type Activities		
Accounts Receivable	(383,708)	Wrote off old accounts
Accounts Payable	17,828	Wrote off balance of account settled
Deferred Revenue	101,650	Earned in previous years
Effect on June 30, 2009 net assets	(264,230)	
Γotal Net Assets-Restatement	(595,631)	
Γotal Net Assets-Restatement	(595,631)	

#### **Governmental Activities Analysis**

Comparison of Governmental Activities in the Statement of Net Assets for of fiscal years ending June 30, 2010 and 2009 follows:

# Statement of Net Assets at June 30,

2010	2009	Inc (Dec)	%
4,949,341	5,236,663	(287,322)	-5%
4,750,104	4,478,874	271,230	6%
9,002,316	7,929,635	1,072,681	14%
		-	
18,701,761	17,645,172	1,056,589	6%
		-	
1,240,924	2,578,501	(1,337,577)	-52%
1,317,838	813,767	504,071	62%
2,558,762	3,392,268	(833,506)	-25%
		-	
		-	
8,512,780	7,086,587	1,426,193	20%
		-	
4,577,930	4,768,264	(190,334)	-4%
169,154	78,086	91,068	117%
1,236,425	2,305,474	(1,069,049)	-46%
1,646,710	14,493	1,632,217	11262%
		-	
	4,949,341 4,750,104 9,002,316 18,701,761 1,240,924 1,317,838 2,558,762 8,512,780 4,577,930 169,154 1,236,425	4,949,341       5,236,663         4,750,104       4,478,874         9,002,316       7,929,635         18,701,761       17,645,172         1,240,924       2,578,501         1,317,838       813,767         2,558,762       3,392,268         8,512,780       7,086,587         4,577,930       4,768,264         169,154       78,086         1,236,425       2,305,474	4,949,341       5,236,663       (287,322)         4,750,104       4,478,874       271,230         9,002,316       7,929,635       1,072,681         -       18,701,761       17,645,172       1,056,589         1,240,924       2,578,501       (1,337,577)         1,317,838       813,767       504,071         2,558,762       3,392,268       (833,506)         -       -         8,512,780       7,086,587       1,426,193         -       -         4,577,930       4,768,264       (190,334)         169,154       78,086       91,068         1,236,425       2,305,474       (1,069,049)

#### **Functions / Programs – Program Revenues and Net Expense**

The City's governmental activities include administration, police and fire protection, redevelopment, streets & highways, streets and lighting, corporation yard, building regulations, planning, economic development, public works, parks, swimming pool, recreation and youth center, solid waste and housing. Total expenses of all governmental activities during fiscal year 2010 was \$5,717,374. This cost was financed by general government revenues of \$5,232,780, charges for services \$1,100,051, operating grants and contributions \$551,318, and capital grants and contributions \$922,427, for a net asset change of \$1,890,095.

The term "net expense" is as shown in Statement of Activities and Changes in Net Assets, the net of expenses and program revenues.

- Administration includes expenses incurred by the City Council, City Manager, City Attorney, City Clerk, City Treasurer, City Hall Buildings and Grounds, Finance and Information Technology, \$694,075.
- **Police Protection** generated program revenues of \$33,904, received grants of \$101,493, resulting in a net expense of \$1,648,620.
- **Fire Protection** program revenues \$270,296, operating grants \$76,231, capital grant \$36,000, resulting in net expense of \$503,539.
- **Redevelopment** net expense \$815,730.
- **Streets and Highways** operating grants \$71,327, capital grants \$281,621, net revenue \$195,744.
- **Streets and Lighting** no revenue generated, net expense \$160,117.
- **Corporation Yard** no revenue generated, net expense \$81,472.
- **Building Regulations** program revenues \$2,425, net expense \$73,248.
- **Planning** program revenues \$68,873, net expense \$56.382.
- **Economic Development** no revenue generated, net expense \$70,711.
- **Public Works** operating grants \$353,452, capital grants \$659773, net revenues \$663,795.
- Parks operating grants \$73,024, capital grants \$198,936, net revenues \$53,823.
- **Swimming Pool** program revenues \$10,573, net expenses \$15,943.
- **Recreation and Youth Center** program revenues \$38,971, capital grants and contributions \$14,060, net expenses \$61,153.
- **Solid Waste** program revenues \$87,729, net expenses \$21,415.

Statement of Activities and Chang	es in Net Ass	ets		
Governmental Activities	2010	2009	Inc (Dec)	%
Revenues				
Program Revenues:				
Charges for Services	508,772	1,100,051	(591,279)	-54%
Operating Grants and Contribution	675,527	551,318	124,209	23%
Capital Grants and Contributions	1,190,390	922,427	267,963	29%
General Revenues				
Taxes	3,935,331	4,216,293	(280,962)	-7%
Other Revenues	1,250,272	364,072	886,200	243%
Investment Earnings	47,177	54,910	(7,733)	-14%
Total Revenues	7,607,469	7,209,071	398,398	6%
Expenses				
Administration	694,075	865,431	(171,356)	-20%
Police protection	1,784,017	1,967,750	(183,733)	-9%
Fire protection	886,066	978,680	(92,614)	-9%
Redevelopment	815,730	472,056	343,674	73%
Streets & Highways	157,204	185,482	(28,278)	-15%
Streets & lighting	160,117	145,436	14,681	10%
Corporation yard	81,472	100,914	(19,442)	-19%
Building regulations	75,673	61,677	13,996	23%
Planning	125,255	254,351	(129,096)	-51%
Economic development	70,711	76,427	(5,716)	-7%
Public works	349,430	472,431	(123,001)	-26%
Parks	218,137	159,456	58,681	37%
Swimming pool	26,515	77,695	(51,180)	-66%
Recreation and youth center	114,184	73,919	40,265	54%
Solid waste	105,144	228,261	(123,117)	-54%
Interest on long-term debt	53,644	47,624	6,020	13%
Total Expenses	5,717,374	6,167,590	(450,216)	-7%
Transfers:			-	
Adjustments to Net Assets		(331,401)	331,401	
Changes in Net Assets	1,890,095	710,080	1,180,015	166%
Beginning Net Assets	14,252,904	13,542,824	710,080	5%
Ending Net Assets	16,142,999	14,252,904	1,890,095	13%

#### **Business-Type Activities Analysis**

The City's business-type activities include Water, Beach wastewater, Northwest wastewater utilities, a business park, an airport and the transit system. The following schedule summarizes the financial condition of the City's business-type activities at June 30, 2010 and 2009:

# Statement of Net Assets at June 30,

Business-type Activities	2010	2009	Inc (Dec)	%
Cash and Investments	6,190,825	3,706,618	2,484,207	67%
Other Assets	(2,512,483)	(2,872,556)	360,073	-13%
Capital Assets	61,350,123	61,114,206	235,917	0%
			-	
Total Assets	65,028,465	61,948,268	3,080,197	5%
			-	
Other Liabilities	1,243,579	953,058	290,521	30%
Long-term debt outstanding	1,260,740	1,285,017	(24,277)	-2%
Total Liabilities	2,504,319	2,238,075	266,244	12%
			-	
Net Assets:			-	
Invested in capital assets, net of debt	60,098,338	59,823,192	275,146	0%
Restricted for:			-	
Capital projects	1,877,487	1,194,094	683,393	57%
Debt Service	110,848	111,217	(369)	0%
Specific projects and programs			-	
Unrestricted	437,473	(1,418,310)	1,855,783	-131%
Total Net Assets	62,524,146	59,710,193	2,813,953	5%

The net assets of business type activities increased by \$2,813,953 from \$59,710,193 in 2009 to \$62,524,146 in 2010.

#### Program revenues for business-type activities

- Rate increases for water and sewer usage increased charges for services in business-type activities by 68% or \$2,522,479.
- Operating Grants and Contributions Airport and Transit increased by \$105,009.
- Capital Grants and Contributions Revenues decreased by \$3,491,827 as multi-year grants were completed in Water system.

Comparison of				
<b>Statement of Activities and Changes</b>	in Net Assets			
Business-type Activities	2010	2009	Inc (Dec)	%
Revenues				
Program Revenues:				
Charges for Services	6,207,211	3,684,732	2,522,479	68%
Operating Grants and Contributions	328,587	223,578	105,009	47%
Capital Grants and Contributions	1,252,418	4,744,245	(3,491,827)	-74%
General Revenues				
Investment Earnings	48,247	77,237	(28,990)	-38%
Total Revenues	7,836,463	8,729,792	(893,329)	0
Expenses				
Water	1,438,616	1,317,619	120,997	9%
Sewer		2,990,028	(2,990,028)	-100%
Beach Sewer	1,373,588		1,373,588	
NW Sewer	1,326,910		1,326,910	
Airport	427,562	425,486	2,076	0%
Business Park	46,149	60,273	(14,124)	-23%
Transit	409,685	332,911	76,774	23%
Total Expenses	5,022,510	5,126,317	(103,807)	-2%
Transfers:			-	
Adjustments to Net Assets		(264,230)	264,230	
_			-	
Changes in Net Assets	2,813,953	3,339,245	(525,292)	-16%
Beginning Net Assets	59,710,193	56,370,948	3,339,245	6%
Ending Net Assets	62,524,146	59,710,193	2,813,953	5%

This table compares fiscal year 2010 with fiscal year 2009 revenues and expenses and changes in net assets of business-type activities. Expenses decreased from \$5,126,317 to \$5,022,510; while program revenues decreased by \$893,329.

Major changes in business-type categories are discussed in the fund level analysis-enterprise funds section below.

#### Fund Financial Statements

#### Governmental Funds:

Governmental Fund Financial Statements consist of the Balance Sheet, Statement of Revenues, Expenditures and Changes in Fund Balances.

Also, there are two reconciliations:

- 1) Reconciliation of Governmental Funds Balance Sheet to the Government-Wide Statement of Net Assets, and
- 2) Reconciliation of the Government Funds Statement of Revenues, Expenditures and Changes in Fund Balances to the Government-Wide Statement of Revenues, Expenditures and Changes in Fund Balances

Note that the major funds (each column) therein are the General Fund, Redevelopment Agency, and CDBG Grant. Minor funds are combined in Other Governmental Funds are prepared on the modified accrual basis. The General Fund is always a major fund, but other funds may change from year to year as a result of changes in the pattern of City activities.

#### **Proprietary Funds**

Proprietary Funds Financial Statements are used to report the City's enterprise funds, as major funds, Water, Beach Sewer, Northwest Sewer, Airport, Business Park and Transit Funds. In fiscal year 2009-10, Water Construction, Water Fixed Assets, Sewer Construction and Sewer Fixed Assets are considered as a separate major fund. The totals in the Proprietary Funds are the same as the business-type activities reported in the City-Wide Financial Statements, but provide balances by account categories.

Charges for user services are generally reported in Proprietary Funds. Proprietary Funds are reported in the same way that all activities are reported in the Statement of Net Assets and the Statement of Revenues, Expenses and Changes in Fund Net Assets.

#### Fiduciary Fund Statements:

The City is agent for certain assessment districts, holding amounts collected from property owners which await transfer to these Districts' bond trustees. The City's fiduciary activities are reported in the separate Statements of Fiduciary Net Assets and the Agency Funds Statement of Changes in Assets and Liabilities. These activities are excluded from the City's other financial statements because the City cannot use these assets to finance its own operations. The City is responsible for ensuring that the assets reported in these funds are used for their specified purposes.

#### **Fund Level Analysis**

#### **GOVERNEMENTAL FUNDS**

The table below summarizes activities and balances at the fund level:

# Financial Highlights of Governmental Funds at Fund Level at June 30,

	_	2010	2009
Total Assets	\$	11,205,191 \$	10,560,805
Total Liabilities		3,398,520	1,710,022
Total Fund Balances		7,806,671	8,850,783
Total Revenues	\$	5,998,020 \$	6,852,981
Total Expenditures		7,230,526	6,820,293
Total Other Financing Sources		712,295	-

At June 30, 2010 the City's Governmental Funds reported combined fund balances of \$7,806,671, a decrease of \$520,211 from restated June 30, 2009 fund balance of \$8,326,882. See Note 16 to BFS, Prior Period Adjustments (PPA), Fund Financial Statements, Governmental Funds, General Fund and Non-Major, total (\$523,901).

#### **General Fund**

The General Fund is the largest of the City's funds and accounts for financial resources traditionally associated with government activities that are not legally required to be accounted for in another fund.

In fiscal year 2010 General Fund financing sources included revenues of \$4,332,123, peoceeds from sale of land \$712,295 and transfers in \$112,909 for a total of \$5,157,327 current year financing sources. General Fund expenditures totaled \$4,828,415 thereby increasing fund balance by \$328,912. Of the ending fund balance of \$1,823,162, \$1,062,932 is reserved for interfund advances and \$133,016 for encumbrances. Of the unreserved balance, \$48,278 is undesignated, \$578,936 is designated for economic uncertainty, innovation, equipment replacement and compensated absences.

#### **CITY OF RIO VISTA**

#### **Management's Discussion and Analysis**

General Fund revenues decreased by \$555,879, or 11%, under the prior year. General Fund revenues include taxes, licenses and permits, use of money and property, charges for services, intergovernmental and fines/forfeitures. Significant fluctuations from the prior year are noted below:

- Taxes includes property tax, sales tax, transient occupancy tax, real property transfer tax, and the municipal services tax. Taxes decreased \$462,540 due primarily to a decrease in property taxes as a result of the county wide reassessment of property valuations. Two largest sources, property taxes and sales taxes decreased substantially, \$236,356 and \$242,449, respectively.
- Licenses and Permits decreased by \$14,441 or 5 percent under the prior year due to a decrease in building, energy and mechanical permit fees.
- Use of Money and Property decreased from prior year by \$53,588 or 16%. Includes such items as rent income and interest income; it represents income generated via the use of money (interest) or property (rent and royalty payments). The largest revenue source in this category is Natural Gas Royalties, which the City receives for gas extracted from lands owned by the City.
- Charges for Services decreased \$53,900, or 11.3%, under the prior year. This decrease is attributable to a decrease in the development of new residential properties and planning applications submitted for processing.
- Intergovernmental This category includes revenues received from other branches of government including the Motor Vehicle In-Lieu. This category experienced a decrease from the prior year of \$19,458,or 43%, under the prior year.
- Fine and forfeitures This category experienced a decrease from the prior year of \$4,656, or 16%.
- Other This category includes revenues from various sources; it decreased from the prior year of \$59,134, or 73%.
- Grants This category includes grant revenues received from a variety of sources to be used for specific programs or projects. This category experienced an increase from the prior year of \$111,838, or 20% more than prior year.

General Fund Expenditures decreased \$525,480 from the prior year, or 10%. Significant fluctuations from the prior year are noted below:

- Administrative expenses decreased by \$201,975, or 23%, from \$852,006 in 2009 to \$650,031 in the current year.
- Police Department expenses decreased by \$71,433, 4%, from \$1,760,970 in 2009 to \$1,689,537 in the current year. This decrease is due to both a decrease in the level of services provided to the public.
- Fire Department expenses decreased by \$108,558, 11%, from \$947,807 in 2009 to \$839,249 in the current year.
- Streets & Highways expenditures decreased \$480,777, or 85%, from \$567,256 in 2009 to \$86,479 in the current year. Street rehabilitation projects were completed.
- Corporation Yard expenditures decreased \$15,037, or 16%, from \$94,939 in 2009 to \$79,902 in the current year.

#### **CITY OF RIO VISTA**

#### Management's Discussion and Analysis

- Building Regulations and Planning expenditures decreased by \$39,588, or 18%, from a combined total of \$220,979 in 2009 to a combined total of \$181,391 in the current year. This decrease was due to the reduction in building permit activity.
- Economic Development expenditures decreased by \$2,136, or 3%, from \$71,902 in 2009 to \$69,766 in 2010.
- Public Works expenditures increased by \$420,389 from \$237,289 in 2009 to \$657,678 in the current year. This increase is due to the grant projects which the City was in the process of completing in 2010.
- Parks expenditures decreased by \$45,991, or 24%, from \$188,388 in 2009 to \$142,397 in 2010. This decrease is due to the reduction of staffing levels to perform park maintenance along with the expenditures actually budgeted for maintenance costs.
- Swimming Pool expenditures decreased by \$48,483 from \$73,095 in 2009 to \$24,612 in the current year. This decrease is a result of the continued reduction of summer programs offered this fiscal year.
- Recreation & Youth Center expenditures decreased by \$21,018 from \$51,217 in 2009 to \$30,199 in 2010. This decrease is due to the reduction of all but a few recreation programs offered this fiscal year.

#### **Redevelopment Agency**

The Redevelopment Agency received \$653,662 of tax increment revenue and other income to pay debt service for Redevelopment projects and other project costs totaling \$802,614. At the end of 2010, the net change to fund balance was negative \$148,952. Fund balance at beginning of fiscal year 2010 was \$878,626. Fund balance at end of 2010 is \$729,674.

#### **CDBG Grants**

Received transfers in from other funds for City match of CDBG grant, \$161,591. Project expenditures totaled \$938,293 in 2010. The Fund balance at the end of 2010 is negative \$855,505. Although City, has submitted reimbursement request for \$727,042, upon receiving reimbursement, it will not be sufficient to pay for the CDBG expenditures to date.

#### **Governmental Non-Major Funds**

The non-major funds are Police High Tech Grant, Law Enforcement, Asset Forfeiture, ATOD Grant, RDA Low/ Moderate Housing, Private Developers Revolving Fund, General Plan Revision, Gas Tax, CDBG Housing Rehab, Street Projects, Personnel Services District, Vehicle Replacement, Storm Drain, Roadway Impact, Municipal Improvements, Hazardous Waste, Landfill Closure, Army Base Reuse, Parks and Recreation and Firehouse Bonds. These funds are rolled into the Other Governmental Funds column of the Governmental Funds Balance Sheet, Statement of Revenues, Expenditures and Changes in Fund Balances.

# Summary of Financial Statements of Governmental Non-Major Funds at Fund Level at June 30,

	2010	2009
Total Assets	\$ 7,021,893 \$	7,809,536
Total Liabilities	912,553	747,673
Total Fund Balances	6,109,340	7,061,863
Total Revenues	\$ 1,012,235 \$	1,861,849
Total Expenditures	661,204	1,365,172
Total Other Financing Sources	(274,500)	(92,080)
Net Change in Fund Balance	\$ 76,531	404,597

#### ENTERPRISE FUNDS

The Enterprise Funds account for operations that are financed and operated in a manner similar to private business enterprises, wherein the cost of goods and services to the general public are financed or recovered primarily through user charges. The City's enterprise operations consist of Water, Beach Sewer, Northwest Sewer, Airport, Business Park and Transit Funds.

The following presents the net operating income (loss) for the City's Enterprise Funds for the year ended June 30, 2010:

Proprietary Funds
Net Operating Income (Loss) for the Year Ended June 30,

	2010	2009
Water Fund	\$ 1,180,440	\$ 113,934
Beach Sewer	659,046	
Northwest Sewer	(105,729)	
Sewer Utility Fund		(1,088,915)
Airport Fund	(216,571)	(135,052)
Business Park Fund	52,665	3,463
Transit Fund	(300,601)	24,355
Total	\$ 1,269,250	\$ (1,075,477)

The Enterprise Funds showed an increase in net operating income (loss) compared to the prior fiscal year. Total Enterprise Fund net operating income (loss) is \$1,269,250, an increase of \$2,344,727 over last year's results. Each Enterprise Fund showed a significant change from the prior year as discussed below:

#### **CITY OF RIO VISTA**

#### Management's Discussion and Analysis

- Water Net operating income increased from prior year's net operating income of \$113,934 to current net operating income of \$1,180,440 due primarily to an increase in water rates that became effective in January 2010.
- Expenses in the Water Fund increased from the prior fiscal year expense of \$1,317,619 to a total of \$1,438,616 in the current fiscal year. Total operating revenues were more than total operating expenditures by \$1,180,440. After adding non-operating revenues, including asset contributions, the water fund realized an increased level of net assets. The net income generated in the current year increased total net assets to \$13,352,530. Of this amount \$10,232,500 is invested in capital assets, \$1,555,208 restricted for capital projects \$1,564,822 is unrestricted.
- Beach Sewer The City split up its Sewer system with the beginning of fiscal year 2009-10 due to issues raised by the public during the rate increase public discussion. Rates were increased in late summer of 2009. The connections to Beach Sewer are core Rio Vista and all new development except for Trilogy. Total operating revenues \$1,955,226 less total operating expenditures \$1,296,180 for a net operating income of \$659,046. After net non-operating expense of \$65,339, Beach Sewer had a net change of assets of \$593,707. Adding the change to beginning net assets of \$1,938,988 results in ending net assets of \$2,532,695; of which \$130,166 is a newly restricted net asset for capital projects and \$110,848 is restricted for bond retirement from previous years from Sewer Fund.
- Northwest Sewer -- The City split up its Sewer system with the beginning of fiscal year 2009-10 due to issues raised by the public during the rate increase public discussion. The Northwest system connections are all located in Trilogy. Rates were increased in late summer of 2009. Total operating revenues \$1,221,181 less total operating expenditures \$1,326,910 for a net operating loss of \$105,729. Net non-operating income of \$2,407,383, Northwest Sewer had a net change of assets of \$2,301,654. Adding the change to beginning net assets of \$34,894,256 results in ending net assets of \$37,195,910; of which \$63,071 is a newly restricted net asset for capital projects.
- Sewer (previous years) -- The City split up its Sewer system with the beginning of fiscal year 2009-10 due to issues raised by the public during the rate increase public discussion. The City wide Sewer system was divided into Beach and Northwest connections. Fiscal year ending net assets were transferred into Beach and Northwest, \$1,938,988 and \$34,894,256.
- Airport This year's net loss of \$193,706 compares with the prior year net loss of \$186,484. Depreciation expense of \$259,404 contributes entirely to the negative change in net assets. Ending balance of net assets is \$7,402,516, however, unrestricted net assets is negative \$1,075,207.
- Business Park –net income of \$53,233 in the current fiscal year. The Business Park has ending net assets of \$696,831 with \$169,213 of those assets being unrestricted. The City continues to seek development projects for the Business Park.
- Transit Current year net income \$6,257 compares with last year net income of \$45,006. Although net income decreased, fare income increased. The Transit Fund has ending net assets of \$337,562, with \$219.123 invested in capital assets and \$118,439 being unrestricted and available for operations. With the implementation of the suggestions made in the transit study completed in the 2006 fiscal year and annual review and modification of existing routes, the City continues to see improvement in the financial condition of the fund.

## **Capital Assets**

The City's investment in capital assets for its governmental and business-type activities as of June 30, 2010, amounts to \$61,350,123 (net of accumulated depreciation). The City's capital assets include land, construction in progress, buildings and improvements, runways, machinery and equipment, vehicles and infrastructure.

The following table provides a breakdown of the City's capital assets at June 30, 2010:

#### **Capital Assets at Year-end**

Capital Asset by Type	 2010		2009
Governmental Activities:			
Land	\$ 1,968,598	\$	1,892,169
Construction in Progress	332,754		617,676
Buildings and Improvements	4,855,103		3,479,253
Vehicles	927,398		927,398
Machinery and Equipment	1,618,236		1,618,236
Infrastructure	3,620,455		3,116,887
Less Accumulated Depreciation	 (4,320,228)		(3,914,484)
Totals	\$ 9,002,316	<u>\$</u>	7,737,135
Business-Type Activities			
Land	\$ 433,497	\$	433,497
Construction in Progress	211,491		168,290
<b>Buildings and Improvements</b>	53,973,268		53,918,657
Runways	10,796,860		10,783,817
Machinery and Equipment	1,624,757		1,497,169
Vehicles	272,379		272,379
Infrastructure	 5,770,786		4,352,547
Less Accumulated Depreciation	 (11,732,915)		(10,312,150)
Totals	\$ 61,350,123	\$	61,114,206

Major capital assets additions during fiscal year 2010 included the following:

- Buildings and Improvements:
  - o CDBG Improvements
  - o Fire Station Improvements
- Infrastructure:
  - Various Street Improvement Projects

Additional information on the City's capital assets can be found in Note 5 to the Basic Financial Statements.

