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# FY 2018-19 ADOPTED BUDGET

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# CITY OF RIO VISTA

One Main Street, Rio Vista, California 94571  
Phone: (707) 374-6451 Fax: (707) 374-5531

DATE: June 19, 2018  
TO: Mayor, Council, and Citizens of Rio Vista  
FROM: Rob Hickey, City Manager  
  
SUBJECT: City of Rio Vista Fiscal Year 2018-19 Adopted Budget

## **Introduction**

On behalf of the City Manager and Finance Director, I am privileged to present you the balanced budget for Fiscal Year 2018-19 and as you can see, the format is very different for the City's previous budget format. It is staff's hope that you find this format more informative, easier to read and easier to understand. The new format discusses the City's 125-year history, provides a narrative discussion by department, includes more information on proposed capital improvement projects, adds charts and graphs to help clarify and provide perspective to aspects of the budget.

This annual budget sets forth the city's spending plan for the fiscal year starting July 1, 2018 and ending June 30, 2019 and represents the implementation plan for executing the Council's goals, policies and objectives for the upcoming year. It addresses most of the known budgetary issues the City will be faced with over the coming fiscal year.

The City continues to improve from the past economic downturn now known as the "Great Recession". However, Rio Vista, although a city that is "30 minutes to everywhere" is considered to be in a tertiary location as it concerns housing development. Even so, the City has enjoyed a modestly strong housing market and population growth with the Trilogy Subdivision. That will be coming to an end this year as Trilogy is expected to be built out by the end of 2018.

As Trilogy is winding down, the Liberty subdivision is ramping up and off to a strong start with over 35 building permits already pulled for family housing. This part of the Liberty project will see 220 family homes built. Staff is also working with the developer to finalize the final plans and approvals for the 750 active adult portion of the project and expects to see construction of these homes during 2019. With the significantly higher priced homes in the surrounding cities and the bay area, Rio Vista will continue to benefit as people continue to see this city as attractive and affordable place to live.

**Fiscal Stability**

Financially, the City continues to focus on fiscal sustainability while working to balance the needs to support increased staffing, increased levels of activity associated with the growing population and businesses within the City. There will continue to be challenges with growing pension benefits, post-employment obligations, and the ever-increasing operating costs.

Our auditors have again conferred an “Unmodified Audit Opinion” on our financial statements—their highest rating.

General Fund reserves are healthy although this year we did need to offset a Redevelopment Agency (RDA) negative balance of \$232,417 the city has been carrying for several years. Staff worked to resolve this issue with County and State officials and after exhausting all levels of appeals, are now at the point this action needs to happen as the city works to close out its RDA. Even with this offset, the General Fund balance is expected to be a healthy \$3,097,849 as of June 30, 2019.

Knowing the key to future fiscal stability rests in our continuing efforts to focus on economic development the City will continue to focus on:

- Business development throughout the city.
- Increasing our business license collection efforts.
- Reducing utility account aged amounts and ensuring overdue accounts are annually placed on a lien list and filed with the County.
- Identify operational/procedural efficiencies.
- Increase Airport revenues while decreasing expenses to eliminate the General Fund subsidy to this activity.

The City will face challenges regarding:

- Escalating CalPERS pension costs that will continue to increase due to decreasing discount rates.
- Increases in health care costs.
- Increases in insurance costs.
- Providing salaries that are competitive in the market. We need to continue to attract and retain top talent in all positions throughout the City.

**Revenues - General Fund**

**Sales Tax**

Sales tax revenues excluding Measure O are projected to increase by 12.49% above the previous adopted budget. Unfortunately, these revenues are also expected to decrease by 1.19% over the next fiscal year.

**Sales and Use Tax- Local Measure O**

In June 21, 2016, the City passed the Ordinance No. 008-2016 to extend the existing Measure O local 0.75% sales and use tax until March 31, 2021. The Measure O sales and use tax is projected at \$863,909, which represents approximately 14% of the General Fund revenue. These funds are used primarily for funding fire and police positions.

**Property Tax**

The City receives approximately 19% of the 1% countywide property tax collected in the City. Property taxes are the largest source of revenue to the City's General Fund, representing approximately \$1.66 million.

**Development Fees**

There were 156 single-family dwelling permits issued in FY 2016/17. The current projection for FY 2017/18 shows a total of 179 permits to be issued by year end. The projected revenue for FY 2018/19 of \$1.87 million (\$1.2 million from General Fund) is based on the issuance of an estimated 168 new single-family dwelling permits, 100 building modification permits, and 10 commercial alternations permits.

**Motor Vehicle In-Lieu Tax**

The Vehicle License Fee (VLF) is a statewide tax on the ownership of a registered vehicle in place of taxing vehicles as personal property. The City expects to receive \$717,872 in VLF fees that will comprise 11% of the General Fund Revenue.

**Other City Revenue Sources**

**Utility Services Fees**

The City of Rio Vista provides water and sewer services for both residential and commercial customers within the city's limits. The projected utility services fees in FY 2018-19 are approximately \$7.36 million, 36.73% of total citywide revenue less agency fund, transfer in, and other sources. \$7.27 million of which is from enterprise fund revenue, which represents 69.50% of the enterprise fund revenue.

**Business Park Land Sales**

In FY 2017-18, City sold several business park parcels. By June 30, 2018, the City is expecting to close the sales of at least six parcels with total revenue of \$2 million. In fiscal year 2018-19, the City is expecting to close sales on several additional parcels.

The City will need to utilize the initial funds from land sales to construct roads and install utility service lines to allow for further business expansion.

**New Revenue Opportunities**

The first Cannabis business has opened in the Business Park. They will be assessed an annual dollar amount based on the square footage of the business used in growing and producing Cannabis and Cannabis products (office space and warehouse storage space are excluded). The first business will, for the first year, be assessed \$8,000, the second year’s payment will be \$16,000, and the third year’s payment will be \$24,000. Additionally, the business will remit quarterly to the City 2% of gross sales to the City quarterly for the first year of operation. This will increase the second year to 3% and 4% the third year of operation.

There are several other businesses in the process of obtaining permits to build and operate at the Business Park; however, operational dates cannot be determined at this time.

**Expenditures**

**Salaries**

Salaries and benefits make up 57% of the General Fund operating expenditures and will increase by 14% over last year’s budget. This is due to negotiations and increasing positions throughout the City. It should be recognized that City staff was cut in half during the “Great Recession” when staff was cut from approximately 60 employees to 30. The City is working to develop the right mix of full time and temporary staffing to meet the work needs associated with a City approaching a population of 10,000. The current approved staffing will go from 46 to 54.

**Pensions**

Pension costs continue to increase and are up based on CalPERS rate increases resulting from change to mortality assumptions and lowered expectations for future investments. The projected increases will be phased in over the next three years. The increase for next 2018-19 is \$119,904 (15%).

**Self-Insurance Cost**

These costs are increasing \$58,040 (40%) over the prior year. This is based on historical claims experience.

**Future Risks**

The City’s outlook is promising and shows great growth potential. Rio Vista is poised for significant housing, business, job and population growth. Even so, there are future risks that need to be acknowledged.

*Volatile revenue streams:* Sales tax is one of the largest sources of the City’s revenue source and for this City is also volatile. The top 25 sales tax-paying business produces over 50% of the City’s sales tax revenue. However, the City is expecting sales and use tax revenues increases in FY 2019-20, due to the new home building activities within the city limits, and increasing population brings more purchasing power.

*Police and Fire facilities.* As the population continues to grow both police and fire departments are seeing significant increases in call volumes. Eventually the City will need to construct a new joint facility to support the increased staff needed by both departments to service our growing city.

*Infrastructure.* The City has made significant progress in replacing aged, failing water and wastewater lines in the core area of town. Additional work is needed along with improving sidewalks and lobbying for improvements along Highway 12.

**In Summary**

The City is cognizant of the challenges it faces as we move forward. We have challenges in improving infrastructure, enhancing code enforcement, and needing to expand and attract new businesses. Due to the dynamic nature of the budget environment and the cyclical nature of the economy, the City will need to carefully and continuously evaluate the projects, priorities, and costs to ensure the City continues to move forward in a positive and fiscally responsible manner.

This budget was the work of Council, department leaders, and staff at all levels who willingly tossed out the old format in favor of the attached budget. The Finance Team, led by Yujun Du, deserve special recognition for accepting and embracing the challenge to revise the City’s budget format from a basic Excel spreadsheet to the publication you have before you. It is Staff’s hope that you find the information provided to be a much clearer narrative of the annual revenues and expenditures that comprise the City budget.

Respectfully submitted,



Rob Hickey  
City Manager

**ELECTED OFFICIALS**

Ron Kott ..... Mayor  
Constance Boulware ..... Vice-Mayor  
Don Roos ..... Council Member  
Hope Cohn..... Council Member  
Dave Hampton ..... Council Member

**EXECUTIVE TEAM**

Robert Hickey ..... City Manager  
Mona Ebrahimi.....City Attorney  
Jose Jasso ..... City Clerk  
Yujun Du ..... Finance Director  
Dan Dailey ..... Police Chief  
Jeff Armstrong.....Fire Chief  
Issac George ..... Community Development Director  
Vacant.....Public Works Director





**9,188** as of 1/1/2018  
Total population living in  
7.1 square miles



**\$62,079**  
Median household income



**Ronald Kott**  
Mayor



**Constance  
Boulware**  
Vice-Mayor



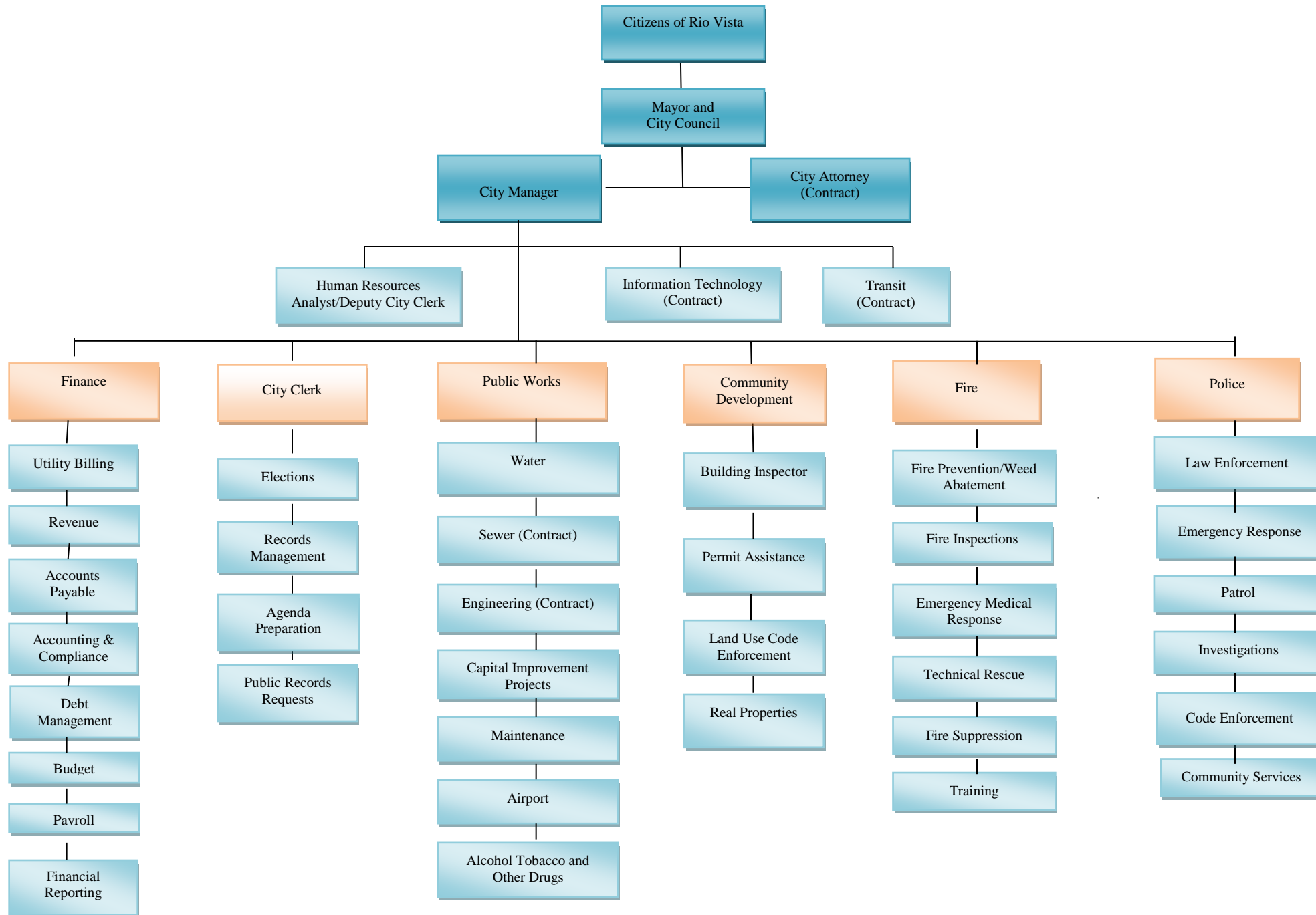
**Don Roos**  
Council Member



**Hope Cohn**  
Council Member



**David Hampton**  
Council Member



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## A BRIEF HISTORY OF RIO VISTA

Written by: Phil Pezzaglia

Located at the tip of Solano County, the community of Rio Vista is one of the oldest in the county.

The original settlement was established in 1858, by Col. Nathan H. Davis, and was located at the mouth of Cache Slough where it meets the Sacramento River, approximately two miles from Rio Vista's present location. Once established, the settlement grew rapidly and fishing became the prime industry. Robert C. Carter and his son established a salmon cannery, which would ship salmon daily to San Francisco and from that point, internationally. During the first couple of years the settlement's name changed several times, including Los Brazos del Rio, Vista del Rio, Winds End, and eventually the wife of Postmaster Charles Kirkpatrick, re-named their settlement, Rio Vista. In December 1861, the mighty Sacramento River swelled from heavy rains, and on January 9, 1862, Rio Vista was destroyed when twelve feet of water covered the settlement. Fortunately, not one life was lost.



However, at this point half of the citizens decided to relocate in developed communities, while the other half liked the area and could see a future if relocated on higher ground. Thus, "New" Rio Vista was established at its present location in March 1862.

This "new" settlement, located approximately halfway between San Francisco and Sacramento, soon became a popular stopover for weary travelers who enjoyed the hospitality of Rio Vista's hotels, saloons and general merchandise stores. As more individuals settled in Rio Vista, many of which were immigrants, farming became the way of life rather than fishing. Immigrants from: Germany, Portugal, England, Sweden, Scotland, and Canada, to name but a few. Residents had each been educated in their native lands, bringing new ideas and collaboration to create fertile crops.



Thirty years after the devastating flood of 1862, the community was once again stricken with disaster. On July 20, 1892 a fire broke out in the rear of the River View Hotel. Within minutes the flames spread, eventually destroying nearly every structure from Front Street up to Third Street, and from Montezuma Avenue to Sacramento Avenue. However, the community was strong and quickly decided to rebuild. After two decades of local debate, the residents of Rio Vista decided that in the best interest of the community, it was time to incorporate. Thus, the town of Rio Vista held its first election on December 30, 1893, and voted to officially incorporate. The Secretary of the State of California signed the Rio Vista Town incorporation papers six days later.

Seventy-five years later, on January 4, 1968 the town of Rio Vista officially became a “City”.

The historical population numbers show a growing community:

Historical Population by Census			
	Census Year	Population	% Increase
	1870	319	
	1880	666	108.78%
	1890	648	-2.70%
	1900	682	5.25%
	1910	884	29.62%
	1920	1,104	24.89%
	1930	1,309	18.57%
	1940	1,666	27.27%
	1950	1,831	9.90%
	1960	2,616	42.87%
	1970	3,135	19.84%
	1980	3,142	0.22%
	1990	3,316	5.54%
	2000	4,571	37.85%
	2010	7,360	61.02%
	Est. 2018	10,000	35.87%

## COMMUNITY PROFILE

The City of Rio Vista was incorporated on December 30, 1893. With a population of approximately 7,360 in a 7 ½ square mile area, Rio Vista is approximately 25% developed and is currently a growing suburban community.

The City of Rio Vista is a special place with an inviting mix of rural and suburban lifestyles and easy access to all of the urban amenities associated with two of the nation’s most dynamic metropolitan regions, San Francisco and Sacramento. Rio Vista lies on the banks of the Sacramento River and is within an easy drive to the Napa Wine country, Sierra ski resorts and Lake Tahoe.

### **Population and Employment**

With approximately 7,360 residents, Rio Vista is poised on the brink of even more rapid residential and commercial growth. Rio Vista has a total labor force of 2,800. Unemployment in Rio Vista is approximately 3.5%. Within thirty miles, there is a diverse labor force including occupations as sales, executive, and managerial services, technical support, medical, professional, and other services.

### **Proximity to Markets**

Within thirty minutes in any direction, there are cities with populations over 60,000 people.

- Fairfield / Suisun City – 21 miles
- Lodi – 24 miles
- Vacaville – 28 miles
- Walnut Creek – 37 miles
- Sacramento – 51 miles
- San Francisco – 59 miles
- Antioch – 16 miles

### **Income Distribution**

Rio Vista is characterized as a middle-income suburban community with a median household income of \$59,050 (per 2016 census).

### **Community Labor Force Availability**

Civilian labor force	2,800
Total employment	2,700

(Based on information from California Employment Development Department website as of May 18, 2018)

**Housing Units**

Within the City, there are 4,300 housing units, with a 92.7% occupancy rate.\* The City’s housing units are primarily single-family detached homes. Currently developers are working with the City to build approximately 1,000 new homes in the next six years.

\*Based on forecasts from 2010 US Census Data

**Transportation / Access**

Air:

- Sacramento International Airport, 50 miles
- Oakland International Airport, 60 miles
- San Francisco International Airport, 75 miles

General Aviation:

- Rio Vista Municipal Airport offers a 4,200 ft. Runway, all weather capability

Truck:

- Numerous major carriers offering overnight service to California, Nevada and Oregon.

Water:

- Barge service available on deep-water channel of Sacramento River to Sacramento/Yolo deep water port facilities, 25 miles. Barge service is to all Bay Area ports.

Rail:

- Southern Pacific Mainline – Northeast & west in Fairfield & Suisun City, 22 miles
- Amtrak in Suisun City, 22 miles

Highways:

- Junction I-80/SR-12, 25 miles
- Junction I-5/SR-12, 17 miles
- Junction I-80/I-680, 28 miles
- Junction Hwy 99/SR-12, 30 miles

Bus:

- Delta Breeze - The City operates a fixed rate bus providing bus services within the city and to surrounding cities
- Greyhound (Intra & Inter State) in Fairfield and Suisun, 22 miles

Special Services:

- UPS, Federal Express, Express Mail, Taxi Cab, Senior van services



**Education**

The City is served by the River Delta Unified School District. There are three schools in Rio Vista:

- D.H. White School (K-4)
- Riverview Elementary (5-8)
- Rio Vista High School (9-12)

The school district offers health screening, transportation, and food services.

Higher education facilities serving the area are:

- Los Medanos Community College (Pittsburg)
- Solano College (Fairfield)
- San Joaquin Delta College (Stockton)
- University of California, Davis (Davis)
- California State University, Sacramento (Sacramento)
- University of the Pacific (Stockton)

**Climate**

Average Temperature			
Period	Average High	Average Low	Rain Average Precipitation
January	53	38	2.72 in.
February	60	41	2.51 in.
March	65	44	2.16 in.
April	71	47	.73 in.
May	79	52	.47 in.
June	86	57	.09 in.
July	91	58	.03 in.
August	90	58	.03 in.
September	86	56	.24 in.
October	78	51	.76 in.
November	64	44	1.70 in.
December	54	37	1.89 in.
Yearly Average	73	49	1.11 in.

Prevailing Winds: West – Northwest, 12 knots

Elevation: 30 feet

Source: U.S. Weather Bureau and The Weather Channel

**Local Business**

The top 25 sales tax generators in Rio Vista, listed in alphabetical order are:

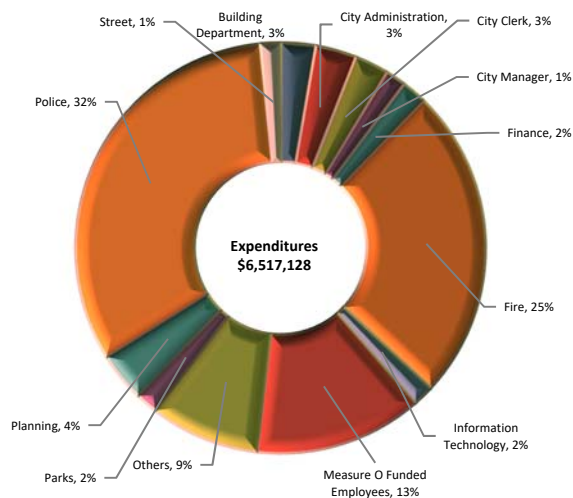
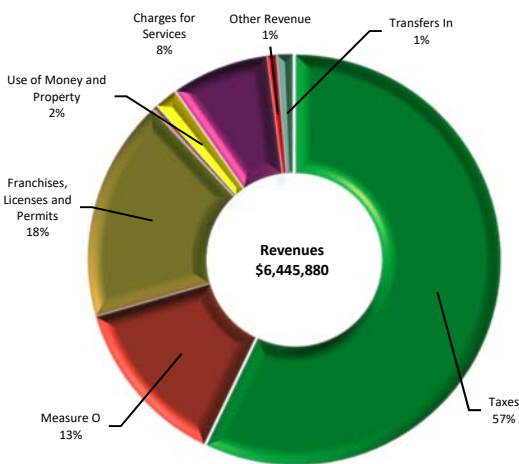
**Sales Tax Generators**

- Abel Chevrolet/Pontiac/Buick
- Chevron Service Stations
- Dolk Tractor Company
- Family Dollar
- Foster's Bighorn
- Hwy 12 Diner
- Lira's Supermarket
- Lucy's Café
- Maria's Mexican Food Restaurant
- Maxx For Less Service Station
- McDonald's Restaurants
- MT2 Service Company
- Oilwell Materials & Hardware
- Paul Graham Drilling & Service
- Pizza Factory
- Resource Cementing
- Rio Vista Bait & Tackle
- Rio Vista Dodge/Chrysler/Jeep
- Rio Vista Ford/Mercury
- Shell Service Stations
- Stewart Industrial Supply
- Taco Bell
- The Golf Club at Rio Vista
- The Point Restaurant
- Weatherford Enterra

**EXECUTIVE SUMMARY**

The Operating Budget is a flexible spending plan, which serves as the legal authority granted by the City Council to commit financial resources. The total budget for Fiscal Year (FY) 2018-19 is \$34.79 million. The City of Rio Vista provides a full range of services, including police; fire; parks and recreation; public works; economic development; planning; building inspection; and general administrative services. The City of Rio Vista operates public water and wastewater utilities and provides refuse collection and disposal.

The General Fund is the primary operating fund for the City. The General Fund pays for many of the critical services offered to the City’s residents including police, fire, streets and transportation, and parks and recreation. Development services are funded through permit fees, while business parks and airport rental fees help offset the operational costs of the Public Works Department. The majority of the remainder of services included in the General Fund are funded through tax revenues. General Fund revenues are generally considered unrestricted and are allocated by the City Council through this budget.



**Revenues**

The overall revenues in General Fund is projected to decrease by \$779,915 in comparison to projected revenue in FY 2017-18. This is mainly due to 1) \$236,150 one-time lease payment for Comcast Cable TV in FY 2017-18; 2) \$483,021 projected plan check fees decrease in FY 2018-19; 3) Redevelopment Agency Residual Balance pass-thru distribution paid off in FY 2017-18, and 4) projected decrease in permit fees for new single- Family dwelling units in FY 2018-19.

**Property Taxes**

Property taxes are still increasing. By comparing the FY 2016-17 audited financial statements, the city is expecting a 15% increase with projected secured property tax and a 10% increase in unsecured property taxes. In FY 2018-19, the city is estimating a 5% increase on secured and unsecured property taxes.

**In-Lieu Vehicle License Fee**

Vehicle In-Lieu taxes are still increasing – with an expected 9.65% increase in New Assessed Value per VLF Growth Calculation provided by the County of Solano. This is consistent with the trend seen in prior years (an 8.67% increase in FY 2016-17; 7.98% increase in FY 2015-16). As the City continues to regain values lost during the Great Recession due to sales of properties, we will see future increases in assessments pursuant to Proposition 8.

**Sales Tax**

Sales Tax revenues – excluding Measure O transactions and use tax – are projected to increase by 12.49% above adopted FY 2017-18 budget. However, due to the poor performance of the top 25 sales and use tax contributor for the 4<sup>th</sup> quarter of 2017, the City is expecting a decrease of 1.19% during the next fiscal year.

**Franchise Fees**

Franchise fees are revenues generated on cable television, natural gas, and services paid to the City by franchise holders. Franchise fee revenue is projected to remain stable compared to the prior year.

**Business License Tax**

Due to the increased activity at the Business Park and population growth, this revenue source increased in FY 2017-18 and is expected to remain flat in FY 2018-19.

**Development Fee**

Development fees cover the cost of inspection; plan retention and review; record keeping; materials investigation; special inspection management and overhead of the Building and Planning Divisions. The largest sources of development revenues are building permits, building plan checking fees, and planning application fees. There were 156 single-family dwelling permits issued in FY 2016-17. The current projection for FY 2017-18 shows a total of 179 permits to be issued by year end. Staff projects approximately 168 new single- family homes will be built in FY 2018-19 and 150 new single- family homes will be built in FY 2019-20 and FY 2020-21.

**Expenditures**

**Salaries**

Salaries and benefits make up nearly 57% of the City’s General Fund operating expenditures and are expected to increase 14% when compared to the FY 2017-18 adopted Mid-Year Budget. The reclassification of select positions, salary readjustments for certain front-line positions to bring them in line with competitor jurisdictions and changes due to recently settled contract negotiations are the primary causes of these increases.

**Pensions**

Pension costs are increasing slightly this year. CalPERS rate increases resulting from recent changes in mortality assumptions and lowered expectations for future investment returns will be phased in over three years beginning in FY 2018-19. The annual payment amounts to an increase of roughly \$119,904 or 15%, over prior year adopted budget figures.

**Self-Insurance Costs**

Self-Insurance costs are increasing approximately \$58,040, or 40%, over prior year budgeted values based on the prior year’s actual claims experience.

**Long Term Debt Obligations**

As of June 30, 2017, the City had a total assessed property value of \$1,329,455,898, which gives the City’s debt limit capacity of \$49.85 million. There is no outstanding debt subject to this limit. In FY 2017-18, the City went into two equipment lease purchase agreements: 1) PNC Fire Apparatuses \$1,044,617 with an annual payment of \$128,024 and 2) Citywide Energy Saving Project \$2,077,404 with a FY 2018-19 payment of \$114,976.74. The total Debt Obligations by fund are listed in the table below. The detailed debt obligation is listed in the Appendix.

	Outstanding Balance as of 6-30-2018	FY 2018-19 Budget		
		Principal	Interest	Total
General Fund	888,793	19,777	29,414	49,191
Capital Outlay Funds	1,047,753	90,617	40,543	131,160
Special Revenue Funds	13,531	2,500	-	2,500
Enterprise Funds	4,860,965	322,450	152,445	474,895
<b>Total, Debt Service</b>	<b>\$ 6,811,042</b>	<b>\$ 435,344</b>	<b>\$ 222,402</b>	<b>\$ 657,746</b>

\*Amount does not include interfund loan balance and debt payments

**Assessment Districts (No City Liability)**

There are various assessment districts in the City that have Special Assessment District Bonds, pursuant to the Municipal Improvement Act of 1915, and are not reported in the City’s long-term debt. These are special obligations payable from, and secured by, specific revenue sources described in the bond resolutions and official statements of the respective issues. The City acts merely as the collecting and paying agent for the debt issued by these districts and, as such, these bonds are not considered obligations of the City and are not reflected in the schedules above.

**Capital Improvement and Major Maintenance Program Overview**

The City of Rio Vista prepares the Capital Budget as part of the Operating Budget, which appropriates funds for specific programs and projects. The Five- Year Capital Improvement Program budget is reviewed annually to enable the City Council to reassess projects in the program.

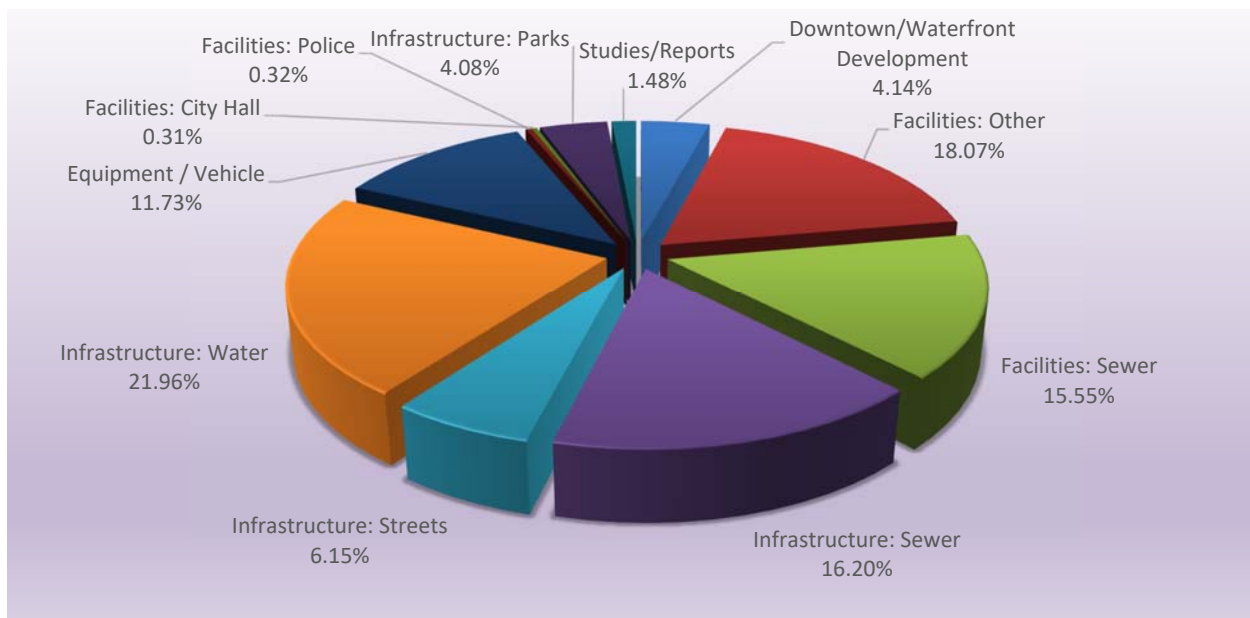
A capital project typically involves the purchase or construction of major fixed assets such as land, buildings and any permanent improvement including additions, replacements and major alterations having a long-life expectancy. Additionally, capital projects may apply to: 1) expenditures which take place over two or more years and require continuing appropriations beyond a single fiscal year; 2) systematic acquisitions over an extended period of time or 3) scheduled replacement of specific elements of physical assets. Generally, only those items costing \$10,000 or more are considered as capital projects.

The City also identifies projects in the Major Maintenance Program each year. Those projects mainly apply to 1) up-grade and maintain all buildings at current, competitive standards; 2) Address code and safety issues, mechanical, electrical and plumbing systems, exterior and structural shortcomings, cosmetics, and immediate landscape issues; 3) The dollars are not to be spent to alter buildings or to renovate; 4) Dollars should extend the life of whatever is being corrected for cycle of life designated for the building (typically 10 years).

In FY 2018-19, the City appropriates \$12,536,712, 31 projects in Capital Improvement and Major Maintenance Program, of which, \$10,587,024 in Capital Improvement and \$1,949,688 in Major Maintenance. In the Capital Improvement and Major Maintenance Program, the City identified three significant, nonrecurring capital expenditures: 1) Fire Engines Replacement - \$1,044,617, 2) North West Waste Water Treatment Plant (NWWTP) membrane replacement - \$1,055,000, and 3) Energy Efficiency Program - \$2,077,404.

The fire engines replacements project is to replace Wildland and Structure Engines. The City has entered into an equipment lease purchase agreement with PNC Financial Solution, the loan proceeds have been placed into the Vehicle Replacement Fund. The NWWTP membrane replacement project will be funded by the North West Facility Fund. The existing membrane for the filtration system was built in 2005, and reached its useful life; this project will replace the existing membrane to accommodate development in the city. The citywide energy efficiency project is to upgrade existing city’s facilities for energy efficiency. The duration of the project will last between four to six months. The city has entered into an equipment lease purchase agreement with ZMFU II, Inc. to finance the cost. This project is revenue neutral, the energy savings on the upgrade will be sufficient to pay for the bank loan.

The chart below indicates the projects appropriations by categories. For the detailed information of Capital Improvement and Major Maintenance Program, refer to the Capital Improvement and Major Maintenance Program section on pages 119-149.



**Future Risks**

While the City’s overall potential outlook continues to be positive, significant issues continue to require attention to ensure the long-term viability of City finances. Our continued prudence and careful, priority-based spending can help us address some of these issues, but others will require capital outlay to address.

**Volatile Revenue Streams**

The City of Rio Vista’s revenue streams continue to be far more volatile than our expenditures. Subtle changes in revenues can have noteworthy impacts on our budget and the viability of some services.

Sales tax, for instance, is one of the City’s largest (and most volatile) revenue sources and is highly concentrated in Rio Vista. The top 25 sales tax-paying businesses produce over 50% of the City’s sales tax revenue; the top 30 businesses produce 60%. The City will remain vulnerable to negative revenue impacts if any of these businesses experience economic difficulties. For instance, the sale of gasoline fuel makes up 15% of the City’s sales tax revenues, and this revenue rises and falls with the retail price of gasoline at the pump.

**Enterprise Fund (Airport Fund shortfall)**

The FY 2018-19 Budget continues to provide General Fund subsidies for the Airport funds. While a portion of these subsidies are related to prior debt service, it should be noted that any enterprise fund with an operating subsidy puts undue pressure on the General Fund and detracts from other uses of funding.

**Competitive Compensation**

We will need a strategy to remain competitive in attracting and retaining talented staff.

**Measure O Expenditure Plan**

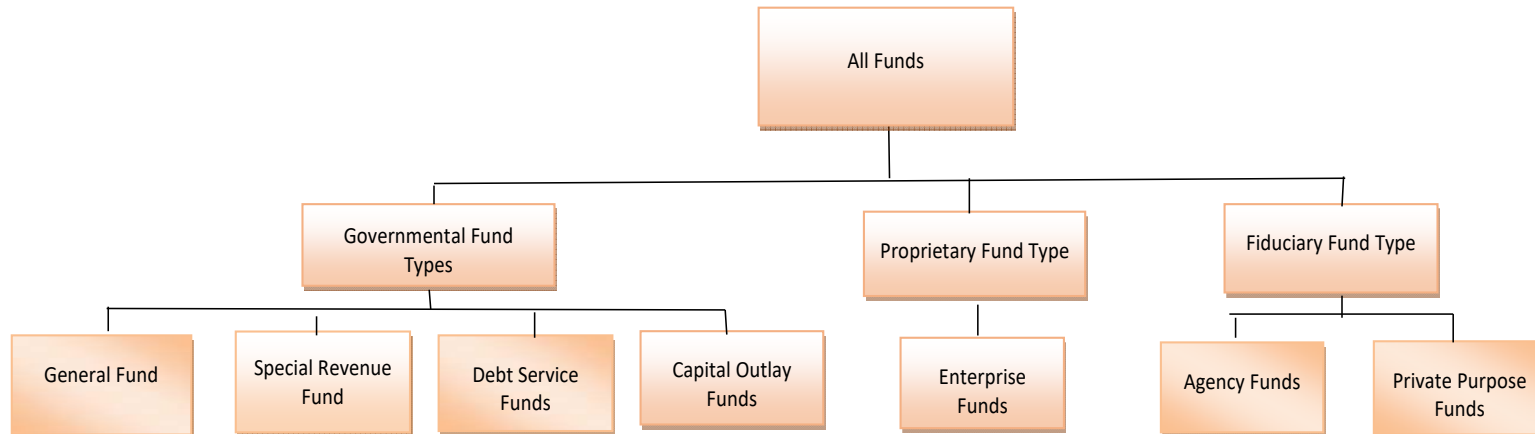
Measure O sales tax income is used by the City to address a number of unmet needs in the community. Measure O sales taxes are accounted for separately in the General Fund, and the budget for Measure O funds is a separate component of this budget.

**Measure O Positions in the FY 17-18 Adopted Budget**

In past fiscal years, because Measure O was a voter-approved revenue source, it was not guaranteed to continue beyond its 5-year authorization. The City was therefore tracking all Measure O funded positions separately, as it may have been required to absorb or eliminate these positions in future budgets. The positions in Measure O are primarily supporting needed public safety efforts.

**FUND STRUCTURE**

Below is a graphic illustrating the City's fund structure.



**Fund Accounting**

The City uses funds to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain City functions or activities. A fund is an accounting entity with a self- balancing set of accounts established to record the financial position and results of operations of a specific activity. The City maintains the following fund types which are all subject to appropriation.

**Governmental Fund Types**

**General Fund**

The primary operating fund of the City and accounts for all financial resources, except those required to be accounted for in another fund

**Special Revenue Funds**

Account for the proceeds of specific revenue sources (other than special assessments, expendable trusts or capital projects) that are restricted by law or administrative action to expenditures for specified purpose



**Debt Service Funds**

Account for the accumulation of resources for and payment of, interest and principal on general long-term debt and related costs

**Capital Outlay Funds**

Account for financial resources segregated for the acquisition of major capital projects or facilities

**Proprietary Fund Types**

**Enterprise Funds**

Account for operations in a manner similar to private business enterprises where the intent is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis is to be financed or recovered primarily through user charges

**Fiduciary Fund Types**

**Agency Funds**

Account for assets held by the City as trustee or agent for individuals, private organizations, other governmental units and/or other funds. These funds are custodial in nature (assets correspond with liabilities) and do not involve measurement of results of operations.

**Private Purpose Fund**

This fund was created as a result of the State order to dissolve California Redevelopment Agencies. As the Successor Agency, this fund is used to track the activity by the Oversight Board and the Department of Finance to dissolve the Agency.

**Major Budgetary Fund**

A fund whose revenues or expenditures, excluding other financing sources and uses, constitute more than 10% of the revenues or expenditures of the appropriated budget are considered major budgetary funds.

**FUND BALANCES**

The City’s Fund Balances represent accumulated funds available to be spent in the future. Most of the City’s fund balances are restricted for specific purposes and are not available for general purposes. The City has established the following fund balance polices:

- Committed Fund Balance - Only the City Council may have the authority to create or change a fund balance commitment. Commitments may be changed or lifted only by the City Council taking the same formal action that imposed the constraint originally.
- Assigned Fund Balance - Intent is expressed by the City Council or the City Manager to which the City Council has delegated authority to assign amounts to be used for specific purposes.
- City considers restricted fund balance to have been spent first when an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available. Similarly, when an expenditure is incurred for purposes for which amounts in any of the unrestricted classifications of fund balance could be used, the City considers committed amounts to be reduced first, followed by assigned amounts, and unassigned amounts.

The unassigned fund balance of the General Fund continues to be maintained at an average of 54% of annual appropriations in both the FY2017/18 and FY2018/19 budgets. The fund balance chart on the following pages summarize the total amount of fund balance – including both restricted and unassigned funds.

	<b>FY 16/17 Audited</b>	<b>FY 17/18 Projected</b>	<b>FY18/19 Adopted</b>
General Fund	\$ 2,339,705	\$ 3,169,097	\$ 3,097,849
Capital Outlay Funds	6,183,369	6,651,429	6,877,633
Debt Service Fund	32,031	2,141	2,141
Special Revenue Funds	1,478,056	1,142,878	636,350
Enterprise Funds	11,969,312	13,485,116	11,891,122
Agency Funds	4,302,260	4,243,592	4,233,103
Private Purpose Fund	(232,417)	-	-
<b>Total Fund Balance</b>	<b>\$ 26,072,316</b>	<b>\$ 28,694,253</b>	<b>\$ 26,738,198</b>

\* To be consistent with the estimated fund balances presented in the consolidated budget schedules, fund balances in this schedule are adjusted using cash basis, i.e. Capital Expenditures and Loan Principal payments are included in the Enterprise Funds.

**GOVERNMENTAL FUNDS**

Fund No.	Fund Name	FY 16/17 Audited	FY 17/18 Projected	FY18/19 Adopted
<b>Restricted</b>				
017	Law Enforcement Grant	\$ 124,097	\$ 93,205	\$ 51,969
018	Asset Forfeiture	1,155	1,265	1,265
019	ATOD Grant	(840)	(237)	(104)
025	Gas Tax	679,256	361,028	168
031	Developers Revolving	100,572	83,981	69,775
033	Commercial Rehabilitation Loan	59,908	60,318	60,728
034	CDBG Housing Rehabilitation	97,295	123,144	123,948
038	Personnel Services District - Fire	55,022	92,902	152,570
039	Personnel Services District - Police	203,870	170,822	110,953
040	Firehouse Bonds	32,031	2,141	2,141
051	Capital Projects	(182,962)	85,550	85,549
076	Army Base	(74,447)	(73,803)	(73,749)
091	Street Projects	11,613	724	824
	<b>Total Restricted</b>	<b>1,106,572</b>	<b>1,001,039</b>	<b>586,037</b>
<b>Committed</b>				
012	Vehicle Replacement	147,639	240,695	236,700
	<b>Total Committed</b>	<b>147,639</b>	<b>240,695</b>	<b>236,700</b>
<b>Assigned</b>				
002	Measure O	155,967	76,970	77,212
022	General Plan	97,962	114,348	34,677
050	Storm Drain	(10,150)	(6,133)	524
052	Transit Occupancy Tax	48,145	41,379	29,577
053	Roadway Impact	231,336	220,548	57,402
054	Parks and Recreation	921,252	439,347	238,460
056	Municipal Improvements	3,812,555	4,182,336	4,559,897
060	Hazardous Waste	333,925	358,674	377,097
065	Landfill Closure	1,004,220	1,204,215	1,395,754
	<b>Total Assigned</b>	<b>6,595,213</b>	<b>6,631,683</b>	<b>6,770,599</b>
<b>Unassigned</b>				
010	General Fund	2,183,737	3,092,127	3,020,637
	<b>Total Unassigned</b>	<b>2,183,737</b>	<b>3,092,127</b>	<b>3,020,637</b>
	Percent of Appropriations	<b>38.77%</b>	<b>55.36%</b>	<b>53.43%</b>
<b>Total Governmental Fund Balance, End of Year</b>		<b>\$ 10,033,161</b>	<b>\$ 10,965,545</b>	<b>\$ 10,613,973</b>

\* To be consistent with the estimated fund balances presented in the consolidated budget schedules, fund balances in this schedule are adjusted using cash basis, i.e. Capital Expenditures and Loan Principal payments are included in the Enterprise Funds.

CITYWIDE FUND BALANCE SUMMARY \*

Fund No.	Fund Name	Fund Balance at 6/30/17	FY 17/18 Projected	
			Revenues	Expenditures
<b>GENERAL FUND</b>				
002	Measure O	\$ 155,967	\$ 885,803	\$ (964,800)
010	General Fund	2,183,737	6,494,260	(5,585,870)
	<b>Total General Fund</b>	<b>2,339,705</b>	<b>7,380,062</b>	<b>(6,550,670)</b>
<b>CAPITAL OUTLAY FUNDS</b>				
012	Vehicle Replacement	147,639	151,728	(58,672)
050	Storm Drain	(10,150)	351,672	(347,656)
051	Capital Projects	(182,962)	1,392,995	(1,124,484)
053	Roadway Impact	231,336	27,711	(38,499)
054	Parks and Recreation	921,252	253,460	(735,365)
056	Municipal Improvements	3,812,555	694,477	(324,696)
060	Hazardous Waste	333,925	97,859	(73,110)
065	Landfill Closure	1,004,220	255,340	(55,344)
076	Army Base	(74,447)	9,240	(8,597)
	<b>Total Capital Outlay Funds</b>	<b>6,183,369</b>	<b>3,234,482</b>	<b>(2,766,423)</b>
<b>DEBT SERVICE FUND</b>				
040	Firehouse Bonds	32,031.29	34.49	(29,924.52)
	<b>Total Debt Service Fund</b>	<b>32,031.29</b>		
<b>SPECIAL REVENUE FUNDS</b>				
017	Law Enforcement Grant	124,097	122,898	(153,790)
018	Asset Forfeiture	1,155	110	-
019	ATOD Grant	(840)	50,006	(49,403)
022	General Plan	97,962	16,386	-
025	Gas Tax	679,256	263,289	(581,517)
031	Developers Revolving	100,572	409	(17,000)
033	Commercial Rehabilitation Loan	59,908	410	-
034	CDBG Housing Rehabilitation	97,295	25,849	-
038	Personnel Services District - Fire	55,022	265,341	(227,461)
039	Personnel Services District - Police	203,870	266,138	(299,186)
052	Transit Occupancy Tax	48,145	20,198	(26,964)
091	Street Projects	11,613	110	(11,000)
	<b>Total Special Revenue Funds</b>	<b>1,478,056</b>	<b>1,031,143</b>	<b>(1,366,321)</b>
<b>ENTERPRISE FUNDS</b>				
032	Transit	458,314	577,152	(567,337)
075	Business Park	755,786	4,064,678	(168,574)
080	Water System	5,951,249	2,817,508	(5,308,517)
081	Water Project - Capital Outlay	616,669	5,634	-
082	Water Fixed Assets	155,634	1,477	-
084	Airport	(810,551)	524,501	(600,689)
085	Beach Facility	2,312,462	2,791,107	(2,803,948)
086	NW Facility	2,361,312	1,729,970	(1,547,715)
087	NW Sewer Project - Capital Outlay	168,437	556	-
088	Beach Sewer Project - Capital Outlay	-	-	-
	<b>Total Enterprise Funds</b>	<b>11,969,312</b>	<b>12,512,584</b>	<b>(10,996,780)</b>
<b>AGENCY FUNDS</b>				
041	Community Facilities District 2006-1	2,035,217	1,039,852	(1,258,316)
042	Riverview Point Assessment District	235,211	151,310	(147,874)
043	Riverview Point Bond Reserve	46,001	11	-
044	Riverwalk CFD	65,865	-	-
045	Summerset Improvement	154,411	35	-
046	Summerset Assessment District	17,383	4	-
049	Community Facilities District 2004-1	1,748,174	1,326,777	(1,170,467)
095	Liberty CFD	-	-	-
	<b>Total Agency Funds</b>	<b>4,302,260</b>	<b>2,517,989</b>	<b>(2,576,657)</b>
<b>PRIVATE PURPOSE FUND</b>				
023	RDA Successor Agency	(229,659)	229,659	-
024	RDA Low/Mod Successor Agency	(2,758)	2,758	-
	<b>Total Successor Agency Fund</b>	<b>(232,417)</b>	<b>232,417</b>	<b>-</b>
	<b>TOTAL FUNDS</b>	<b>\$ 26,072,316</b>		

\* To be consistent with the estimated fund balances presented in the consolidated budget schedules, fund balances in this schedule are adjusted

CITYWIDE FUND BALANCE SUMMARY \*

Fund Balance at 6/30/18	FY 18/19 Adopted		Fund Balance at 6/30/19
	Revenues	Expenditures	
\$ 76,970	\$ 863,909	\$ (863,667)	\$ 77,212
3,092,127	5,581,971	(5,653,461)	3,020,637
3,169,097	6,445,880	(6,517,128)	3,097,849
240,695	1,321,781	(1,325,777)	236,700
(6,133)	201,700	(195,043)	524
85,550	2,639,983	(2,639,985)	85,549
220,548	28,050	(191,196)	57,402
439,347	158,984	(359,871)	238,460
4,182,336	631,271	(253,710)	4,559,897
358,674	99,329	(80,906)	377,097
1,204,215	267,840	(76,301)	1,395,754
(73,803)	16,540	(16,485)	(73,749)
6,651,429	5,365,478	(5,139,274)	6,877,633
2,141.26	-	-	2,141.26
2,141.26	-	-	2,141.26
93,205	100,489	(141,725)	51,969
1,265	-	-	1,265
(237)	64,270	(64,137)	(104)
114,348	20,329	(100,000)	34,677
361,028	389,319	(750,178)	168
83,981	294	(14,500)	69,775
60,318	410	-	60,728
123,144	804	-	123,948
92,902	278,604	(218,936)	152,570
170,822	420,401	(480,270)	110,953
41,379	20,198	(32,000)	29,577
724	100	-	824
1,142,878	1,295,218	(1,801,746)	636,350
468,129	586,940	(586,940)	468,130
4,651,890	2,075,163	(562,010)	6,165,043
3,460,239	3,640,384	(4,630,491)	2,470,132
622,303	2,768,054	(3,390,357)	-
157,111	-	(157,111)	-
(886,740)	625,910	(625,910)	(886,739)
2,299,622	2,801,851	(3,164,754)	1,936,719
2,543,567	1,963,402	(2,769,131)	1,737,838
168,994	1,749,491	(1,918,485)	-
-	1,157,381	(1,157,381)	-
13,485,116	17,368,575	(18,962,570)	11,891,122
1,816,753	1,039,851	(1,040,235)	1,816,369
238,647	151,310	(150,143)	239,814
46,012	11	-	46,023
65,865	-	(12,000)	53,865
154,446	35	-	154,481
17,387	4	-	17,391
1,904,483	1,139,613	(1,138,935)	1,905,161
-	24,000	(24,000)	-
4,243,592	2,354,824	(2,365,313)	4,233,103
-	-	-	-
-	-	-	-
-	-	-	-
\$ 28,694,253			\$ 26,738,198

using cash basis, i.e. Capital Expenditures and Loan Principal payments are included in the Enterprise Funds.