#### **Debt Administration**

The City uses a variety of indebtedness to finance various capital acquisitions. At June 30, 2010, the City's long-term debt outstanding was \$1,741,192. Of this total, \$489,536 was in governmental activities and \$1,251,785 was in business-type activities.

The following table provides a schedule of the City's outstanding long-term debt:

#### Outstanding Debt At Year-end

		2010		2009
Governmental Activity Debt:				
1997 General Obligation Bonds	\$	189,000	\$	206,000
State of Calif. Energy Commission Loan		-		-
Fire Truck Capital Lease		210,536		274,548
1991 Tax Allocation Bonds		90,000		170,000
Total Governmental Activity Debt:	<u></u> \$	489,536	<u>\$</u>	650,548
Business-type Activity Debt:				
2000 Pooled Revenue Bonds	\$	1,226,056	\$	1,258,608
West America Capital Lease		25,729		33,406
Airport Hangar Capital Lease		-		-
Total Business-type Activity Debt	<u>\$</u>	1,251,785	<u></u> \$	1,291,014
TOTAL OUTSTANDING DEBT	\$	1,741,321	\$	1,941,562

The general obligation bonds were issued to construct a firehouse. Revenue bonds include issues used to finance projects and refinance old debt for the wastewater utilities. The City has, on several occasions, used state loans to finance enterprise improvements. The City entered into a new lease agreement for the purchase of a new fire truck in the 2007 fiscal year.

Additional information on the City's long-term debt can be found in Note 7 to the Basic Financial Statements.

#### **Special Assessment District Debt**

Special assessment districts in different parts of the city have also issued debt to finance infrastructure and facilities construction entirely in those districts. At June 30, 2010 a total of \$30,902,100 in special assessment district debt was outstanding, issued by three assessment districts. The Community Facilities Districts No. 2004-1 and 2006-1 were created to assist in financing a portion of the Northwest Wastewater Facility in the amounts of \$14,815,000 and \$14,750,000. Also, Reassessment District No. 2007-1R Refunding Bonds had a balance of \$1,337,100. All district debt is secured only by special assessments on the real property in the district issuing the debt, and is not the City's responsibility, although the City does act as these Districts' agent in the collection and remittance of assessments.

#### Impact of future events on City's finances

#### Governmental activities

General revenues from City's main sources will continue to fall short relative to peak fiscal years of the not to distant past. Since public safety expenditures account for 55-60% of General Fund expenditures, the City needs to provide an expenditure cap that is related to its revenue sources until the local economy recovers. In the alternative, the City must generate additional revenue from future development activity, land sales, etc.

#### **Business activities**

While the utility rate increases initiated in 2009 practically saved the City's utility funds, adjusting rates to meet the needs of maintaining adequate water and sewer services and improving the utility infrastructure will continue to be challenges that need to be addressed.

### **Contacting the City's Financial Management**

This management's discussion and analysis is designed to provide the City's residents, taxpayers, customers, investors and creditors with a general overview of the City's finances and to demonstrate the City's accountability. If you have questions about this document or require additional information, contact the Finance Department at One Main Street, Rio Vista, CA 94571 or call 707-374-2176.

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**BASIC FINANCIAL STATEMENTS** 

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#### GOVERNMENT-WIDE FINANCIAL STATEMENTS

The Statement of Net Assets and the Statement of Activities summarize the entire City's financial activities and financial position. They are prepared on the same basis as is used by most businesses, which means they include all the City's assets and all its liabilities, as well as all its revenues and expenses. This is known as the full accrual basis—the effect of all the City's transactions is taken into account, regardless of whether or when cash changes hands, but all material internal transactions between City funds have been eliminated.

The Statement of Net Assets reports the difference between the City's total assets and the City's total liabilities, including all the City's capital assets and all its long-term debt. The Statement of Net Assets focuses the reader on the composition of the City's net assets, by subtracting total liabilities from total assets.

The Statement of Net Assets summarizes the financial position of all the City's Governmental Activities in a single column, and the financial position of all the City's Business-type Activities in a single column; these columns are followed by a Total column that presents the financial position of the entire City.

The City's Governmental Activities include the activities of its General Fund, along with all its Special Revenue and Capital Projects and Debt Service Funds. The City's Business-type Activities include all its Enterprise Fund activities.

The Statement of Activities reports increases and decreases in the City's net assets. It is also prepared on the full accrual basis, which means it includes all the City's revenues and all its expenses, regardless of when cash changes hands. This differs from the "modified accrual" basis used in the Fund financial statements, which reflect only current assets, current liabilities, available revenues and measurable expenditures.

The Statement of Activities presents the City's expenses first, listed by program, and follows these with the expenses of its business-type activities. Program revenues—that is, revenues which are generated directly by these programs—are then deducted from program expenses to arrive at the net expense of each governmental and business-type program. The City's general revenues are then listed in the Governmental Activities or Business-type Activities column, as appropriate, and the Change in Net Assets is computed and reconciled with the Statement of Net Assets.

Both these Statements include the financial activities of the City, the Redevelopment Agency of the City of Rio Vista and Rio Vista Public Financing Authority, which are legally separate but are component units of the City because they are controlled by the City, which is financially accountable for the activities of these entities. This page intentionally left blank.

## City of Rio Vista Statement of Net Assets June 30, 2010

		Primary Government	
	Governmental Activities	Business-Type Activities	Total
ACCETC	Activities	7 ictivities	Total
ASSETS			
Current assets:	A 4 2 4 5 4 2 2	<b>4.202.400</b>	Φ 0.467.000
Cash and investments	\$ 4,265,433	\$ 4,202,490	\$ 8,467,923
Restricted cash and investments Receivables:	683,908	1,988,335	2,672,243
Accounts, net	1,307,422	743,972	2,051,394
Interest	7,177	3,681	10,858
Internal balances	3,288,597	(3,288,597)	-
Prepaid items and deposits	523	-	523
Inventory		28,461	28,461
Notes receivable	146,385	-	146,385
Total current assets	9,699,445	3,678,342	13,377,787
Noncurrent assets:			
Capital assets:			
Land	1,968,598	433,497	2,402,095
Construction in progress	332,754	211,491	544,245
Capital assets being depreciated, net	6,700,964	60,705,135	67,406,099
Total capital assets	9,002,316	61,350,123	70,352,439
Total assets	18,701,761	65,028,465	83,730,226
LIABILITIES			
Current liabilities:			
Accounts payable	422,036	803,430	1,225,466
Accrued expenses	70,701	10,287	80,988
Interest payable	11,117	18,934	30,051
Deposits payable	86,175	70,431	156,606
Unearned revenue	295,634	285,858	581,492
Claims Payable Compensated absences - due within one year	130,114 50,146	- 11,529	130,114 61,675
Long-term debt - due within one year	175,001	43,110	218,111
Total current liabilities	1,240,924	1,243,579	2,484,503
Noncurrent liabilities:	1,210,521	1,210,019	2/101/000
Compensated absences - due in more than one year	190,467	42,446	232,913
Net OPEB obligations	51,467	9,619	61,086
Landfill post-closure	761,369	-	761,369
Long-term debt - due in more than one year	314,535	1,208,675	1,523,210
Total liabilities	2,558,762	2,504,319	5,063,081
NET ASSETS			
Invested in capital assets, net of related debt	8,512,780	60,098,338	68,611,118
Restricted for:			
Capital projects	4,577,930	1,877,487	6,455,417
Debt service	169,154	110,848	280,002
Specific projects and programs	1,236,425		1,236,425
Total restricted	5,983,509	1,988,335	7,971,844
Unrestricted	1,646,710	437,473	2,084,183

See accompanying Notes to Basic Financial Statements.

## City of Rio Vista Statement of Activities and Changes in Net Assets For the year ended June 30, 2010

			Program Revenues					
Functions / Programs	Expenses		Charges for Services		Operating Grants and Contributions		Capital Grants and Contributions	
Primary Government:								
Governmental activities:								
Administration	\$	694,075	\$ -	\$	-	\$	_	
Police protection		1,784,017	33,904		101,493		-	
Fire protection		886,066	270,296		76,231		36,000	
Redevelopment		815,730	-		-		-	
Streets & highways		157,204	-		71,327		281,621	
Streets & lighting		160,117	-		-		-	
Corporation yard		81,472	-		-		-	
Building regulations		75,673	2,425		-		-	
Planning		125,255	68,873		-		-	
Economic development		70,711	-		-		-	
Public works		349,430	-		353,452		659,773	
Parks		218,137	-		73,024		198,936	
Swimming pool		26,515	10,573		-		-	
Recreation and youth center		114,184	38,971		-		14,060	
Solid waste		105,144	83,729		-		-	
Interest on long-term debt (unallocated)		53,644		_			-	
Total governmental activities		5,717,374	508,772	_	675,527	_	1,190,390	
Business-type activities:								
Water		1,438,616	2,619,056		-		-	
Beach drive treatment facility		1,373,588	1,955,226		_		-	
NW Wastewater treatment facilities		1,326,910	1,221,181		_		1,246,001	
Airport		427,562	203,850		30,000		_	
Business park		46,149	98,814		-		_	
Transit		409,685	109,084		298,587		6,417	
Total business-type activities		5,022,510	6,207,211		328,587		1,252,418	
Total primary government	<u>¢</u>	10,739,884	\$ 6,715,983	\$	1,004,114	\$	2,442,808	

#### **General Revenues and Transfers:**

Taxes:

Property taxes

Incremental property tax

Sales taxes

Franchise taxes

Other taxes

Total taxes

Motor vehicle in lieu

Investment earnings

Royalties

Gain from sale of assets

Miscellaneous

Total general revenues and transfers

Change in net assets

Net assets - beginning of year, as restated

Net assets - end of year

See accompanying Notes to Basic Financial Statements.

Net (Expense) Revenue	
and Changes in Net Asse	ts

	Governmental Activities		Business-Type Activities		Total
\$	(694,075)	\$	-	\$	(694,075)
	(1,648,620)		-		(1,648,620)
	(503,539)		-		(503,539)
	(815,730)		-		(815,730)
	195,744		-		195,744
	(160,117)		-		(160,117)
	(81,472)		-		(81,472)
	(73,248)		-		(73,248)
	(56,382)		-		(56,382)
	(70,711)		-		(70,711)
	663,795		-		663,795
	53,823		-		53,823
	(15,943)		-		(15,943)
	(61,153)		-		(61,153)
	(21,415)		-		(21,415)
	(53,644)				(53,644)
	(3,342,685)				(3,342,685)
	_		1,180,440		1,180,440
	_		581,638		581,638
	_		1,140,272		1,140,272
	_		(193,712)		(193,712)
	_		52,665		52,665
	_		4,403		4,403
	-		2,765,706		2,765,706
	(3,342,685)		2,765,706		(576,979)
	1,802,351		-		1,802,351
	807,286		-		807,286
	825,596		-		825,596
	177,373		-		177,373
	322,725				322,725
	3,935,331		-		3,935,331
	24,191		-		24,191
	47,177		48,247		95,424
	183,763		-		183,763
	596,224		-		596,224
	446,094 5 222 700		40.045		446,094 5 201,027
	5,232,780		48,247		5,281,027
	1,890,095		2,813,953		4,704,048
<b>¢</b>	16,142,999		59,710,193	<u>¢</u>	73,963,097
\$	16,142,999	\$	62,524,146	\$	78,667,145

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## **FUND FINANCIAL STATEMENTS**

Governmental Fund Financial Statements Proprietary Fund Financial Statements Fiduciary Fund Financial Statements This page intentionally left blank.

#### GOVERNMENTAL FUND FINANCIAL STATEMENTS

The funds below were determined to be Major Funds by the City in fiscal 2009. Individual non-major funds may be found in the Supplementary Information section.

#### **General Fund**

The General Fund is used for all the general revenues of the City not specifically levied or collected for other City funds and the related expenditures. The General Fund accounts for all financial resources of a governmental unit which are not accounted for in another fund.

#### **Redevelopment Agency Fund**

This fund is used to improve the conditions of cities through urban renewal. Programs should alleviate physical decay, stagnation, blight and correct economic and social problems.

#### **CDBG Fund**

This fund is used to account for community development block grants that the City has been awarded and income received from loans granted to participants. The funds are primarily used for local home improvements and public infrastructure enhancements.

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# City of Rio Vista Balance Sheet Governmental Funds June 30, 2010

	 General Fund	evelopment Agency	 CDBG Grant	Go	Other vernmental Funds	Go	Total Governmental Funds	
ASSETS								
Cash and investments Restricted cash and investments	\$ 373,134 578,936	\$ 49,759 91,301	\$ -	\$	3,842,540 13,671	\$	4,265,433 683,908	
Receivables:	376,936	91,301	-		13,671		003,900	
Accounts	258,105	1,439	727,042		320,836		1,307,422	
Interest	985	1,160	-		5,032		7,177	
Special Assessment	-	-	_		-		, <u>-</u>	
Prepaids and other	-	-	-		523		523	
Due from other funds	220,078	818,427			8,940		1,047,445	
Advances to other funds	1,062,932	-	-		2,683,966		3,746,898	
Notes receivable	 	_			146,385		146,385	
Total assets	\$ 2,494,170	\$ 962,086	\$ 727,042	\$	7,021,893	\$	11,205,191	
LIABILITIES AND FUND BALANCES								
Liabilities:								
Accounts payable	\$ 335,438	\$ 9,532	\$ 37,078	\$	39,988	\$	422,036	
Accrued salaries and wages	64,265	2,253	-		4,183		70,701	
Accrued expense	4,622	-	-		381		5,003	
Deposits	4,858	-	-		81,317		86,175	
Due to other funds	64,875	-	818,427		229,018		1,112,320	
Deferred revenue	196,950	-	727,042		384,867		1,308,859	
Advances from other funds	 	 220,627	 		172,799		393,426	
Total liabilities	 671,008	 232,412	1,582,547		912,553		3,398,520	
Fund Balances:								
Reserved:								
Encumbrance	133,016	-	-		5,883		138,899	
Bond retirement	-	91,301	-		77,853		169,154	
Notes receivable	-	-	-		146,385 523		146,385 523	
Prepaids  Low and moderate income housing	-	-	-		641,059		641,059	
Advances	1,062,932	_	-		2,683,966		3,746,898	
Total reserved	 1,195,948	91,301	-		3,555,669		4,842,918	
Unreserved:			_		_			
Designated for:								
Economic uncertainty	416,936	-	-		_		416,936	
Innovation	10,000	-	-		-		10,000	
Equipment replacement	50,000	-	-		-		50,000	
Compensated absences	102,000	-	-		-		102,000	
Undesignated, Reported in:								
General fund	48,278	-	-		-		48,278	
Special revenue funds	-	638,373	(855,505)		549,893		332,761	
Capital projects funds	 	 	 		2,003,778		2,003,778	
Total fund balances	 1,823,162	 729,674	 (855,505)		6,109,340		7,806,671	
Total liabilities and fund balances	\$ 2,494,170	\$ 962,086	\$ 727,042	\$	7,021,893	\$	11,205,191	

# City of Rio Vista

# Reconciliation of the Governmental Funds Balance Sheet to the Government-Wide Statement of Net Assets

June 30, 2010

Total Fund Balances - Total Governmental Funds	\$ 7,806,671
Amounts reported for governmental activities in the Statement of Net Assets were different because:	
Capital assets used in governmental activities were not current financial resources. Therefore, they were not reported in the Governmental Funds Balance Sheet.	9,002,316
Deferred revenues recorded in the governmental fund resulting from activities in which revenues were earned but funds were not available are classified as revenues in the Government-Wide Financial Statements.	1,013,225
Long-term liabilities were not due and payable in the current period. Therefore, they were not reported in the Governmental Funds Balance Sheet.	
- Other post-employment benefit	(51,467)
- Landfill	(761,369)
- Claims payable	(130,114)
- Interest payable	(6,114)
- Long-term debt	(489,536)
- Compensated absences	 (240,613)
Total long-term liabilities	(1,679,213)
Net Assets of Governmental Activities	\$ 16,142,999

City of Rio Vista Statement of Revenues, Expenditures and Changes in Fund Balances Governmental Funds For the year ended June 30, 2010

DEMINING		General Fund		Redevelopment Agency		CDBG Grants		Other vernmental Funds	Total Governmental Funds	
REVENUES:										
Taxes	\$	2,620,294	\$	645,829	\$	_	\$	298,536	\$	3,564,659
Licenses and permits	Ψ	261,307	Ψ	-	Ψ	-	Ψ	202,837	Ψ	464,144
Use of money and property		279,078		7,775		_		56,569		343,422
Charges for services		422,322		-		-		86,451		508,773
Intergovernmental		25,356		_		-		193,299		218,655
Fines and forfeitures		23,684		_		_				23,684
Other		21,907		58		_		27		21,992
Grants		678,175		-		-		174,516		852,691
Total revenues		4,332,123		653,662		_		1,012,235		5,998,020
						_				
EXPENDITURES:										
Current:										
Administration		650,031		-		-		-		650,031
Police protection		1,689,537		-		-		33,477		1,723,014
Fire protection		839,249		-		-		-		839,249
Redevelopment		-		692,607		-		120,289		812,896
Streets & highways		86,479		-		-		-		86,479
Streets & lighting		-		-		-		143,078		143,078
Corporation yard		79,902		-		-		-		79,902
Building regulations		74,372		-		-		-		74,372
Planning		107,019		-		-		16,314		123,333
Economic development		69,766		-		-		-		69,766
Public works		657,678		-		938,293		139,691		1,735,662
Parks		142,397		-		-		-		142,397
Swimming pool		24,612		-		-		-		24,612
Recreation and youth center		30,199		-		-		74,417		104,616
Solid waste		-		-		-		104,457		104,457
Capital outlay		300,341		-		-		-		300,341
Debt service:										
Principal repayment		64,012		80,000		-		17,000		161,012
Interest and fiscal charges		12,821		30,007				12,481		55,309
Total expenditures		4,828,415		802,614		938,293		661,204		7,230,526
REVENUES OVER (UNDER) EXPENDITURES		(496,292)		(148,952)		(938,293)		351,031		(1,232,506)
OTHER FINANCING SOURCES (USES):										
Proceeds from sale of capital asset		712,295		_		_		_		712,295
Transfers in		112,909		-		161,591		-		274,500
Transfers out		112,909		-		101,591		(274,500)		(274,500)
								<u> </u>		
Total other financing sources (uses)		825,204				161,591		(274,500)		712,295
Net change in fund balances		328,912		(148,952)		(776,702)		76,531		(520,211)
FUND BALANCES:										
Beginning of year, as restated		1,494,250		878,626		(78,803)		6,032,809		8,326,882
End of year	\$	1,823,162	\$	729,674	\$	(855,505)	\$	6,109,340	\$	7,806,671

# City of Rio Vista

Reconciliation of the Governmental Funds Statement of Revenues, Expenditures and Changes in Fund Balances to the Government-Wide Statement of Activities and Changes in Net Assets For the year ended June 30, 2010

The schedule below reconciles the Net Changes in Fund Balances reported in the Governmental Funds Statement of Revenues, Expenditures and Changes in Fund Balance, which measures only changes in current assets and current liabilities on the modified accrual basis, with the Change in Net Assets of Governmental Activities in the Government-Wide Statement of Activities and Changes in Net Assets, which is prepared on the full accrual basis.

which is prepared on the run accrual basis.	
Net Change in Fund Balances - Total Governmental Funds	\$ (520,211)
Amounts reported for governmental activities in the Statement of Activities and Changes in Net Assets were different because:	
Governmental funds reported additions of capital assets as capital outlay and program expenditures. However, in the Government-Wide Statement of Activities and Changes in Net Assets, the cost of those assets was allocated over their estimated useful lives as depreciation expense. This was the amount of capital assets recorded in the current period.	1,594,496
Depreciation expense on capital assets was reported in the Government-Wide Statement of Activities and Changes in Net Assets, but they did not require the use of current financial resources. Therefore, depreciation expense was not reported as expenditures in Governmental Funds.	(405,744)
Proceeds from sale of capital assets are recorded as revenues in the governmental funds, however, only the gain/loss from the sale of assets are recorded in the Government-Wide Statement of Activities and Changes in Net Assets.	
- Proceeds from sale of assets	(712,295)
- Gain from sale of assets	596,224
Repayment of bond principal was an expenditure in governmental funds, but the repayment reduced long-term liabilities in the Government-Wide Statement of Net Assets.  Revenues that have not met the revenue recognition criteria in the fund financial statements are	161,012
recognized as revenue in the Government-Wide Financial Statements. This amount represents the change in deferred revenue from prior year.	1,013,225
Increases in net OPEB obligations are not expenditures in the governmental funds, but are expenditures in the Government-Wide Statement of Activities and Changes in Net Assets.	(51,467)
The amounts below are included in the Government-Wide Statement of Activities and Changes in Net Assets, but they did not require the use of current financial resources. Therefore, they are not reported as expenditures in governmental funds.	
- Compensated absences	4,079
- Interest on long-term debt	1,665
- Claims payable	-
- Landfill closure	 209,111
Change in Net Assets of Governmental Activities	\$ 1,890,095

# PROPRIETARY FUND FINANCIAL STATEMENTS

Proprietary funds account for City operations financed and operated in a manner similar to a private business enterprise. The intent of the City is that the cost of providing goods and services be financed primarily through user charges.

The concept of major funds established by GASB Statement 34 extends to Proprietary Funds. The City has determined all of its enterprise funds to be major funds in fiscal 2010, as identified below.

GASB 34 does not provide for the disclosure of budget vs. actual comparisons regarding proprietary funds that are major funds.

#### **Water Fund**

To account for all financial transactions relating to the City's water resources.

#### Water Construction Fund

To account for collection of Impact fees paid by developers to fund future expansion of, and improvements to, the City's water facilities.

#### Water Fixed Assets Fund

To account for reserves for the replacement and addition of fixed assets in the water system.

#### **Beach Drive Treatment Fund**

To account for the cost of providing services to residents and businesses connected to the Beach Drive Sewer Facility.

## **NW Wastewater Treatment Facility Fund**

To account for the cost of providing services to residents and businesses connected to the Northwest Sewer Facility.

#### **Sewer Construction Fund**

To account for collection of Impact fees paid by developers to fund future expansion of, and improvements to, the City's wastewater facilities.

#### **Sewer Fixed Assets Fund**

To account for reserves for the replacement and addition of fixed assets for the sewer system.

# **Airport Fund**

To account for all financial transactions relating to the City's airport operations.

# **Business Park Fund**

To account for all financial transactions relating to the City's business park operations.

#### **Transit Fund**

To account for all monies received and spent for Dial-A-Ride and transit projects.