CITYWIDE OPERATING BUDGET SUMMARY

	FY 16/17 Audited	FY 17/18 Budget	FY 17/18 Projected	FY18/19 Adopted	Budget % Change
<b>Revenues</b>					
Taxes	\$ 7,314,386	\$ 7,227,903	\$ 7,619,471	\$ 7,679,607	6.25%
Licenses and Permits	1,723,422	1,813,891	2,293,756	2,025,198	11.65%
Fines, Forfeitures and Penalties	125,978	111,800	94,093	101,900	-8.86%
Use of Money and Property	509,174	4,676,750	4,725,685	2,538,343	-45.72%
Intergovernmental Revenues	1,480,278	3,749,817	1,476,066	2,004,366	-46.55%
Charges for Services	7,882,579	7,644,186	8,325,625	7,941,773	3.89%
Other Revenue	83,648	112,478	608,421	114,239	1.57%
<b>Total Revenues</b>	<b>19,119,465</b>	<b>25,336,824</b>	<b>25,143,117</b>	<b>22,405,425</b>	<b>-11.57%</b>
<b>Other Financing Sources (Uses)</b>					
Proceeds from long-term debt	-	-	-	3,122,020	-
Transfers In	3,803,590	2,195,036	1,611,328	7,302,530	232.68%
Transfers Out	(3,803,590)	(2,195,036)	(1,611,328)	(7,302,530)	-232.68%
Transfer to Reserves	-	-	-	-	-
<b>Total Resources</b>	<b>19,119,466</b>	<b>25,336,824</b>	<b>25,143,117</b>	<b>25,527,445</b>	<b>0.75%</b>
<b>Expenditures</b>					
Salaries & Benefits	6,003,368	6,282,512	6,308,990	7,288,823	16.02%
Insurance	180,466	181,882	189,235	213,826	17.56%
Professional Services	505,835	465,956	475,174	574,741	23.35%
Contract Services	2,549,726	3,455,452	3,193,307	3,156,561	-8.65%
Lease/Rent Expense	55,818	62,370	62,347	57,112	-8.43%
Maintenance & Repair	778,109	1,055,094	777,658	729,409	-30.87%
Supplies & Materials	632,079	872,511	935,398	857,663	-1.70%
Training, Conferences & Meetings	29,209	49,265	33,965	60,567	22.94%
Utilities	897,621	792,945	771,934	710,587	-10.39%
Debt Service Expense	2,575,931	2,800,185	2,810,888	2,906,454	3.80%
Misc. Expense	178,181	352,501	665,817	314,734	-10.71%
<b>Total Expenditures</b>	<b>14,386,346</b>	<b>16,370,672</b>	<b>16,224,713</b>	<b>16,870,477</b>	<b>3.05%</b>
CIP & Capital Outlay	798,084	14,700,259	6,296,467	10,613,023	-27.80%
<b>Total Use of Resources</b>	<b>15,184,429</b>	<b>31,070,932</b>	<b>22,521,180</b>	<b>27,483,500</b>	<b>-11.55%</b>
<b>Annual Surplus (Shortfall)</b>	<b>\$ 3,935,037</b>	<b>\$ (5,734,108)</b>	<b>\$ 2,621,937</b>	<b>\$ (1,956,055)</b>	<b>65.89%</b>

SUMMARY OF ACTIVITIES BY FUND TYPE

	General Fund	Enterprise Funds	Special Revenue Funds	Debt Service Fund	Capital Outlay Funds	Fiduciary Funds	Total All Funds
<b>Revenues</b>							
Taxes	\$ 4,546,261	\$ -	\$ 802,670	\$ -	\$ -	\$ 2,330,676	\$ 7,679,607
Licenses and Permits	1,127,408	-	-	-	897,790	-	2,025,198
Fines, Forfeitures and Penalties	26,700	75,200	-	-	-	-	101,900
Use of Money and Property	117,236	2,340,456	8,576	-	71,927	148	2,538,343
Intergovernmental Revenues	4,000	735,877	324,293	-	940,196	-	2,004,366
Charges for Services	493,554	7,305,840	19,679	-	122,700	-	7,941,773
Other Revenue	46,530	2,559	-	-	41,150	24,000	114,239
<b>Total Revenues</b>	<b>6,361,688</b>	<b>10,459,932</b>	<b>1,155,218</b>	<b>-</b>	<b>2,073,763</b>	<b>2,354,824</b>	<b>22,405,425</b>
<b>Other Financing Sources (Uses)</b>							
Proceeds from long-term debt	-	1,188,610	-	-	1,933,410	-	3,122,020
Transfers In	84,191	5,720,034	140,000	-	1,358,305	-	7,302,530
Transfers Out	(43,286)	(6,144,093)	(511,571)	-	(603,581)	-	(7,302,530)
Transfer to Reserves	-	-	-	-	-	-	-
<b>Total Resources</b>	<b>6,402,594</b>	<b>11,224,483</b>	<b>783,647</b>	<b>-</b>	<b>4,761,897</b>	<b>2,354,824</b>	<b>25,527,445</b>
<b>Expenditures</b>							
Salaries & Benefits	4,524,007	2,015,315	694,402	-	47,058	8,041	7,288,823
Insurance	96,595	109,596	5,860	-	1,774	-	213,826
Professional Services	289,894	158,822	29,666	-	6,640	89,720	574,741
Contract Services	555,741	2,051,405	250,695	-	281,222	17,499	3,156,561
Lease/Rent Expense	24,167	27,189	740	-	5,016	-	57,112
Maintenance & Repair	186,887	495,022	36,100	-	11,400	-	729,409
Supplies & Materials	321,110	462,248	31,500	-	36,756	6,049	857,663
Training, Conferences & Meetings	35,800	8,167	11,600	-	5,000	-	60,567
Utilities	169,022	485,152	56,413	-	-	-	710,587
Debt Service Expense	49,191	479,598	2,500	-	131,160	2,244,005	2,906,454
Misc. Expense	195,427	88,507	30,700	-	100	-	314,734
<b>Total Expenditures</b>	<b>6,447,842</b>	<b>6,381,022</b>	<b>1,150,175</b>	<b>-</b>	<b>526,125</b>	<b>2,365,313</b>	<b>16,870,477</b>
CIP & Capital Outlay	26,000	6,437,455	140,000	-	4,009,568	-	10,613,023
<b>Total Use of Resources</b>	<b>6,473,842</b>	<b>12,818,477</b>	<b>1,290,175</b>	<b>-</b>	<b>4,535,693</b>	<b>2,365,313</b>	<b>27,483,500</b>
<b>Annual Surplus (Shortfall)</b>	<b>(71,248)</b>	<b>(1,593,994)</b>	<b>(506,529)</b>	<b>-</b>	<b>226,205</b>	<b>(10,489)</b>	<b>(1,956,055)</b>
<b>Estimated Beg. Balance - 7/1/18</b>	<b>3,169,097</b>	<b>13,485,116</b>	<b>1,142,878</b>	<b>2,141</b>	<b>6,651,429</b>	<b>4,243,592</b>	<b>28,694,253</b>
<b>Estimated Fund Balance - 6/30/19</b>	<b>\$ 3,097,849</b>	<b>\$ 11,891,122</b>	<b>\$ 636,350</b>	<b>\$ 2,141</b>	<b>\$ 6,877,633</b>	<b>\$ 4,233,103</b>	<b>\$ 26,738,198</b>

**SUMMARY OF ACTIVITIES BY FUND  
GENERAL FUND**

	FY 16/17 Audited	FY 17/18 Budget	FY 17/18 Projected	FY18/19 Adopted	Budget % Change
<b>Revenues</b>					
Taxes	\$ 4,292,799	\$ 4,212,889	\$ 4,545,339	\$ 4,546,261	7.91%
Licenses and Permits	913,096	1,022,956	1,220,323	1,127,408	10.21%
Fines, Forfeitures and Penalties	37,932	23,900	23,900	26,700	11.72%
Use of Money and Property	132,931	361,396	354,000	117,236	-67.56%
Intergovernmental Revenues	6,145	7,000	4,000	4,000	-42.86%
Charges for Services	464,230	447,290	959,051	493,554	10.34%
Other Revenue	18,502	46,333	119,182	46,530	0.43%
<b>Total Revenues</b>	<b>5,865,635</b>	<b>6,121,764</b>	<b>7,225,795</b>	<b>6,361,688</b>	<b>3.92%</b>
<b>Other Financing Sources (Uses)</b>					
Proceeds from long-term debt	-	-	-	-	-
Transfers In	2,911,704	-	154,267	84,191	-
Transfers Out	3,246,600	131,911	286,178	43,286	-67.19%
Transfer to Reserves	-	-	-	-	-
<b>Total Resources</b>	<b>5,530,739</b>	<b>5,989,853</b>	<b>7,093,884</b>	<b>6,402,594</b>	<b>6.89%</b>
<b>Expenditures</b>					
Salaries & Benefits	3,662,622	4,019,995	4,045,864	4,524,007	12.54%
Insurance	99,060	71,730	88,101	96,595	34.67%
Professional Services	247,000	214,108	257,632	289,894	35.40%
Contract Services	358,390	465,034	541,788	555,741	19.51%
Lease/Rent Expense	40,890	29,210	29,579	24,167	-17.26%
Maintenance & Repair	239,892	262,093	256,666	186,887	-28.69%
Supplies & Materials	230,890	302,123	297,726	321,110	6.28%
Training, Conferences & Meetings	26,424	35,765	25,265	35,800	0.10%
Utilities	172,050	160,120	178,644	169,022	5.56%
Debt Service Expense	75,251	75,251	75,251	49,191	-34.63%
Misc. Expense	113,616	164,901	429,911	195,427	18.51%
<b>Total Expenditures</b>	<b>5,266,084</b>	<b>5,800,330</b>	<b>6,226,426</b>	<b>6,447,842</b>	<b>11.16%</b>
CIP & Capital Outlay	32,022	38,066	38,066	26,000	-31.70%
<b>Total Use of Resources</b>	<b>5,298,107</b>	<b>5,838,396</b>	<b>6,264,492</b>	<b>6,473,842</b>	<b>10.88%</b>
<b>Annual Surplus (Shortfall)</b>	<b>\$ 232,632</b>	<b>\$ 151,457</b>	<b>\$ 829,392</b>	<b>\$ (71,248)</b>	<b>-147.04%</b>



**SUMMARY OF ACTIVITIES BY FUND  
ENTERPRISE FUNDS**

	Transit	Business Park	Water System	Water Project Capital Outlay	Water Fixed Assets	Airport	Beach Facility	NW Facility	NW Sewer Capital Outlay	Beach Sewer Capital Outlay	Total Enterprise Funds
<b>Revenues</b>											
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Licenses and Permits	-	-	-	-	-	-	-	-	-	-	-
Fines, Forfeitures and Penalties	-	-	40,000	-	-	700	25,000	9,500	-	-	75,200
Use of Money and Property	8,585	2,074,563	39,939	-	-	165,810	30,851	20,708	-	-	2,340,456
Intergovernmental Revenues	547,915	-	-	-	-	187,962	-	-	-	-	735,877
Charges for Services	18,100	-	2,760,000	-	-	20,740	2,746,000	1,761,000	-	-	7,305,840
Other Revenue	1,409	600	350	-	-	-	-	200	-	-	2,559
<b>Total Revenues</b>	<b>576,009</b>	<b>2,075,163</b>	<b>2,840,289</b>	<b>-</b>	<b>-</b>	<b>375,212</b>	<b>2,801,851</b>	<b>1,791,408</b>	<b>-</b>	<b>-</b>	<b>10,459,932</b>
<b>Other Financing Sources (Uses)</b>											
Proceeds from long-term debt	-	-	-	69,735	-	243,343	-	-	694,491	181,041	1,188,610
Transfers In	10,931	-	800,095	2,698,319	-	7,355	-	171,994	1,055,000	976,340	5,720,034
Transfers Out	(3,000)	(295,000)	(2,723,319)	(622,303)	(157,111)	-	(1,119,365)	(1,055,000)	(168,994)	-	(6,144,093)
Transfer to Reserves	-	-	-	-	-	-	-	-	-	-	-
<b>Total Resources</b>	<b>583,940</b>	<b>1,780,163</b>	<b>917,065</b>	<b>2,145,750</b>	<b>(157,111)</b>	<b>625,910</b>	<b>1,682,486</b>	<b>908,402</b>	<b>1,580,497</b>	<b>1,157,381</b>	<b>11,224,483</b>
<b>Expenditures</b>											
Salaries & Benefits	25,809	110,456	777,550	-	-	59,590	543,542	498,368	-	-	2,015,315
Insurance	4,922	2,483	43,616	-	-	11,907	20,996	25,673	-	-	109,596
Professional Services	92,485	10,214	18,693	-	-	6,278	17,343	13,809	-	-	158,822
Contract Services	290,100	5,473	86,462	-	-	34,635	967,179	667,556	-	-	2,051,405
Lease/Rent Expense	1,260	3,375	8,200	-	-	1,500	7,321	5,533	-	-	27,189
Maintenance & Repair	16,200	-	149,990	-	-	22,224	146,072	160,536	-	-	495,022
Supplies & Materials	47,193	5,000	182,774	-	-	18,575	110,761	97,945	-	-	462,248
Training, Conferences & Meetings	-	-	7,500	-	-	667	-	-	-	-	8,167
Utilities	1,900	1,500	210,000	-	-	24,635	96,419	150,698	-	-	485,152
Debt Service Expense	-	-	325,578	-	-	13,468	102,114	38,438	-	-	479,598
Misc. Expense	13,125	3,400	42,000	-	-	766	3,641	25,575	-	-	88,507
<b>Total Expenditures</b>	<b>492,995</b>	<b>141,900</b>	<b>1,852,362</b>	<b>-</b>	<b>-</b>	<b>194,246</b>	<b>2,015,388</b>	<b>1,684,131</b>	<b>-</b>	<b>-</b>	<b>6,381,022</b>
CIP & Capital Outlay	90,945	125,110	54,810	2,768,054	-	431,664	30,000	30,000	1,749,491	1,157,381	6,437,455
<b>Total Use of Resources</b>	<b>583,940</b>	<b>267,010</b>	<b>1,907,172</b>	<b>2,768,054</b>	<b>-</b>	<b>625,910</b>	<b>2,045,388</b>	<b>1,714,131</b>	<b>1,749,491</b>	<b>1,157,381</b>	<b>12,818,477</b>
<b>Annual Surplus (Shortfall)</b>	<b>0</b>	<b>1,513,152</b>	<b>(990,107)</b>	<b>(622,303)</b>	<b>(157,111)</b>	<b>0</b>	<b>(362,903)</b>	<b>(805,729)</b>	<b>(168,994)</b>	<b>-</b>	<b>(1,593,994)</b>
Estimated Beg. Balance - 7/1/18	468,129	4,651,890	3,460,239	622,303	157,111	(886,740)	2,299,622	2,543,567	168,994	-	13,485,116
Estimated Fund Balance - 6/30/19	\$468,130	\$6,165,043	\$ 2,470,132	\$ -	\$ -	\$ (886,739)	\$ 1,936,719	\$ 1,737,838	\$ -	\$ -	\$11,891,122

**SUMMARY OF ACTIVITIES BY FUND  
FIDUCIARY FUNDS**

	Community Facilities District 2006-1	Riverview Point Assessment District	Riverview Point Bond Reserve	Riverwalk CFD	Summerset Improvement	Summerset Assessment District	Community Facilities District 2004-1	Liberty CFD 2018-1	Total Fiduciary Funds
<b>Revenues</b>									
Taxes	\$ 1,039,788	\$ 151,302	\$ -	\$ -	\$ -	\$ -	\$ 1,139,586	\$ -	\$ 2,330,676
Licenses and Permits	-	-	-	-	-	-	-	-	-
Fines, Forfeitures and Penalties	-	-	-	-	-	-	-	-	-
Use of Money and Property	63	8	11	-	35	4	27	-	148
Intergovernmental Revenues	-	-	-	-	-	-	-	-	-
Charges for Services	-	-	-	-	-	-	-	-	-
Other Revenue	-	-	-	-	-	-	-	24,000	24,000
<b>Total Revenues</b>	<b>1,039,851</b>	<b>151,310</b>	<b>11</b>	<b>-</b>	<b>35</b>	<b>4</b>	<b>1,139,613</b>	<b>24,000</b>	<b>2,354,824</b>
<b>Other Financing Sources (Uses)</b>									
Proceeds from long-term debt	-	-	-	-	-	-	-	-	-
Transfers In	-	-	-	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-	-	-	-
Transfer to Reserves	-	-	-	-	-	-	-	-	-
<b>Total Resources</b>	<b>1,039,851</b>	<b>151,310</b>	<b>11</b>	<b>-</b>	<b>35</b>	<b>4</b>	<b>1,139,613</b>	<b>24,000</b>	<b>2,354,824</b>
<b>Expenditures</b>									
Salaries & Benefits	2,680	2,680	-	-	-	-	2,680	-	8,041
Insurance	-	-	-	-	-	-	-	-	-
Professional Services	24,831	8,013	-	12,000	-	-	20,875	24,000	89,720
Contract Services	7,803	1,134	-	-	-	-	8,562	-	17,499
Lease/Rent Expense	-	-	-	-	-	-	-	-	-
Maintenance & Repair	-	-	-	-	-	-	-	-	-
Supplies & Materials	2,697	392	-	-	-	-	2,960	-	6,049
Training, Conferences & Meetings	-	-	-	-	-	-	-	-	-
Utilities	-	-	-	-	-	-	-	-	-
Debt Service Expense	1,002,224	137,923	-	-	-	-	1,103,858	-	2,244,005
Misc. Expense	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>1,040,235</b>	<b>150,143</b>	<b>-</b>	<b>12,000</b>	<b>-</b>	<b>-</b>	<b>1,138,935</b>	<b>24,000</b>	<b>2,365,313</b>
CIP & Capital Outlay	-	-	-	-	-	-	-	-	-
<b>Total Use of Resources</b>	<b>1,040,235</b>	<b>150,143</b>	<b>-</b>	<b>12,000</b>	<b>-</b>	<b>-</b>	<b>1,138,935</b>	<b>24,000</b>	<b>2,365,313</b>
<b>Annual Surplus (Shortfall)</b>	<b>(384)</b>	<b>1,167</b>	<b>11</b>	<b>(12,000)</b>	<b>35</b>	<b>4</b>	<b>678</b>	<b>-</b>	<b>(10,489)</b>
<b>Estimated Beg. Balance - 7/1/18</b>	<b>1,816,753</b>	<b>238,647</b>	<b>46,012</b>	<b>65,865</b>	<b>154,446</b>	<b>17,387</b>	<b>1,904,483</b>	<b>-</b>	<b>4,243,592</b>
<b>Estimated Fund Balance - 6/30/19</b>	<b>\$ 1,816,369</b>	<b>\$ 239,814</b>	<b>\$ 46,023</b>	<b>\$ 53,865</b>	<b>\$ 154,481</b>	<b>\$ 17,391</b>	<b>\$ 1,905,161</b>	<b>\$ -</b>	<b>\$ 4,233,103</b>

**SUMMARY OF ACTIVITIES BY FUND  
CAPITAL OUTLAY FUNDS**

	Vehicle Replacement	Storm Drain	Capital Projects	Roadway Impact	Parks and Recreation	Municipal Improvements	Hazardous Waste	Landfill Closure	Army Base	Total Capital Outlay Funds
<b>Revenues</b>										
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Licenses and Permits	-	-	-	26,000	146,664	470,126	-	255,000	-	897,790
Fines, Forfeitures and Penalties	-	-	-	-	-	-	-	-	-	-
Use of Money and Property	2,164	34	-	2,050	7,150	43,970	3,329	12,840	390	71,927
Intergovernmental Revenues	40,000	174,966	725,230	-	-	-	-	-	-	940,196
Charges for Services	-	26,700	-	-	-	-	96,000	-	-	122,700
Other Revenue	25,000	-	-	-	-	-	-	-	16,150	41,150
<b>Total Revenues</b>	<b>67,164</b>	<b>201,700</b>	<b>725,230</b>	<b>28,050</b>	<b>153,814</b>	<b>514,096</b>	<b>99,329</b>	<b>267,840</b>	<b>16,540</b>	<b>2,073,763</b>
<b>Other Financing Sources (Uses)</b>										
Proceeds from long-term debt	1,044,617	-	888,793	-	-	-	-	-	-	1,933,410
Transfers In	210,000	-	1,025,960	-	5,170	117,175	-	-	-	1,358,305
Transfers Out	-	-	-	-	(359,871)	(243,710)	-	-	-	(603,581)
Transfer to Reserves	-	-	-	-	-	-	-	-	-	-
<b>Total Resources</b>	<b>1,321,781</b>	<b>201,700</b>	<b>2,639,983</b>	<b>28,050</b>	<b>(200,887)</b>	<b>387,561</b>	<b>99,329</b>	<b>267,840</b>	<b>16,540</b>	<b>4,761,897</b>
<b>Expenditures</b>										
Salaries & Benefits	-	7,117	-	-	-	-	10,657	18,605	10,680	47,058
Insurance	-	781	-	-	-	-	488	371	134	1,774
Professional Services	-	579	-	-	-	-	5,432	572	57	6,640
Contract Services	-	7,900	-	191,196	-	-	54,000	28,000	126	281,222
Lease/Rent Expense	-	300	-	-	-	-	170	200	4,346	5,016
Maintenance & Repair	-	1,400	-	-	-	10,000	-	-	-	11,400
Supplies & Materials	-	2,000	-	-	-	-	5,160	28,553	1,043	36,756
Training, Conferences & Meetings	-	-	-	-	-	-	5,000	-	-	5,000
Utilities	-	-	-	-	-	-	-	-	-	-
Debt Service Expense	131,160	-	-	-	-	-	-	-	-	131,160
Misc. Expense	-	-	-	-	-	-	-	-	100	100
<b>Total Expenditures</b>	<b>131,160</b>	<b>20,077</b>	<b>-</b>	<b>191,196</b>	<b>-</b>	<b>10,000</b>	<b>80,906</b>	<b>76,301</b>	<b>16,485</b>	<b>526,125</b>
CIP & Capital Outlay	1,194,617	174,966	2,639,985	-	-	-	-	-	-	4,009,568
<b>Total Use of Resources</b>	<b>1,325,777</b>	<b>195,043</b>	<b>2,639,985</b>	<b>191,196</b>	<b>-</b>	<b>10,000</b>	<b>80,906</b>	<b>76,301</b>	<b>16,485</b>	<b>4,535,693</b>
<b>Annual Surplus (Shortfall)</b>	<b>(3,996)</b>	<b>6,657</b>	<b>(1)</b>	<b>(163,146)</b>	<b>(200,887)</b>	<b>377,561</b>	<b>18,423</b>	<b>191,539</b>	<b>55</b>	<b>226,205</b>
<b>Estimated Beg. Balance -7/1/18</b>	<b>240,695</b>	<b>(6,133)</b>	<b>85,550</b>	<b>220,548</b>	<b>439,347</b>	<b>4,182,336</b>	<b>358,674</b>	<b>1,204,215</b>	<b>(73,803)</b>	<b>6,651,429</b>
<b>Estimated Fund Balance - 6/30/19</b>	<b>\$ 236,700</b>	<b>\$ 524</b>	<b>\$ 85,549</b>	<b>\$ 57,402</b>	<b>\$ 238,460</b>	<b>\$ 4,559,897</b>	<b>\$ 377,097</b>	<b>\$ 1,395,754</b>	<b>\$ (73,749)</b>	<b>\$ 6,877,633</b>