# City of Rio Vista Statement of Net Assets Proprietary Funds June 30, 2010

		Water	Water	Beach Drive	ness-Type Activities – E NW Wastewater
	Water	vvater Construction	vvater Fixed Assets	Treatment Facility	Treatment Facility
ASSETS	Truce	Construction	Tixed Tissets	<u> </u>	Treatment ruenty
Current assets:					
Cash and investments	\$ 1,081,787	\$ 577,982	\$ 151,531	\$ 114,079	\$ 1,601,284
Restricted cash and investments	1,555,208	-	-	241,014	63,071
Receivables:	, ,			,	,
Accounts	265,011	-	-	224,319	125,175
Interest	943	752	204		1,223
Prepaid items	-	-	-	-	-
Due from other funds	-	-	-	129,042	-
Inventory					
Total current assets	2,902,949	578,734	151,735	708,454	1,790,753
Ioncurrent assets:					
Advances to other funds	438,033	110,313	-	186,173	-
Capital assets:					
Land	5,000	-	-	-	-
Construction in progress	111,425	-	-	100,066	-
Depreciable, net	10,116,075			4,674,843	37,092,521
Total capital assets	10,232,500			4,774,909	37,092,521
Total noncurrent assets	10,670,533	110,313		4,961,082	37,092,521
Total assets	13,573,482	689,047	151,735	5,669,536	38,883,274
LIABILITIES					
urrent liabilities:					
Accounts payable	138,944			364,321	166,393
Accrued salary and wages	4,139			1,755	1,116
Accrued expense	-			- 10.000	-
Accrued interest payable	42.021			18,383	-
Deposit payable Due to other funds	43,831			3,961	-
Unearned revenue	_			1,674	-
Compensated absences -	-			1,074	-
due within one year	5,831			1,762	1,762
Long-term debt - due within one year	-			35,000	-,
Total current liabilities	192,745			426,856	169,271
oncurrent liabilities:	1,2,1,10	·		120,000	107/271
Advances from other funds	_	_	_	1,509,467	1,509,467
Compensated absences - due in more than one year	23,205	-	_	7,512	7,512
OPEB liabilities	5,002	-	-	1,950	1,114
Long-term debt:					
Revenue bonds payable	-	-	-	1,191,056	-
Capitalized lease obligations					
Total noncurrent liabilities	28,207			2,709,985	1,518,093
Total liabilities	220,952			3,136,841	1,687,364
NET ASSETS					
nvested in capital assets, net of related debt	10,232,500	-	-	3,548,853	37,092,521
estricted for revenue bond retirement	-	-	-	110,848	-
estricted for capital projects	1,555,208			130,166	63,071
Inrestricted	1,564,822	689,047	151,735	(1,257,172)	40,318
Total net assets	\$ 13,352,530	\$ 689,047	\$ 151,735	\$ 2,532,695	\$ 37,195,910

terprise Funds									
Sewer		Sewer			E	Business			
Construction	Fi	xed Assets	_	Airport		Park	 Transit	_	Totals
\$ - 129,042	\$	165,097 -	\$	- -	\$	166,346	\$ 344,384	\$	4,202,490 1,988,335
-		223		44,945		3,013 77	81,509 259		743,972 3,681
- - -				28,461		8,364	 64,875		202,281 28,461
129,042		165,320		73,406		177,800	 491,027		7,169,220
-		-		-		-	-		734,519
-		-		405,313		23,184	-		433,497
-		-		8,098,139		504,434	219,123		211,491 60,705,135
_		_		8,503,452		527,618	219,123		61,350,123
				8,503,452		527,618	219,123		62,084,642
129,042		165,320		8,576,858		705,418	710,150		69,253,862
-		-		40,583 2,476		1,289 444	91,900		803,430 9,930
-		-					357		357
-		-		551 17,280		- 5,359	-		18,934 70,431
129,042		_		8,364		-	-		137,406
-		-		5,413		-	278,771		285,858
-		-		1,337		445	392		11,529
				8,110			 		43,110
129,042				84,114		7,537	 371,420	_	1,380,985
- - -		- - -		1,069,057 2,280 1,272		- 1,050 -	- 887 281		4,087,991 42,446 9,619
_		_		_		_	_		1,191,056
				17,619		-	-		17,619
				1,090,228		1,050	1,168		5,348,731
129,042			_	1,174,342		8,587	 372,588		6,729,716
- - 129,042		- - -		8,477,723 - -		527,618 - -	219,123		60,098,338 110,848 1,877,487
(129,042)		165,320		(1,075,207)		169,213	 118,439		437,473
\$ -	\$	165,320	\$	7,402,516	\$	696,831	\$ 337,562	\$	62,524,146
-		_		-		_	_		_

City of Rio Vista Statement of Revenues, Expenses and Changes in Fund Net Assets Proprietary Funds For the year ended June 30, 2010

			Business-Type Activities – Eı				
		Water	Water	Beach Drive	NW Wastewater		
	Water	Construction	Fixed Assets	Treatment Facility	Treatment Facility		
OPERATING REVENUES:							
Charges for services	\$ 2,617,906	\$ -	\$ -	\$ 1,936,605	\$ 1,221,181		
Rents	_	-	_	-	-		
Sale of fuel	-	-	-	-	-		
Grant revenues	-	-	-	-	-		
Other	1,150	-	-	18,621	-		
Total operating revenues	2,619,056	_		1,955,226	1,221,181		
OPERATING EXPENSES:							
Salaries & benefits	282,286	-	-	112,005	64,021		
Contract services	87,082	-	-	708,504	534,662		
Supplies & materials	64,635	-	-	17,089	4,836		
Utilities	238,577	-	-	148,445	167,322		
Payment in lieu of taxes	-	-	-				
Insurance	16,031	-	-	26,560	26,553		
Maintenance & repair	43,068	-	-	95,262	38,553		
Communications	3,813	-	-	2,830	515		
Professional services	120,580	-	-	10,935	13,044		
Miscellaneous	-	-	-	16,208	13,474		
Bad Debt Expense	45,198	-	-	7,610	27,532		
Depreciation	537,346			150,732	436,398		
Total operating expenses	1,438,616	_	_	1,296,180	1,326,910		
OPERATING INCOME (LOSS)	1,180,440			659,046	(105,729)		
NONOPERATING REVENUES (EXPENSES):							
Operating grants	-	-	_	-	-		
Capital grants & contributions	_	_	_	-	1,246,001		
Transfers in					1,152,732		
Transfers out							
Interest revenue	10,567	11,844	1,285	12,069	8,650		
Interest (expense)	-	-	-	(77,408)	-		
Total nonoperating revenues (expenses)	10,567	11,844	1,285	(65,339)	2,407,383		
INCOME (LOSS) BEFORE TRANSFERS	1,191,007	11,844	1,285	593,707	2,301,654		
Change in net assets	1,191,007	11,844	1,285	593,707	2,301,654		
NET ASSETS:							
Beginning of year, restated	12,161,523	677,203	150,450	1,938,988	34,894,256		
End of year	\$ 13,352,530	\$ 689,047	\$ 151,735	\$ 2,532,695	\$ 37,195,910		

nterprise Funds					
Sewer	Sewer		Business		
Construction	Fixed Assets	Airport	Park	Transit	Totals
\$ -	\$ -	\$ 3,165	\$ 3,614	\$ 108,038	\$ 5,890,509
Ψ	Ψ	173,378	94,183	Ψ 100,030	267,561
_	-	20,310	94,103	-	20,310
_	_	20,310	_	-	20,310
-	- -	6,997	1,017	1,046	28,831
_	-	203,850	98,814	109,084	6,207,211
		72 775	10.662	15.029	544 777
-	-	73,775	19,662	15,028	566,777
-	-	14,749	1,338	268,399	1,614,734
-	-	5,095	3,528	82,371	177,554
-	-	25,314	2,420	-	582,078
		- 0.454	-	-	-
_	-	8,471	1,315	1,831	80,761
-	-	23,723	-	262	200,868
-	-	5,464	-	6,112	18,734
-	-	4,426	4,270	12,413	165,668
-	-	-	-	-	29,682
-	-	-	-	-	80,340
		259,404	13,616	23,269	1,420,765
		420,421	46,149	409,685	4,937,961
_		(216,571)	52,665	(300,601)	1,269,250
-	-	30,000	-	298,587	328,587
_	-	-	-	6,417	1,252,418
					1,152,732
(1,152,732)					(1,152,732)
· -	1,404	6	568	1,854	48,247
-	-	(7,141)	-	-	(84,549)
(1,152,732)	1,404	22,865	568	306,858	1,544,703
(1,152,732)	1,404	(193,706)	53,233	6,257	2,813,953
(1,152,732)	1,404	(193,706)	53,233	6,257	2,813,953
, ,		, ,			
1,152,732	163,916	7,596,222	643,598	331,305	59,710,193
\$ -	\$ 165,320	\$ 7,402,516	\$ 696,831	\$ 337,562	\$ 62,524,146

# City of Rio Vista Statement of Cash Flows Proprietary Funds For the year ended June 30, 2010

-		7	Vater	W	ater	В	each Drive	NW	Wastewater		Sewer
_	Water	Con	struction	Fixed	Assets	Trea	tment Facility	Treat	ment Facility	Сс	nstruction
- CASH FLOWS FROM OPERATING ACTIVITIE	S:										
Receipts from customers & other agencies Payments to suppliers/other fund Payments to employees Insurance premiums and claims paid	\$ 2,497,189 (481,100) (273,028) (16,031)	\$	- (121,972) - -	\$	- - -	\$	1,781,936 (801,081) (108,690)	\$	1,192,731 (749,477) (57,958)	\$	1,754 (381) -
Net cash provided (used) by operating activities	1,727,030		(121,972)		-		872,165		385,296		1,373
- CASH FLOWS FROM NONCAPITAL FINANCI	NG ACTIVIT	IES:									
Interfund receipts Interfund payments Operating grants received	11,683 - -		10,435 - -		- - -		(215,956)		- - -		249,791 (1,152,732)
Net cash provided (used) by noncapital financing activities	11,683		10,435		_		(215,956)		_		(902,941)
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:											
Acquisition of capital assets	(207,802)		-		-		(315,113)				-
Receipt of capital grants and contributions	-		-		-				118,800		-
Transfers (to)/from other funds Principal payments on debt Interest paid on capital debt	- - -		- - -		- - -		(35,000) (74,389)		1,152,732		- - -
Net cash provided (used) by capital and related financing activities	(207,802)		_		-		(424,502)		1,271,532		-
CASH FLOWS FROM INVESTING ACTIVITIES	S:										
Interest income	12,035		13,682		1,659		12,069		7,427		-
Net cash provided (used) by investing activities	12,035		13,682		1,659		12,069		7,427		-
Net increase (decrease) in cash and cash equivalents	1,542,946		(97,855)		1,659		243,776		1,664,255		(901,568)
CASH AND CASH EQUIVALENTS:											
Beginning of year	1,094,049		675,837		149,872		111,317		100		1,030,610
End of year	\$ 2,636,995	\$	577,982	\$	151,531	\$	355,093	\$	1,664,355	\$	129,042
RECONCILIATION OF OPERATING INCOME CASH PROVIDED BY OPERATING ACTIVITY											
Operating income (loss) Adjustments to reconcile operating income (loss) to net cash provided (used) by operating activities		\$	-	\$	-	\$	659,046	\$	(105,729)	\$	-
Depreciation Changes in current assets and liabilities:	537,346		-		-		150,732		436,398		
Receivables, net Prepaid expense	(64,047)		-				(165,680)		(918)		1,754
Deposits Inventory	3,459 43,831		-				3,961				
Unearned revenue Accounts payable and	(101,651)		-				-				(381)
other accrued expenses Accrued salary	118,394		(121,972)				220,791 (229)		49,482 63		
OPEB liabilities Compensated absences	5,002 4,256						1,950 1,594		1,114 4,886		
Total adjustments	546,590		(121,972)		_		213,119		491,025		1,373
Net cash provided (used) by	\$ 1,727,030	\$	(121,972)	\$	_	\$	872,165	\$	385,296	\$	1,373
operating activities	Φ 1,7 27,030	Ψ	(121,772)	Ψ		Ψ	072,100	Ψ	303,270		

Sev Fixed	wer Assets							
		Airport	В	usiness Park		Transit		Totals
	- - -	\$ 187,615 (119,047) (71,223) (8,471)	\$	99,757 (11,911) (19,385) (1,315)	\$	109,084 (365,705) (33,915)	\$	5,870,066 (2,650,674) (564,199) (25,817)
		(11,126)		67,146		(290,536)		2,629,376
	- - -	 8,364 (35,082) 30,000		(8,364) - -		(64,875) - 345,637		207,034 (1,403,770) 375,637
		 3,282		(8,364)		280,762		(821,099)
	- - - -	- - (7,677) (7,713)		- - - -		(6,417) 6,417 - - -		(529,332) 125,217 1,152,732 (42,677) (82,102)
		 (15,390)						623,838
	1,813	6		737		2,664		52,092
	1,813	 6		737		2,664		52,092
	1,813	(23,228)		59,519		(7,110)		2,484,207
	163,284	 23,228		106,827		351,494		3,706,618
\$	165,097	\$ 	\$	166,346	\$	344,384	\$	6,190,825
\$	-	\$ (216,571)	\$	52,665	\$	(300,601)	\$	1,269,250
		259,404		13,616		23,269		1,420,765
		(18,898) 6,197 2,663 (8,081)		155 262 788		165 - -		(247,634) 10,083 51,243 (8,081) (101,651)
		(38,392)		(617)		(12,364)		215,322
		 1,272 1,280 205,445		277 14,481	_	281 (1,286) 10,065	_	11,007 1,351,054
\$	_	\$ (11,126)	\$	67,146	\$	(290,536)	\$	2,629,376

- - 1,127,201

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## FIDUCIARY FUND FINANCIAL STATEMENTS

# **Agency Funds**

These funds are used to account for assets held by the City as an agent for individuals, private organizations and other governments. The financial activities of these funds are excluded from the Government-wide financial statements, but are presented in separate Fiduciary Fund financial statements.

# City of Rio Vista Statement of Fiduciary Net Assets Fiduciary Funds June 30, 2010

	 Agency Funds
ASSETS	
Cash and investments	\$ 2,351,640
Restricted cash and investments	2,133,750
Accounts receivable	247
Interest receivable	1,128
Prepaid expense and other	 _
Total assets	\$ 4,486,765
LIABILITIES	
Accounts payable	\$ 53,534
Accrued Expense	1,067
Due to assessment district bondholders	 4,432,164
Total liabilities	\$ 4,486,765

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The City of Rio Vista, California (the City) was incorporated in 1893, as a municipal corporation operating under the general laws of the State of California. The City operates under a Council-Manager form of government and provides the following services: public safety, streets, water and sewer, recreation, public improvements, planning and zoning, and general administrative services. Other services include utilities, transit and airport.

The financial statements and accounting policies of the City conform with generally accepted accounting principles applicable to governments. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. Significant accounting policies are summarized below:

# A. Reporting Entity

The financial statements of the City of Rio Vista include the financial activities of the City as well as the Redevelopment Agency of the City of Rio Vista and the City of Rio Vista Public Financing Authority, both of which are controlled by and dependent on the City. While these are separate legal entities, City Council serves in separate session as their governing body and their financial activities are integral to those of the City. Their financial activities have been aggregated and merged (termed "blended") with those of the City in the accompanying financial statements.

<u>Redevelopment Agency of the City of Rio Vista (Agency)</u> - The Agency was formed to prepare and carry out plans for improvement, rehabilitation and redevelopment of blighted areas within the City. The City Council members serve as the Governing Board of the Agency and all accounting and administrative functions are performed by the City, which records all activity of the Agency in two special revenue funds. The Agency issued separate financial statements, which can be obtained from the City's finance department.

<u>City of Rio Vista Public Financing Authority (Authority)</u> – The Authority was established to provide for financing of public capital improvements for the City and the Redevelopment Agency and other local agencies. The City Council members serve as the Governing Board of the Authority and all accounting and administrative functions are performed by the City, which has been inactive during the fiscal year. The Authority does not issue separate financial statements.

## B. Basis of Accounting and Measurement Focus

The City's Basic Financial Statements are prepared in conformity with accounting principles generally accepted in the United States of America. The Government Accounting Standards Board is the acknowledged standard setting body for establishing accounting and financial reporting standards followed by governmental entities in the United States of America.

These Standards require that the financial statements described below be presented.

# 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Continued

# B. Basis of Accounting and Measurement Focus, Continued

#### Government-Wide Financial Statements

The Government-Wide Financial Statements include a Statement of Net Assets and the Statement of Activities and Changes in Net Assets display information about the primary government (the City and its blended component units). These statements include the financial activities of the overall City government, except for fiduciary activities. Eliminations have been made to minimize the double counting of internal activities. These statements distinguish between the governmental and business-type activities of the City. Governmental activities generally are financed through taxes, intergovernmental revenues, and other nonexchange transactions. Business-type activities are financed in whole or in part by fees charged to external parties.

The Statement of Activities and Changes in Net Assets presents a comparison between direct expenses and program revenues for each segment of the business-type activities of the City and for each function of the City's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Program revenues include (a) charges paid by the recipients for goods or services offered by the programs, (b) grants and contributions that are restricted to meeting the operational needs of a particular program and (c) fees, grants and contributions that are restricted to financing the acquisition or construction of capital assets. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

## Governmental Fund Financial Statements

The fund financial statements provide information about the City's funds, including fiduciary funds and blended component units. Separate statements for each fund category—governmental, proprietary, and fiduciary—are presented. The emphasis of fund financial statements is on major individual governmental and enterprise funds, each of which is displayed in a separate column. All remaining governmental and enterprise funds are aggregated and reported as nonmajor funds.

Proprietary fund *operating* revenues, such as charges for services, result from exchange transactions associated with the principal activity of the fund. Exchange transactions are those in which each party receives and gives up essentially equal values. *Nonoperating* revenues, such as subsidies and investment earnings, result from nonexchange transactions or ancillary activities.

The government-wide, proprietary, and fiduciary fund financial statements are reported using the *economic resources measurement focus* and the full *accrual basis* of accounting. Revenues are recorded when *earned* and expenses are recorded at the time liabilities are *incurred*, regardless of when the related cash flows take place.

# 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Continued

# B. Basis of Accounting and Measurement Focus, Continued

# Governmental Fund Financial Statements, Continued

Governmental funds are reported using the *current financial resources* measurement focus and the *modified accrual* basis of accounting. Under this method, revenues are recognized when *measurable* and *available*. The City considers all revenues reported in the governmental funds to be available if the revenues are collected within sixty days after year-end. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, claims and judgments, and compensated absences, which are recognized as expenditures to the extent they have matured. Governmental capital asset acquisitions are reported as *expenditures* in governmental funds. Proceeds of governmental long-term debt and acquisitions under capital leases are reported as *other financing sources*.

*Non-exchange transactions*, in which the City gives or receives value without directly receiving or giving equal value in exchange, include taxes, grants, entitlements, and donations. On an accrual basis, revenue from taxes is recognized in the fiscal year for which the taxes are levied or assessed. Revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. In addition, contributions from state and federal agencies, developers and others are recorded as revenue.

The City may fund programs with a combination of cost-reimbursement grants, categorical block grants, and general revenues. Thus, both restricted and unrestricted net assets may be available to finance program expenditures. The City's policy is to first apply restricted grant resources to such programs, followed by general revenues if necessary.

Those revenues susceptible to accrual are use of money and property revenue, charges for services and fines and penalties. Sales taxes collected and held by the State at year-end on behalf of the City also are recognized as revenue.

Expenditures are also generally recognized under the modified accrual basis of accounting. An exception to this rule is principal and interest on general long-term debt, which is not recognized by debt service funds until it is due. Financial resources usually are appropriated in funds responsible for repaying debt for transfer to a debt service fund in the period in which maturing debt principal and interest must be paid. Thus, the liability is recognized by the fund responsible for paying the debt, not the debt service fund.

All Proprietary Funds are accounted for using the *accrual basis* of accounting. Their revenues are recognized when they are earned, and their expenses are recognized when they are incurred.

The City applies all applicable GASB pronouncements (including all National Council on Governmental Accounting (NCGA) Statements and Interpretations currently in effect) as well as the following pronouncements issued on or before November 30, 1989, to the business-type activities, unless those pronouncements conflict with or contradict GASB pronouncements: Financial Accounting Standards Board (FASB) Statements and Interpretations, Accounting Principles Board (APB) Opinions, and Accounting Research Bulletins (ARB) of the committee on Accounting Procedure. The City has elected not to apply private sector standards issued after November 30, 1989.

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Continued

# C. Major Funds

Major funds are defined as funds that have either assets, liabilities, revenues or expenditures/expenses equal to ten percent of their fund-type total or five percent of the grand total. The General Fund is always a major fund. The City may also select other funds it believes should be presented as major funds.

The City reported the following major governmental funds in the accompanying financial statements:

The <u>General Fund</u> – is used for all the general revenues of the City not specifically levied or collected for other City funds and the related expenditures. The general fund accounts for all financial resources of a governmental unit which are not accounted for in another fund.

The <u>Redevelopment Agency Fund</u> – is used to improve the conditions of cities through urban renewal. Programs should alleviate physical decay, stagnation, blight and correct economic and social problems.

The <u>CDBG Grant Fund</u> – is used to account for community development block grants that the City has been awarded and income received from loans granted to participants. The funds are primarily used for local home improvements and public infrastructure enhancements.

The City reported all its enterprise funds as major funds in the accompanying financial statements:

The *Water Fund* – accounts for all financial transactions relating to the City's water resources.

The <u>Water Construction Fund</u> – accounts for collection of Impact fees paid by developers to fund future expansion of, and improvements to, the City's water facilities.

The <u>Water Fixed Assets Fund</u> – accounts for reserves for the replacement and addition of fixed assets in the water system.

The <u>Beach Drive Treatment Facility Fund</u> – accounts for the cost of providing services to residents and businesses connected to the Beach Drive Sewer Facility.

The <u>NW Wastewater Treatment Facility Fund</u> – accounts for the cost of providing services to residents and businesses connected to the Northwest Sewer Facility.

The <u>Sewer Construction Fund</u> – accounts for collection of Impact fees paid by developers to fund future expansion of, and improvements to, the City's wastewater facilities.

The <u>Sewer Fixed Assets Fund</u> – accounts for reserves for the replacement and addition of fixed assets for the sewer system.

The <u>Airport Fund</u> – accounts for all financial transactions relating to the City's airport operations.

# 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Continued

# C. Major Funds, Continued

The <u>Business Park Fund</u> – accounts for all financial transactions relating to the City's business park operations.

The <u>Transit Fund</u> – accounts for all financial transactions relating to Dial-A-Ride and transit projects.

The City also reports the following fund types:

The <u>Agency Funds</u> – account for assets held by the City as an agent for various assessment districts.

# D. Property Tax

Revenue is recognized in the fiscal year for which the tax is levied. The County of Solano levies, bills and collects property taxes for the City; under the County's "Teeter Plan" the County remits the entire amount levied and handles all delinquencies, retaining interest and penalties. Secured and unsecured property taxes are levied on January 1 of the preceding fiscal year.

Secured property tax is due in two installments, on November 1 and February 1 and becomes a lien on those dates. It becomes delinquent on December 10 and April 10, respectively. Unsecured property tax is due on July 1, and becomes delinquent on August 31.

The term "unsecured" refers to taxes on personal property other than real estate, land and buildings. These taxes are secured by liens on the property being taxed. Property tax revenues are recognized by the City in the fiscal year they are assessed, provided they become available as defined above.

# E. Compensated Absences

City employees are granted vacation and sick days in varying amounts based on classification and length of service. Upon termination or retirement, the City is to pay 100% of the vacation and 50% of sick time accrued up to a maximum of 60 days, after three years of service. The City's liability for compensated absences is recorded at the City-wide level in the Statement of Net Assets for Governmental Activities or in the Proprietary funds as appropriate. The liability for compensated absences is determined annually, however such compensated absences payments are not distinguished from regular payroll paid during the fiscal year.

Compensated absences are liquated by the fund that has recorded the liability. The long-term portion of governmental activities compensated absences is liquidated primarily by the General Fund.

#### F. Cash, Cash Equivalents and Investments

The City pools its available cash for investment purposes. The City's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturity of three months or less from date of acquisition. Cash and cash equivalents are combined with investments and displayed as Cash and Investments.

# 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Continued

#### F. Cash, Cash Equivalents and Investments, Continued

In accordance with GASB Statement No. 40, Deposit and Investment Disclosures (Amendment of GASB No. 3), certain disclosure requirements for Deposits and Investment Risks were made in the following areas:

- Interest Rate Risk
- Credit Risk
  - □ Overall
  - □ Custodial Credit Risk
  - Concentrations of Credit Risk

In addition, other disclosures are specified including use of certain methods to present deposits and investments, highly sensitive investments, credit quality at year-end and other disclosures.

Highly liquid market investments with maturities of one year or less at time of purchase are stated at amortized cost. All other investments are stated at fair value. Market value is used as fair value for those securities for which market quotations are readily available.

The City participates in an investment pool managed by the State of California titled Local Agency Investment Fund (LAIF) which has invested a portion of the pooled funds in Structured Notes and Asset-backed Securities. LAIF's investments are subject to credit risk with the full faith and credit of the State of California collateralizing these investments. In addition, these Structured Notes and Asset-backed Securities are subject to market risk as to change in interest rates.

For purposes of the statement of cash flows, cash equivalents are defined as investments with original maturities of 90 days or less, which are readily convertible to known amounts of cash. The City considers all pooled cash and investments (consisting of cash and investments and restricted cash and investments) held by the City as cash and cash equivalents because the pool is used essentially as a demand deposit account from the standpoint of the funds. The City also considers all non pooled cash and investments (consisting of cash with fiscal agent and restricted cash and investments held by fiscal agent) as cash and cash equivalents because investments meet the criteria for cash equivalents defined above.

## G. Restricted Cash and Investments

Certain restricted cash and investments are held by fiscal agents for the redemption of bonded debt and for acquisition and construction of capital projects. Cash and investments are also restricted for deposits held for others within the enterprise funds.

#### H. Receivables

During the course of normal operations, the City carries various receivable balances for taxes, interest, services, utilities and special assessments. Accounts receivables are shown net of an allowance for doubtful accounts.

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Continued

#### I. Notes Receivable

For the purposes of the governmental fund financial statements, expenditures related to long-term notes, arising from subsidy programs are charges to operations upon funding and the notes are offset by fund balance reserves.

# J. Interfund Transactions

Interfund transactions are reflected as loans, services provided reimbursements or transfers. Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the noncurrent portion of interfund loans). Advances between funds, reported in the fund financial statements, are offset by a fund balance reserve account in applicable governmental funds to indicate that they are not available for appropriation and are not expendable available financial resources. Any residual balances outstanding between the governmental activities and business-type activities are reported in the governmental-wide financial statements as "internal balances."

Services provided, deemed to be at market or near market rates, are treated as revenues and expenditures/expenses. Reimbursements are when one fund incurs a cost, charges the appropriate benefiting fund and reduces its related cost as a reimbursement. All other interfund transactions are treated as transfers. Transfers between governmental or proprietary funds are netted as part of the reconciliation to the Government-Wide Financial Statements presentation.

## K. Capital Assets

All capital assets are valued at historical cost or estimated historical cost if actual historical cost is not available. Contributed capital assets are valued at their estimated fair market value on the date contributed. The City defines capital assets as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of one year. Assets acquired with grant funds may be capitalized even though their individual cost is less than \$5,000.

Depreciation is provided using the straight line method which means the cost of the asset is divided by its expected useful life in years and the result is charged to expense each year until the asset is fully depreciated. The purpose of depreciation is to spread the cost of capital assets equitably among all users over the life of these assets. The amount charged to depreciation expense each year represents that year's pro rata share of the cost of capital assets. The City has assigned the useful lives listed below to capital assets:

Buildings and Improvements10-100 yearsEquipment and machinery5-20 yearsVehicles5-12 yearsRunways50 yearsInfrastructure50 years

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase is reflected in the capitalized value of asset constructed, net of interest earned on the invested proceeds over the same period for enterprise funds construction projects only.

# 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Continued

# K. Capital Assets, Continued

The Governmental Accounting Standards Board (GASB) issued Statement No. 34 requires the inclusion of infrastructure capital assets in local governments' basic financial statements. In accordance with Statement No. 34, the City has included the value of all infrastructures into its Basic Financial Statements.

The City defines infrastructure as the basic physical assets that allow the City to function, which consists of two major networks:

- Roadway
- Recreation such as major park facilities and landscaped areas, park trails and bike paths
  used by the City in the conduct of its business.

The City elected to use the Basic Approach as defined by GASB Statement No. 34 for infrastructure reporting. The City conducted a valuation of its infrastructure assets as of June 30, 2004. This valuation determined the estimated acquisition cost using one of the following methods:

- 1. Use of historical records where available.
- 2. Standard unit costs appropriate for the construction/acquisition date.
- 3. Present cost indexed by a reciprocal factor of the price increase from the construction/acquisition date to the current date.

The accumulated depreciation, defined as the total depreciation from the date of construction/acquisition to the current date on a straight line method using industry accepted life expectancies for each infrastructure subsystem. The book value was then computed by deducting the accumulated depreciation from the original cost. The City updates its infrastructure each year.

#### L. Long-Term Debt

<u>Government-Wide Financial Statements</u> - Long-term debt and other long-term obligations are reported as liabilities in the appropriate activities.

Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as deferred charges and amortized over the term of the related debt.

<u>Fund Financial Statements</u> - The governmental fund financial statements do not present long-term debt but are shown in the Reconciliation of the Governmental Funds Balance Sheet to the Government-Wide Statement of Net Assets.

Bond premiums and discounts, as well as issuance costs, are recognized during the current period as other financing sources or uses. Bond proceeds are reported as other financing sources.

# 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Continued

#### M. Net Assets and Fund Balance

In the government-wide financial statements, net assets are classified in the following categories:

<u>Invested in Capital Assets, Net of Related Debt</u> – This amount consists of capital assets net of accumulated depreciation and reduced by outstanding debt attributed to the acquisition, construction, or improvement of the assets.

<u>Restricted Net Assets</u> – This amount is restricted by external creditors, grantors, contributors, laws or regulations of other governments.

<u>Unrestricted Net Assets</u> – This amount is all net assets that do not meet the definition of "invested in capital assets, net of related debt" or "restricted net assets."

#### **Fund Financial Statements**

Governmental fund balances represent the net current assets of each fund. Net current assets generally represent a fund's cash and receivables, less its liabilities. Portions of a fund's balance may be reserved or designated for future expenditures.

Reserves are restrictions placed by outside entities, such as other governments, which restrict the expenditures of the reserved funds to the purpose intended by the entity which provided the funds. The City cannot modify or remove these restrictions or reserves. In addition, the City Council may reserve funds by resolution to set aside funds which are not available for current appropriation or expenditure.

Designations are imposed by City Council to reflect future spending plans or concerns about the availability of future resources. Designations may be modified, amended or removed by City Council action.

Following are descriptions of the reserves and designations:

- Reserved for Encumbrances represents commitments for materials and services on purchase orders and contracts, which are unperformed.
- **Reserved for Prepaid and Other Assets** is provided to indicate that inventory and prepaid items are not "available" as a resource to meet expenditures of the current year.
- **Reserved for Debt Service** represents amounts accumulated in accordance with a bond indenture or similar covenant.
- **Reserved for Advances to Other Funds** represents funds reserved for the inter-fund advances.
- **Designated for General Government** represents funds reserved to cover future general government operations.
- **Designated for Public Safety** represents funds reserved for public safety building improvements as a result of growth.
- **Designated for Planning Community Development** represents funds reserved for planning and community development department building improvements as a result of growth.
- **Designated for Public Works** represents funds reserved for public works building improvements as a result of growth.

# 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Continued

# N. Use of Estimates

The preparation of the basic financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions. These estimates and assumptions affect the reported amounts of assets and liabilities and the disclosures of contingent assets and liabilities. In addition, estimates affect the reported amount of revenues and expenditures or expenses as applicable. Actual results could differ from these estimates and assumptions.

# O. Prepaids

Certain payments to vendors reflect costs applicable to future fiscal years and are recorded as prepaid items in both government-wide and fund financial statements.

#### P. New Pronouncements

In 2010, the City adopted new accounting standards in order to conform to the following Governmental Accounting Standards Board Statement:

➤ GASB Statement No. 51, Accounting and Financial Reporting for Intangible Asset - This Statement established accounting and financial reporting requirements for intangible assets to reduce inconsistencies, thereby enhancing the comparability of the accounting and financial reporting of such assets among state and local governments. There was no impact on the City's net assets as a result of this implementation during the fiscal year.

## 2. CASH AND INVESTMENTS

The City maintains a cash and investment pool for all funds. Certain restricted funds which are held and invested by independent outside custodians through contractual agreements are not pooled. These restricted funds include cash and investment held by trustees.

The following is a summary of cash and investments at June 30, 2010:

		Governm	ent-W	/ide	]	Fiduciary			
		Statement o	Assets		Funds				
	Go	vernmental	Bus	siness-Type	Sta	atement of			
		Activities		Activities	N	let Assets	Total		
Cash and investments	\$	4,265,433	\$	4,202,490	\$	2,351,640	\$	10,819,563	
Restricted cash and investments		683,908		1,988,335		2,133,750		4,805,993	
Total	\$	\$ 4,949,341		6,190,825	\$	\$ 4,485,390		15,625,556	

# 2. CASH AND INVESTMENTS, Continued

At June 30, 2010 the City's pooled cash and investments, including restricted funds consisted of the following:

	Fair Value			
	June 30, 2010			
Cash and Investments:				
Deposits:				
Cash on hand	\$	420		
Deposits with banks		2,733,758		
Total deposits		2,734,178		
Demand Deposit:				
California Local Agency Investment Fund (Unrestricted)		8,085,385		
Total investments		8,085,385		
<b>Total Cash and Investments</b>		10,819,563		
Restricted Cash and Investments:		_		
Cash with Fiscal Agent		4,227,057		
California Local Agency Investment Fund (Restricted)		578,936		
<b>Total Restricted Cash and Investments</b>	\$	4,805,993		

#### A. Deposits

The carrying amount of the City's cash deposit was \$2,733,758 at June 30, 2010. Bank balances before reconciling items were \$2,557,633, the total amount of which was insured and/or collateralized with securities held by the pledging financial institutions in the City's name as discussed below.

The California Government Code requires California banks and savings and loan associations to secure the City's cash deposits by pledging securities as collateral. This Code states that collateral pledged in this manner shall have the effect of perfecting a security interest in such collateral superior to those of a general creditor. Thus, collateral for cash deposits is considered to be held in the City's name.

The market value of pledged securities must equal at least 110% of the City's cash deposits. California law also allows institutions to secure City deposits by pledging first trust deed mortgage notes having a value of 150% of the City's total cash deposits. The City may and has waived collateral requirements for cash deposits, which are fully insured up to \$250,000 by the Federal Deposit Insurance Corporation.

The City follows the practice of pooling cash and investments of all funds, except for funds required to be held by fiscal agents under the provisions of bond indentures. Interest income earned on pooled cash and investments is allocated on an accounting period basis to the various funds based on the period-end cash and investment balances. Interest income from cash and investments with fiscal agents is credited directly to the related fund.

# 2. CASH AND INVESTMENTS, Continued

#### B. Investments

Under the provisions of the City's investment policy, and in accordance with California Government Code, the following investments are authorized:

Authorized Investment Type	Maximum Maturity	Minimum Credit Quality	Maximum Percentage of Portfolio	Maximum Investment in One Issuer
U.S. Treasury Bills, Notes and Bonds	(A)	N/A	No Limit	No Limit
U.S. Government-Sponsored Enterprise Agencies:				
Government National Mortgage Association	5 years	N/A	No Limit	No Limit
Federal National Mortgage Association	5 years	N/A	No Limit	No Limit
Federal Home Loan Mortgage Corporation	5 years	N/A	No Limit	No Limit
Federal Home Loan Bank	5 years	N/A	No Limit	No Limit
Certificates of Deposit	5 years	N/A	30%	(B)
Medium-Term Notes	5 years	A	30%	No Limit
California Local Agency Investment Fund	N/A	N/A	No Limit	\$40,000,000 per account
Passbook Savings Account Demand Deposits	N/A	N/A	No Limit	No Limit

<sup>(</sup>A) Maximum maturities of 5 years or greater with specific City Council approval.

The City portfolio value fluctuates in an inverse relationship to any change in interest rate. Accordingly, if interest rates have risen, the portfolio value will have declined. If interest rates have fallen, the portfolio value will have risen. In accordance with GASB Statement No. 31, the portfolio for year-end reporting purposes is treated as if it were all sold. Therefore, fund balance must reflect the portfolio's change in value. These portfolio value changes are unrealized unless sold. The City's policy is to buy and hold investments until maturity dates.

The City's investments are carried at fair value as required by generally accepted accounting principles.

The City is a voluntary participant in the Local Agency Investment Fund (LAIF) that is regulated by California Government Code Section 16429 under the oversight of the Treasurer of the State of California. The balance is available for withdrawal on demand. The City's investments with LAIF at June 30, 2010, include a portion of the pool funds invested in Structured Notes and Asset-Backed Securities. These investments include the following:

<u>Structured Notes</u> are debt securities (other than asset-backed securities) whose cash flow characteristics (coupon rate, redemption amount, or stated maturity) depend upon one or more indices and/or that have embedded forwards or options.

<sup>(</sup>B) \$100,000 unless collateralized by eligible securities as provided by California Governmental Code Sections 53651 and 53652.

# 2. CASH AND INVESTMENTS, Continued

## B. Investments, Continued

<u>Asset-Backed Securities</u>, the bulk of which are mortgage-backed securities, entitle their purchasers to receive a share of the cash flows from a pool of assets such as principal and interest repayments from a pool of mortgages (such as Collateralized Mortgage Obligations) or credit card receivables.

As of June 30 2010, the City had \$8,664,321 invested in LAIF, which had invested 5.42% of the pool investment funds in Structured Notes and Asset-Backed Securities. The City reports its investment in LAIF at the fair value amount provided by LAIF, which is the same as the value of the pool share. The fair value of LAIF was calculated by applying a factor of 1.001643776 to total investments held by LAIF.

# C. Investments Authorized by Debt Agreements

The City must maintain required amounts of cash and investments with trustees or fiscal agents under the terms of certain debt issues. These funds are unexpended bond proceeds or are pledged as reserves to be used if the City fails to meet its obligations under these debt issues. The California Government Code requires these funds to be invested in accordance with City ordinance, bond indentures or State statute. The table below identifies the investment types that are authorized for investments with fiscal agents. The bond indentures contain no limitations for the maximum investment in any one issuer or the maximum percentage of the portfolio that may be invested in any one investment type. The table also identifies certain provisions of these debt agreements:

		Minimum
	Maximum	Credit
Investment Type	Maturity	Quality
U.S. Treasury Obligations	None	N/A
U.S. Government Agency Obligations	None	N/A
U.S. Government-Sponsored Agency Obligations	None	N/A
State Obligations:		
General Obligation	None	A
General Short-Term Obligation	None	A-1+
Special Revenue Bonds	None	AA
Pre-Refunded Municipal Obligation	None	AAA
Unsecured Certificates of Deposit	30 days	A-1
FDIC-Insured Deposits	None	N/A
Repurchase Agreements	None	A
Commercial Paper	270 days	Three highest categories
Bankers' Acceptances	(A)	A-1
Money Market Mutual Funds	None	Three highest categories
Investment Agreement	None	N/A
Tax-Exempt Obligations	None	Three highest categories
State of California - Local Agency Investment Fund	None	N/A

<sup>(</sup>A) Maximum maturity is 30 days for all debt issues except the Community Facilities District No. 2006-1, which permits a maximum of up to 270 days.

## 3 INTERFUND TRANSACTIONS

# Due to/from Other Funds

As of June 30, 2010, balances of due to/from other funds were as follows:

						Du	e from							
			Governmental Funds						Ente					
	_		Redevelopment											
		Ger	neral Fund	Agency		Non-Major		Treatment Facility		Facility Transit		Business Park		Total
	Governmental Funds:													
	General Fund	\$	-	\$	-	\$	-	\$	-	\$ 64,875	\$	-	\$	64,875
to	CDBG Grant Fund		-		818,427		-		-	-		-		818,427
ue t	Non-Major		220,078		-		8,940		-	-		-		229,018
D	Enterprise Funds:													
	NW Wastewater treatment facility		-		-		-		-	-		-		-
	Sewer construction		-		-		-		129,042	-		-		129,042
	Airport						-					8,364		8,364
	Total	\$	220,078	\$	818,427	\$	8,940	\$	129,042	\$ 64,875	\$	8,364	\$	1,249,726

The balances represent short-term loans, which were made to eliminate temporary negative cash balances. The negative cash balances of \$818,427 and \$220,078 in the CDBG grant fund and the non-major Street Project Fund, respectively, represented grant revenues not received in FYE09/10. These loans are expected to be repaid shortly after the end of the fiscal year.

# Advances to/from Other Funds

			Governmen	ntal	Funds							
	1	Ge	neral Fund	Non-Major		Water	Water Construction		Beach Drive Treatment Facility		Total	
spunj	Governmental Funds:											
r fu	Redevelopment Agency	\$	-	\$	-	\$ -	\$	110,313	\$	110,314	\$	220,627
other	Non-Major		172,799		-	-		-		-		172,799
from o	Enterprise Funds:											
	Beach Drive Treatment		44,238		1,265,229	200,000		-		-		1,509,467
ance	NW Wastewater Treatment		44,238		1,265,229	200,000		-		-		1,509,467
Advance	Airport Enterprise Funds		801,657		153,508	38,033		-		75,859		1,069,057
A	Total	\$	1,062,932	\$	2,683,966	\$ 438,033	\$	110,313	\$	186,173	\$	4,481,417

# 3 INTERFUND TRANSACTIONS, Continued

# Advances To/From, Continued

The General Fund loaned the Airport Enterprise Fund \$489,842, \$300,601 and \$11,214 in fiscal 2005, 2006, and 2007 respectively. The General Fund also loaned the Army Base Reuse Capital Project Fund \$146,894 in fiscal year 2007, \$17,653 in fiscal year 2008 and an additional \$8,253 in fiscal year 2009. Payment on both of the loans is not expected in fiscal 2011.

The Beach Drive Treatment Facility and NW Wastewater Treatment Facility Enterprise Funds borrowed from the General Fund, Redevelopment Agency Low/Mod Housing Special Revenue Fund, Municipal Improvements Capital Project Fund, Parks and Recreation Capital Project Fund, and Water Enterprise Fund the amounts of \$88,476, \$164,011, \$600,000, \$100,000, and \$400,000, respectively, during fiscal year 2007. These same entities borrowed an additional \$870,918 from the Municipal Improvements Capital Project Fund during fiscal year 2008, and borrowed an additional \$795,529 from the Municipal Improvements Capital Project Fund during fiscal year 2009. Payment on all of the loans is not expected in fiscal 2011.

The Water Construction and Beach Drive Treatment Facility Enterprise Funds loaned a total of \$450,000 to the Redevelopment Agency to be used as a percentage match for the airport relocation costs not covered by a Federal grant. The loan bears interest at 6%, and annual principal and interest payments of \$34,972 are made from tax increment revenues through 2018. The balance of the loan was \$220,627 at June 30, 2010.

The Water and Beach Drive Treatment Facility Enterprise Funds also loaned the Airport Enterprise Fund \$219,000 in June 1991. City Council approved a simple interest accrual at 4% from 1991 through June 30, 2004. Terms call for annual installment payments of \$41,041 beginning June 30, 2004 including interest at 4% on the outstanding balance. The final payment is due on June 30, 2013. The balance of the loan was \$113,892 at June 30, 2010.

The Airport Enterprise Fund borrowed \$153,508 from the Municipal Improvement Capital Project Fund during fiscal year 2008. Payment on the loan is not expected in fiscal 2011.

# 3 INTERFUND TRANSACTIONS, Continued

# Transfers In/Out

Transfers in/out for the year ended June 30, 2010, were as follows:

		Governmental Funds				erprise Fund			
					NW	Wastewater			
	General CDBG Grant			Treat	ment Facility		Total		
Governmental Funds: Non-Major Governmental Funds Enterprise Fund:	\$	112,909	\$	161,591	\$	-	\$	274,500	
Sewer Construction		-		-		1,152,732		1,152,732	
Total	\$	112,909	\$	161,591	\$	1,152,732	\$	1,427,232	
	Non-Major Governmental Funds Enterprise Fund: Sewer Construction	Governmental Funds:  Non-Major Governmental Funds \$ Enterprise Fund:  Sewer Construction	General  Governmental Funds:  Non-Major Governmental Funds \$ 112,909  Enterprise Fund:  Sewer Construction -	General CD Governmental Funds:  Non-Major Governmental Funds \$ 112,909 \$ Enterprise Fund:  Sewer Construction -	General CDBG Grant  Governmental Funds:  Non-Major Governmental Funds \$ 112,909 \$ 161,591  Enterprise Fund:  Sewer Construction	Governmental Funds:  Non-Major Governmental Funds \$ 112,909 \$ 161,591 \$  Enterprise Fund:  Sewer Construction	Governmental Funds:  Non-Major Governmental Funds \$ 112,909 \$ 161,591 \$ -  Enterprise Fund:  Sewer Construction 1,152,732	Governmental Funds:  Non-Major Governmental Funds \$ 112,909 \$ 161,591 \$ - \$  Enterprise Fund:  Sewer Construction 1,152,732	

The transfers of \$161,591 to the CDBG Grant Fund represent local grant match to the grant funds. The transfer of \$112,909 represents the grant expenditure/cash into the General Fund.

The Sewer Construction Fund was utilized to record all construction-in-progress projects for the NW Wastewater Treatment Facility. The transfers of \$1,151,732 represent the transfers out of the remaining completed construction balance.

## 4. NOTES RECEIVABLE

The City has engaged in programs designed to encourage construction or improvement in low-to-moderate income housing or other projects. Under these programs, grants or loans are provided under favorable terms to homeowners who agree to spend these funds in accordance with the City's terms. The balances of these loans arising from this program at June 30, 2010 were \$146,385. These loans have been offset by fund balance reserves, as they are not expected to be repaid immediately.

On March 24, 2005 the City loaned Upham and Hutchinson Investments, LLC, \$40,000 to fund the rehabilitation of a downtown building. The loan is secured by a deed of trust on the property. The loan bears simple annual interest of 6.5% with interest and principal payments commencing on March 3, 2006 through February 3, 2011. As of June 30, 2010, the principal outstanding is \$32,109.