**SUMMARY OF ACTIVITIES BY FUND  
SPECIAL REVENUE FUNDS**

	Law Enforcement Grant	Asset Forfeiture	ATOD Grant	General Plan	Gas Tax	Developers Revolving	Commercial Rehabilitation Loan	CDBG Housing Rehab	Personnel Services District Fire	Personnel Services District Police	Transient Occupancy Tax	Streets Projects	Total Special Revenue Funds
<b>Revenues</b>													
Taxes	\$ -	\$ -	\$ -	\$ -	\$ 225,614	\$ -	\$ -	\$ -	\$ 278,528	\$ 278,528	\$ 20,000	\$ -	\$ 802,670
Licenses and Permits	-	-	-	-	-	-	-	-	-	-	-	-	-
Fines, Forfeitures and Penalties	-	-	-	-	-	-	-	-	-	-	-	-	-
Use of Money and Property	489	-	-	650	3,682	294	410	804	76	1,873	198	100	8,576
Intergovernmental Revenues	100,000	-	64,270	-	160,023	-	-	-	-	-	-	-	324,293
Charges for Services	-	-	-	19,679	-	-	-	-	-	-	-	-	19,679
Other Revenue	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Revenues</b>	<b>100,489</b>	<b>-</b>	<b>64,270</b>	<b>20,329</b>	<b>389,319</b>	<b>294</b>	<b>410</b>	<b>804</b>	<b>278,604</b>	<b>280,401</b>	<b>20,198</b>	<b>100</b>	<b>1,155,218</b>
<b>Other Financing Sources (Uses)</b>													
Proceeds from long-term debt	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers In	-	-	-	-	-	-	-	-	-	140,000	-	-	140,000
Transfers Out	-	-	-	-	(476,571)	-	-	-	(35,000)	-	-	-	(511,571)
Transfer to Reserves	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Resources</b>	<b>100,489</b>	<b>-</b>	<b>64,270</b>	<b>20,329</b>	<b>(87,252)</b>	<b>294</b>	<b>410</b>	<b>804</b>	<b>243,604</b>	<b>420,401</b>	<b>20,198</b>	<b>100</b>	<b>783,647</b>
<b>Expenditures</b>													
Salaries & Benefits	141,725	-	10,090	-	137,144	-	-	-	180,112	225,331	-	-	694,402
Insurance	-	-	357	-	1,850	-	-	-	1,714	1,939	-	-	5,860
Professional Services	-	-	4,250	-	8,600	-	-	-	658	16,158	-	-	29,666
Contract Services	-	-	36,000	100,000	32,500	14,500	-	-	1,453	34,242	32,000	-	250,695
Lease/Rent Expense	-	-	140	-	600	-	-	-	-	-	-	-	740
Maintenance & Repair	-	-	-	-	30,000	-	-	-	-	6,100	-	-	36,100
Supplies & Materials	-	-	1,700	-	4,000	-	-	-	-	25,800	-	-	31,500
Training, Conferences & Meetings	-	-	11,600	-	-	-	-	-	-	-	-	-	11,600
Utilities	-	-	-	-	56,413	-	-	-	-	-	-	-	56,413
Debt Service Expense	-	-	-	-	2,500	-	-	-	-	-	-	-	2,500
Misc. Expense	-	-	-	-	-	-	-	-	-	30,700	-	-	30,700
<b>Total Expenditures</b>	<b>141,725</b>	<b>-</b>	<b>64,137</b>	<b>100,000</b>	<b>273,607</b>	<b>14,500</b>	<b>-</b>	<b>-</b>	<b>183,936</b>	<b>340,270</b>	<b>32,000</b>	<b>-</b>	<b>1,150,175</b>
CIP & Capital Outlay	-	-	-	-	-	-	-	-	-	140,000	-	-	140,000
<b>Total Use of Resources</b>	<b>141,725</b>	<b>-</b>	<b>64,137</b>	<b>100,000</b>	<b>273,607</b>	<b>14,500</b>	<b>-</b>	<b>-</b>	<b>183,936</b>	<b>480,270</b>	<b>32,000</b>	<b>-</b>	<b>1,290,175</b>
<b>Annual Surplus (Shortfall)</b>	<b>(41,236)</b>	<b>-</b>	<b>133</b>	<b>(79,671)</b>	<b>(360,859)</b>	<b>(14,206)</b>	<b>410</b>	<b>804</b>	<b>59,667</b>	<b>(59,869)</b>	<b>(11,802)</b>	<b>100</b>	<b>(506,529)</b>
<b>Estimated Beg. Balance - 7/1/18</b>	<b>93,205</b>	<b>1,265</b>	<b>(237)</b>	<b>114,348</b>	<b>361,028</b>	<b>83,981</b>	<b>60,318</b>	<b>123,144</b>	<b>92,902</b>	<b>170,822</b>	<b>41,379</b>	<b>724</b>	<b>1,142,878</b>
<b>Estimated Fund Balance - 6/30/19</b>	<b>\$ 51,969</b>	<b>\$ 1,265</b>	<b>\$ (104)</b>	<b>\$ 34,677</b>	<b>\$ 168</b>	<b>\$ 69,775</b>	<b>\$ 60,728</b>	<b>\$ 123,948</b>	<b>\$ 152,570</b>	<b>\$ 110,953</b>	<b>\$ 29,577</b>	<b>\$ 824</b>	<b>\$ 636,350</b>

**ENTERPRISE FUND OPERATING BUDGET SUMMARY  
WATER SYSTEM & CAPITAL OUTLAY**

	FY 16/17 Audited	FY 17/18 Budget	FY 17/18 Projected	FY18/19 Adopted	Budget % Change
<b>Revenues</b>					
Taxes	\$ -	\$ -	\$ -	\$ -	-
Licenses and Permits	-	-	-	-	-
Fines, Forfeitures and Penalties	44,659	45,000	34,811	<b>40,000</b>	-11.11%
Use of Money and Property	37,989	22,600	30,080	<b>39,939</b>	76.72%
Intergovernmental Revenues	-	-	-	-	-
Charges for Services	2,692,019	2,649,161	2,725,208	<b>2,760,000</b>	4.18%
Other Revenue	49	350	8,841	<b>350</b>	0.00%
<b>Total Revenues</b>	<b>2,774,715</b>	<b>2,717,111</b>	<b>2,798,939</b>	<b>2,840,289</b>	<b>4.53%</b>
<b>Other Financing Sources (Uses)</b>					
Proceeds from long-term debt	-	-	-	<b>69,735</b>	-
Transfers In	48,053	30,174	25,680	<b>3,498,413</b>	11494.13%
Transfers Out	(25,000)	(25,000)	(25,000)	<b>(3,502,733)</b>	13910.93%
Transfer to Reserves	-	-	-	-	-
<b>Total Resources</b>	<b>2,797,768</b>	<b>2,722,285</b>	<b>2,799,619</b>	<b>2,905,704</b>	<b>6.74%</b>
<b>Expenditures</b>					
Salaries & Benefits	679,440	681,220	681,358	<b>777,550</b>	14.14%
Insurance	17,413	41,286	37,046	<b>43,616</b>	5.64%
Professional Services	27,329	19,200	11,313	<b>18,693</b>	-2.64%
Contract Services	50,303	80,157	80,157	<b>86,462</b>	7.87%
Lease/Rent Expense	1,290	8,200	8,200	<b>8,200</b>	0.00%
Maintenance & Repair	173,120	181,673	94,160	<b>149,990</b>	-17.44%
Supplies & Materials	134,958	173,604	167,438	<b>182,774</b>	5.28%
Training, Conferences & Meetings	1,721	5,000	5,000	<b>7,500</b>	50.00%
Utilities	213,459	238,050	210,000	<b>210,000</b>	-11.78%
Debt Service Expense	144,921	311,125	317,125	<b>325,578</b>	4.65%
Misc. Expense	37,041	36,932	36,734	<b>42,000</b>	13.72%
<b>Total Expenditures</b>	<b>1,480,996</b>	<b>1,776,447</b>	<b>1,648,531</b>	<b>1,852,362</b>	<b>4.27%</b>
CIP & Capital Outlay	3,445	7,476,633	3,634,987	<b>2,822,864</b>	-62.24%
<b>Total Use of Resources</b>	<b>1,484,441</b>	<b>9,253,080</b>	<b>5,283,517</b>	<b>4,675,226</b>	<b>-49.47%</b>
<b>Annual Surplus (Shortfall)</b>	<b>\$ 1,313,327</b>	<b>\$ (6,530,795)</b>	<b>\$ (2,483,898)</b>	<b>\$ (1,769,522)</b>	<b>72.90%</b>

**ENTERPRISE FUND OPERATING BUDGET SUMMARY  
AIRPORT**

	FY 16/17 Audited	FY 17/18 Budget	FY 17/18 Projected	FY18/19 Adopted	Budget % Change
<b>Revenues</b>					
Taxes	\$ -	\$ -	\$ -	\$ -	-
Licenses and Permits	-	-	-	-	-
Fines, Forfeitures and Penalties	125	3,200	762	700	-78.13%
Use of Money and Property	166,941	164,308	188,036	165,810	0.91%
Intergovernmental Revenues	197,500	301,374	314,540	187,962	-37.63%
Charges for Services	21,688	20,900	20,900	20,740	-0.77%
Other Revenue	-	-	263	-	-
<b>Total Revenues</b>	<b>386,254</b>	<b>489,782</b>	<b>524,501</b>	<b>375,212</b>	<b>-23.39%</b>
<b>Other Financing Sources (Uses)</b>					
Proceeds from long-term debt	-	-	-	243,343	-
Transfers In	-	-	-	7,355	-
Transfers Out	-	-	-	-	-
Transfer to Reserves	-	-	-	-	-
<b>Total Resources</b>	<b>386,254</b>	<b>489,782</b>	<b>524,501</b>	<b>625,910</b>	<b>27.79%</b>
<b>Expenditures</b>					
Salaries & Benefits	65,391	60,016	60,026	59,590	-0.71%
Insurance	7,158	11,569	11,170	11,907	2.91%
Professional Services	6,309	4,930	4,273	6,278	27.35%
Contract Services	28,569	345,214	28,000	34,635	-89.97%
Lease/Rent Expense	1,389	1,400	1,738	1,500	7.14%
Maintenance & Repair	17,337	28,100	23,000	22,224	-20.91%
Supplies & Materials	11,425	17,838	18,100	18,575	4.13%
Training, Conferences & Meetings	180	500	200	667	33.40%
Utilities	28,566	28,100	29,423	24,635	-12.33%
Debt Service Expense	-	-	-	13,468	-
Misc. Expense	-	2,200	-	766	-65.18%
<b>Total Expenditures</b>	<b>166,324</b>	<b>499,868</b>	<b>175,931</b>	<b>194,246</b>	<b>-61.14%</b>
CIP & Capital Outlay	157,886	385,736	424,759	431,664	11.91%
<b>Total Use of Resources</b>	<b>324,209</b>	<b>885,604</b>	<b>600,689</b>	<b>625,910</b>	<b>-29.32%</b>
<b>Annual Surplus (Shortfall)</b>	<b>\$ 62,045</b>	<b>\$ (395,822)</b>	<b>\$ (76,188)</b>	<b>\$ 0</b>	<b>100.00%</b>

**ENTERPRISE FUND OPERATING BUDGET SUMMARY  
BEACH FACILITY & CAPITAL OUTLAY**

	FY 16/17 Audited	FY 17/18 Budget	FY 17/18 Projected	FY18/19 Adopted	Budget % Change
<b>Revenues</b>					
Taxes	\$ -	\$ -	\$ -	\$ -	-
Licenses and Permits	-	-	-	-	-
Fines, Forfeitures and Penalties	31,787	30,000	25,000	25,000	-16.67%
Use of Money and Property	12,887	11,000	14,140	30,851	180.46%
Intergovernmental Revenues	-	-	-	-	-
Charges for Services	2,817,737	2,746,000	2,746,000	2,746,000	0.00%
Other Revenue	-	-	967	-	-
<b>Total Revenues</b>	<b>2,862,411</b>	<b>2,787,000</b>	<b>2,786,107</b>	<b>2,801,851</b>	<b>0.53%</b>
<b>Other Financing Sources (Uses)</b>					
Proceeds from long-term debt	-	-	-	181,041	-
Transfers In	48,053	9,494	5,000	976,340	10183.76%
Transfers Out	-	(143,025)	(163,025)	(1,119,365)	682.64%
Transfer to Reserves	-	-	-	-	-
<b>Total Resources</b>	<b>2,910,463</b>	<b>2,653,469</b>	<b>2,628,082</b>	<b>2,839,867</b>	<b>8.06%</b>
<b>Expenditures</b>					
Salaries & Benefits	361,565	468,780	468,874	543,542	15.95%
Insurance	25,422	19,231	17,370	20,996	9.18%
Professional Services	10,750	17,603	7,804	17,343	-1.48%
Contract Services	957,444	1,002,589	1,079,501	967,179	-3.53%
Lease/Rent Expense	1,290	7,371	7,321	7,321	-0.68%
Maintenance & Repair	147,855	300,074	182,630	146,072	-51.32%
Supplies & Materials	99,818	122,622	106,122	110,761	-9.67%
Training, Conferences & Meetings	-	-	-	-	-
Utilities	127,379	87,550	106,409	96,419	10.13%
Debt Service Expense	40,073	94,348	99,051	102,114	8.23%
Misc. Expense	-	3,400	1,800	3,641	7.09%
<b>Total Expenditures</b>	<b>1,771,596</b>	<b>2,123,568</b>	<b>2,076,883</b>	<b>2,015,388</b>	<b>-5.09%</b>
CIP & Capital Outlay	216	1,382,766	564,040	1,187,381	-14.13%
<b>Total Use of Resources</b>	<b>1,771,813</b>	<b>3,506,334</b>	<b>2,640,923</b>	<b>3,202,770</b>	<b>-8.66%</b>
<b>Annual Surplus (Shortfall)</b>	<b>\$ 1,138,651</b>	<b>\$ (852,865)</b>	<b>\$ (12,840)</b>	<b>\$ (362,903)</b>	<b>57.45%</b>

**ENTERPRISE FUND OPERATING BUDGET SUMMARY  
NW FACILITY & CAPITAL OUTLAY**

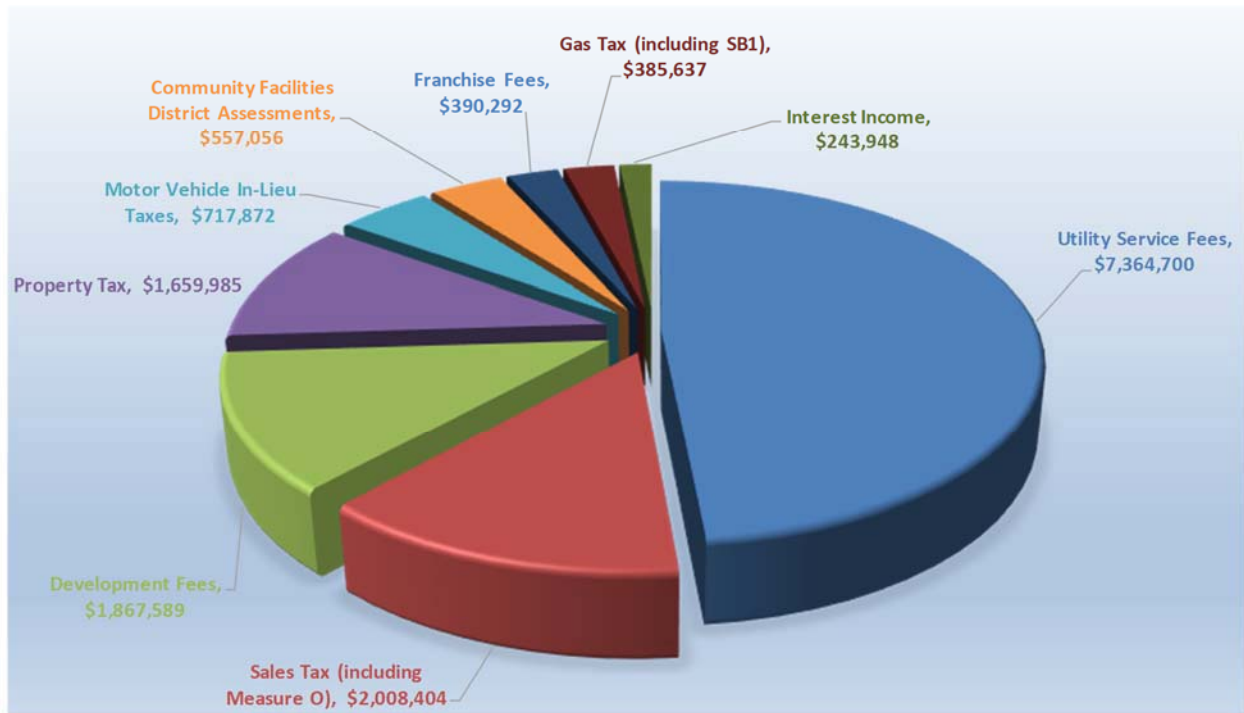
	FY 16/17 Audited	FY 17/18 Budget	FY 17/18 Projected	FY18/19 Adopted	Budget % Change
<b>Revenues</b>					
Taxes	\$ -	\$ -	\$ -	\$ -	-
Licenses and Permits	-	-	-	-	-
Fines, Forfeitures and Penalties	11,204	9,500	9,500	<b>9,500</b>	0.00%
Use of Money and Property	11,418	11,850	12,905	<b>20,708</b>	74.75%
Intergovernmental Revenues	-	-	-	-	-
Charges for Services	1,716,763	1,606,000	1,701,000	<b>1,761,000</b>	9.65%
Other Revenue	261	500	200	<b>200</b>	-60.00%
<b>Total Revenues</b>	<b>1,739,646</b>	<b>1,627,850</b>	<b>1,723,605</b>	<b>1,791,408</b>	10.05%
<b>Other Financing Sources (Uses)</b>					
Proceeds from long-term debt	-	-	-	<b>694,491</b>	-
Transfers In	18,573	8,000	6,921	<b>1,226,994</b>	15237.42%
Transfers Out	-	-	-	<b>(1,223,994)</b>	-
Transfer to Reserves	-	-	-	-	-
<b>Total Resources</b>	<b>1,758,219</b>	<b>1,635,850</b>	<b>1,730,526</b>	<b>2,488,899</b>	52.15%
<b>Expenditures</b>					
Salaries & Benefits	216,195	429,749	429,833	<b>498,368</b>	15.97%
Insurance	25,406	24,306	21,816	<b>25,673</b>	5.62%
Professional Services	11,061	9,942	8,887	<b>13,809</b>	38.90%
Contract Services	638,310	673,637	654,781	<b>667,556</b>	-0.90%
Lease/Rent Expense	1,290	5,968	5,187	<b>5,533</b>	-7.29%
Maintenance & Repair	137,962	226,780	165,280	<b>160,536</b>	-29.21%
Supplies & Materials	50,414	152,322	64,100	<b>97,945</b>	-35.70%
Training, Conferences & Meetings	-	-	-	-	-
Utilities	281,973	222,250	179,258	<b>150,698</b>	-32.19%
Debt Service Expense	-	-	-	<b>38,438</b>	-
Misc. Expense	-	8,568	10,268	<b>25,575</b>	198.49%
<b>Total Expenditures</b>	<b>1,362,610</b>	<b>1,753,523</b>	<b>1,539,410</b>	<b>1,684,131</b>	-3.96%
CIP & Capital Outlay	216	1,237,305	8,305	<b>1,779,491</b>	43.82%
<b>Total Use of Resources</b>	<b>1,362,827</b>	<b>2,990,828</b>	<b>1,547,715</b>	<b>3,463,622</b>	15.81%
<b>Annual Surplus (Shortfall)</b>	<b>\$ 395,392</b>	<b>\$ (1,354,978)</b>	<b>\$ 182,812</b>	<b>\$ (974,723)</b>	28.06%



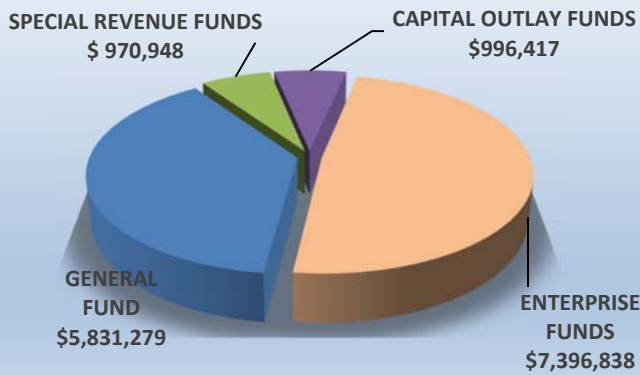
**MAJOR RECURRING REVENUE SOURCES**

The City of Rio Vista relies on several major ongoing revenue sources for its annual budget. The most significant of these revenue sources, based on the percentage of the total revenue budget, are: 1) Utility Service Fees; 2) Sales and Use Tax (Including Measure O); 3) Development Fee; 4) Property Taxes; 5) Motor Vehicle In-Lieu Taxes; 6) Community Facilities District Assessments; 7) Franchise Fees; 8) Gas Tax (Including SB1) and 9) Interest Income.

Major Recurring Revenue Sources	FY 16/17 Audited	% of Revenue	FY 17/18 Projected	% of Revenue	FY18/19 Budget	% of Total Revenue
Utility Service Fees	\$ 7,319,635	43.62%	\$ 7,269,908	32.13%	\$ 7,364,700	36.73%
Sales Tax (including Measure O)	\$ 1,941,217	11.57%	\$ 2,042,540	9.03%	\$ 2,008,404	10.02%
Development Fees	\$ 1,614,515	9.62%	\$ 2,615,383	11.56%	\$ 1,867,589	9.31%
Property Tax	\$ 1,447,376	8.63%	\$ 1,582,738	7.00%	\$ 1,659,985	8.28%
Motor Vehicle In-Lieu Taxes	\$ 623,021	3.71%	\$ 683,687	3.02%	\$ 717,872	3.58%
Community Facilities District Assessments	\$ 436,248	2.60%	\$ 530,529	2.34%	\$ 557,056	2.78%
Franchise Fees	\$ 341,142	2.03%	\$ 385,292	1.70%	\$ 390,292	1.95%
Gas Tax (including SB1)	\$ 170,826	1.02%	\$ 254,607	1.13%	\$ 385,637	1.92%
Interest Income	\$ 127,715	0.76%	\$ 129,718	0.57%	\$ 243,948	1.22%
<b>Total Major Recurring Revenues</b>	<b>\$ 14,021,695</b>	<b>83.56%</b>	<b>\$15,494,404</b>	<b>68.48%</b>	<b>\$ 15,195,482</b>	<b>75.79%</b>



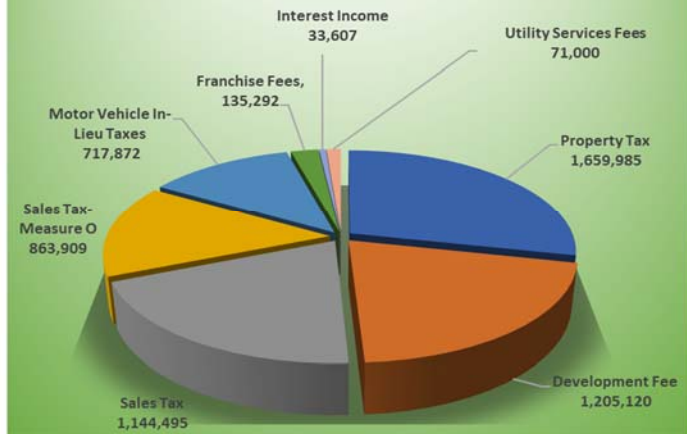
Major Recurring Revenues by Fund Type



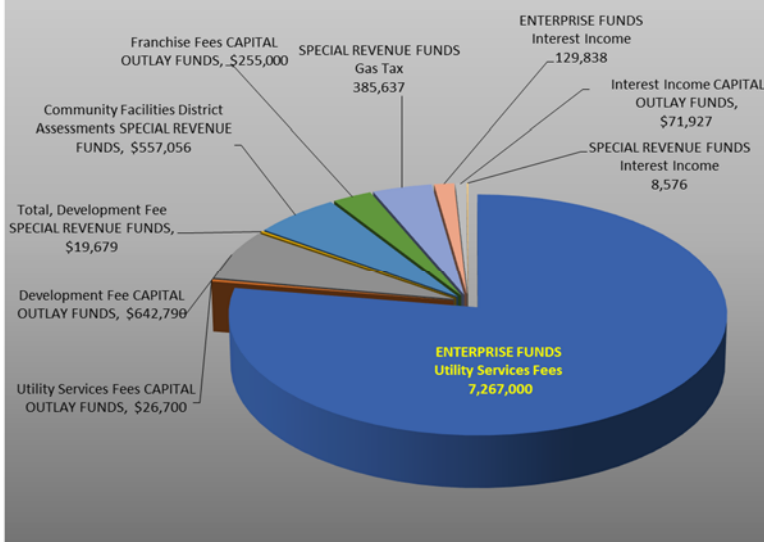
Among major recurring revenues, \$7,396,838, 48.68% of total major recurring revenues are from Enterprise Funds, \$5,831,279, 38.38% of total major recurring revenues are from General Fund, \$996,417, 6.56% of total major recurring revenues are from Capital Outlay Funds and \$970,948 6.39% of total major recurring revenues are from Special Revenue Funds.