# 5. CAPITAL ASSETS

Capital asset activity for the year ended June 30, 2010, was as follow:

Capital asset activity for	Balance Prior Y July 1, 2009 Adjustr		Adjusted Balance July 1, 2009	Additions	Deletions	Transfers	Balance June 30, 2010	
Governmental activities:								
Nondepreciable assets:								
Land Construction in progress	\$ 1,892,169 617,676	\$ 192,500 -	\$ 2,084,669 617,676	\$ - 1,594,496	\$ (116,071) -	\$ - (1,879,418)	\$ 1,968,598 332,754	
Total nondepreciable assets	2,509,845	192,500	2,702,345	1,594,496	(116,071)	(1,879,418)	2,301,352	
Depreciable assets:								
Buildings and improvements	3,479,253	-	3,479,253	-	-	1,375,850	4,855,103	
Vehicles	927,398	-	927,398	-	-	-	927,398	
Machinery and equipment	1,618,236	-	1,618,236	-	-	-	1,618,236	
Infrastructure	3,116,887		3,116,887			503,568	3,620,455	
Total depreciable assets	9,141,774		9,141,774			1,879,418	11,021,192	
Less accumulated depreciation:								
Buildings and improvements	(1,888,742)	-	(1,888,742)	(157,428)	-	-	(2,046,170)	
Vehicles	(627,014)	_	(627,014)	(53,936)	_	-	(680,950)	
Machinery and equipment	(1,277,561)	-	(1,277,561)	(102,558)	-	-	(1,380,119)	
Infrastructure	(121,167)	-	(121,167)	(91,822)	-	-	(212,989)	
Total accumulated depreciation	(3,914,484)	-	(3,914,484)	(405,744)	-		(4,320,228)	
Net depreciable assets	5,227,290	-	5,227,290	(405,744)		1,879,418	6,700,964	
Governmental activities								
capital assets, net	\$ 7,737,135	\$ 192,500	\$ 7,929,635	\$ 1,188,752	\$ (116,071)	\$ -	\$ 9,002,316	
Business-type activities:								
Nondepreciable assets:								
Land	\$ 433,497	_	\$ 433,497	\$ -	\$ -	\$ -	\$ 433,497	
Construction in progress	168,290		168,290	211,491		(168,290)	211,491	
Total nondepreciable assets	601,787		601,787	211,491		(168,290)	644,988	
Depreciable assets:								
Buildings and improvements	53,918,657	_	53,918,657	8,294	_	46,317	53,973,268	
Runways	10,783,817	-	10,783,817	13,043	-	-	10,796,860	
Machinery and equipment	1,497,169	-	1,497,169	127,588	-	-	1,624,757	
Vehicles	272,379	-	272,379	-	-	-	272,379	
Infrastructure	4,352,547		4,352,547	1,296,266		121,973	5,770,786	
Total depreciable assets	70,824,569		70,824,569	1,445,191		168,290	72,438,050	
Less accumulated depreciation:								
Buildings and improvements	(5,942,637)	-	(5,942,637)	(847,479)	-	-	(6,790,116)	
Runways	(3,070,986)	-	(3,070,986)	(351,896)	-	-	(3,422,882)	
Machinery and equipment	(1,086,105)	-	(1,086,105)	(87,257)	-	-	(1,173,362)	
Vehicles	(36,401)	-	(36,401)	(23,269)	-	-	(59,670)	
Infrastructure	(176,021)		(176,021)	(110,864)			(286,885)	
Total accumulated depreciation	(10,312,150)	-	(10,312,150)	(1,420,765)			(11,732,915)	
Net depreciable assets	60,512,419		60,512,419	24,426		168,290	60,705,135	
Business-type activities								
business type activities								

# 5. CAPITAL ASSETS, Continued

# A. Capital Asset Contributions

In Fiscal Year 2010, the City did not receive donated assets.

# B. Depreciation

Depreciation expense was charged to various governmental functions as follows:

Governmental Activities:	
Administrative	\$ 37,069
Police protection	40,844
Fire protection	139,680
Streets and highways	70,534
Streets and lighting	15,210
Corporation yard	750
Economic development	300
Public Works	16,985
Parks	73,957
Swimming pool	1,665
Recreation and youth center	 8,750
Total depreciation expense - governmental functions	\$ 405,744
Business-Type Activities:	
Water	\$ 537,346
Beach Drive Treatment Facility	150,732
NW Wastewater Treatment Facility	436,398
Airport	259,404
Business Park	13,616
Transit	23,269
Total depreciation expense - business-type functions	\$ 1,420,765

# 5. UNEARNED/DEFERRED REVENUE

## A. Government-Wide Financial Statements

Unearned revenues in the Government-Wide Financial Statements represent amounts for which revenues have not been earned. At June 30, 2010, deferred revenues in the Government-Wide Financial Statements were as follows:

	ernmental ctivities	iness-Type ctivities	Totals		
Developer Payments	\$ 126,400	\$ -	\$	126,400	
Unearned grant revenues	160,000	278,771		438,771	
Miscellenous unearned revenue	9,234	 7,087		16,321	
Totals	\$ 295,634	\$ 285,858	\$	581,492	

# B. Fund Financial Statements

At June 30, 2010, the following deferred revenues were recorded in the Governmental Fund Financial Statements because either the revenues had not been earned or the funds were not available to finance expenditures of the current period because the revenues were not received within 60 days after the fiscal year end:

	C						
	General Fund		CDBG Grant	Non-Major Governmental Funds			Tota1
Receivables not received within 90 days	\$ 36,950	\$	727,042	\$	249,233	\$	1,013,225
Developer Payment	-		-		126,400		126,400
Unearned grant revenues	160,000		-		-		160,000
Miscellenous unearned revenue					9,234		9,234
	\$ \$ 196,950		\$ 727,042		\$ 384,867		1,308,859

## 7. LONG-TERM LIABILITIES

The City generally incurs long-term debt to finance projects or purchase assets which will have useful lives equal to or greater than the related debt. The City's long-term debt is recorded only in the government-wide financial statements.

The following is a summary of changes in long-term liabilities for the year ended June 30, 2010:

	Original Issue Amount		Balance ıly 1, 2009	Retirements		Balance June 30, 2010		Amounts Due Within One Year	
Governmental Activities:									
City Debt:									
1997 Firehouse General Obligation Bonds	\$	420,000	\$ 206,000	\$	(17,000)	\$	189,000	\$	18,000
5.5-6.375%, due 9/01/2018									
Fire Truck Capital Lease		394,131	274,548		(64,012)		210,536		67,001
4.67%, due 5/21/2013									
Redevelopment Agency Debt:									
1991 Tax Allocation Bonds		920,000	170,000		(80,000)		90,000		90,000
7.0-7.5%, due 5/01/2011									
Total Governmental Activity Debt			\$ 650,548	\$	(161,012)	\$	489,536	\$	175,001
<b>Business-Type Activities:</b>									
2000 Water and Wastewater Revenue Bonds	\$	1,550,000	\$ 1,330,000	\$	(35,000)	\$	1,295,000	\$	35,000
4.2-5.8%, due 10/01/2030									
Airport Hangar Capital Lease		95,069	33,406		(7,677)		25,729		8,110
5.57%, due 2013									
Less: unamortized discount			(72,392)		3,448		(68,944)		
<b>Total Business-Type Activity Debt</b>			\$ 1,291,014	\$	(39,229)	\$	1,251,785	\$	43,110

# 1977 Firehouse General Obligation Bonds

In 1977, the City issued \$420,000 General Obligation Bonds (1977 Bonds) to construct a firehouse. The 1977 Bonds bear interest at 5.5%-6.375%. Principal payments are due annually on September 1. Interest payments are due semi-annually on March 1 and September 1.

## 7. LONG-TERM LIABILITIES, Continued

# Fire Truck Capital Lease

On May 8, 2007, the City entered into a lease agreement in the amount of \$394,131 at 4.67% interest with Oshkosh Capital to finance the purchase of a fire truck. Annual principal and interest payments of \$76,833 are due through May 21, 2013. The fire truck is included in capital assets at \$215,834, net of accumulated depreciation of \$178,297.

# 1991 Redevelopment Agency Tax Allocation Bonds

On May 1, 1991, the Agency issued 1991 Tax Allocation Bonds (1991 Bonds) in the original principal amount of \$920,000 to provide financing for various redevelopment projects. The 1991 Bonds bear interest at 7.0%-7.5%. Interest is payable semi-annually on November 1 and May 1 and principal is payable annually on May 1 through 2011. The 1991 Bonds are secured by the Agency's tax increment revenue.

The Agency has pledged all future tax increment revenues, less amounts required to be set aside in the Redevelopment Agency Low/Mod Income Housing Special Revenue Fund, for the repayment of the 1991 Bonds. The pledge of all future tax increment revenues ends upon repayment of \$96,750 remaining debt service on the Bonds, which is scheduled to occur on May 1, 2011. For fiscal year 2010, net tax increment revenue amounted to \$645,829 which represented coverage of 696% over the \$92,750 of debt service.

#### 2000 Water and Wastewater Revenue Bonds

On April 4, 2000, the City issued Water and Wastewater Revenue Bonds (2000 Bonds) to provide for capital improvements and refund the 1989 Sewer Revenue Bonds. Interest is payable on April 1 and October 1 and principal is payable annually on October 1. The 2000 Bonds are secured by a pledge of net revenues from the Sewer Enterprise Fund.

The City has pledged future sewer customer revenues, net of specified operating expenses, to repay the 2000 Bonds through October 1, 2030. The Sewer Enterprise Fund's total principal and interest remaining to be paid on the 2000 Bonds is \$2,223,584. The Sewer Fund's principal and interest paid for the current year and total customer net revenues were \$109,390 and \$1,577,658, respectively. The minimum coverage of net revenues over debt service required in the bond indenture is 120%; however, the coverage for the year ended June 30, 2010 was 2,055%.

## 7. LONG-TERM LIABILITIES, Continued

## 1998 Airport Hangar Capital Lease

In 1998, the City leased a prefabricated airplane hangar with an option to purchase the hangar at residual value at the end of the lease. Annual principal and interest payments of \$9,430 are made from airport revenues through 2013. The present value of the total of the lease payments is recorded as long-term debt. The airport hangar is included in capital assets at \$72,411, net of accumulated amortization of \$22,658.

Annual debt service requirements are shown below:

Year Ending		Governmen	tal Act	ivities	 Business-Ty	siness-Type Activities					
June 30, 2009	Р	rincipal	I	nterest	Principal	I	nterest				
2011	\$	175,001	\$	27,948	\$ 43,110	\$	73,978				
2012		90,130		16,893	43,567		71,753				
2013		94,405		12,336	49,052		69,347				
2014		23,000		7,528	40,000		66,838				
2015		24,000		604	40,000		64,638				
2016-2020		83,000		13,571	245,000		284,806				
2021-2025					330,000		203,237				
2026-2030					430,000		93,650				
2031					100,000		2,900				
Total	\$	489,536	\$	78,880	\$ 1,320,729	\$	931,147				
Reconciliat	ion of	long-term d	lebt								
Less unamortized discount			(68,944)								
Total	Total		\$ 1,251,785								

For proprietary fund types, bond premiums and discounts, as well as issuance costs are deferred and amortized over the life of the bonds using the effective interest method.

### 7. LONG-TERM LIABILITIES, Continued

### A. Special Assessment Debt without City Commitment

At June 30, 2010, the outstanding principal amount of bonded debt issued by special assessment districts in the City to provide for improvements was as follows:

Community Facilities District No. 2004-1	\$ 14,815,000
Community Facilities District No. 2006-1	14,750,000
Reassessment District No. 2007-1R Refunding Bonds	1,337,100

The City has no legal or moral responsibility with respect to the payment of this debt and has therefore not recorded it as a liability. The City is responsible, as the Districts' agent, for the Districts' cash receipts, disbursements and balances, which are reported as Agency Fund transactions in the financial statements.

## B. Prior Year Defeasance of Debt

In prior years, the City defeased certain revenue bonds by placing the proceeds of new bonds in an irrevocable trust to provide for all future debt service payments on the old bonds. Accordingly, the trust account assets and the liability for the defeased bonds are not included in the City's financial statements. The Bonds was paid off in July 2009.

#### 8. COMPENSATED ABSENCES

The City records a liability to recognize the financial effect of unused vacation and other compensated absences. The total of vacation and other compensated absences is \$294,588.

	Balance ly 1, 2009	A	dditions	D	eletions	-	Balance e 30, 2010	Due Within One Year		
Governmental Activities Business-Type Activities	\$ 244,692 42,968	\$	81,173 19,966	\$	(85,252) (8,959)	\$	240,613 53,975	\$	50,146 11,529	
Total	\$ 287,660	\$	101,139	\$	(94,211)	\$	294,588	\$	61,675	

#### 9. DEFINED BENEFIT PENSION PLAN

### A. California Public Employees' Retirement Plan (PERS)

<u>Plan Description</u> – The City contributes to the California Public Employees' Retirement System (PERS), an agent multiple-employer public employee defined benefit pension plan. PERS provides retirement and disability retirement benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. PERS acts as a common investment and administrative agent for participating public entities within the State of California. Benefit provisions and all other requirements are established by state statute and city ordinance. Copies of the PERS annual financial report may be obtained from their Executive Office located at 400 Q Street, Sacramento, California 95814.

<u>Funding Policy</u> – Active members are required by State statute to contribute 7% of their annual salary if a miscellaneous member, and 9% if a safety member. The City employer makes the contributions required of City employees on their behalf and for their account, which amounted to \$140,673 for the year ended June 30, 2010. The City's employer required contributions rate for Safety employees was 25.262% and for Miscellaneous employees was 12.789% for the fiscal year.

Annual Pension Cost – For 2009-10, the City's annual pension cost of \$338,484 for PERS was equal to the City's required and actual contributions. The required contribution was determined as part of the June 30, 2007, actuarial valuation using the entry age normal actuarial cost method. The actuarial assumptions included (a) 7.75% investment rate of return (net of administrative expenses), (b) projected salary increases range from 3.25% to 14.45% for miscellaneous employees and 3.25% to 14.45% for safety employees depending on age, service, and type of employment, and (c) 3.25% per year cost-of-living adjustments. Both (a) and (b) included an inflation component of 3.00%. The actuarial value of PERS assets was determined using techniques that smooth the effects of short-term volatility in the market value of investments over a three year period. PERS unfunded actuarial liability (or surplus) is being amortized as a level percentage of projected payroll on a closed basis. The average remaining amortization period as of June 30, 2007 was 13 years for safety employees and 16 years for miscellaneous employees for prior and current service unfunded liability.

#### 9. DEFINED BENEFIT PENSION PLAN, Continued

## A. California Public Employees' Retirement Plan (PERS), Continued

#### THREE-YEAR TREND INFORMATION FOR PERS

	Per	nsion Cost	APC	Net F	Pension
Fiscal Year		(APC)	Contributed	Obli	gation
6/30/2008	\$	578,140	100%	\$	-
6/30/2009		385,719	100%		-
6/30/2010		338,484	100%		-

### B. Funding Status as of the Most Recent Actuarial Date

The City retirement plans for miscellaneous and safety employees are parts of the CalPERS risk pool for cities and other governmental entities that have less than 100 active members. Actuarial valuations performed included other participants within the same risk pool. Therefore, stand alone information of the schedule of the funding progress for the City's miscellaneous and safety employees is no longer available.

## C. Miscellaneous Plan and Safety Plan Side Funds

In July 2005, the City's Miscellaneous and Safety Plans were terminated, and the employees in those plans were required by CALPERS to join new State-wide pools. One of the conditions of entry to these pools was that the City true-up any unfunded liabilities in the former Plans, either by paying cash or by increasing its future contribution rates through a Side Fund offered by CALPERS. The City satisfied its Miscellaneous Plan and Safety Plan unfunded liabilities by agreeing to contribute to the side funds through an addition to its normal contribution rates over the next 6 and 8 years, respectively. The balance of the Miscellaneous Plan side fund was \$503,816 at June 30, 2010. The balance of the Safety Plan side fund was \$1,094,166 at June 30, 2010.

## 10. OTHER POSTEMPLOYMENT BENEFITS (OPEB)

#### Plan Description

The City provides health care benefits for all retired employees based on retirement age of 50 for safety employees and 55 for all other employees, with 15 years of continuous service. These retirees receive one year of fully paid City health, dental and eye care coverage. If the retiree becomes eligible for Medicare, these benefits are integral into the Medicare plan. After one year period, a retired full time City employee is permitted to participate in the City health, dental and eye care program, provided, however, that said retiree pay his or her entire premium, and that if eligible for Medicare that said benefits be integrated into said Medicare plan. As an exception to the City's OPEB benefit plan, the City approved a retirement plan with a retired employee, which grants full health, dental and eye care benefits to the retired employee for his life time.

## 10. OTHER POSTEMPLOYMENT BENEFITS (OPEB), Continued

## Funding Policy, Status and Progress

The City accounts for its OPEB obligations on a pay-as-you-go basis. As of June 30, 2010, the most recent actuarial valuation date, the funding status of the plan, was as follows:

Actuarial accrued liability (AAL)	\$548,759
Actuarial value of assets	-
Unfunded actuarial accrued liability (UAAL)	\$548,759
Funded ratio	0%
Covered payroll	\$2,045,769
UAAL as a percentage of covered payroll	26.82%

## Annual OPEB Cost and Net OPEB Obligation

For the fiscal year ended June 30, 2010, the City's annual OPEB cost was \$75,267; of this amount \$14,181 was expensed and funded by payments to current retirees and the remaining \$61,086 net OPEB obligation was expensed and recorded as a liability. As it is the first year of the implementation of GASB 45, the total net OPEB obligation as of June 30, 2010 was \$61,086.

Normal Costs	\$ 50,409
Amortization UAAL	24,858
Annual Required Contribution	75,267
Interest on beginning net OPEB obligation	-
Annual OPEB Expense	75,267
Contributions made	14,181
Increase in net OPEB obligation	61,086
NET OPEB obligation - beginning of year	-
NET OPEB obligation end of year	\$ 61,086

The City's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation for fiscal year 2009/10 are as follows:

			Percentage of Annual	Net
Fiscal	Annual	Contributions	OPEB	OPEB
Year Ended	OPEB Cost	Made	Cost Contributed	Obligation
2010	\$75,267	\$14,181	18.8%	\$61,086

#### **Actuarial Methods and Assumptions**

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and the plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing benefit cost between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short term volatility in actuarial accrued liabilities, and the actuarial value of assets, consistent with the long-term perspective of the calculations.

### 10. OTHER POSTEMPLOYMENT BENEFITS (OPEB), Continued

The annual required contribution was determined as part of the June 30, 2010, actuarial valuation using the Entry Age Actuarial Cost Method. The actuarial assumptions included (a) salary increases of 2% per year (b) a discount rate of 4%, (c) assumed retirement age of 64, (d) medical premium inflation rates ranging from 4% to 6% over time. The actuarial present value of future benefits was calculated for each individual using the economic assumptions and specific member data, then aggregated. The amortization component of the unfunded actuarial accrued liability was based on a 30 year amortization period.

#### 11. DEFERRED COMPENSATION PLAN

City employees may defer a portion of their compensation under a City sponsored deferred compensation plan created in accordance with Internal Revenue Code Section 457. Under this plan, participants are not taxed on the deferred portion of their compensation until distributed to them; distributions may be made only at termination, retirement, death or in an emergency as defined by the plan.

The laws governing deferred compensation plan assets require plan assets to be held by a Trust for the exclusive benefit of plan participants and their beneficiaries. Since the assets held under this plan are not the City's property and are not subject to claims by general creditors of the City, they have been excluded from these financial statements.

#### 12. RISK MANAGEMENT

#### A. Coverage

The City is a member of the Northern California Cities Self Insurance Fund (NCCSIF), which covers general liability claims up to \$40,000,000 and worker's compensation claims up to the statutory limit and up to \$5,000,000 for employer's liability. The City has a self-insured retention or deductible of \$50,000 per claim for general liability claims. The City's self-insured retention is \$100,000 for worker's compensation claims. Once the City's self-insured retention for claims is met, NCCSIF becomes responsible for payment of all claims up to the limit. During the fiscal year ended June 30, 2010, the City contributed \$247,346 for current year premiums.

Financial statements for NCCSIF may be obtained from Driver Alliant Insurances, 600 Montgomery Street, 9th Floor, San Francisco, CA 94111.

The City also has commercial policies which provide commercial property and airport liability coverage up to a maximum of \$16.1 million and \$5 million, respectively, per claim. The City has a deductible or uninsured liability of \$1,000 per claim for the commercial property coverage and no deductible for airport liability coverage.

#### B. Liability for Uninsured Claims

Claims and judgments, including a provision for claims incurred but not reported, are recorded when a loss is deemed probable of assertion and the amount of the loss is reasonably determinable. As discussed, above, the City has coverage for such claims, but it has retained the risk for the deductible, or uninsured, portion of these claims. Settlements have not exceeded insurance coverage for the past three fiscal years.

### 12. RISK MANAGEMENT, Continued

### B. Liability for Uninsured Claims, Continued

The City's liability for uninsured liability claims at June 30 was estimated by management based on claims experience during the fiscal year and was computed as follows:

	June 30											
	2010 2009											
Balance at beginning of year	\$	130,114	\$	117,150	\$ 159,135							
Addition		33,310		19,354	99,937							
Deletion		(33,310)		(6,390)	(141,922)							
Balance at end of year	\$	130,114	\$	130,114	\$ 117,150							

#### 13. LANDFILL POST-CLOSURE COSTS

As required by State and federal laws and regulations, the City placed a final cover on its closed landfill site in 2002 and is performing maintenance and monitoring functions at the site for 30 years after closure. As of June 30, 2010, the City has accrued \$761,369 to cover the costs of these functions.

#### 14. GAS LEASE

The City leases the right to extract minerals to a natural gas supplier. The revenues from the gas royalties are contingent upon the sales amount of the gas extracted. The lease remains in force as long as there is gas available for production. Royalty payments for the fiscal year amounted to \$234,381.

### 15. COMMITMENTS AND CONTINGENT LIABILITIES

The City is subject to litigation arising in the normal course of business. In the opinion of the City Attorney there is no pending litigation which is likely to have a material adverse effect on the financial position of the City.

#### A. Construction and Other Commitments

The City received Federal earmark fund in the amount of \$560,000 for two projects. The fist project, of which \$362,000 was allocated, was for the Rio Vista Bridge Study. There was a city match of \$90,500. The second project, in the amount of \$198,000, was for installation of street signs throughout Rio Vista. The City has the following outstanding commitments at June 30, 2010:

Rio Vista Bridge Study

\$44,842

## 15. COMMITMENTS AND CONTINGENT LIABILITIES, Continued

#### B. Delta Rural Fire Protection District

The City entered into a contractual agreement to provide fire protection services to the Delta Rural Fire Protection District. The contract is for the amount received by Delta from the Sacramento County Auditor-Controller attributable to the service area for that fiscal year. The agreement commenced on January 1, 1996 and is effective for twenty years. On October 16, 2008, the City Council and Delta Rural Fire amended the agreement to reflect that aside from receiving all property taxes generated by Delta Rural Fire, the City would also be entitled to 75% of all Delta Rural Fire assessments for capital purchases. Additionally, if either party chooses to terminate the agreement prior to the term of the contract which ends in 2016, parties must provide three years advance written notice to the other party.

## 16. PRIOR PERIOD ADJUSTMENTS

In the fiscal year 2010, the City made following prior period adjustments to restate its previously issued financial statements:

- Wrote off/adjusted accounts receivable balances of \$561,109 due to old unsupported receivables and uncollectible receivables.
- Reclassified prepaid expense to intangible assets by \$192,500 due to reclassification of land rights purchased.
- Wrote off accounts payable balance of \$17,828 due to outstanding old payables carried from previous years.
- Wrote off deferred revenues of \$101,651 which was earned in prior years.
- Moved prior year's TDA grant expenditures & related deferred revenues of \$77,000 from General Fund to Street Project Special revenue Fund.
- Corrected beginning capital assets balances for Water, Water Construction Funds.

## 16. PRIOR PERIOD ADJUSTMENTS, Continued

## **Government-Wide Financial Statements**

	1	Vet Assets,	Prior Period Adjustments										
		Previously Reported	Accounts eceivable		Capital Assets	I	Prepaids	I	Expense		counts yable	Deferred evenues	Net Assets, as Restated
<b>Governmental Activities</b> Net assets	\$	14,584,305	\$ (177,401)	\$	192,500	\$	(192,500)	\$	(77,000)	\$	_	\$ (77,000)	\$ 14,252,904
Business-type Activities													
Net assets	\$	59,974,423	\$ (383,708)	\$		\$		\$		\$	17,828	\$ 101,650	\$ 59,710,193

## <u>Fund Financial Statements</u>

	Fu	ınd Balance,		Prior Period Adjustments												
	as	Previously		Capital	ital		Accounts			Accounts		Deferred		Fund Balance,		
		Reported		assets		Prepaids	Receivable		Expense		Payable		Revenues		as Restated	
Governmental Funds:																
General Fund	\$	1,571,378	\$	_	\$		\$	(77,128)	\$		\$	_	\$	_	\$	1,494,250
Non-major governmental funds	\$	6,479,582	\$		\$	(192,500)	\$	(100,273)	\$	(77,000)	\$		\$	(77,000)	\$	6,032,809
Enterprise Funds:			. '					_							'	_
Water Fund	\$	12,075,908	\$	121,973	\$		\$	(138,008)	\$		\$		\$	101,650	\$	12,161,523
Water Construction	\$	799,176	\$	(121,973)	\$		\$	-	\$	-	\$		\$		\$	677,203
Beach Drive Treatment Facility	\$	2,075,223	\$		\$	_	\$	(154,063)	\$		\$	17,828	\$		\$	1,938,988
NW Wastewater Treatment Facility	\$	34,884,612	\$		\$		\$	9,644	\$		\$		\$	<u>-</u>	\$	34,894,256
Airport Fund	\$	7,686,458	\$	_	\$	-	\$	(90,236)	\$	-	\$	-	\$	_	\$	7,596,222
Business Park Fund	\$	654,642	\$	_	\$	-	\$	(11,044)	\$	_	\$	-	\$	-	\$	643,598

#### 17. STATE OF CALIFORNIA PROPOSITION 1A SECURITIZATION PROGRAM

Under the provisions of Proposition IA, and as part of the 2009-10 budget package passed by the California state legislature on July 28, 2009, the State of California borrowed 8% of the amount of property tax revenue, including those property taxes associated with the in-lieu motor vehicle license fee, the triple flip in lieu sales tax, and supplemental property tax, apportioned to cities, counties and special districts (excluding redevelopment agencies). The state is required to repay this borrowing plus interest by June 30, 2013. After repayment of this initial borrowing, the California legislature may consider only one additional borrowing within a ten-year period. The amount of this borrowing pertaining to the City of Rio Vista was \$171,017.

Authorized with the 2009-10 State budget package, the Proposition IA Securitization Program was instituted by the California Statewide Communities Development Authority ("California Communities"), a joint powers authority sponsored by the California State Association of Counties and the League of California Cities, to enable local governments to sell their Proposition IA receivables to California Communities. Under the Securitization Program, California Communities simultaneously purchased the Proposition IA receivables and issued bonds ("Prop IA Bonds") to provide local agencies with cash proceeds in two equal installments, on January 15, 2010 and May 3, 2010. The purchase price paid to the local agencies equaled 100% of the amount of the property tax reduction. All transaction costs of issuance and interest were paid by the State of California. Participating local agencies have no obligation on the bonds and no credit exposure to the State. The City participated in the securitization program and accordingly property taxes have been recorded in the same manner as if the State had not exercised its rights under Proposition IA. The receivable sale proceeds were equal to the book value and, as a result, no gain or loss was recorded.

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REQUIRED SUPPLEMENTARY INFORMATION

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City of Rio Vista

## Schedule of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual General Fund

								riance with nal Budget
		Budgeted	l Amoui	nts		Actual		Positive
PENDANG		Original		Final		Amounts	(]	Negative)
REVENUES:								
Taxes and assessments	\$	2,686,392	\$	2,653,361	\$	2,620,294	\$	(33,067)
Licenses and permits		269,921		273,787		261,307		(12,480)
Use of money and property		324,320		252,320		279,078		26,758
Charges for services		432,887		436,599		422,322		(14,277)
Intergovernmental		33,600		33,600		25,356		(8,244)
Fines and forfeitures		5,650		21,250		23,684		2,434
Other		26,909		189,994		21,907		(168,087)
Grants		846,250		845,985		678,175		(167,810)
Total revenues		4,625,929		4,706,896		4,332,123		(374,773)
EXPENDITURES:								
Current:								
Administrative		792,793		741,130		650,031		91,099
Police protection		1,918,915		1,773,347		1,689,537		83,810
Fire protection		970,158		999,475		839,249		160,226
Redevelopment						-		-
Streets and highways		92,295		217,668		86,479		131,189
Streets and lighting						=		-
Corporation yard		88,044		90,152		79,902		10,250
Building regulations		71,237		73,316		74,372		(1,056)
Planning		117,803		105,338		107,019		(1,681)
Economic development		39,722		58,349		69,766		(11,417)
Public works		703,476		691,964		657,678		34,286
Parks		151,250		154,239		142,397		11,842
Swimming pool		30,549		32,077		24,612		7,465
Recreation and youth center		27,828		47,584		30,199		17,385
Capital outlay		211,500		129,221		300,341		(171,120)
Debt Service:								
Principal repayment						64,012		(64,012)
Interest and fiscal charges						12,821		(12,821)
Total expenditures		5,215,570		5,113,860		4,828,415		285,445
REVENUE OVER (UNDER) EXPENDITURES		(589,641)		(406,964)		(496,292)		(89,328)
OTHER FINANCING SOURCES (USES):								
Proceeds from sale of capital assets		500,000		500,000		712,295		
Transfers in		76,833				112,909		112,909
Transfers out		.,				,		-
Total other financing sources (uses)		576,833		500,000		825,204		825,204
Net change in fund balances	\$	(12,808)	\$	93,036		328,912	\$	235,876
FUND BALANCES:	· · · · · · · · · · · · · · · · · · ·							_
Beginning of year						1,494,250		
End of year					\$	1,823,162		
Lita of year		83			-	_,0_0,102		
		2.3						

City of Rio Vista Schedule of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual Redevelopment Agency Fund For the year ended June 30, 2010

		Budgeted	l Amour	nts		Actual	Fin	iance with al Budget Positive
	(	Original		Final	A	mounts	(N	legative)
REVENUES:								
Taxes	\$	620,904	\$	750,000	\$	645,829	\$	(104,171)
Use of money and property Other		11,100		11,100		7,775 58		(3,325) 58
Total revenues		632,004		761,100		653,662		(107,496)
EXPENDITURES:								
Redevelopment		523,025		460,165		692,607		(232,442)
Debt service:								
Principal repayment		80,000		80,000		80,000		-
Interest and fiscal charges		17,100		17,100		30,007		(12,907)
Total expenditures		620,125		557,265		802,614	-	(245,349)
REVENUE OVER (UNDER) EXPENDITURES		11,879		203,835		(148,952)		(352,787)
OTHER FINANCING SOURCES (USES):								
Proceeds from sale of capital asset		-		-		-		-
Transfers in		=		-		-		-
Transfers out		(11,879)		(203,837)		-		203,837
Total other financing sources (uses)		(11,879)		(203,837)				203,837
Net change in fund balances	\$	11,879	\$	203,835		(148,952)	\$	(352,787)
FUND BALANCES:								
Beginning of year						878,626		
End of year					\$	729,674		

## City of Rio Vista

## Schedule of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual Community Development Block Grant Fund

	Budgeted Amounts Original Final			Actu Amou		Variance with Final Budget Positive (Negative)		
REVENUES:								
Grants	\$	763,328	\$	763,328	\$	-	\$	(763,328)
Total revenues		763,328		763,328		_		(763,328)
EXPENDITURES:								
Public Works		1,033,328		1,033,328		938,293		95,035
Total expenditures		1,033,328		1,033,328		938,293		95,035
REVENUE OVER (UNDER) EXPENDITURES		(270,000)		(270,000)		(938,293)		(668,293)
OTHER FINANCING SOURCES (USES):								
Transfers in Transfers out		270,000		270,000		161,591		(108,409)
<b>Total other financing sources (uses)</b>		270,000		270,000		161,591		(108,409)
Net change in fund balances	\$	(270,000)	\$	(270,000)		(776,702)	\$	(506,702)
FUND BALANCES:								
Beginning of year						(78,803)		
End of year					\$	(855,505)		

## City of Rio Vista Notes to Required Supplementary Information For the year ended June 30, 2010

#### 1. BUDGETARY BASIS OF ACCOUNTING

### A. Budgetary Control and Budgetary Accounting

The City follows these procedures in establishing the budgetary data reflected in the financial statements:

- 1. Each May, the City Manager submits to the City Council a proposed operating budget for the fiscal year commencing the following July 1. The operating budget includes proposed expenditures and the means of financing them.
- 2. Public hearings are conducted to obtain citizen's comments.
- 3. The budget is legally enacted by City Council resolution.
- 4. All budget adjustments over \$5,000 and transfers between funds must be approved by the City Council by resolution during the fiscal year. The City Manager is authorized to transfer any unencumbered appropriations within a fund or department, and may authorize encumbrances under \$5,000. The Department heads are authorized to transfer any unencumbered appropriations within their department, and may authorize encumbrances under \$1,000. The legally adopted budget requires that expenditures not exceed total appropriations within each fund.
- 5. Budgets are adopted on a basis consistent with generally accepted accounting principles (GAAP) for governmental funds. Budgets are adopted for the General Fund, all Special Revenue Funds except the Asset Forfeiture Fund, all Capital Projects Funds, and the Debt Service Fund.
- 6. Formal budgetary integration is employed as a management control device during the year for all budgeted funds.
- 7. Budgeted amounts are as originally adopted, or as amended by the City Council. Individual amendments were not material in relation to the original appropriations which were amended.

## B. Deficit Fund Balances

At June 30, 2010, the funds below had the following deficit fund balance:

#### **Governmental Funds:**

CDBG Grants Fund	\$ 855,505
Street Projects Special Revenue Fund	220,078
Army Base Reuse Capital Projects Fund	176,508

Deficit balances will be cured by future grant revenues or transfers from the General Fund.

At June 30, 2010, the funds below had the following deficit unrestricted net assets:

#### **Enterprise Funds:**

Beach Drive Treatment Facility Fund	\$ 1,257,172
Sewer Construction Fund	129,042
Airport Fund	1,075,207

## 1. BUDGETARY BASIS OF ACCOUNTING, Continued

## C. Excess of Expenditures over Appropriations

The following funds had expenditures that exceeded appropriations:

Non-Major Governmental Funds:	Final Budget			Actual	Variance	
Asset Forfeiture Special Revenue Fund	\$	-	\$	43	\$	(43)
ATOD Grant Special Revenue Fund		73,267		74,418		(1,151)
Street Projects Special Revenue Fund		-		143,078		(143,078)
Personnel Services District Special Revenue Fund		27,818		33,477		(5,659)
Municipal Improvements Capital Projects Fund		1,000		9,092		(8,092)
Hazardous Waste Capital Projects Fund		50,490		68,201		(17,711)

#### 2. DEFINED BENEFIT PENSION PLAN

The City retirement plans for miscellaneous and safety employees are part of the CalPERS risk pool for cities and other government entities that have less than 100 active members. Actuarial valuations performed included other participants within the same risk pool. Therefore, standalone information of the schedule of funding progress for the City's miscellaneous and safety employees is no longer available.

#### 3. OTHER POSTEMPLOYMENT BENEFIT PLAN

As of June 30, 2010, the most recent actuarial valuation date, the funding status of the plan, was as follows:

Actuarial accrued liability (AAL)	\$548,759
Actuarial value of assets	
Unfunded actuarial accrued liability (UAAL)	\$548,759
Funded ratio	0%
Covered payroll	\$2,045,769
UAAL as a percentage of covered payroll	26.82%

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SUPPLEMENTARY INFORMATION

## City of Rio Vista Combining Balance Sheet Non-Major Governmental Funds June 30, 2010

	Special Revenue Funds									
ASSETS	High	lice Tech ant			Asset Forfeiture		ATOD Grant		Redevelopme Agency Low/Mod Housing	
Cash and investments	¢	2	\$		¢	10 244	¢		¢	622 242
	\$	2	Ф	-	\$	12,344	\$	-	\$	632,343
Restricted cash and investments Receivables:		-		-		13,662		-		-
				15 407				24.761		1 240
Accounts		-		15,427		-		24,761		1,248
Due from other funds		-		-		-		-		8,940
Advances to other funds		-		-		-		-		164,011
Interest receivable				-		18		-		671
Prepaid expense and other		-		-		-		523		
Notes receivable		-				-				-
Total assets	\$	2	\$	15,427	\$	26,024	\$	25,284	\$	807,213
LIABILITIES AND FUND BALANCES										
Liabilities:										
Accounts payable	\$	_	\$	_	\$	-	\$	2,145	\$	1,172
Accrued wages and salary		_		_		-		356		971
Accrued expense		_		_						
Deposits		_		-		-		-		-
Due to other funds		-				_		8,940		_
Deferred Revenue		_		-		5,886		-		-
Advances from other funds		-		-		-		-		-
Total liabilities		-		-		5,886		11,441		2,143
Fund Balances:										
Reserved:										
Encumbrance										
Bond retirement		-		-		-		-		-
Notes		-		-		-				-
Prepaid items		-		-		-		523		
Low- and moderate-income housing		-		-		-		-		641,059
Advances		-		-		-		-		164,011
Total reserved		-		-		-		523		805,070
Unreserved:										
Undesignated reported in:										
Special revenue funds		2		15,427		20,138		13,320		-
Capital project funds		_		-		-		-		_
Total fund balances		2		15,427		20,138		13,843		805,070
Total liabilities	_									
and fund balances	\$	2	\$	15,427	\$	26,024	\$	25,284	\$	807,213

				Special Rev	enue I	unds				
Private Developers Revolving Fund	General Plan Revision					CDBG Housing abilitation	Street Projects	Personnel Services District		
\$ 127,017	\$	44,822	\$	350,796	\$	99,238	\$	-	\$	143,025
9		-		-		-		-		-
		-		24				220,078		-
-		-		-		-		-		-
		34		242		128		-		28
_		-		-		146,385		-		-
\$ 127,026	\$	44,856	\$	351,062	\$	245,751	\$	220,078	\$	143,053
\$ 7,135 - 76,317 -	\$	-	\$	6,244 1,273	\$	- - - -	\$	- - 220,078 220,078	\$	41 1,583 - - -
				-		-		-		-
83,452		-		7,517		-		440,156		1,624
		3,445								
-		-		-		146,385		-		-
		-				-		-		-
		<u>-</u>		-		-		<u>-</u>		-
		3,445		-		146,385		_		-
43,574 -		41,411 -		343,545		99,366 -		(220,078)		141,429 -
43,574		44,856		343,545		245,751		(220,078)		141,429
\$ 127,026	\$	44,856	\$	351,062	\$	245,751	\$	220,078	\$	143,053

## City of Rio Vista Combining Balance Sheet Non-Major Governmental Funds, Continued June 30, 2010

	Capital Project Funds									
		ehicle lacement		Storm Drain	Roadway Municipal Impact Improvements		-	Hazardous Waste		
ASSETS										
Cash and investments	\$	51,703	\$	152,826	\$	504,897	\$	896,521	\$	73,273
Restricted cash and investments		-		-		-		-		-
Receivables:										
Accounts		-		4,962		899		-		
Due from other funds		-		-		-		-		-
Advances to other funds		-		-		-		2,419,955		-
Interest receivable		56		132		739		2,061		56
Prepaid expense and other		-		-		-		-		
Notes receivable		-		-		-		-		-
Total assets	\$	51,759	\$	157,920	\$	506,535	\$	3,318,537	\$	73,329
LIABILITIES AND FUND BALANCES										
Liabilities:										
Accounts payable	\$	-	\$	686	\$	-	\$	9,092	\$	1,500
Accrued expense		-		-		-		-		381
Deposits		-		-		-		-		-
Due to other funds		-		-		-		-		-
Deferred Revenue		-		-		3,347		-		-
Advances from other funds		-		-		_		-		-
Total liabilities		-		686		3,347		9,092		1,881
Fund Balances:										
Reserved:										1,237
Bond retirement		-		-		-		-		-
Notes		-		-		-		-		-
Prepaid items		-		-		-		-		
Low- and moderate-income housing		-		-		-		-		-
Advances		-		-		-		2,419,955		-
Total reserved		-		-		-		2,419,955		1,237
Unreserved:										
Undesignated reported in:										
Special revenue funds		51,759		-		-		-		-
Capital project funds				157,234		503,188		889,490		70,211
Total fund balances		51,759		157,234		503,188		3,309,445		71,448
Total liabilities	¢.	E4 E50	Φ	155.000	ф	F07 F0F	¢.	0.010.535	¢.	F0 000
and fund balances	\$	51,759	\$	157,920	\$	506,535	\$	3,318,537	\$	73,329

C	Capital	Project Fund	ls		De	ot Service Fund	
Landfill Closure	A	rmy Base Reuse		arks and ecreation	Firehouse Bond		Total Jon-Major vernmental Funds
\$ 287,615	\$	1,790	\$	386,524	\$	77,804	\$ 3,842,540
-		-		-		-	13,671
22,751		30,686		-		-	320,836
-		-		-		-	8,940
-		-		100,000		-	2,683,966
287		-		531		49	5,032
		-		-		-	523
-		-		-			 146,385
\$ 310,653	\$	32,476	\$	487,055	\$	77,853	\$ 7,021,893
\$ 9,934	\$	2,039	\$	_	\$	-	\$ 39,988
							4,183
-		-		-		-	381
-		5,000		-		-	81,317
-		-		-		-	229,018
-		29,156		126,400		-	384,867
<u> </u>		172,799		<u> </u>			 172,799
9,934		208,994		126,400			 912,553
1,201							5,883
-		-		-		77,853	77,853
-		-		-		-	146,385
		-				-	523
-		-		-		-	641,059
				100,000			 2,683,966
1,201		-		100,000		77,853	 3,555,669
-		-		-		-	549,893
299,518		(176,518)		260,655			 2,003,778
300,719		(176,518)		360,655		77,853	6,109,340
\$ 310,653	\$	32,476	\$	487,055	\$	77,853	\$ 7,021,893

## City of Rio Vista Combined Statement of Revenues, Expenditures and Changes in Fund Balances Non-Major Governmental Funds For the year ended June 30, 2010

	High	Police High Tech Law Grant Enforcement		Asset Forfeiture			Redevelopment Agency Low/Mod Housing	
REVENUES:								
Taxes	\$	-	\$ -	\$ -	\$ -	\$	161,457	
Licenses and permits		-	-	-	-		-	
Use of money and property		2	88	188	1		4,432	
Charges for services		-	-	-	-		-	
Intergovernmental		-	-	-	-		-	
Fines and forfeitures		-	-	-	-		-	
Other		-	-	-	22		5	
Grants			101,483		73,033		-	
Total revenues		2	101,571	188	73,056		165,894	
EXPENDITURES:								
Current:								
Police protection		-		-	-		-	
Redevelopment		_	-	-	-		120,274	
Streets & highways		_	-	-	-		_	
Streets & lighting		_	-	-	-		_	
Public works		_	-	-			_	
Recreation and youth center		_	-	_	74,417		-	
Planning		_	-	-	-		_	
Solid waste		_	-	-	_		_	
Housing		_	-	-	_		_	
Capital outlay		_	-	-	_		_	
Debt service:								
Principal repayment		_	-	-	_		_	
Interest and fiscal charges		_	-	44	-		_	
Total expenditures		-		44	74,417		120,274	
REVENUES OVER (UNDER) EXPENDITURES		2	101,571	144	(1,361)		45,620	
OTHER FINANCING SOURCES (USES):								
Transfers in		-	-	-	-		-	
Transfers out		-	(82,892)	-	- -		-	
Total other financing sources (uses)			(82,892)	-			-	
Net change in fund balances		2	18,679	144	(1,361)		45,620	
FUND BALANCES:								
Beginning of year			(3,252)	19,994	15,204		759,450	
End of year	\$	2	\$ 15,427	\$ 20,138	\$ 13,843	\$	805,070	

Developers Revolving Fund         General Plan Revision         Cas Tax         Housing Rehabilitation         Street Projects         Personnel Services District           \$ - \$ - \$ - \$ - \$ - \$ - \$ 108,24         1			Special Rev	renue Funds		
\$ - \$ - \$ - \$ - \$ - \$ 108,24  278 272 1,661 2,970 24  - 2,720 193,299 193,299  278 2,992 194,960 2,970 - 108,48  143,078  124,631	Revolving		Gas Tax	Housing		Services
278		TREVIOLOTI	- Cus Tux	Terrupination	110,000	Biotifet
- 2,720	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 108,242
278 2,992 194,960 2,970 - 108,48	278		-	2,970 - -	- -	246
33,47  15 143,078  124,631	- 	- - 	- - -	- - 	- - 	- - -
33,47  15 143,078  124,631	278	2,992	194,960	2,970	_	108,488
143,078 124,631	-	-	-	-	-	33,477
- 124,631		15	-	-	-	-
- 124,631	-	-	-	-	143,078	-
	-	-	124,631	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
		-	-	-	-	-
278 2,977 70,329 2,970 (143,078) 75,01	-	15	124,631	-	143,078	33,477
	278	2,977	70,329	2,970	(143,078)	75,011
	-	-	-	-	-	-
	-		-			-
278 2,977 70,329 2,970 (143,078) 75,01	278	2,977	70,329	2,970	(143,078)	75,011
43,296 41,879 273,216 242,781 (77,000) 66,41	43,296	41,879	273,216	242,781	(77,000)	66,418
\$ 43,574 \$ 44,856 \$ 343,545 \$ 245,751 \$ (220,078) \$ 141,42	\$ 43,574	\$ 44,856	\$ 343,545	\$ 245,751	\$ (220,078)	\$ 141,429

(Continued)

## City of Rio Vista

## Combined Statement of Revenues, Expenditures and Changes in Fund Balances Non-Major Governmental Funds, Continued

	Capital Project Funds									
	Vehicle Replacement	Storm Drain	Roadway Impact	Municipal Improvements	Hazardous Waste					
REVENUES:										
Taxes Licenses and permits Use of money and property Charges for services	\$ - - 365	\$ - 890 22,081	\$ - 2,130 4,728	\$ - 85,370 13,268	\$ - 393 61,650					
Intergovernmental Fines and forfeitures Other Grants	- - -	- - -	- - -	- - -	-					
Total revenues	365	22,971	6,858	98,638	62,043					
EXPENDITURES:										
Current: Police protection Redevelopment Streets & highways Streets & lighting Public works Recreation and youth center Planning Solid waste Housing Capital outlay Debt service: Principal repayment Interest and fiscal charges Total expenditures  REVENUES OVER (UNDER) EXPENDITURES	- - - - - - - - - - - - - - - - - - -	- - - 5,967 - - - - - 5,967 17,004		- - 9,093 - - - - - 9,093	- - - - - 68,200 - - - - 68,200 (6,157)					
OTHER FINANCING SOURCES (USES):										
Transfers in Transfers out	- -		- 	(108,000)						
Total other financing sources (uses)				(108,000)						
Net change in fund balances	365	17,004	6,858	(18,455)	(6,157)					
FUND BALANCES:										
Beginning of year	51,394	140,230	496,330	3,327,900	77,605					
End of year	\$ 51,759	\$ 157,234	\$ 503,188	\$ 3,309,445	\$ 71,448					

	Capital Project Fund	ls	Debt Service Fund	
Landfill Closure	Army Base Reuse	Parks and Recreation	Firehouse Bond	Total Non-Major Governmental Funds
\$ - 88,457	\$ -	\$ - 26,880	\$ 28,837	\$ 298,536 202,837
1,897 - -	21,080	3,443 - -	367 - -	56,569 86,451 193,299
- -	- -	- -	- -	- 27 174,516
90,354	21,080	30,323	29,204	1,012,235
-	-	-	-	33,477 120,289
- -	-	-	-	143,078 139,691
- - 36,257	16,314		-	74,417 16,314 104,457
-	-	-	-	-
- -	- -	<u>-</u>	17,000 12,437	17,000 12,481
36,257	16,314		29,437	661,204
54,097	4,766	30,323	(233)	351,031
_	_	_	_	_
(30,017)		(53,591)		(274,500)
(30,017)		(53,591)		(274,500)
24,080	4,766	(23,268)	(233)	76,531
276,639	(181,284)	383,923	78,086	6,032,809
\$ 300,719	\$ (176,518)	\$ 360,655	\$ 77,853	\$ 6,109,340

(Concluded)