Of 15,195,482 major recurring revenues, \$5,831,279 revenues are from General Fund. There are: 1) Property Taxes; 2) Development Fee; 3) Sales and Use Taxes; 4) Sales and Use Tax -Measure O; 5) Motor Vehicle In-Lieu Taxes; 6) Franchise Fees; 7) Interest Income; 8) Utility Services Fees.

Major Recurring Revenues-General Fund



Major Recurring Revenues- Other Funds



Of 15,195,482 major recurring revenues, \$9,364,203 revenues are from Non- General Funds. There are: 1) Utility Service Fee, \$7,293,700; 2) Development Fees, \$662,469; 3) Community Facilities District Assessments, \$557,056; 4) Gas Tax, \$385,637; 5) Franchise Fees, \$255,000; and 6) Interest Income, \$210,341.

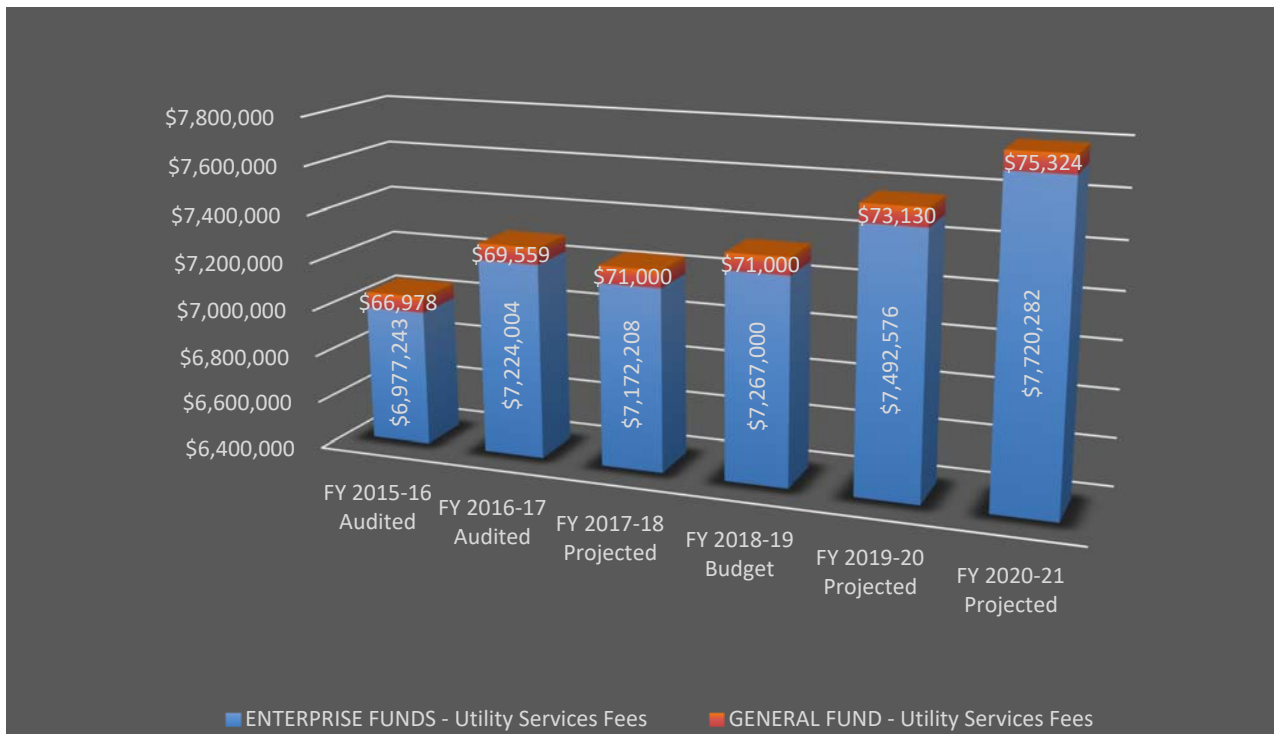
**Utility Services Fees**

The City of Rio Vista provides water and sewer services for both residential and commercial customers within the city’s limits.

In the General Fund, the City imposes a Utility Users Tax on all residential and commercial utility bills for properties within the city. The projected revenues in the General Fund is \$71,000 in FY 2018-19 and \$73,130 in FY 2019-20 and \$75,324 in FY 2020-21. Those increases are based on the assumption of new homes built within the city limits.

In the Enterprise Funds, the projected revenues in FY 2018-19 is \$7,267,000, in FY 2019-20 is \$7,492,576 and in FY 2020-21 is \$7,720,282. In FY 2017-18, the city is installing water meters for all its water users, converting flat rate water rate to metered, unit-based billing. There is no indication the water or sewer rates will increase in the Fiscal Year 2018-19. The increases are based on the assumption of remaining water meter installations and new user sign up from new homes built within the city limits.

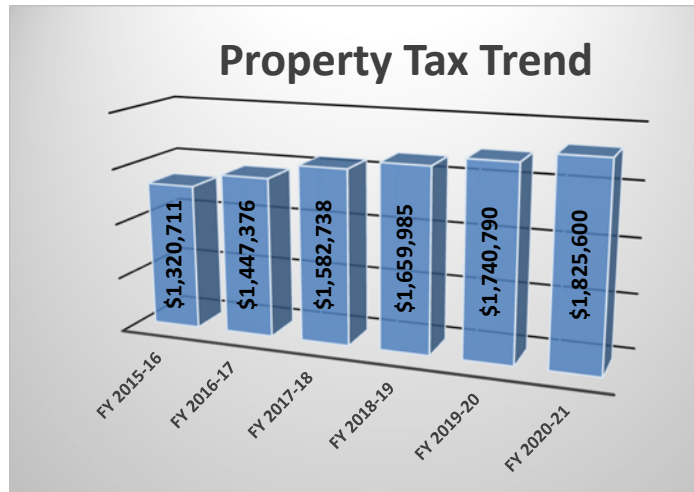
The City is projecting 168 new homes to be built in FY 2018-19 and 150 new homes in both FY 2019-20 and FY 2020-21.



**Property Tax**

Pursuant to Proposition 13, passed by California voters in 1978, countywide property taxes are set at 1% of assessed value. Upon change of ownership, the assessed value of a property is reset to the current market value (sales price). The City receives approximately 19% of the 1% countywide property tax collected in the City. Property taxes are the major source of revenue to the City's General Fund, representing approximately \$1.66 million, 8.28% of the total citywide major recurring revenues.

Staff has reviewed property tax revenues from the past three years and taking into account the following: a.) resale activity b.) pricing and property owner tax appeals and adjustments by the County c.) new construction and d.)



Proposition 13's annual inflation adjustment. The collection of secured property taxes is expected to increase by approximately 5%, and 2% to 4% for unsecured property tax and other property taxes for FY 2018-19 through FY 2020-21.

Property taxes are collected on both secured (real property) and unsecured property (such as boats). If a property changes ownership in the middle of a tax year, the reassessment appears on the tax rolls the following year. However, the property is reassessed for a pro-rata portion of the year of sale, and an additional or "supplemental tax" is applied in that year. The supplemental tax is allocated among all cities on a countywide basis. There are often delays in the processing of reassessments, so the collection of taxes through supplemental assessments can span more than one year, causing annual fluctuations in this revenue category.

**Sales and Use Tax (Not Including Measure O)**

The City is projecting approximately \$1.14 million sales and use taxes in FY 2018-19. The sales tax rate in Rio Vista is 8.125%, State of California is 7.25%, of which 1% is the "local" or City share. Also included in the 8.125% sales tax is the one-half cent sales tax approved by California voters in November 1993 (Proposition 172), which is designated for public safety. This sales tax is shared between the cities and the county.

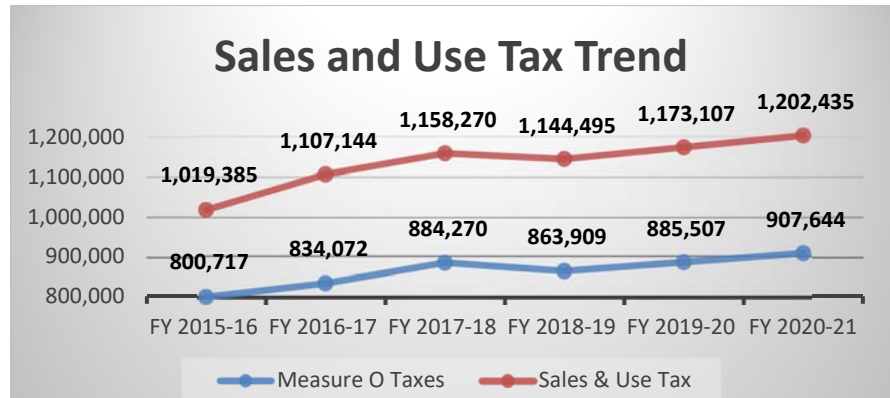
Staff works with a sales tax consultant in projecting sales and use tax revenue, taking into account the following: a.) Real Gross Domestic Product (GDP); b.) Unemployment (California and US); c.) Historical Holiday Retail Sales; d.) Historical Sales and Use tax Collected; 5) Performance of Local Top 25 Sales and Use Tax Contributors. Even though California Sales tax receipts was increased by comparing with previous year, the collection of Sales and Use Tax is expected to decrease by approximately 1.19% for FY 2018-19, this is due to the results of negative performance of local top 25 sales and use tax contributors. However,

the City is expecting sales and use tax revenues increases in FY 2019-20, due to the new home building activities within the city limits, and increasing population brings more purchase power.

**Sales and Use Tax- Local Measure O**

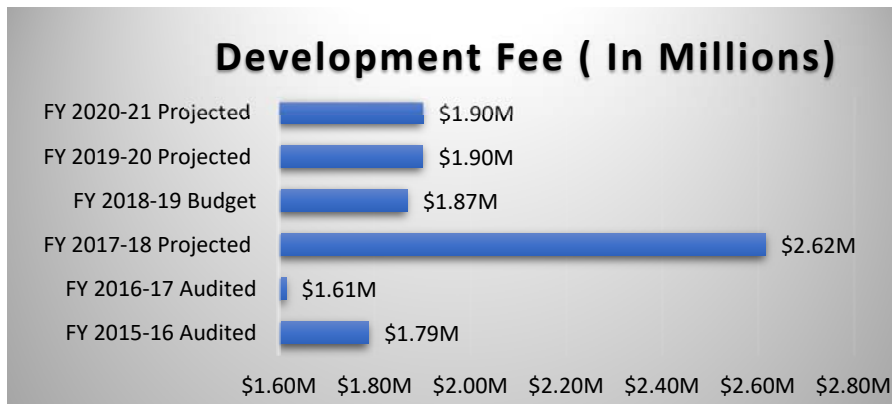
In June 21, 2016, the City passed the Ordinance No. 008-2016 extending the existing Measure O local 0.75% sales and use tax until March 31, 2022. The Measure O Sales and Use Tax is projected at \$863,909, which is representing approximately 14% of the major General Fund recurring revenue.

Local Measure O tax revenue has the same assumptions as the regular Sales and Use tax stated above. There is approximately a 2.30% decrease for FY 2018-19 and approximately 2.5% to 3.0% increase from FY 2019-20 to FY 2020-21.



**Development Fees**

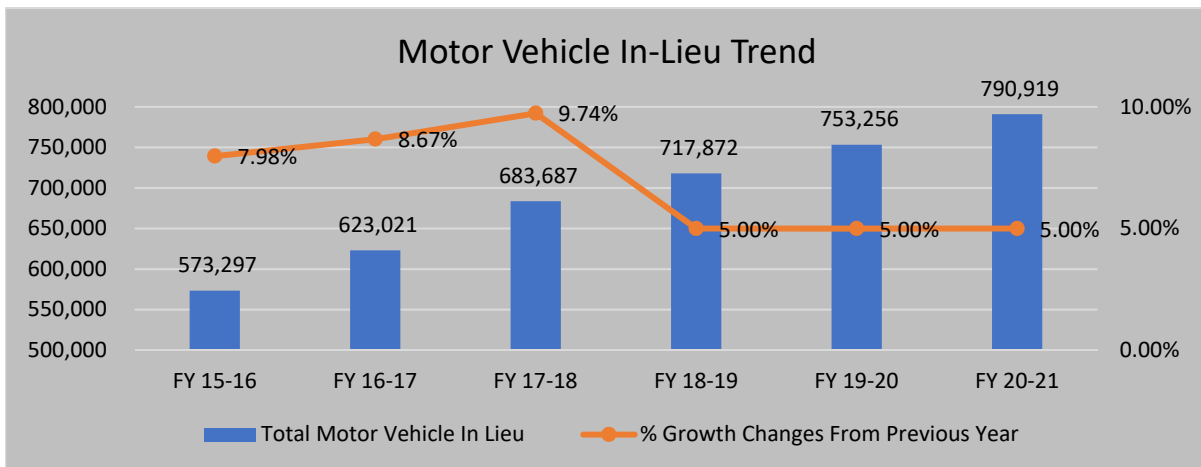
Development fees cover the cost of inspection; plan retention and review; record keeping; materials investigation; special inspection management and overhead of the Building and Planning Divisions. The largest sources of development revenue are building permits, building plan checking fees, and Planning application fees. The current projection for FY 2017-18 shows a total of 179 permits to be issued by year end. The projected revenue for FY 2018-19 of \$1.87 million is based on the issuance of an estimated 168 new single-family dwelling permits, 100 building modification permits, and 10 commercial alternations permits. FY 2019-20 and FY 2020-21 revenues are based on the issuance of an estimated 150 new single-family dwelling permits, 120 building modification permits, and 15 commercial alternations permits.



The City’s development revenues are projected based on the number of single-family dwelling permits estimated to be issued in the budget period, in addition to estimated revenues from all other permits and services related to development.

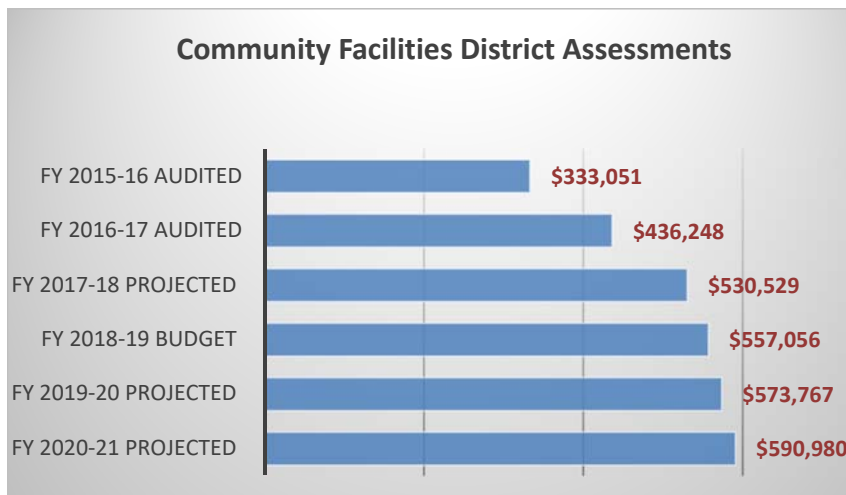
**Motor Vehicle In-Lieu Tax**

The Motor Vehicle License Fee (VLF) is a statewide tax on the ownership of registered vehicles in place of taxing vehicles as personal property. By law, all revenues from the VLF fund city and county services, but the State Legislature controls the tax rate and the allocation among local governments. In 2004, the Legislature permanently reduced the VLF tax rate and eliminated State general fund backfill to cities and counties. Instead, cities and counties now receive additional property tax revenues in lieu of VLF. These funds are classified as property taxes. Their growth going forward is tied to the change in the City’s assessed value growth and therefore is projected to change at a similar to that for secured property taxes. From most recent FY 2017-18 VLF Growth Calculation from the Solano County, dated September 20, 2017, the City of Rio Vista is projecting a 9.65% increase from FY 2016-17 in assessed valuation. The budget for FY 2018-19 includes a 5% increase for a total of \$717,872.



**Community Facilities District Assessments**

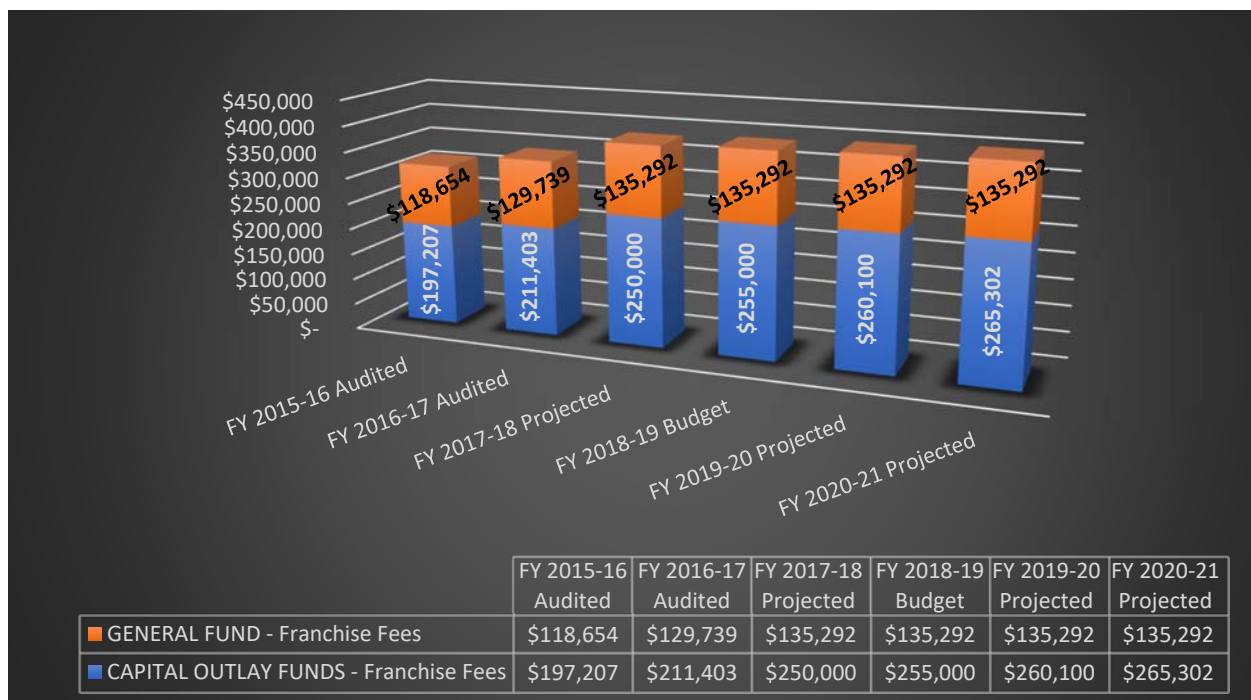
The City uses a Special Revenue Fund to account for special benefit assessments levied on property owners to be used for mainly public safety services, and purchase safety related equipment. This revenue source has grown in line with increasing development over the past several years. Budgeted growth in this revenue source is driven by new development in the City, plus an annual 2% inflation increase in the existing assessment amounts. Projected new development includes 168 single-family residential permits projected to be issued in FY 2018-19 and 150 single-family residential permits in both FY 2019-20 and FY 2020-21.



**Franchise Fees**

The City has Franchise agreements with several utility companies. Those companies pay the City a Franchise fee based on the percentage of their revenue earned within the City Limits. In the General Fund, the City collects Franchise Fees from PG&E and Comcast; and in the Capital Outlay Fund, the City collects Franchise fee from Rio Vista Sanitation.

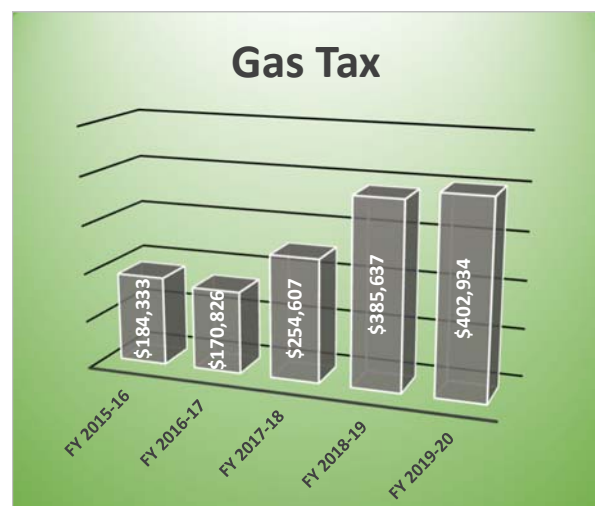
Staff projects no franchise fees increases from the General Fund and 2% annual increases from the Capital Outlay Fund per franchise agreement with Rio Vista Sanitation. The total projected revenues from both funds are \$390,292 in FY 2018-19, \$395,392 in FY 2019-20 and \$400,594 in FY 2020-21.



**Gas Tax**

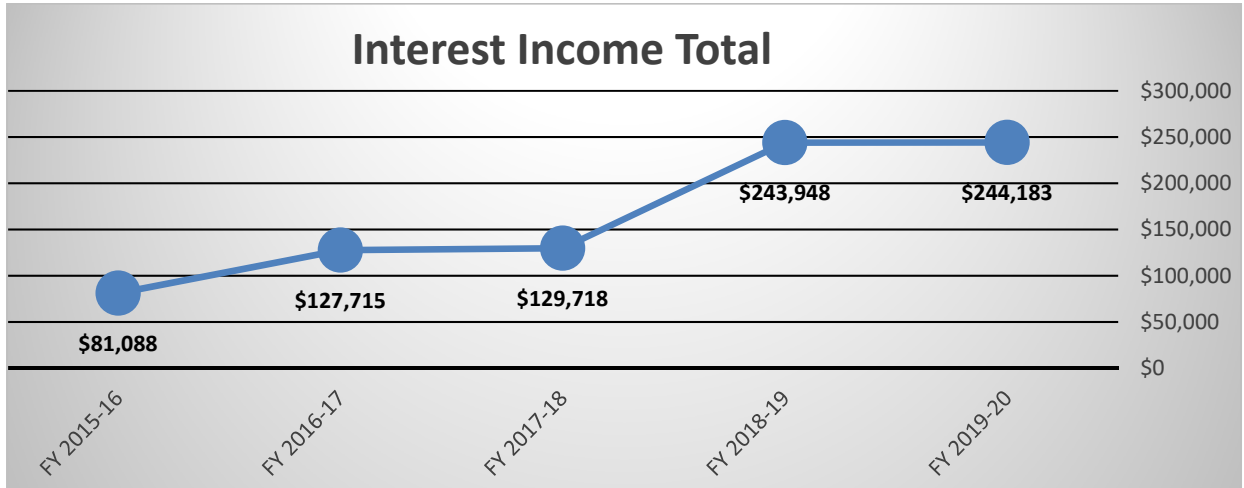
The State of California imposes a tax on motor vehicle and aircraft fuel, with a portion of these funds being allocated to cities to help fund street improvements and maintenance. These funds are commonly referred to as “Gas Tax” revenues. The City categorizes Gas Tax revenues as a Special Revenue Fund to support street maintenance.

The significant increases in revenue projected for FY 2018-19, and continuing into FY 2019-20, are due to a change in the allocation method used by the State for one of the gas tax funds. The City has estimated the budgeted amounts for FY 2018-19 based on projections from the California Local Government Finance Almanac.



**Interest Income**

The City reviews its cash balance semi-annually and reinvests all its idle cash in accordance with the City's formal investment policy. The City's interest income has been minimal during the last few years due to a very low rate of return on City's investments as a result of low Federal Funds Rate. Based on estimated average cash balances, interest income/return on investments is projected to be approximately \$244 thousand on an annual basis during the next two fiscal years.