## City of Rio Vista

## Schedule of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual Police High Tech Grant Special Revenue Fund

	Budş Original	geted Amounts Final	Act Amo		Variance with Final Budget Positive (Negative)	
REVENUES:						
Use of money and property	\$	- \$	- \$	2	\$	2
Total revenues		<u>-</u>		2		2
EXPENDITURES:						
Current:						
Police protection						
Total expenditures		<u>-</u>	-			
REVENUES OVER (UNDER) EXPENDITURES		<u>-</u>	<u>-</u>	2		2
OTHER FINANCING SOURCES (USES):						
Transfers out		<u>-</u>	<u>-</u>			_
Total other financing sources (uses)		<u>-</u>	<u>-</u>			
Net change in fund balances	\$	- \$	<u>-</u>	2	\$	2
FUND BALANCES:						
Beginning of year						
End of year			\$	2		

## City of Rio Vista

## Schedule of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual Law Enforcement Special Revenue Fund

	Ori	Budgeted	nts Final	Actual Amounts		Variance with Final Budget Positive (Negative)		
REVENUES:								
Use of money and property	\$	_	\$	50	\$	88	\$	38
Grants	Ψ	-	Ψ	46,883	Ψ	101,483	Ψ	54,600
Total revenues		-		46,933		101,571		54,638
EXPENDITURES:								
Current:								
Police protection		-		-		-		-
Redevelopment		-		-		-		-
Streets & highways		-		-		-		-
Streets & lighting		-		-		-		-
Public works		-		-		-		-
Recreation and youth center		-		-		-		-
Planning		-		-		-		-
Solid waste		-		-		-		-
Housing		-		-		-		-
Capital outlay		-		-		-		-
Debt service:						-		-
Principal repayment		-		-		-		-
Interest and fiscal charges		-						-
Total expenditures		-		<u>-</u>				
REVENUES OVER (UNDER) EXPENDITURES		-		46,933		101,571		54,638
OTHER FINANCING SOURCES (USES):								
Transfers out				(46,933)		(82,892)		35,959
Total other financing sources (uses)		-		(46,933)		(82,892)		35,959
Net change in fund balances	\$	-	\$			18,679	\$	90,597
FUND BALANCES:								
Beginning of year						(3,252)		
					\$			
End of year					φ	15,427		

City of Rio Vista

## Schedule of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual Asset Forfeiture Special Revenue Fund

EXPENDITURES:  Current:  Police protection \$ - \$ - \$ - \$   Redevelopment   Streets & highways   Public works   Recreation and youth center   Planning   Solid waste   Housing   Capital outlay   Principal repayment   Interest and fiscal charges   Interest and fiscal charges    Current:  Solid was    Principal repayment    Total expenditures    Solid was    Frincipal repayment    Total expenditures    Total expenditures    Solid was    Frincipal repayment    Total expenditures    Total expenditures    Solid was    Frincipal repayment    Total expenditures    Solid was		Budgeted Amounts Original Final			Actual Amounts		Variance with Final Budget Positive (Negative)		
Total revenues   300   300   188	REVENUES:								
EXPENDITURES:  Current:  Police protection \$ - \$ - \$ - \$ - \$	Use of money and property	\$	300	\$	300	\$	188	\$	(112)
Police protection	Total revenues		300		300		188		(112)
Police protection	EXPENDITURES:								
Redevelopment	Current:								
Streets & highways       -       -       -         Streets & lighting       -       -       -         Public works       -       -       -         Recreation and youth center       -       -       -         Planning       -       -       -         Solid waste       -       -       -         Housing       -       -       -         Capital outlay       -       -       -         Debt service:       -       -       -         Principal repayment       -       -       -         Interest and fiscal charges       -       -       -         Total expenditures       -       -       44         REVENUES OVER (UNDER) EXPENDITURES       300       300       144         OTHER FINANCING SOURCES (USES):         Transfers in       -       -       -       -         Total other financing sources (uses)       300       (300)       -       -         Net change in fund balances       \$ 600       \$ -       144       \$	Police protection	\$	-	\$	-	\$	-	\$	-
Streets & lighting			-		-		-		-
Public works       -       -       -         Recreation and youth center       -       -       -         Planning       -       -       -         Solid waste       -       -       -         Housing       -       -       -         Capital outlay       -       -       -         Debt service:       -       -       -         Principal repayment       -       -       -         Interest and fiscal charges       -       -       -         Total expenditures       -       -       44         REVENUES OVER (UNDER) EXPENDITURES       300       300       144         OTHER FINANCING SOURCES (USES):         Transfers in       -       -       -         Total other financing sources (uses)       300       (300)       -         Net change in fund balances       \$ 600       \$ -       144       \$			-		-		-		-
Recreation and youth center			-		-		-		-
Planning       -       -       -         Solid waste       -       -       -         Housing       -       -       -         Capital outlay       -       -       -         Debt service:       -       -       -         Principal repayment       -       -       -         Interest and fiscal charges       -       -       44         Total expenditures       -       -       44         REVENUES OVER (UNDER) EXPENDITURES       300       300       144         OTHER FINANCING SOURCES (USES):         Transfers out       300       (300)       -         Total other financing sources (uses)       300       (300)       -         Net change in fund balances       \$ 600       \$ -       144       \$			-		-		-		-
Solid waste			-		-		-		-
Housing	_		_		_		-		_
Capital outlay       -       -       -         Debt service:       -       -       -         Principal repayment       -       -       -         Interest and fiscal charges       -       -       -       44         Total expenditures       -       -       -       44         REVENUES OVER (UNDER) EXPENDITURES       300       300       144         OTHER FINANCING SOURCES (USES):         Transfers in       Transfers out       300       (300)       -         Total other financing sources (uses)       300       (300)       -         Net change in fund balances       \$ 600       \$ -       144       \$			_		_		_		_
Debt service:       -       -       -         Principal repayment       -       -       -         Interest and fiscal charges       -       -       44         Total expenditures       -       -       -       44         REVENUES OVER (UNDER) EXPENDITURES       300       300       144         OTHER FINANCING SOURCES (USES):         Transfers in       -       -       -         Transfers out       300       (300)       -         Total other financing sources (uses)       300       (300)       -         Net change in fund balances       \$       600       \$       -       144       \$	9		_		_		-		_
Interest and fiscal charges			_		_		-		-
Total expenditures         -         -         44           REVENUES OVER (UNDER) EXPENDITURES         300         300         144           OTHER FINANCING SOURCES (USES):           Transfers in         300         (300)           Total other financing sources (uses)         300         (300)           Net change in fund balances         \$ 600         \$ -         144         \$	Principal repayment		-		-		-		-
REVENUES OVER (UNDER) EXPENDITURES       300       300       144         OTHER FINANCING SOURCES (USES):         Transfers in       300       (300)         Total other financing sources (uses)       300       (300)         Net change in fund balances       \$ 600       \$ -       144       \$	Interest and fiscal charges		_		_		44		(44)
OTHER FINANCING SOURCES (USES):           Transfers in         300         (300)         -           Total other financing sources (uses)         300         (300)         -           Net change in fund balances         \$ 600         \$ -         144         \$	Total expenditures						44		(44)
Transfers in       300       (300)	REVENUES OVER (UNDER) EXPENDITURES		300		300		144		(156)
Transfers out         300         (300)         -           Total other financing sources (uses)         300         (300)         -           Net change in fund balances         \$ 600         \$ -         144         \$	OTHER FINANCING SOURCES (USES):								
Total other financing sources (uses)         300         (300)         -           Net change in fund balances         \$ 600         \$ -         144         \$	Transfers in								
Net change in fund balances \$ 600 \$ - 144 \$	Transfers out		300		(300)				300
	Total other financing sources (uses)		300		(300)				300
FUND BALANCES:	Net change in fund balances	\$	600	\$			144	\$	144
	FUND BALANCES:								
Beginning of year 19,994	Beginning of year						19,994		
End of year \$ 20,138	End of year					\$	20,138		

City of Rio Vista

## Schedule of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual ATOD Grant Special Revenue Fund

	Budgeted Amounts Original Final				Actual Amounts		Variance with Final Budget Positive (Negative)	
REVENUES:		11611101		111141			(1.08441.0)	
Use of money and property Other	\$	-	\$	-	\$	1 22	\$	1 22
Grants		84,964		84,964		73,033		(11,931)
Total revenues		84,964		84,964		73,056		(11,908)
EXPENDITURES:								
Current:								
Police protection		-		-		-		-
Redevelopment		-		-		-		-
Streets & highways		-		-		-		-
Streets & lighting		-		-		-		-
Public works						-		-
Recreation and youth center		84,964		73,267		74,417		(1,150)
Planning		-		-		-		-
Solid waste		-		-		-		-
Housing		-		-		-		-
Capital outlay		-		-		-		-
Debt service:						-		-
Principal repayment		-		-		-		-
Interest and fiscal charges		-		-		-		-
Total expenditures		84,964		73,267		74,417		(1,150)
REVENUES OVER (UNDER) EXPENDITURES		-		11,697		(1,361)		(13,058)
OTHER FINANCING SOURCES (USES):								
Transfers in								
Transfers out	-		-		-			
Total other financing sources (uses)								
Net change in fund balances	\$		\$	11,697		(1,361)	\$	(13,058)
FUND BALANCES:								
Beginning of year						15,204		
End of year					\$	13,843		

City of Rio Vista

Schedule of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual Redevelopment Agency Low- and Moderate-Income Housing Special Revenue Fund For the year ended June 30, 2010

	Budgeted Amounts Original Final				Actual Amounts		Variance with Final Budget Positive (Negative)	
REVENUES:								
Taxes	\$	155,226	\$	192,000	\$	161,457	\$	(30,543)
Licenses and permits		-		-		-		-
Use of money and property		9,500		9,500		4,432		(5,068)
Charges for services		-		-		-		-
Intergovernmental		-		-		-		-
Fines and forfeitures		-		-		-		-
Other Grants						5		5
		<del>-</del>						
Total revenues		164,726		201,500		165,894		(35,606)
EXPENDITURES:								
Current:								
Redevelopment				201,500		120,274		81,226
Total expenditures				201,500		120,274		81,226
REVENUES OVER (UNDER) EXPENDITURES		164,726				45,620		45,620
OTHER FINANCING SOURCES (USES):								
Transfers in		-				-		-
Total other financing sources (uses)		_		-		-		-
Net change in fund balances	\$	164,726	\$			45,620	\$	45,620
FUND BALANCES:								
Beginning of year						759,450		
End of year					\$	805,070		

## City of Rio Vista

# Schedule of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual Private Developers Revolving Special Revenue Fund For the year ended June 30, 2010

	Budgeted Amounts Original Final					ctual nounts	Variance with Final Budget Positive (Negative)	
REVENUES:								
Use of money and property Other	\$	550 11,700	\$	550 11,700	\$	278	\$	(272) (11,700)
Total revenues		12,250		12,250		278		(11,972)
EXPENDITURES:								
Current:								
Planning				12,250				12,250
Total expenditures				12,250				12,250
REVENUES OVER (UNDER) EXPENDITURES		12,250				278		(24,222)
OTHER FINANCING SOURCES (USES):								
Transfers in Transfers out						- -		_
<b>Total other financing sources (uses)</b>						-		
Net change in fund balances	\$	12,250	\$			278	\$	(24,222)
FUND BALANCES:								
Beginning of year						43,296		
End of year					\$	43,574		

City of Rio Vista

## Schedule of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual General Plan Revision Special Revenue Fund

	Budgete Original	d Amounts Final	Actual Amounts	Variance with Final Budget Positive (Negative)
REVENUES:				
Use of money and property Charges for services	\$ 900 2,550	\$ 900 2,700	\$ 272 2,720	\$ (628) 20
Total revenues	3,450	3,600	2,992	(608)
EXPENDITURES:				
Current:				
Redevelopment	19,322	3,460	15	3,445
Total expenditures	19,322	3,460	15	3,445
REVENUES OVER (UNDER) EXPENDITURES	(15,872)	140	2,977	(4,053)
OTHER FINANCING SOURCES (USES):				
Transfers in	15,872		-	
Transfers out		140		(140)
Total other financing sources (uses)	15,872	140		(140)
Net change in fund balances	\$ -	\$ 280	2,977	\$ (4,193)
FUND BALANCES:				
Beginning of year			41,879	
End of year			\$ 44,856	

City of Rio Vista

## Schedule of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual Gas Tax Special Revenue Fund

	Budgeted Amounts Original Final				Actual mounts	Variance with Final Budget Positive (Negative)	
REVENUES:							
Use of money and property Intergovernmental Other	\$	1,500 5,538 377	\$	1,500 138,457 377	\$ 1,661 193,299 -	\$	161 54,842 (377)
Total revenues		7,415		140,334	 194,960		54,626
EXPENDITURES: Current:							
Public works		126,286		140,333	124,631		15,702
Total expenditures		126,286		140,333	 124,631		15,702
REVENUES OVER (UNDER) EXPENDITURES		(118,871)		1	70,329		70,328
OTHER FINANCING SOURCES (USES):							
Transfers in Transfers out		118,870			 - -		-
Total other financing sources (uses)		118,870			 		
Net change in fund balances	\$	(1)	\$	1	70,329	\$	70,328
FUND BALANCES:							
Beginning of year					 273,216		
End of year					\$ 343,545		

## Schedule of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual CDBG Housing Rehabilitation Special Revenue Fund

	Budgeted Original	d Amounts Final	Actual Amounts	Variance with Final Budget Positive (Negative)	
REVENUES:					
Use of money and property	\$ 5,600	\$ 5,600	\$ 2,970	\$ (2,630)	
Total revenues	5,600	5,600	2,970	(2,630)	
EXPENDITURES:					
Current:					
Redevelopment				<u> </u>	
Total expenditures			-	<u> </u>	
REVENUES OVER (UNDER) EXPENDITURES	5,600	5,600	2,970	(2,630)	
OTHER FINANCING SOURCES (USES):					
Transfers out	(5,600)	(5,600)		5,600	
Total other financing sources (uses)	(5,600)	(5,600)		5,600	
Net change in fund balances	\$ -	\$ -	2,970	\$ 2,970	
FUND BALANCES:					
Beginning of year			242,781		
End of year			\$ 245,751		

## Schedule of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual Street Projects Special Revenue Fund

	Budgeted Amounts Original Final				Actual	Variance with Final Budget Positive
	Or	iginal		Final	Amounts	(Negative)
REVENUES:						
Grants	\$	-	\$	-	\$ -	\$ -
Total revenues		-				
EXPENDITURES:						
Current:						
Police protection		-		-	-	-
Redevelopment		-		-	-	-
Streets & highways		-		-	-	-
Streets & lighting		-		-	143,078	(143,078)
Public works		-		-	-	-
Recreation and youth center		-		-	-	-
Planning		-		-	-	-
Solid waste		-		-	-	-
Housing		-		-	-	-
Capital outlay		-		-	-	-
Debt service:					-	-
Principal repayment		-		-	-	-
Interest and fiscal charges		-		-		<u> </u>
Total expenditures		-		<u>-</u>	143,078	(143,078)
REVENUES OVER (UNDER) EXPENDITURES		-			(143,078)	143,078
OTHER FINANCING SOURCES (USES):						
Transfers out		-		-		
Total other financing sources (uses)		-		-		<u>-</u>
Net change in fund balances	\$	_	\$		(143,078)	\$ 143,078
FUND BALANCES:						
Beginning of year					(77,000)	
End of year					\$ (220,078)	
Life of year					ψ (220,076)	

## Schedule of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual Personnel Services District Special Revenue Fund

	Budgeted Amounts Original Final			Actual mounts	Variance with Final Budget Positive (Negative)		
REVENUES:							
Taxes Use of money and property	\$	131,090 2,000	\$	108,242 2,000	\$ 108,242 246	\$	- (1,754)
Total revenues		133,090		110,242	108,488		(1,754)
EXPENDITURES:							
Current: Police protection		1,824		27,818	33,477		(5,659)
Total expenditures		1,824		27,818	33,477		(5,659)
REVENUES OVER (UNDER) EXPENDITURES		131,266		82,424	75,011		(7,413)
OTHER FINANCING SOURCES (USES):							
Transfers out		(131,266)		(82,423)	_		82,423
Total other financing sources (uses)		(131,266)		(82,423)			82,423
Net change in fund balances	\$		\$	1	75,011	\$	75,010
FUND BALANCES:							
Beginning of year					66,418		
End of year					\$ 141,429		

## Schedule of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual Vehicle Replacement Capital Project Fund

	Budgeted Amounts Original Final			Actual Amounts		Variance with Final Budget Positive (Negative)		
REVENUES:								
Use of money and property Charges for services	\$	550 -	\$	550 -	\$	365	\$	(185)
<b>Total revenues</b>		550		550		365		(185)
EXPENDITURES:								
Current: Capital outlay Total expenditures						<u>-</u>		<u>-</u>
REVENUES OVER (UNDER) EXPENDITURES		550		550		365		(185)
OTHER FINANCING SOURCES (USES):								
Transfers in		- (FEO)		-		-		-
Transfers out		(550)		(550)				550
Total other financing sources (uses)		(550)		(550)				550
Net change in fund balances	\$		\$			365	\$	365
FUND BALANCES:								
Beginning of year						51,394		
End of year					\$	51,759		

City of Rio Vista Schedule of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual Storm Drain Capital Project Fund

	 Budgeted riginal	unts Final	Actual Amounts		Variance with Final Budget Positive (Negative)		
	 rigiriai		Tillal		inounts	(176	gative)
REVENUES:							
Use of money and property	\$ 1,500	\$	1,500	\$	890	\$	(610)
Charges for services	 21,973		21,973		22,081		108
Total revenues	 23,473		23,473		22,971		(502)
EXPENDITURES:							
Current:							
Police protection	-		-		-		-
Redevelopment	-		-		-		-
Streets & highways	-		-		-		-
Streets & lighting	-		-		-		-
Public works	8,050		8,355		5,967		2,388
Recreation and youth center	-		-		-		-
Planning	-		-		-		-
Solid waste	-		-		-		-
Housing	-		-		-		-
Capital outlay							
Total expenditures	 8,050		8,355		5,967		2,388
REVENUES OVER (UNDER) EXPENDITURES	 15,423		15,118		17,004		1,886
OTHER FINANCING SOURCES (USES):							
Transfers in							
Transfers out	(15,423)		(15,118)		_		
<b>Total other financing sources (uses)</b>							
Net change in fund balances	\$ 15,423	\$	15,118		17,004	\$	1,886
FUND BALANCES:							
Beginning of year					140,230		
End of year				\$	157,234		

## Schedule of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual Roadway Impact Capital Project Fund

	Budgete Original	d Amounts Final	Actual Amounts	Variance with Final Budget Positive (Negative)	
REVENUES:					
Licenses and permits Use of money and property	\$ - 10,000	\$ 2,130 10,000	\$ 2,130 4,728	\$ - (5,272)	
Total revenues	10,000	12,130	6,858	(5,272)	
EXPENDITURES:					
Total expenditures		·			
REVENUES OVER (UNDER) EXPENDITURES	10,000	12,130	6,858	(5,272)	
OTHER FINANCING SOURCES (USES):					
Transfers in Transfers out	65,000 (75,000)	62,870 (75,000)		(62,870) 75,000	
Total other financing sources (uses)	(10,000)	(12,130)		12,130	
Net change in fund balances	\$ -	\$ -	6,858	\$ 6,858	
FUND BALANCES:					
Beginning of year			496,330		
End of year			\$ 503,188		

City of Rio Vista

## Schedule of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual Municipal Improvements Capital Project Fund

	Budgeted Original	Amounts Final	Actual Amounts	Variance with Final Budget Positive (Negative)
REVENUES:				
Licenses and permits Use of money and property	\$ - 43,000	\$ 82,000 43,000	\$ 85,370 13,268	\$ 3,370 (29,732)
<b>Total revenues</b>	43,000	125,000	98,638	(26,362)
EXPENDITURES:				
Current:				
Public works	1,000	1,000	9,093	(8,093)
Total expenditures	1,000	1,000	9,093	(8,093)
REVENUES OVER (UNDER) EXPENDITURES	42,000	124,000	89,545	(34,455)
OTHER FINANCING SOURCES (USES):				
Transfers in Transfers out	129,833 (171,833)	47,833 (171,833)	(108,000)	(47,833) 63,833
Total other financing sources (uses)	(42,000)	(124,000)	(108,000)	16,000
Net change in fund balances	\$ -	\$ -	(18,455)	\$ (18,455)
FUND BALANCES:				
Beginning of year			3,327,900	
End of year			\$ 3,309,445	

City of Rio Vista

## Schedule of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual Hazardous Waste Capital Project Fund

	Budgeted Amounts Original Final					Actual mounts	Variance with Final Budget Positive (Negative)	
REVENUES:								
Use of money and property Charges for services Other Grants	\$	500 70,800 50 5,000	\$	500 96,000 20	\$	393 61,650	\$	(107) (34,350) (20)
Total revenues		76,350		96,520		62,043		(34,477)
EXPENDITURES:								
Current:								
Police protection		-		-		-		-
Redevelopment		-		-		-		-
Streets & highways		-		-		-		-
Streets & lighting		-		-		-		-
Public works		-		-		-		-
Recreation and youth center		-		-		-		-
Planning Solid waste		- 76,350		50,490		68,200		(17,710)
Housing		70,330		50,490		00,200		(17,710)
Capital outlay		_		_		_		_
Debt service:						_		_
Principal repayment		-		-		-		-
Interest and fiscal charges		-		-		-		-
Total expenditures		76,350		50,490		68,200		(17,710)
REVENUES OVER (UNDER) EXPENDITURES				46,030		(6,157)		(52,187)
OTHER FINANCING SOURCES (USES):								
Transfers in		_		_				
Transfers out		_		(46,030)		_		46,030
Total other financing sources (uses)				(46,030)		_		46,030
Total office Tilling Sources (moes)			-	(10,000)	1			10,000
Net change in fund balances	\$		\$			(6,157)	\$	(6,157)
FUND BALANCES:								
Beginning of year						77,605		
End of year					\$	71,448		

City of Rio Vista

## Schedule of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual Landfill Closure Capital Project Fund

	Budgeted Amounts Original Final				Actual Amounts		Variance with Final Budget Positive (Negative)	
REVENUES:								
Licenses and permits Use of money and property	\$	88,000 3,500	\$	75,000 3,500	\$	88,457 1,897	\$	13,457 (1,603)
Total revenues		91,500		78,500		90,354		11,854
EXPENDITURES:								
Current: Police protection Redevelopment Streets & highways Streets & lighting Public works Recreation and youth center Planning Solid waste Housing Capital outlay Debt service: Principal repayment Interest and fiscal charges  Total expenditures		54,718		54,718		36,257		18,461
REVENUES OVER (UNDER) EXPENDITURES		36,782		23,782		54,097		30,315
OTHER FINANCING SOURCES (USES):								
Transfers in		-		-		-		-
Transfers out		(36,781)		(23,781)		(30,017)		(6,236)
Total other financing sources (uses)		(36,781)		(23,781)		(30,017)		(6,236)
Net change in fund balances	\$	1	\$	1		24,080	\$	24,079
FUND BALANCES:								
Beginning of year						276,639		
End of year					\$	300,719		

City of Rio Vista

## Schedule of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual Army Base Reuse Capital Project Fund

	O	Budgeted Amounts Original Final			Actual Amounts		Variance with Final Budget Positive (Negative)	
REVENUES:								
Use of money and property Other	\$	19,000 77,022	\$	19,000 77,022	\$	21,080	\$	2,080 (77,022)
Total revenues		96,022		96,022		21,080		(74,942)
EXPENDITURES:								
Current:								
Police protection		-		-		-		-
Redevelopment		-		-		-		-
Streets & highways		-		-		-		-
Streets & lighting		-		-		-		-
Public works		-		-		-		-
Recreation and youth center		-		-		-		-
Planning		87,007		60,007		16,314		43,693
Total expenditures		87,007		60,007		16,314		43,693
REVENUES OVER (UNDER) EXPENDITURES		9,015		36,015		4,766		(31,249)
OTHER FINANCING SOURCES (USES):								
Transfers in		_		-		_		_
Transfers out		(9,015)		(36,015)		-		36,015
Total other financing sources (uses)		(9,015)		(36,015)		-		36,015
Net change in fund balances	\$	<u>-</u>	\$			4,766	\$	4,766
FUND BALANCES:								
Beginning of year						(181,284)		
End of year					\$	(176,518)		

## Schedule of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual Parks and Recreation Capital Project Fund

	Budgeted Original	l Amounts Final	Actual Amounts	Variance with Final Budget Positive (Negative)
REVENUES:				
Licenses and permits	\$ -	\$ 26,000	\$ 26,880	\$ 880
Use of money and property	7,500	7,500	3,443	(4,057)
Total revenues	7,500	33,500	30,323	(3,177)
EXPENDITURES:				
Total expenditures	<u> </u>			
REVENUES OVER (UNDER) EXPENDITURES	7,500	33,500	30,323	(3,177)
OTHER FINANCING SOURCES (USES):				
Transfers in	92,500	66,500	-	(66,500)
Transfers out	(100,000)	(100,000)	(53,591)	46,409
Total other financing sources (uses)	(7,500)	(33,500)	(53,591)	(20,091)
Net change in fund balances	\$ -	\$ -	(23,268)	\$ (23,268)
FUND BALANCES:				
Beginning of year			383,923	
End of year			\$ 360,655	

## Schedule of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual Firehouse Bond Debt Service Fund

	Budgeted Amounts Original Final			Actual Amounts		Variance with Final Budget Positive (Negative)		
REVENUES:		_						
Taxes Use of money and property	\$	29,290 981	\$	29,290 981	\$	28,837 367	\$	(453) (614)
<b>Total revenues</b>		30,271		30,271		29,204		(1,067)
EXPENDITURES:								
Debt service:								
Principal repayment		17,000		17,000		17,000		-
Interest and fiscal charges		12,439		12,439		12,437		2
Total expenditures		29,439		29,439		29,437		2
REVENUES OVER (UNDER) EXPENDITURES		832		832		(233)		(1,069)
OTHER FINANCING SOURCES (USES):								
Transfers out		(832)		(832)		_		832
Total other financing sources (uses)		(832)		(832)				832
Net change in fund balances	\$		\$			(233)	\$	(237)
FUND BALANCES:								
Beginning of year						78,086		
End of year					\$	77,853		

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**AGENCY FUNDS** 

City of Rio Vista Agency Funds Combining Statement of Changes in Assets and Liabilities For the year ended June 30, 2010

	Balance July 1, 2009		Additions		Deductions		Balance June 30, 2010	
Riverview Point								
Assets:								
Cash and investments	\$	231,567	\$	2,040,775	\$	2,038,424	\$	233,918
Accounts receivable		6		63		-		69
Interest receivable		611		605		742		474
Prepaid expense and other		110				110		-
Total assets	\$	232,294	\$	2,041,443	\$	2,039,276	\$	234,461
Liabilities:								
Accounts payable	\$	110	\$	145,417	\$	145,237	\$	290
Accrued Expense		-		217		-		217
Due to assessment district bondholders		232,184		177,038		175,268		233,954
Total liabilities	\$	232,294	\$	322,672	\$	320,505	\$	234,461
Summerset								
Assets:								
Cash and investments	\$	176,205	\$	122,190	\$	129,962	\$	168,433
Accounts receivable		69		-		-		69
Interest receivable		871		178		848		201
Prepaid expense and other		110		-		110		-
Total assets	\$	177,255	\$	122,368	\$	130,920	\$	168,703
Liabilities:								
Accounts Payable	\$	_	\$	6	\$	_	\$	6
Accrued Expense		_		217		-		217
Due to assessment district bondholders		177,255		4,758		13,533		168,480
Total liabilities	\$	177,255	\$	4,981	\$	13,533	\$	168,703
Summerset L & L District								
Assets:								
Cash and investments	\$	420,658	\$	599,790	\$	622,636	\$	397,812
Accounts receivable		71		-		-		71
Interest receivable		1,157		958		1,662		453
Prepaid expense and other		110				110		-
Total assets	\$	421,996	\$	600,748	\$	624,408	\$	398,336
Liabilities:								
Accounts payable	\$	21,538	\$	237,181	\$	208,555	\$	50,164
Accrued Expense		-		217		-		217
Due to assessment district bondholders		400,458	_	1,212,757		1,265,260		347,955
Total liabilities	\$	421,996	\$	1,450,155	\$	1,473,815	\$	398,336

City of Rio Vista Agency Funds

## Combining Statement of Changes in Assets and Liabilities, Continued For the year ended June 30, 2010

Los Ulpinos	Balance July 1, 2009		Additions		Deductions		Balance June 30, 2010	
Assets:								
Cash and investments	\$	6,391	\$	13	\$	7	\$	6,397
Restricted cash and investments		-		-		-		-
Interest receivable		-		-		-		-
Preapid expenses and other								
Total assets	\$	6,391	\$	-	\$	7	\$	6,397
Liabilities:						_		
Due to assessment district bondholders	\$	6,391	\$	6	\$	-	\$	6,397
Total liabilities	\$	6,391	\$	6	\$	-	\$	6,397
Community Facilities District 2004-1								
Assets:								
Cash and investments	\$	651,153	\$	20,358,211	\$	20,419,581	\$	589,783
Restricted cash and investments		1,534,354		153		416,961		1,117,546
Accounts receivable		19		-		-		19
Interest receivable		1,230		216		1,446		-
Prepaid expense and other		110		-		110		-
Total assets	\$	2,186,866	\$	20,358,580	\$	20,838,098	\$	1,707,348
Liabilities:								
Accounts Payable	\$	_	\$	699	\$	_	\$	699
Accrued Expense		_	·	199				199
Due to assessment district bondholders		2,186,866		1,338,121		1,818,537		1,706,450
Total liabilities	\$	2,186,866	\$	1,339,019	\$	1,818,537	\$	1,707,348
Community Facilities District 2006-1								
Assets:								
Cash and investments	\$	1,007,433	\$	20,372,291	\$	20,424,427	\$	955,297
Restricted cash and investments	Ψ	1,722,574	Ψ	225	Ψ	706,595	4	1,016,204
Accounts receivable		19		_		-		19
Interest receivable		1,896		216		2,112		_
Prepaid expense and other		110				110		-
Total assets	\$	2,732,032	\$	20,372,732	\$	21,133,244	\$	1,971,520
Liabilities:		, , , , , , ,				,,		, , , , , , , , , , , , , , , , , , , ,
Accounts Payable	\$	_	\$	2,375	\$	_	\$	2,375
Accrued Expense	Ψ	_	Ψ	217	Ψ	_	Ψ	217
Due to assessment district bondholders		2,732,032		1,320,080		2,083,184		1,968,928
Total liabilities	\$	2,732,032	\$	1,322,672	\$	2,083,184	\$	1,971,520

City of Rio Vista Agency Funds Combining Statement of Changes in Assets and Liabilities, Continued For the year ended June 30, 2010

	Balance July 1, 2009		Additions		Deductions		Balance June 30, 2010	
Total Agency Funds								
Assets:								
Cash and investments	\$	2,493,407	\$	43,493,270	\$	43,635,037	\$	2,351,640
Restricted cash and investments		3,256,928		378		1,123,556		2,133,750
Accounts receivable		184		63		-		247
Interest receivable		5,765		2,173		6,810		1,128
Prepaid expense and other		550		-		550		-
Total assets	\$	5,756,834	\$	43,495,884	\$	44,765,953	\$	4,486,765
Liabilities:								
Accounts payable	\$	21,648	\$	385,678	\$	353,792	\$	53,534
Accrued Expense		-		1,067		-		1,067
Due to assessment district bondholders		5,735,186		4,052,760		5,355,782		4,432,164
Total liabilities	\$	5,756,834	\$	4,439,505	\$	5,709,574	\$	4,486,765



# INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Honorable Mayor and Members of City Council of the City of Rio Vista Rio Vista, California

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Rio Vista, California (the City), as of and for the year ended June 30, 2010, which collectively comprise the City's basic financial statements and have issued our report thereon dated December 1, 2011. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the City's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing an opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the City's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses and therefore, there can be no assurance that all deficiencies, significant deficiencies or material weaknesses have been identified. However, as discussed in the schedule of findings and questioned costs, we identified certain deficiencies in internal control over financial reporting that we consider to be material weaknesses and other deficiencies that we consider to be significant deficiencies.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the City's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiency described in the accompanying schedule of findings and responses as item FS 2010-01 to be a material weakness.

To the Honorable Mayor and Members of City Council of the City of Rio Vista Rio Vista, California Page Two

A *significant deficiency* is a deficiency, or a combination of deficiencies in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiencies described in the accompanying schedule of findings and responses as items FS 2010-02 to 2010-06 to be significant deficiencies.

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether City's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and which are described in the accompanying schedule of findings and responses as items SA 2010-01 to SA 2010-04.

The City's responses to the findings identified in our audit are described in the accompanying schedule of findings and responses. We did not audit the City's responses and, accordingly, we express no opinion on the responses.

This report is intended solely for the information and use of management, City Council, others within the entity, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Caporicci & Larson, Inc.

A Subsidiary of Marcum LLP Certified Public Accountants

Caponien & Carson, Inc.

San Francisco, California

December 1, 2011

#### A. FINDINGS - FINANCIAL STATEMENTS AUDIT

#### FS 2010-01 Restatement of Previously Issued Financial Statements (Material Weakness)

#### Criteria:

The City is responsible for the fair presentation of the financial statements in conformity with accounting principles generally accepted in the United States of America.

#### **Condition:**

The City has restated prior year numbers to correct several accounting errors related to capital assets accounts receivable, deferred revenues, and prepaid expenses.

#### Cause:

The City's internal control over financial reporting did not identify the misstatements in a timely manner resulting in the restatements.

#### **Effect:**

The previous financial statements were not fairly stated in conformity with accounting principles generally accepted in the United States of America.

#### **Recommendation:**

We recommend that the City enhance its internal control over financial reporting to ensure complete and accurate financial reporting. The City can accomplish this by expanding its year-end closing procedures to ensure that all routine and nonroutine transactions were accounted for, the appropriate accounting standards were applied, and transactions were accounted for in the proper period.

#### View of Responsible Officials and Planned Corrective Action:

The FY 2009-10 restatements corrected reporting that was carried incorrectly in City's financial statements for numerous years. Accounts receivable write-offs accounted for restatement of several years of carrying uncollectible accounts as assets. An accounting policy will be developed to address charging off old accounts on a timely basis, categorizing deferred revenues in the proper period and to properly determine the proper character of assets and prepaid expenses. Restatements that are one-time events will affect the fair presentation of the FY 2009-10 financial statements.

#### A. FINDINGS - FINANCIAL STATEMENTS AUDIT, Continued

#### FS 2010-02 Lack of Accounting Policies and Procedures (Significant Deficiency)

#### Criteria:

Policies and procedures are management control methods that allow the City to control budget, safeguard its assets and to provide uniform guidance throughout the City.

#### **Condition:**

The City's Finance department does not have formal Accounting Policies and Procedures for General Ledger, Journal Entry Preparation and Posting, Billing & Cash Receipts, Cash Disbursement, Payroll, and Capital assets.

#### Cause:

The City has not taken proactive steps to prepare and document these policies and procedures.

#### **Effect:**

Without adequate documentation of existing procedures, changes in personnel will jeopardize the efficient processing of daily activities.

#### **Recommendation:**

We recommend that the City develop and implement formal accounting policies and procedures manuals. Implementation of accounting policy and procedure manuals will improve consistency in the processes used to complete work and improve the level of control over transactions.

#### View of Responsible Officials and Planned Corrective Action:

The City will commence preparation and implementation of accounting policies and procedures within the coming year. The goal is to complete the manual by June 30, 2012.

#### A. FINDINGS - FINANCIAL STATEMENTS AUDIT, Continued

#### FS 2010-03 Lack of Fraud Policies and Procedures (Significant Deficiency)

#### Criteria:

Fraud policies and procedures would identify fraud risk areas and provide guidelines for the City's staff on communicating, preventing and deterring fraud on all levels.

#### **Condition:**

The City does not have formal written fraud policies and procedures.

#### Cause:

The City has not taken proactive steps to prepare and document fraud policies and procedures

#### **Effect:**

Fraudulent activities may not be properly detected, communicated or deterred by the City.

#### **Recommendation:**

We recommend that the City adopt and implement formal written fraud policies and procedures to ensure the City personnel are aware of fraud risk areas

#### **View of Responsible Officials and Planned Corrective Action:**

As part of the completion and implementation of the accounting policies and procedures manual, a section will be included to address fraud. The goal is to complete the manual by June 30, 2012.

#### A. FINDINGS - FINANCIAL STATEMENTS AUDIT, Continued

#### FS 2010-04 Computer Controls (Significant Deficiency)

#### Criteria:

Having a written Disaster Recovery Plan, and maintaining offsite storage for backup files.

#### **Condition:**

During our review of the City's computer operations, we noted the following issues which may jeopardize the City accounting operation when a disaster occurs.

The City does not have a written Disaster Recovery Plan that details the actions required should a disaster occur that affects the computer operations of the City.

The City does not have offsite storage for backup files. All backup data are stored in the City Hall. The possibility exists that tapes could be destroyed by fire or other disaster without the City being able to restore or recreate the computer programs and data.

#### Cause:

The City does not have financial resources to address the issues above.

#### **Effect:**

In the event of a disaster, The City may not be able to maintain basic accounting functions.

#### **Recommendation:**

We recommend the City improve its computer operations by developing a formal Disaster Recovery Plan, and obtaining an offsite storage for backup files to ensure that the accounting operations will not be disrupted when a disaster occurs.

#### View of Responsible Officials and Planned Corrective Action:

The City does not have a written disaster recovery plan. However, the city is backing up its information on a daily basis to a secondary external drive located in the server room. This external drive can be placed in the City's fire proof safe for safe keeping. This would allow for backup of information every other day.

#### A. FINDINGS - FINANCIAL STATEMENTS AUDIT, Continued

#### FS 2010-05 Deficiency in following Inter-fund Loan and Transfer Policy (Significant Deficiency)

#### Criteria:

The City's Inter-fund Loan and Transfers Policy require that all inter-fund advances authorized have loan repayment schedules with applicable interest rates.

#### **Condition:**

When reviewing the inter-fund loan transactions, we noted that the city did not develop loan repayment schedules or charge interest for most inter-fund advances which add up to more than \$4 million in balances.

#### Cause:

The City did not follow Inter-fund Loan and Transfers Policy.

#### **Effect:**

The inter-fund loan balances may be materially misstated without accruing interest for years.

#### **Recommendation:**

We recommend that the City follow its Inter-fund loan and transfers policy to set up loan repayment schedules with applicable interest rates for all inter-fund advances.

#### View of Responsible Officials and Planned Corrective Action:

The City developed an internal-fund loan and transfer policy on March 6, 2008. The majority of the \$4 million dollar advances addressed above were instituted prior to the adoption of the Policy. The Policy was a result of the prior interfund loans/transfers.

Staff was waiting for the completion of the FY 2009-10 audit to determine the proper amount of interfund loans/transfer, if any, to develop a repayment schedule. City commenced payments in FY 2010-11 based on amortization as mandated by inter-fund loan and transfer policy. When and if the City's finances are fiscally challenged the City may defer charges. There were no interfund loans initiated in FY 2009-10.

#### A. FINDINGS - FINANCIAL STATEMENTS AUDIT, Continued

#### FS 2010-06 Segregation of Accounting Duties (Significant Deficiency)

#### Criteria:

Accounting duties should be properly segregated and no one should have full access to the financial system.

#### Condition:

When reviewing the City's internal control for proper segregation of duties and procedures, we noted that the Finance Manager has full access to the accounting systems, and can also perform the following duties: set-up new vendors and new employees, run accounts payable checks, and process cash receipts. In addition, the Finance Manager can prepare bank reconciliations, record capital assets transactions, and prepare and post journal entries without an independent review.

#### Cause:

The City's Finance Department is under-staffed.

#### **Effect:**

This increases the risk of management override of controls, and can lead to material misstatements in the financial statements.

#### **Recommendation:**

We recommend that the City implement controls in the Finance Department to ensure proper segregation of duties and procedures in the accounting functions.

#### View of Responsible Officials and Planned Corrective Action:

Staff concurs with the auditors findings. Wherever possible the City is assuring that duties are being segregated and or verified by another employee. However, due to minimal staffing levels it is difficult to segregate all duties at all times.

#### B. MAJOR FEDERAL AWARD PROGRAM AUDIT

## SA 2010-01 Activities Allowed or Unallowed, Control Activities and Compliance (Significant Deficiency)

#### **Program:**

Community Development Block Grant (State-Administered Small Cities Program) (CFDA Number 14.228, U.S. Department of Housing and Urban Development, State of California – Department of Housing and Community Development, Award Number 05-STBG-1624)

#### **Condition:**

The City utilized CDBG federal grant to fund improvements to certain ineligible areas in the City Hall and the Egbert Field Park: The City converted the former public works office to a staff break room, converted the jail area adjoining the electrical and plumbing area to a copy room, and modified the city clerk's record room; In the Egbert Field Park, the City used the funds to remodel and expand a concession stand adjoining the eligible ADA improvements made to the restrooms in the park.

#### Criteria:

According to the grant agreement, the CDBG grant can only be used to fund the ADA improvement projects/areas approved by the State Department of Housing and Community Development. In addition, as per the Act CFR 570.200(b), facilities containing both eligible and ineligible uses may be assisted if the eligible portion occupies a designated and discrete area within the larger facility. Allowable costs are limited to those attributable to the eligible portion of the facility.

#### Causes

The City believed that all improvements to the City Hall and the Egbert Field Park are ADA improvement related.

#### **Context and Effect:**

The Program was not in compliance with the Activities Allowed or Unallowed compliance requirement.

#### **Questioned Costs:**

Based on the results of testing, we estimated questionable construction costs to be \$115,547.

#### Recommendation:

We recommend the City utilize federal grant funds only on eligible activities as allowed by grant award agreement.

#### View of Responsible Officials and Planned Corrective Action:

City disagrees with the above statements. At the time, the project was in progress the City felt that all improvements were eligible for reimbursement. When the "close out" audit was conducted by HCD, the City was informed that certain improvements were not eligible. At HCD direction, City staff calculated the cost of the improvements that HCD stated were ineligible. The City performed the calculation of ineligible cost but disagrees with HCD and will be filing an appeal to recover the costs.

#### MAJOR FEDERAL AWARD PROGRAM AUDIT, CONTINUED

#### SA 2010-02 Reporting, Control Activities (Significant Deficiency) and Compliance

#### Program:

Community Development Block Grant (State-Administered Small Cities Program) (CFDA Number 14.228, U.S. Department of Housing and Urban Development, State of California – Department of Housing and Community Development, Award Number 05-STBG-1624)

#### **Condition:**

The City failed to retain final copies of mid-year and Annual Financial and Accomplishment Report (FAR) and the final Grantee Performance Report (GPR) thereby precluding the audit firm from ascertaining the exact date the reports were filed.

#### Criteria:

The City is required to maintain adequate records to assist in the verification and validation of accounting records and compliance requirements.

#### Cause:

The City does not have effective controls to ensure all records pertaining to compliance requirements are maintained.

#### **Context and Effect:**

The City is not in compliance with the reporting compliance requirement.

#### **Questioned Costs:**

No questioned costs were noted for noncompliance with the reporting compliance requirement.

#### **Recommendation:**

We recommend the City implement effective controls over grant reporting to ensure all program reports are maintained and secured

#### View of Responsible Officials and Planned Corrective Action:

The City disagrees with the auditors responses. The City submitted the required FAR and GPR to the State. All records were available at City Hall. During the performance of the City's audit, files and folders were provided to the auditors for review. Subsequently, the FAR were missing. Staff is unsure of the location of the files. However, the State should have a copy in their files.

#### MAJOR FEDERAL AWARD PROGRAM AUDIT, CONTINUED

#### SA 2010-03 Procurement, Control Activities (Significant Deficiency) and Compliance

#### Program:

Community Development Block Grant (State-Administered Small Cities Program) (CFDA Number 14.228, U.S. Department of Housing and Urban Development, State of California – Department of Housing and Community Development, Award Number 05-STBG-1624)

#### Condition:

Mark McTeer is the principal agent of Broadreach and was also the Chairman of the Planning Commission at the time when Broadreach was contracted for services. Mark McTeer charged time to the grant as the principal agent of the company. As per Federal guidelines, conflict of interest is prohibited and the City is required to obtain an approved letter of exception from HUD, via the local State Administering Agency.

#### Criteria:

Conflict of interest provisions as per 24 CFR 570 state that no person who is an elected official or appointed official of the recipient, who exercise functions of responsibilities with respect to CDBG activities, or who are in a position to participate in a decision making process or gain inside information with regard to such activities, may have financial interest in any contract, subcontract, or agreement with respect to a CDBG-assisted activity, during their tenure or for one year thereafter. HUD may grant an exception to the requirement on a case-by-case basis.

#### Cause:

The City was unaware of federal regulations with regards to procurement and conflict of interest.

#### **Context and Effect:**

The Program is not in full compliance with the procurement compliance requirement.

#### **Questioned Costs:**

No questioned costs were noted for noncompliance with the Procurement compliance requirement.

#### **Recommendation:**

We recommend the City to disclose the conflict of interest and obtain exceptions from the grant authority when a conflict of interest exists.

#### View of Responsible Officials and Planned Corrective Action:

The City agrees with the auditors finding in that the City was unaware of the federal regulations at the time the contract was approved with Mr. McTeer. However, it should be noted that HCD's initial concern was that a sole source contract, after going out to bid, with Mr. McTeer was not approved by HCD prior to award. Federal law requires that anytime there is a sole bidder on a project, that bidder must be approved by HCD prior to approval by the agency. The City is now aware of the regulation and will comply in the future.

#### B. MAJOR FEDERAL AWARD PROGRAM AUDIT, CONTINUED

#### SA 2010-04 Allowable Costs/Cost Principles, Control Activities (Significant Deficiency) and Compliance

#### **Program:**

Community Development Block Grant (State-Administered Small Cities Program) (CFDA Number 14.228, U.S. Department of Housing and Urban Development, State of California – Department of Housing and Community Development, Award Number 05-STBG-1624)

#### Condition:

The City did not use accounting codes to separately record general administration and direct project expenditures for each project funded by the CDBG grant. Instead, the City allocated the administration costs to each project based on percentages developed by the City.

#### Criteria:

As per 24 CFR 85.20, Standards for financial management systems, the fiscal control and accounting procedures of the City must be sufficient to permit tracing of funds to a level of expenditures adequate to establish that such funds have not been used in violation of the restrictions and prohibitions of applicable statutes. Financial management systems must also be able to disclose accurate, current, and complete financial results of financially assisted activities, in accordance with the financial reporting requirements of the grant.

#### Cause:

The City failed to implement procedures to properly identify and account for costs separately.

#### **Context and Effect:**

The Program is not in full compliance with the Activities Allowed or Unallowed compliance requirement.

#### **Questioned Costs:**

No questioned costs were noted for noncompliance with the Activities Allowed or Unallowed compliance requirement.

#### **Recommendation:**

We recommend the City to implement procedures to correctly identify and account for allowable costs.

#### **View of Responsible Officials and Planned Corrective Action:**

The City will assure that in the future all CDBG accounting of expenditures will have separate account codes for activity delivery, general administration or activity costs.