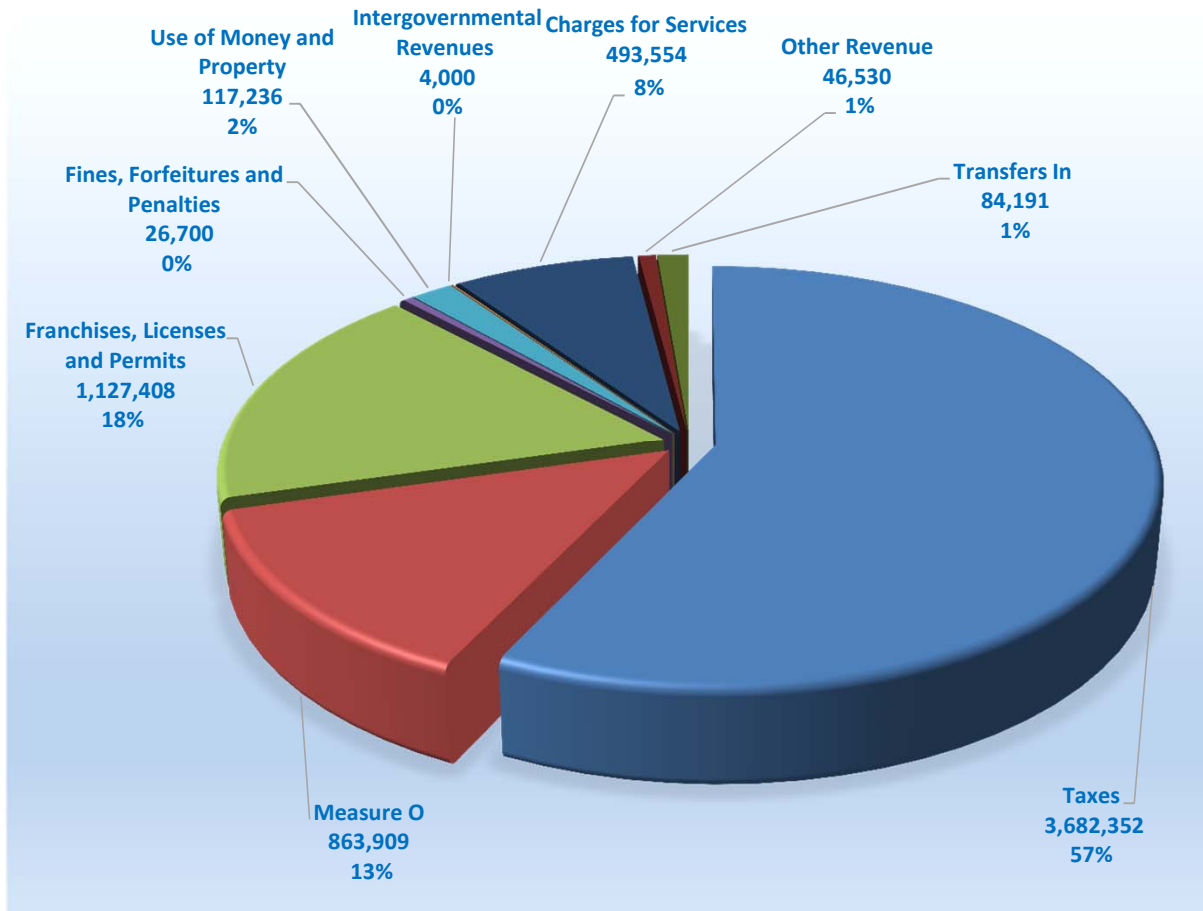
**GENERAL FUND REVENUE BY CATEGORY**

	FY 16/17 Audited	FY 17/18 Budget	FY 17/18 Projected	FY18/19 Adopted	Budget % Change
Taxes	\$ 3,458,726	\$ 3,403,889	\$ 3,661,069	<b>\$ 3,682,352</b>	8.18%
Measure O	834,072	809,000	884,270	<b>863,909</b>	6.79%
Franchises, Licenses and Permits	913,096	1,022,956	1,220,323	<b>1,127,408</b>	10.21%
Fines, Forfeitures and Penalties	37,932	23,900	23,900	<b>26,700</b>	11.72%
Use of Money and Property	132,931	361,396	354,000	<b>117,236</b>	-67.56%
Intergovernmental Revenues	6,145	7,000	4,000	<b>4,000</b>	-42.86%
Charges for Services	464,230	447,290	959,051	<b>493,554</b>	10.34%
Other Revenue	18,502	46,333	119,182	<b>46,530</b>	0.43%
<b>SUBTOTAL GENERAL FUND RESOURCES</b>	<b>5,865,635</b>	<b>6,121,764</b>	<b>7,225,795</b>	<b>6,361,688</b>	<b>3.92%</b>
Transfers In	-	-	-	<b>84,191</b>	
<b>TOTAL GENERAL FUND RESOURCES</b>	<b>\$ 5,865,635</b>	<b>\$ 6,121,764</b>	<b>\$ 7,225,795</b>	<b>\$ 6,445,880</b>	

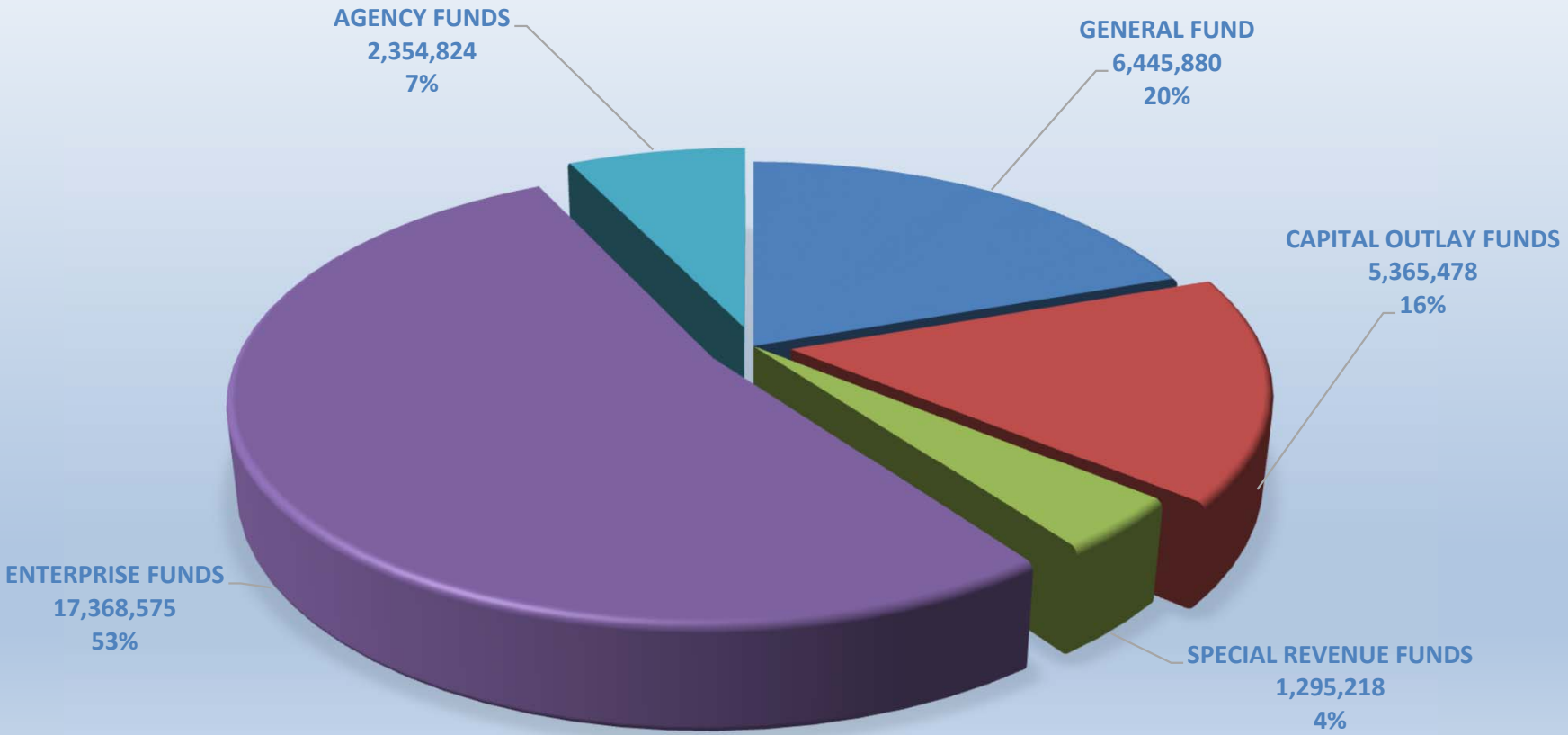
Annual Percentage Change

23.19%

5.29%



**CITYWIDE REVENUE BY FUND TYPE**  
**\$32,829,975**



CITYWIDE REVENUE SUMMARY BY FUND

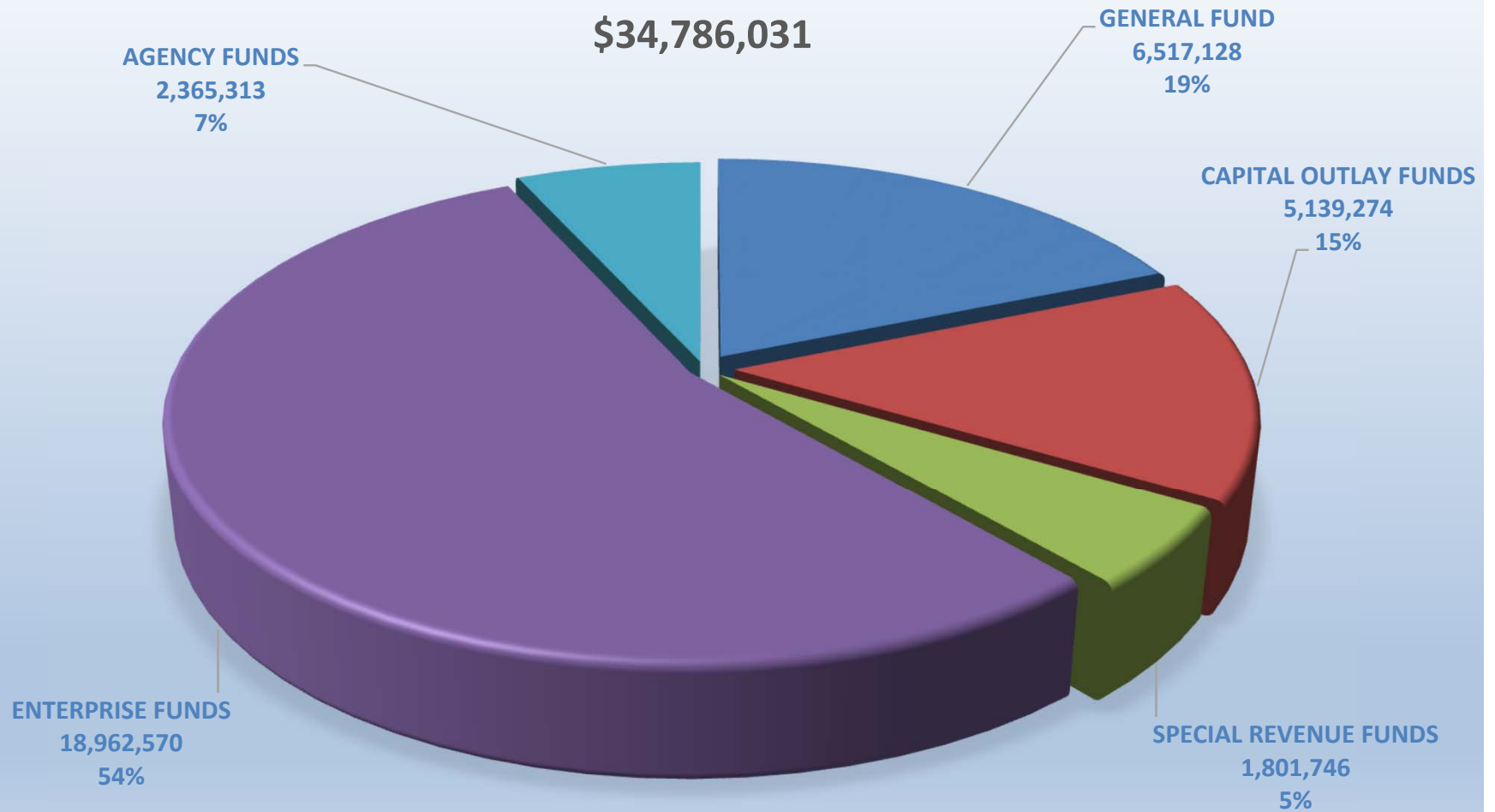
Fund No.	Fund Name	FY 16/17 Audited	FY 17/18 Budget	FY 17/18 Projected	FY18/19 Adopted	Budget % Change
<b>GENERAL FUND</b>						
002	Measure O	\$ 845,817	\$ 810,533	\$ 885,803	\$ 863,909	6.59%
010	General Fund	5,019,818	5,311,231	6,339,993	5,581,971	5.10%
	<b>Total General Fund</b>	<b>5,865,635</b>	<b>6,121,764</b>	<b>7,225,795</b>	<b>6,445,880</b>	<b>5.29%</b>
<b>CAPITAL OUTLAY FUNDS</b>						
012	Vehicle Replacement	149,452	141,163	151,728	1,321,781	836.35%
050	Storm Drain	33,891	525,434	351,672	201,700	-61.61%
051	Capital Projects	595,016	4,129,963	1,392,995	2,639,983	-36.08%
053	Roadway Impact	27,310	101,400	27,711	28,050	-72.34%
054	Parks and Recreation	146,884	126,225	253,460	158,984	25.95%
056	Municipal Improvements	458,209	506,955	694,477	631,271	24.52%
060	Hazardous Waste	100,160	94,200	97,859	99,329	5.44%
065	Landfill Closure	559,645	197,300	255,340	267,840	35.75%
076	Army Base	25,105	5,340	9,240	16,540	209.74%
	<b>Total Capital Outlay Funds</b>	<b>2,095,673</b>	<b>5,827,979</b>	<b>3,234,482</b>	<b>5,365,478</b>	<b>-7.94%</b>
<b>DEBT SERVICE FUND</b>						
040	Firehouse Bonds	320.53	200.00	34.49	-	-100.00%
	<b>Total Debt Service Fund</b>	<b>320.53</b>	<b>200.00</b>	<b>34.49</b>	<b>-</b>	<b>-100.00%</b>
<b>SPECIAL REVENUE FUNDS</b>						
017	Law Enforcement Grant	100,385	100,260	122,898	100,489	0.23%
018	Asset Forfeiture	299	-	110	-	-
019	ATOD Grant	49,698	51,218	50,006	64,270	25.48%
022	General Plan	16,333	18,345	16,386	20,329	10.81%
025	Gas Tax	202,417	259,685	263,289	389,319	49.92%
031	Developers Revolving	285	4,850	409	294	-93.94%
033	Commercial Rehabilitation Loan	900	-	410	410	0.00%
034	CDBG Housing Rehabilitation	620	25,435	25,849	804	-96.84%
037	FEMA - SAFER GRANT	199,634	-	-	-	-
038	Personnel Services District - Fire	218,658	232,143	265,341	278,604	20.01%
039	Personnel Services District - Police	218,874	232,143	266,138	420,401	81.10%
052	Transit Occupancy Tax	19,074	20,060	20,198	20,198	0.69%
091	Street Projects	74	-	110	100	-
	<b>Total Special Revenue Funds</b>	<b>1,027,250</b>	<b>944,140</b>	<b>1,031,143</b>	<b>1,295,218</b>	<b>37.18%</b>
<b>ENTERPRISE FUNDS</b>						
032	Transit	647,948	580,312	577,152	586,940	1.14%
075	Business Park	92,568	4,053,896	4,064,678	2,075,163	-48.81%
080	Water System	2,785,597	2,740,191	2,817,508	3,640,384	32.85%
081	Water Project - Capital Outlay	36,179	6,494	5,634	2,768,054	42524.79%
082	Water Fixed Assets	992	600	1,477	-	-100.00%
084	Airport	386,254	489,782	524,501	625,910	27.79%
085	Beach Facility	2,910,463	2,796,494	2,791,107	2,801,851	0.19%
086	NW Facility	1,757,523	1,635,200	1,729,970	1,963,402	20.07%
087	NW Sewer Project - Capital Outlay	695	650	556	1,749,491	269052.46%
088	Beach Sewer Project - Capital Outlay	-	-	-	1,157,381	-
	<b>Total Enterprise Funds</b>	<b>8,618,220</b>	<b>12,303,619</b>	<b>12,512,584</b>	<b>17,368,575</b>	<b>41.17%</b>

CITYWIDE REVENUE SUMMARY BY FUND

Fund No.	Fund Name	FY 16/17 Audited	FY 17/18 Budget	FY 17/18 Projected	FY18/19 Adopted	Budget % Change
<b>AGENCY FUNDS</b>						
041	Community Facilities District 2006-1	1,044,257	1,036,300	1,039,852	<b>1,039,851</b>	0.34%
042	Riverview Point Assessment District	149,571	150,600	151,310	<b>151,310</b>	0.47%
043	Riverview Point Bond Reserve	53	200	11	<b>11</b>	-94.50%
044	Riverwalk CFD	-	200	-	-	-100.00%
045	Summerset Improvement	176	600	35	<b>35</b>	-94.17%
046	Summerset Assessment District	20	70	4	<b>4</b>	-94.29%
049	Community Facilities District 2004-1	1,145,216	1,137,200	1,326,777	<b>1,139,613</b>	0.21%
095	Liberty CFD	-	-	-	<b>24,000</b>	-
	<b>Total Agency Funds</b>	<u>2,339,291</u>	<u>2,325,170</u>	<u>2,517,989</u>	<u><b>2,354,824</b></u>	<u>1.28%</u>
<b>PRIVATE PURPOSE FUND</b>						
023	RDA Successor Agency	64,962	8,988	229,659	-	-
024	RDA Low/Mod Successor Agency	-	-	2,758	-	-
	Total Successor Agency Fund	<u>64,962</u>	<u>8,988</u>	<u>232,417</u>	-	-100.00%
	<b>TOTAL FUNDS</b>	<u><b>\$ 20,011,352</b></u>	<u><b>\$ 27,531,860</b></u>	<u><b>\$ 26,754,446</b></u>	<u><b>\$ 32,829,975</b></u>	<u><b>19.24%</b></u>

## CITYWIDE EXPENDITURES BY FUND TYPE

**\$34,786,031**



CITYWIDE EXPENDITURE SUMMARY BY FUND

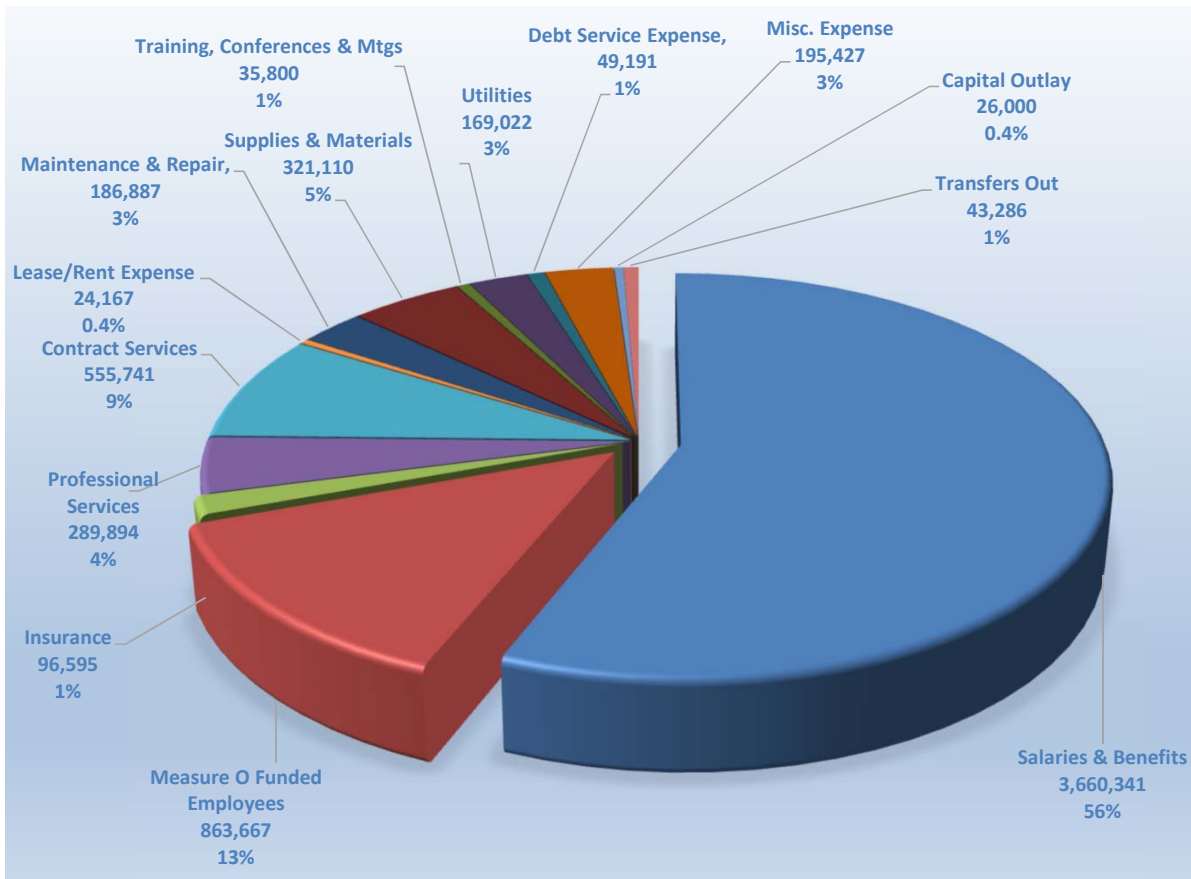
Fund No.	Fund Name	FY 16/17 Audited	FY 17/18 Budget	FY 17/18 Projected	FY18/19 Adopted	Budget % Change
<b>GENERAL FUND</b>						
002	Measure O	\$ -	\$ 810,532	\$ 810,533	\$ 863,667	6.56%
010	General Fund	5,633,003	5,159,775	5,585,870	5,653,461	9.57%
	<b>Total General Fund</b>	<b>5,633,003</b>	<b>5,970,307</b>	<b>6,396,403</b>	<b>6,517,128</b>	<b>9.16%</b>
<b>CAPITAL OUTLAY FUNDS</b>						
012	Vehicle Replacement	144,381	58,672	58,672	1,325,777	2159.64%
050	Storm Drain	63,826	40,220	347,656	195,043	384.94%
051	Capital Projects	515,993	3,965,373	1,124,484	2,639,985	-33.42%
053	Roadway Impact	41,447	100,000	38,499	191,196	91.20%
054	Parks and Recreation	67,794	943,853	735,365	359,871	-61.87%
056	Municipal Improvements	290,612	366,507	324,696	253,710	-30.78%
060	Hazardous Waste	99,330	77,283	73,110	80,906	4.69%
065	Landfill Closure	43,008	63,810	55,344	76,301	19.58%
076	Army Base	23,984	10,750	8,597	16,485	53.35%
	<b>Total Capital Outlay Funds</b>	<b>1,290,375</b>	<b>5,626,466</b>	<b>2,766,423</b>	<b>5,139,274</b>	<b>-8.66%</b>
<b>DEBT SERVICE FUND</b>						
040	Firehouse Bonds	30,741.11	29,924.00	29,924.52	-	-100.00%
	<b>Total Debt Service Fund</b>	<b>30,741.11</b>	<b>29,924.00</b>	<b>29,924.52</b>	<b>-</b>	<b>-100.00%</b>
<b>SPECIAL REVENUE FUNDS</b>						
017	Law Enforcement Grant	83,042	144,707	153,790	141,725	-2.06%
019	ATOD Grant	50,204	51,520	49,403	64,137	24.49%
022	General Plan	-	25,500	-	100,000	292.16%
025	Gas Tax	275,611	919,916	581,517	750,178	-18.45%
031	Developers Revolving	4,445	5,000	17,000	14,500	190.00%
037	FEMA - SAFER GRANT	199,634	-	-	-	-
038	Personnel Services District - Fire	405,273	222,065	227,461	218,936	-1.41%
039	Personnel Services District - Police	239,845	294,854	299,186	480,270	62.88%
052	Transit Occupancy Tax	500	20,000	26,964	32,000	60.00%
091	Street Projects	-	-	11,000	-	-
	<b>Total Special Revenue Funds</b>	<b>1,258,555</b>	<b>1,683,562</b>	<b>1,366,321</b>	<b>1,801,746</b>	<b>7.02%</b>
<b>ENTERPRISE FUNDS</b>						
032	Transit	467,628	668,914	567,337	586,940	-12.25%
075	Business Park	51,366	133,366	168,574	562,010	321.40%
080	Water System	1,509,441	9,278,080	5,308,517	4,630,491	-50.09%
081	Water Project - Capital Outlay	-	-	-	3,390,357	-
082	Water Fixed Assets	-	-	-	157,111	-
084	Airport	324,209	885,604	600,689	625,910	-29.32%
085	Beach Facility	1,771,813	3,649,359	2,803,948	3,164,754	-13.28%
086	NW Facility	1,362,827	2,990,828	1,547,715	2,769,131	-7.41%
087	NW Sewer Project - Capital Outlay	-	-	-	1,918,485	-
088	Beach Sewer Project - Capital Outlay	-	-	-	1,157,381	-
	<b>Total Enterprise Funds</b>	<b>5,487,283</b>	<b>17,606,151</b>	<b>10,996,780</b>	<b>18,962,570</b>	<b>7.70%</b>

CITYWIDE EXPENDITURE SUMMARY BY FUND

Fund No.	Fund Name	FY 16/17 Audited	FY 17/18 Budget	FY 17/18 Projected	FY18/19 Adopted	Budget % Change
<b>AGENCY FUNDS</b>						
041	Community Facilities District 2006-1	1,034,446	1,040,027	1,258,316	<b>1,040,235</b>	0.02%
042	Riverview Point Assessment District	149,833	147,738	147,874	<b>150,143</b>	1.63%
044	Riverwalk CFD	-	12,000	-	<b>12,000</b>	0.00%
049	Community Facilities District 2004-1	1,127,119	1,140,805	1,170,467	<b>1,138,935</b>	-0.16%
095	Liberty CFD	-	-	-	<b>24,000</b>	-
	<b>Total Agency Funds</b>	<u>2,311,397</u>	<u>2,340,569</u>	<u>2,576,657</u>	<u><b>2,365,313</b></u>	<u>1.06%</u>
<b>PRIVATE PURPOSE FUND</b>						
023	Successor Agency Fund	64,960	8,988	-	-	-
	Total Successor Agency Fund	<u>64,960</u>	<u>8,988</u>	<u>-</u>	<u>-</u>	<u>-100.00%</u>
	<b>TOTAL FUNDS</b>	<u><b>\$ 16,076,315</b></u>	<u><b>\$ 33,265,968</b></u>	<u><b>\$ 24,132,508</b></u>	<u><b>\$ 34,786,031</b></u>	<u><b>4.57%</b></u>

GENERAL FUND EXPENDITURE BY CATEGORY

	FY 16/17 Audited	FY 17/18 Budget	FY 17/18 Projected	FY18/19 Adopted	Budget % Change
<b>Expenditures</b>					
Salaries & Benefits	\$ 3,662,622	\$ 3,209,463	\$ 3,235,330	\$ 3,660,341	14.05%
Measure O Funded Employees	-	810,532	810,533	863,667	6.56%
Insurance	99,060	71,730	88,101	96,595	34.67%
Professional Services	247,000	214,108	257,632	289,894	35.40%
Contract Services	358,390	465,034	541,788	555,741	19.51%
Lease/Rent Expense	40,890	29,210	29,579	24,167	-17.26%
Maintenance & Repair	239,892	262,093	256,666	186,887	-28.69%
Supplies & Materials	230,890	302,123	297,726	321,110	6.28%
Training, Conferences & Mtgs	26,424	35,765	25,265	35,800	0.10%
Utilities	172,050	160,120	178,644	169,022	5.56%
Debt Service Expense	75,251	75,251	75,251	49,191	-34.63%
Misc. Expense	113,616	164,901	429,911	195,427	18.51%
<b>SUBTOTAL GENERAL FUND OPERATIONS</b>	<b>5,266,084</b>	<b>5,800,330</b>	<b>6,226,426</b>	<b>6,447,842</b>	<b>11.16%</b>
Capital Outlay	32,022	38,066	38,066	26,000	-31.70%
<b>TOTAL USE OF RESOURCES</b>	<b>5,298,107</b>	<b>5,838,396</b>	<b>6,264,492</b>	<b>6,473,842</b>	<b>10.88%</b>
Transfers Out	334,896	131,911	131,911	43,286	-67.19%
<b>TOTAL GENERAL FUND EXPENDITURES</b>	<b>\$ 5,633,003</b>	<b>\$ 5,970,307</b>	<b>\$ 6,396,403</b>	<b>\$ 6,517,128</b>	
<b>Annual Percentage Change</b>			<b>13.55%</b>	<b>9.16%</b>	





**GENERAL FUND EXPENDITURE BY FUNCTION**

	FY 16/17 Audited	FY 17/18 Budget	FY 17/18 Projected	FY18/19 Adopted	Budget % Change
Measure O Funded Employees	\$ -	\$ 810,532	\$ 810,533	\$ 863,667	6.56%
City Council	95,590	66,774	66,197	89,596	34.18%
City Manager	111,639	104,663	103,003	104,075	-0.56%
City Administration	102,161	95,456	382,810	209,003	118.95%
City Clerk	139,321	118,995	119,044	175,722	47.67%
City Treasurer	1,036	-	-	-	-
Finance	199,531	127,569	127,734	131,675	3.22%
Information Technology	145,395	112,908	112,690	108,732	-3.70%
Building Department	171,420	182,896	196,403	178,407	-2.45%
Planning	190,990	196,284	295,667	253,826	29.32%
Planning-Seeno	440	5,000	-	5,000	0.00%
Code Enforcement	46,850	39,222	42,265	51,610	31.58%
Developers Liberty Project	6,151	-	7,732	5,000	-
Economic Development	27,771	11,786	11,789	10,852	-7.92%
City Hall Bldg/Grounds	61,568	115,315	98,057	39,906	-65.39%
Swimming Pool	70,252	76,115	76,078	70,716	-7.09%
Youth Center	11,945	16,374	16,835	18,101	10.55%
Corporation Yard	97,055	73,846	72,739	79,010	6.99%
Senior Center	18,478	22,723	22,613	25,315	11.40%
Parks	190,100	102,787	106,486	113,786	10.70%
Street	105,345	97,413	85,450	104,777	7.56%
Public Works Administration	85,325	24,178	24,723	29,298	21.18%
Developers Gibbs Ranch	-	1,000	-	1,000	0.00%
Library	7,087	21,044	19,071	22,195	5.47%
Fire	1,354,479	1,510,947	1,522,836	1,608,744	6.47%
Police	2,029,247	1,865,275	1,918,443	2,102,841	12.74%
Recreation	28,932	39,293	25,292	70,986	80.66%
Transfers Out	334,896	131,911	131,911	43,286	-67.19%
<b>TOTAL GENERAL FUND EXPENDITURES</b>	<b>\$ 5,633,003</b>	<b>\$ 5,970,307</b>	<b>\$ 6,396,403</b>	<b>\$ 6,517,128</b>	
<b>Annual Percentage Change</b>			<b>13.55%</b>	<b>9.16%</b>	



## LEGISLATIVE



Ronald Kott  
Mayor



Constance Boulware  
Vice-Mayor



Don Roos  
Council Member



Hope Cohn  
Council Member



David Hampton  
Council Member

**LEGISLATIVE**

The Legislative Department is comprised of the members of the City Council, which is the policy-making body for the city, as well as the city’s Commissions and Committees. Implementation of City Council policy is accomplished through the adoption of ordinances, policies and resolutions; the approval of contracts and agreements and adoption of the city budget. The City Council is composed of a directly elected Mayor and four City Council members elected at-large. The City Council is also responsible for appointing members to City Commissions and Committees.

**DEPARTMENT BUDGET SUMMARY**

<b>Expenditures by Division</b>	<b>FY 16/17 Audited</b>	<b>FY 17/18 Budget</b>	<b>FY 17/18 Projected</b>	<b>FY18/19 Adopted</b>
<b>General Fund</b>				
City Council	\$ 95,590	\$ 66,774	\$ 66,197	\$ 89,596
<b>Total</b>	<b>\$ 95,590</b>	<b>\$ 66,774</b>	<b>\$ 66,197</b>	<b>\$ 89,596</b>
<b>Annual Percentage Change</b>			-31%	35%

<b>Expenditures by Category</b>	<b>FY 16/17 Audited</b>	<b>FY 17/18 Budget</b>	<b>FY 17/18 Projected</b>	<b>FY18/19 Adopted</b>
Personnel Services	\$ 25,020	\$ 25,028	\$ 25,028	\$ 39,448
Supplies and Services	70,570	41,746	41,169	50,148
<b>Total</b>	<b>\$ 95,590</b>	<b>\$ 66,774</b>	<b>\$ 66,197</b>	<b>\$ 89,596</b>

**SALARY AND BENEFIT CHANGES**

City Council salaries (including the Mayor) are currently set at \$300 per month. This amount was set by Ordinance No. 606 adopted in August 19, 2004. The Investment and Financial Review Committee on April 12, 2018, recommended an increase in compensation to \$510 per month. This is scheduled to come before Council in August. The budget includes the assumption that Council will approve the IFR Committee’s recommendation.

**SERVICES AND SUPPLIES**

In FY 2018-19, there is a \$8,979 increase for supplies and services, this is mainly due to the increase of the City Attorney contract.

**STRATEGIC PLAN**

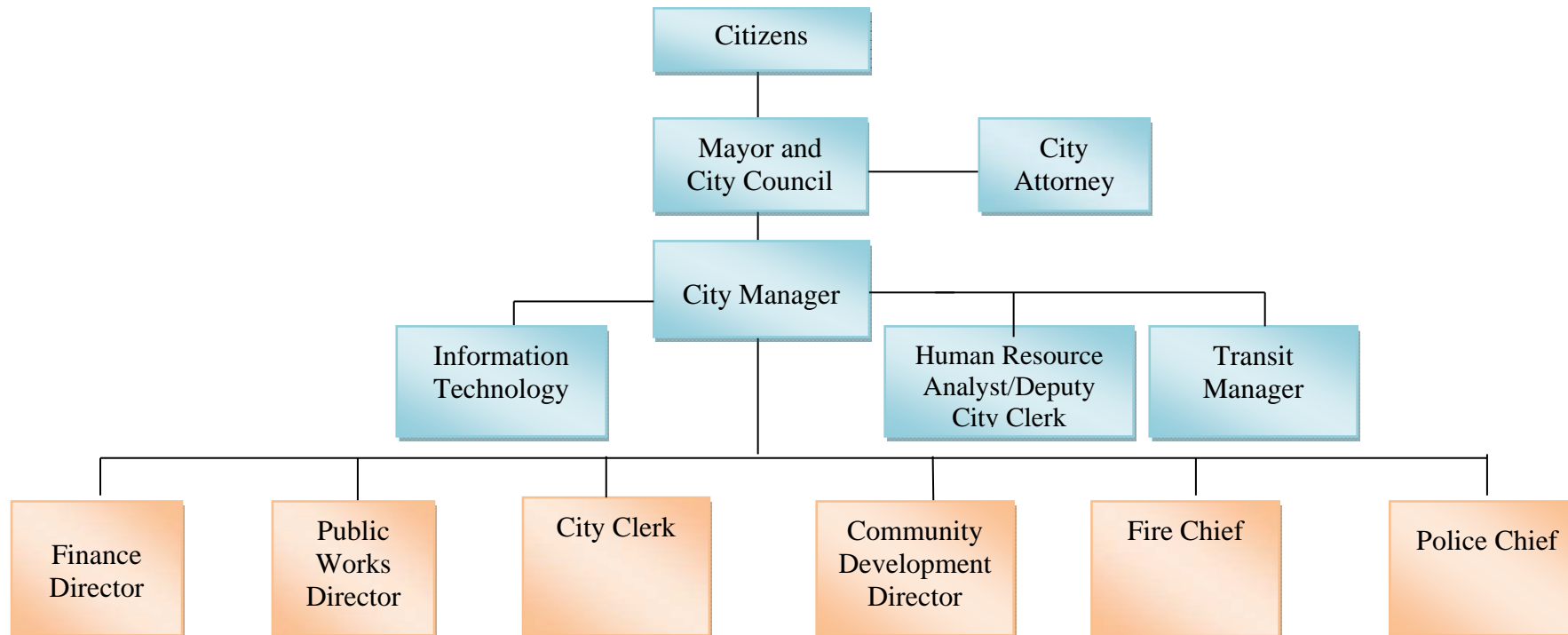
The City Council and staff are committed to providing exceptional municipal service to our citizens while ensuring the city grows in a safe, vibrant manner. Council and staff met on March 1, 2018 to conduct a strategic planning session. The following goals were discussed:

Goals and Initiatives

Goal 1.0: Improve Financial Viability	
Objective 1.1	The city will need to work with the Investment and Financial Review Committee to develop recommendations regarding the appropriate level of reserves. This would include reviewing and updating the city’s investment policy and reviewing investment options for the city's cash balance.
Goal 2.0: Improve City Infrastructure	
Objective 1.1	The city has made significant water, wastewater and street infrastructure improvements throughout the downtown and older parts of town; however, more improvements need to be made. The City Council has approved the updated 5-year Capital Improvement Plans (CIP) for water, wastewater, and for streets. Staff is working on a multi-year CIP for sidewalks that will need to be approved by Council.
Goal 3.0: Improve Organization of City Records and Documents	
Objective 1.1	A well-organized records and documentation process is important for operational efficiency and for transparency. The City has made great strides in organizing this area and will continue to make improvements by adopting a Records & Information Management (RIM) Governance Policy, posting of City Council, Planning Commission and all other Council-sanctioned board agendas, and public hearing notices on the website.
Goal 4.0: Improve Public Safety	
Objective 1.1	<b>Police:</b> The beginning of 2017 saw the department staffing drop to 50%. Since that time, the city has made significant progress in hiring officers and has increased staffing to 90% of authorized levels. This includes recruiting tenured and experienced officers, secured a new sergeant’s position to improve supervision and the new canine team through the generous donations from the community. The department has also taken the lead in day-to-day code enforcement actions for the city, partnered with the fire department to develop public safety guidelines for the Cannabis industry and initiated enhanced training for officers in drug detection and DUI prosecution.
Objective 1.2	<b>Fire:</b> The department has improved their city response times and its public services by responding with a minimum of two personnel for EMS type incidents and respond with a minimum of four personnel to Fire and Special Operations type incidents. The ratio of 90% of incidents has a travel time of five minutes and between a 60 and 80 second turnaround, depending on the type of incident. The department implemented area-wide training that includes offering training positions to surrounding agencies. The department has improved its EMS cost recovery billing and dispatched teams to help fight fires throughout California (The city is reimbursed for these efforts).
Goal 5.0: Improve the Quality of Life for Rio Vista Residents	
Objective 1.1	The City will continue to provide opportunities to support recreation events such as the newly installed playground equipment in the park and the soon to be completed dog and skateboard parks. A new dock is being manufactured and scheduled for installation prior the 71 <sup>st</sup> Bass Fishing Derby, in October.
Goal 6.0: Enhance Economic Development and Attract New Business	
Objective 1.1	The City will partner with other organizations such as Rio Vision and the Chamber to support activities to promote tourism through special events, outdoor attractions and recreational opportunities.



**CITY OF RIO VISTA ORGANIZATIONAL CHART**  
FISCAL YEAR 2018-2019



**CITY MANAGER**

The City of Rio Vista operates under the Council-Manager form of government. Under policy direction of the City Council, the City Manager serves as the Chief Administrative Officer of the City; assumes full responsibility for planning, administering, directing, overseeing and evaluating the day-to-day activities and operations of all city departments.



The City Manager directly manages the Human Resources, Information Technology, and Transit activities.

**DEPARTMENT BUDGET SUMMARY**

Expenditures by Division	FY 16/17 Audited	FY 17/18 Budget	FY 17/18 Projected	FY18/19 Adopted
<b>General Fund</b>				
City Manager	\$ 111,639	\$ 104,663	\$ 103,003	\$ 104,075
City Administration	102,161	95,456	382,810	209,003
Information Technology	145,395	112,908	112,690	108,732
<b>Total</b>	<b>\$ 359,195</b>	<b>\$ 313,027</b>	<b>\$ 598,504</b>	<b>\$ 421,811</b>

Annual Percentage Change 67% -30%

Expenditures by Category	FY 16/17 Audited	FY 17/18 Budget	FY 17/18 Projected	FY18/19 Adopted
Personnel Services	\$ 98,737	\$ 101,994	\$ 102,020	\$ 84,848
Supplies and Services	260,457	211,034	262,966	336,963
One Time RDA Transfer	-	-	233,517	-
<b>Total</b>	<b>\$ 359,195</b>	<b>\$ 313,027</b>	<b>\$ 598,504</b>	<b>\$ 421,811</b>

**SALARY AND BENEFIT CHANGES**

The Personnel Services assigned to the General Fund is decreased by \$17,176 comparing to the FY 2017-18 budget. This decrease is mainly due to allocating the City Manager’s time to Community Development and Public Works’ departments to account for time spent related to the Business Park development. The overall salary and benefit is increased by \$6,220 per approved MOU salary adjustment.

**AUTHORIZED POSITIONS**

The City Manager’s office is staffed with a City Manager and a Human Resource Analyst/ Deputy City Clerk.



**SERVICES AND SUPPLIES**

The actual increase of \$73,997 is mainly due to the contractual services with City Attorney and Consultant Services for Rebranding the Business Park and City.

Goals and Initiatives

Goal 1.0: Key Department Goals	
Objective 1.1	Supported Business development throughout the city
Objective 1.2	Continued to develop business in the Business Park to bring in necessary revenues and create employment opportunities
Objective 1.3	Increased business license collection efforts
Objective 1.4	Reduced utility account aged amounts and ensured overdue accounts are placed on a lien list and filed with the County
Objective 1.5	Identified operational and best practices
Objective 1.6	Supported training opportunities for staff
Objective 1.7	Provided outstanding customer support
Objective 1.8	Updated business-related ordinances as needed to support the growth of new businesses and jobs
Objective 1.9	Provided orientation training to new Planning Commissioners
Objective 2.0	Updated plans and checklists to aid in the growth of new businesses and future development
Goal 2.0: Implement Online Bill Pay	
Objective 1.1	The water meter project has taken longer than expected and the final part of that project is the online bill pay.
Objective 1.2	The city is working with the Eden (financial software), Paymentus (credit card processor), and Aquahawk (Web Portal provider) to finalize the online payment system. Staff expects this to be operational in the near future.
Goal 3.0: Upgrade Information Technology	
Objective 1.1	Upgraded computers and servers throughout the city
Objective 1.2	Standardized computer operating systems
Objective 1.3	Changed cellphone service provider to achieve better connectivity during power outages

**PRIOR YEAR ACCOMPLISHMENTS**

- Improve Financial Viability: Although our financial audits have been “Unqualified”—the top rating given, staff continues to improve process as seen by this year’s budget format. Staff continued to explore methods to better present information in a clear and understandable manner.
- Presented options to Council to reduce our unfunded liabilities. As new revenues become available, staff will revisit options to determine the best options of implementation.
- Assisted the Finance Department to develop metrics to analyze past-due receivables.

- This area was challenged with the water meter project but as this phase is winding down, staff is now producing timely monthly billing.
  - Staff continues to review past due accounts and has submitted liens for Council approval on delinquent accounts.
- Improve City infrastructure
  - Worked with staff to develop a five-year Capital Improvement Plan (CIP). The CIP is a rolling document that will be updated annually to always provide a five-year forecast of needed infrastructure projects.
  - Initiated a Water Master Plan study to determine the future locations of the city water lines and water wells as the city grows.
  - The dog and skateboard park projects will be completed shortly and add much needed recreational opportunities
  - Improved fire and police facilities.
- Improve Public Safety
  - Ordered two new fire engines
  - Increased police officer staffing
  - Added a K-9 (“Rio”) to the force
  - Tracking police and fire response times and call volume
- Amended the Cannabis Ordinance
- Sold six parcels in the Business Park—collected over \$2 million in sales
- Processed six Cannabis-related businesses through the conditional use permit process—the first business is open and providing jobs and revenue
- Acquired building, business license, and community development software to increase efficiency and ensure the accurate fees were being collected.

**TRANSIT**

Expenditures by Division	FY 16/17 Audited	FY 17/18 Budget	FY 17/18 Projected	FY18/19 Adopted
<b>Enterprise Funds</b>				
Transit	\$ 467,628	\$ 668,914	\$ 567,337	\$ 586,940
<b>Total</b>	<b>\$ 467,628</b>	<b>\$ 668,914</b>	<b>\$ 567,337</b>	<b>\$ 586,940</b>

Annual Percentage Change 21% 3%

Expenditures by Category	FY 16/17 Audited	FY 17/18 Budget	FY 17/18 Projected	FY18/19 Adopted
Personnel Services	\$ 15,279	\$ 23,231	\$ 23,275	\$ 25,809
Supplies and Services	449,349	551,738	542,141	467,186
Capital Outlay & Transfer Out	3,000	93,945	1,921	93,945
<b>Total</b>	<b>\$ 467,628</b>	<b>\$ 668,914</b>	<b>\$ 567,337</b>	<b>\$ 586,940</b>

Rio Vista Delta Breeze

**FY 2018-19 BUDGET DESCRIPTION**

**(1) Mission**

The following are Rio Vista Delta Breeze transit system goals:

- **Service Goal**
  - Provide safe, reliable, and high-quality transportation
  - Evaluate, monitor and improve transit services on an on-going basis
- **Ridership Goal**
  - Increase Ridership
- **Customer Focus Goal**
  - Serve the transportation needs of the community
  - Undertake effective marketing, outreach, and public participation
- **Financial/Cost Efficiency Goal**
  - Operate an efficient and effective system that maximizes service and minimizes cost impacts

- **Community and Environment Goal**
  - Coordinate transit system development with community planning and development efforts and land-use policy
  
- **Coordination Goal**
  - Coordinate local and intercity transit services

**(2) Budget Summaries and Five-Year Forecast** – TRANSIT CAPITAL FUND and forecast comments (includes Grants and capital expenditures).

The following table provides an overview of the Rio Vista Delta Breeze 5-year capital plan. The primary expenditures are for replacing the fleet of four transit buses, which have a useful life of approximately 5 years.

Funds for the bus replacements are available from the Federal Transit Administration through competitive grants. These grants can fund from 80% to 100% of the cost of the bus, depending on the funding program. Rio Vista provides any necessary local matching funds from its Transportation Development Act (TDA) funds.

In addition to the fleet replacement, the capital plan includes limited expenditures for communication systems, tools, and other equipment. At this time, Rio Vista anticipates that these types of costs would be funded using TDA revenue.

**Rio Vista Delta Breeze Capital Plan**

	<b>FY 2018-19</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>	<b>FY 2021-22</b>	<b>FY 2022-23</b>
<b>Capital Expense</b>					
Capital - Vehicles	\$ 90,807	\$ 91,638	\$ 188,600	-	\$ 99,074
Capital - Radio System, Tools, Equipment		\$ 45,000			
<b>Capital Expense</b>	<b>\$ 90,807</b>	<b>\$ 136,638</b>	<b>\$ 188,600</b>	<b>\$ -</b>	<b>\$ 99,074</b>
<b>Capital Revenue</b>					
FTA Funding	\$ 77,185	\$ 73,310	\$ 150,880	\$ -	\$ 79,259
TDA	\$ 13,622	\$ 58,922	\$ 37,720		\$ 19,815
STAF		\$ 4,406			
<b>Total Revenue</b>	<b>\$ 90,807</b>	<b>\$ 136,638</b>	<b>\$ 188,600</b>	<b>\$ -</b>	<b>\$ 99,074</b>

**(3) Program Description**

Rio Vista initiated public transit service in July 1980 under the Rio Vista Transit brand by providing demand responsive service on weekdays to the general public. In January 2006, Rio Vista Transit evolved into Rio Vista Delta Breeze, which added deviated fixed-route service. In an effort to address low productivity and high operating costs, in January 2007, the City reduced the level of transit service to a modest “lifeline” operation while converting Route 51 (Rio Vista/Isleton City Circulator) to a general public, dial-a-ride service and eliminating the Rio Vista Vanpool program and the Delta Breeze Senior Shuttle.

There are two classifications of services that the Delta Breeze provides:

- Deviated Fixed Route (Routes 50 and 52) intended to provide direct service from Rio Vista communities to health and social services agencies within Fairfield California and to access the BART commuter rail system in Pittsburg/Bay Point, that also allows deviations with advanced request; and
- General Dial-A-Ride service (Routes 51) that provides intra-city circulation within Rio Vista and Isleton.

Delta Breeze connects to several other transit operators at transit centers and stops throughout Solano and eastern Contra Costa County:

- Fairfield Transportation Center: FAST and VINE
- Solano Town Center (in Fairfield): FAST and SolTrans
- Suisun City Train Depot: VINE, FAST, Greyhound and Amtrak Capitol Corridor
- Antioch: The County Connection, Tri Delta Transit (and future eBART)
- Pittsburg/Bay Point BART Station: Tri Delta Transit, BART (and future eBART)

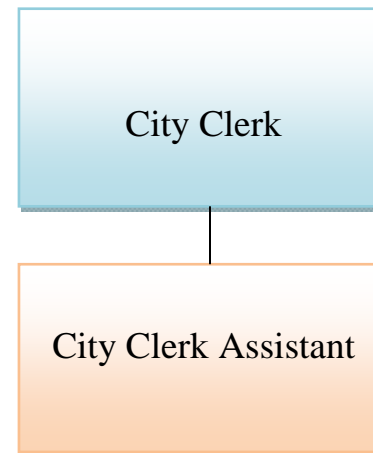
Rio Vista Delta Breeze is managed by the Transit Manager and operated by a transit contractor, Transportation Concepts.

**FY 2017-18 ACCOMPLISHMENT**

In FY 2017-18, Rio Vista Delta Breeze:

- Is on track to provide 10,000 rides for Rio Vista residents and visitors.
- Successfully awarded a new operating contract to Transportation Concepts, following a competitive bidding process.
- Will receive a Federal grant to replace one of its older vehicles.

**CITY CLERK ORGANIZATIONAL CHART**  
FISCAL YEAR 2018-2019



**CITY CLERK**

The City Clerk is the local official who administers democratic processes such as elections, access to City records, and all legislative actions ensuring transparency to the public. The City Clerk acts as the Compliance Officer for Federal, State and local statutes including the Political Reform Act, the Brown Act and the Public Records Act. The City Clerk's department manages public inquiries and relationships and arranges for ceremonial and official functions. The City Clerk is one of the oldest positions in local government; few people realize the vital services Municipal and Deputy Clerks perform for their community. Primarily, they act as the cornerstone of their City Council. One of local government's deep-rooted title is the Municipal Clerk, and our duties have expanded over the years. Today, modern technology assists us with the ever-increasing responsibilities such as new computer application, latest records management techniques and other relevant information, and regularly attend classroom and conference training to increase our knowledge on these issues, to learn new material and sharpen old skills- all in order to give you the best services possible!



**DEPARTMENT BUDGET SUMMARY**

Expenditures by Division	FY 16/17 Audited	FY 17/18 Budget	FY 17/18 Projected	FY18/19 Adopted
<b>General Fund</b>				
City Clerk	\$ 139,321	\$ 118,995	\$ 119,044	\$ 200,722
<b>Total</b>	<b>\$ 139,321</b>	<b>\$ 118,995</b>	<b>\$ 119,044</b>	<b>\$ 200,722</b>
<b>Annual Percentage Change</b>			-15%	69%

Expenditures by Category	FY 16/17 Audited	FY 17/18 Budget	FY 17/18 Projected	FY18/19 Adopted
Personnel Services	\$ 88,803	\$ 57,701	\$ 57,709	\$ 85,251
Supplies and Services	50,517	61,294	61,335	90,471
Capital Outlay & Transfer Out	-	-	-	25,000
<b>Total</b>	<b>\$ 139,321</b>	<b>\$ 118,995</b>	<b>\$ 119,044</b>	<b>\$ 200,722</b>

**SALARY AND BENEFIT CHANGES**

The Personnel Services assigned to the General Fund increases by \$27,550 and the overall salaries and benefits budget for the City Clerk Department in FY 2018-19 increases by \$44,069 primarily due to increase in the hours of part-time administrative support staff.

**AUTHORIZED POSITIONS**

The City Clerk’s office is staffed with a City Clerk and a Part-Time Temporary City Clerk Assistant. This year’s budget does not reflect any changes in authorized full-time positions. The Department is currently staffed with one City Clerk and 40 hours per quarter part-time administrative support staff person. An immediate need is increasing the part-time hours to 20 hours a week to assist with the critical records component of the City Clerk’s Office. This budget includes increasing the 40 hours per quarter part-time to 20 hours per week primarily to assist with the start of the Laserfiche scanning/records program.

**SERVICES AND SUPPLIES**

The current budget includes funds for updating the Records Retention Program, this project is currently in progress. This year’s budget includes a new funding request to purchase an electronic data management software (EDMS) which would be implemented enterprise wide and a vital part of the Records Retention Program. The City needs to have a centralized repository for records.

Goals and Initiatives

<b>Goal 1.0: Improve Access to City Information</b>	
Objective 3.1 Improve Records Management	<ul style="list-style-type: none"> <li>• In accord with the adopted Records &amp; Information Management (RIM) Governance Policy, schedule and complete work day(s) on annual or semi-annual basis for destruction of eligible records</li> <li>• Schedule records eligible for off-site storage work day(s) on annual or semi-annual basis</li> <li>• Monitor staff accountability on Council-sanctioned board e-records being stored/filed on network drive versus individual work station drive(s)</li> <li>• Monitor staff accountability on Planning Commission hard copy records (agenda packets, adopted resolutions &amp; adopted minutes) being stored in the City Clerk’s records room</li> <li>• Create Inventory List of permanent records (deeds, easements, etc.) stored in Finance vault</li> <li>• Maintain indices for Council adopted ordinances &amp; resolutions Post on Website— Posting going forward</li> <li>• Continuation of next steps of RIM strategic roadmap:</li> <li>• Development &amp; implementation of taxonomy (citywide standardized identification system/naming protocol for both e-records &amp; hard-copy records;</li> <li>• Purchase, implementation &amp; training for RIM software.</li> <li>• Examine savings opportunity for live-streaming of Council/Planning Commission meetings and archiving of meeting records from Granicus competition vendors and make determination— Reviewed and Granicus is still competitive</li> <li>• Examine advantages of purchasing contract management software to monitor expiration dates &amp; other criteria and make determination</li> </ul>
Objective 3.2 Continue to	<ul style="list-style-type: none"> <li>• Post City Council, Planning Commission &amp; all other Council-sanctioned board agendas, minutes, and public hearing notices on the website-- Accomplished</li> </ul>



<p>Improve City Transparency</p>	<ul style="list-style-type: none"> <li>● Post notice on Nextdoor with a link to the city website</li> <li>● Provide City Council &amp; Planning Commission adopted resolutions on website; determine time period</li> <li>● Adopt Rosenberg’s Rules of Order for parliamentary procedure standard for City Council, Planning Commission &amp; all other Council-sanctioned boards. -- Accomplished</li> <li>● Develop metric for Council meeting preparation &amp; delivery of packet to capture time demand of this recurring task to available staff resources—Ongoing. Staff goal is to publish the agenda the week before.</li> <li>● Develop metric for Council meeting follow up tasks to capture time demand of this recurring task to available staff resources—Goal is to complete follow-ups by Friday after each meeting.</li> </ul>
<p>Objective 3.3 Elections and FFPC</p>	<ul style="list-style-type: none"> <li>● Every even-numbered year provide the following Elections Official services:             <ul style="list-style-type: none"> <li>○ Prepare Candidate Guide &amp; Write-In Candidate Guide</li> <li>○ Prepare Resolution &amp; Agenda Report requesting consolidation of municipal election with November statewide general election and submit candidate statement policy for Council action</li> <li>○ Coordinate needed Council action for any ballot measures</li> <li>○ Prepare Resolution &amp; Agenda Report for placement of any measures on November ballot</li> </ul> </li> <li>● Publish all required notices of election for candidates &amp; measures</li> <li>● Issue candidate papers to those requesting to pull papers</li> <li>● Process candidate papers for those requesting to file papers</li> <li>● Submit required document filing to Solano County Registrar of Voters and to FPPC</li> <li>● Monitor required campaign filing through January following November election</li> <li>● Prepare Resolution &amp; Agenda Report for certification of election for Council action</li> <li>● Swear In &amp; Present Certificates of Election to Newly-Elected Officials first meeting in December following November election</li> <li>● Perform Elections Official duties in compliance with all regulations for write-in candidates, recalls, referendums and petition initiatives as they are filed and certified</li> <li>● Fulfill annual Maddy Act requirement posting of Council-sanctioned Commission &amp; Committee composition, terms, etc. by December 31st yearly task</li> <li>● Conflict of Interest Code – Coordinate biennial update &amp; Council action Biennial updated on even-numbered years.</li> <li>● Ethics Training – Notify Conflict of Interest filers of mandated ethics training &amp; monitor compliance-Ongoing</li> <li>● FPPC Monitoring &amp; Updating – Notify Form 700 filers of annual, assuming office &amp; leaving office filing obligation &amp; monitor same; Notify Form 460 &amp; Form 470 filers of annual filing obligations &amp; monitor same; maintain Official Log required by FPPC</li> </ul>
<p>Objective 3.4 Public Records Requests and Other Monitoring</p>	<ul style="list-style-type: none"> <li>● Coordinate gathering &amp; provision of records for Public Records Act requestors within mandated time period; maintain official hard-copy of records provided</li> <li>● Maintain indices for:             <ul style="list-style-type: none"> <li>○ Master comprehensive list of contracts, agreements, &amp; leases on file in records room--Ongoing</li> <li>○ Council-sanctioned board member compliance to requirements (oaths of allegiance, ethics training, FPPC filing, term of appointments)</li> </ul> </li> </ul>

## **FUTURE NEEDS**

The demand for records is increasing and the staff time for such retrieval is a challenge at times. As the City continues to grow, the need to have data available for easy retrieval via an EDMS will become vital.

## **RECORDS MANAGEMENT**

The City Clerk is custodian of the City's records and is responsible for administering the City's records management system. Records management involves storage, retrieval, destruction, and responding to requests for public records. The City's records are stored at City Hall, off-site at a records repository, and in digital form. All records are retained according to a records retention schedule, including certain records that are retained permanently.

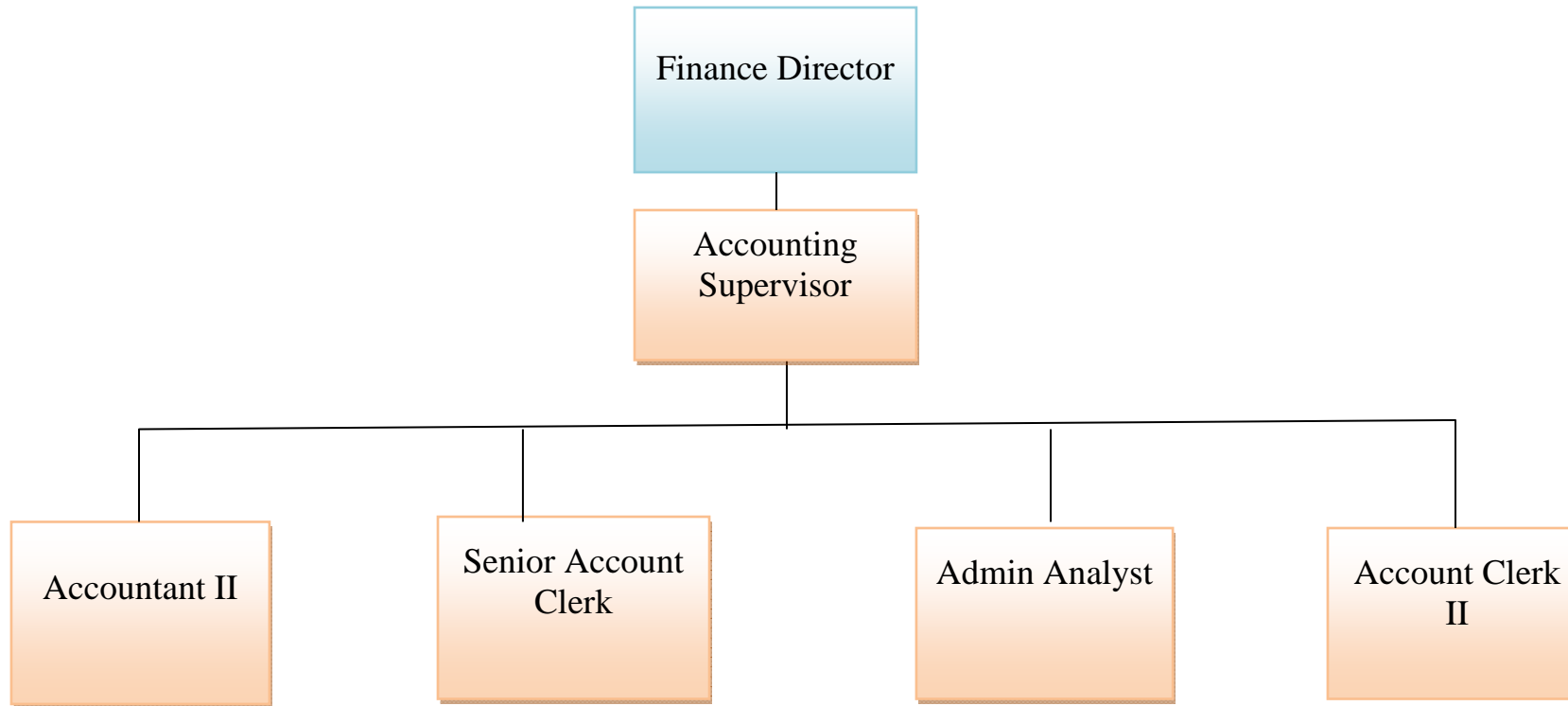
The City Clerk is appointed by the City Manager, confirmed by the City Council and operates under statutory provisions of the California Government Code, the Election Code, and City ordinances and polices. Rio Vista's City Clerk is Jose Jasso, MMC and the department is responsible for the following:

- Management of City Records
- Public Records Requests
- Certifies Records
- Bid Openings
- Council, Agency and Authority Agendas
- Administers Oaths and Affirmations
- Conducts Municipal Elections
- Legal Notices
- Claims/Subpoenas
- Municipal Code
- Contract Management
- Indexing all official actions of council.
- Keepers of community history and vital records.
- Acts as key liaison between local government and its citizens.

## **FILING OFFICER FOR:**

Campaign Disclosure Statements and Statements of Economic Interest  
Custodian of the Official Seal of the City of Rio Vista

**FINANCE ORGANIZATIONAL CHART**  
FISCAL YEAR 2018-2019



**FINANCE**

The Finance Department provides accountability for the taxpayer’s dollars and maintains accurate and complete financial records of the City’s financial transactions. Additionally, the department provides timely financial information to internal and external customers and seeks to improve efficiency and governance of financial record keeping and financial reporting.



The Finance Department manages and coordinates financial functions including: financial analysis, cash management and investment, debt administration, general accounting, financial reporting/auditing, budgeting, accounts payable, payroll, cashier/utility billing, business tax billing and collections, manages and participates in development and administration of the overall City budget. The finance department assists many stakeholders to solve fiscal and administrative problems, including the development of revenue and expenditure projections and coordinates with other City departments on the development of operating and capital budgets and maintains a long-term banking, investment, and debt management structure. It also participates in group projects and the administration of special projects and analysis.

**DEPARTMENT BUDGET SUMMARY**

Expenditures by Division	FY 16/17 Audited	FY 17/18 Budget	FY 17/18 Projected	FY18/19 Adopted
<b>General Fund</b>				
Finance	\$ 199,531	\$ 127,569	\$ 127,734	\$ 131,675
<b>Total</b>	<b>\$ 199,531</b>	<b>\$ 127,569</b>	<b>\$ 127,734</b>	<b>\$ 131,675</b>

Annual Percentage Change -36% 3%

Expenditures by Category	FY 16/17 Audited	FY 17/18 Budget	FY 17/18 Projected	FY18/19 Adopted
Personnel Services	\$ 152,822	\$ 76,836	\$ 76,851	\$ 79,803
Supplies and Services	46,709	50,733	50,883	51,872
<b>Total</b>	<b>\$ 199,531</b>	<b>\$ 127,569</b>	<b>\$ 127,734</b>	<b>\$ 131,675</b>

**SALARY AND BENEFITS CHANGES**

The Personnel Services assigned to the General Fund increases by \$2,967 and the overall salaries and benefits budget for the Finance Department in FY 2018-19 increases by \$110,702 primarily due to conversion of one part-time Account Clerk position to one full-time Administrative Analyst position which will focus on Utility Billing, Capital Improvement and Major Maintenance Programs. The total increase on the newly converted position is \$27,055 (Salary \$18,958 and Benefits \$8,096). This increase is being allocated to the Utility Billing and Capital Improvement and Major Maintenance Programs. Also, included are the approved MOU salary increases of 2.5%.

**AUTHORIZED POSITIONS**

The Finance Department is staffed with a Finance Director, Accounting Supervisor, Accountant II, Senior Account Clerk, Account Clerk II, and a Part-Time Temporary Account Clerk II. One part-time Account Clerk position will be converted to one Administrative Analyst Position.

**SERVICES AND SUPPLIES**

The FY 2018-19 Budget for services and supplies is approximately \$989 more than projected FY 2017-18 costs. The increase is due to additional staff training.

Goals and Initiatives

Goal 1.0: Improve Financial Viability	
Objective 1.1	Improve General Fund Reserves: Finance will work with the IFR Committee to develop and recommend to the City Council the suggested levels of reserves and a funding plan for same.
Objective 1.2	Reduce Unfunded Liabilities: Finance will research and provide options to Council to reduce Unfunded Liabilities.
Objective 1.3	Improve collections: Develop metrics to analyze past due receivables.
Objective 1.4	Protect City Assets: Finance will create/update the City’s financial and Risk Management Policies and Procedures.
Objective 1.5	Maximize revenue collections and cost allocations to other funds by: <ul style="list-style-type: none"> <li>• Implementing online bill pay</li> <li>• Tracking shutoff notices and actual shutoffs</li> <li>• Tracking water/sewer 60 and 90-day metrics</li> <li>• Placing liens on aged accounts when possible</li> </ul>

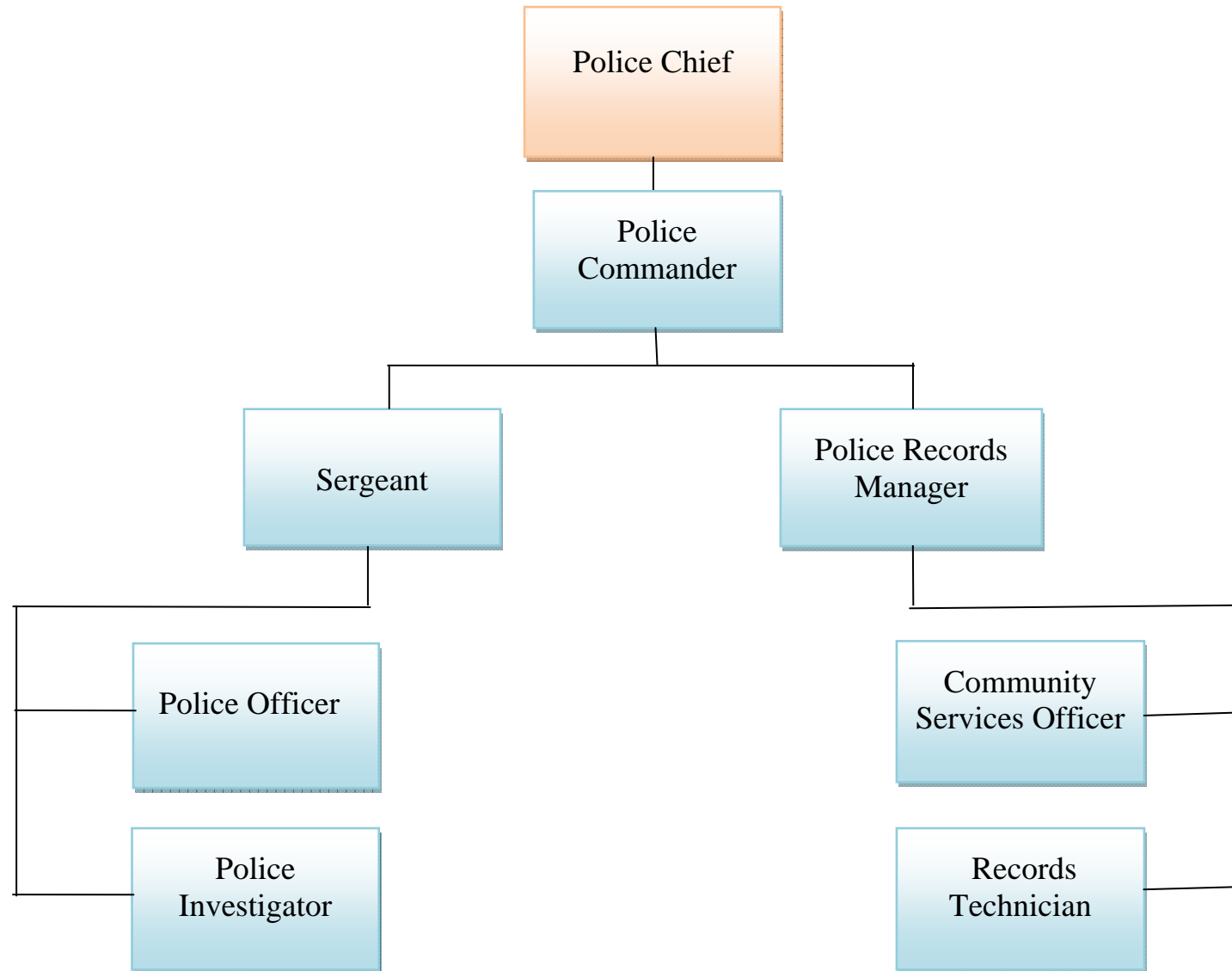
**2017 ACCOMPLISHMENTS**

- Delivered a balanced budget to City Council.
- Completed the annual audit process on time and received the highest possible rating, an “unmodified option”, for the sixth consecutive year.
- Provided the status and recommendations to the City Council on reducing unfunded liabilities.
- Delivered Utility Billing to the customers at the 3<sup>rd</sup> working day of the month to reduce the past due receivables.
- Created Financial Polices and Accounts Receivable Write off Policy.
- Updated the Investment Policy and Accounting Policies and Procedures.
- Delivered quarterly accounts receivables aging reports to the City Manager.
- Initiated online bill pay function with IT consultants (ongoing).

**FUTURE NEEDS**

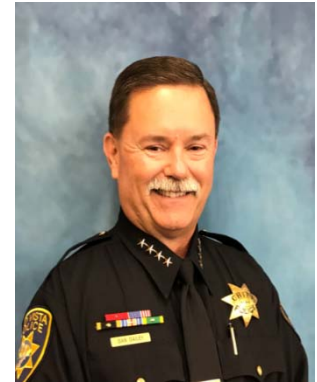
Finance Department is currently fully staffed and there are no future needs.

**POLICE ORGANIZATIONAL CHART**  
FISCAL YEAR 2018-2019



**POLICE**

The Rio Vista Police Department is a full-service law enforcement agency founded in 1893. The 15 sworn and two non-sworn personnel along with our volunteers, serve the residents of the City of Rio Vista and provide mutual aid assistance to surrounding jurisdictions including Solano County, Sacramento County and the City of Isleton. Rio Vista participates in the countywide Mobile Field Force and will in the future serve on the regional SWAT team.



The department is structured into two parts, patrol operations and administration which include the office of the chief, records and evidence.

**DEPARTMENT BUDGET SUMMARY**

Expenditures by Division	FY 16/17 Audited	FY 17/18 Budget	FY 17/18 Projected	FY18/19 Adopted
<b>General Fund</b>				
Measure O Funded Employees	\$ -	\$ 413,372	\$ 492,048	\$ 440,470
Police	2,029,247	1,885,275	1,938,443	2,102,841
<b>Total</b>	<b>\$ 2,029,247</b>	<b>\$ 2,298,646</b>	<b>\$ 2,430,491</b>	<b>\$ 2,543,311</b>

Annual Percentage Change 20% 5%

Expenditures by Category	FY 16/17 Audited	FY 17/18 Budget	FY 17/18 Projected	FY18/19 Adopted
Personnel Services	\$ 1,555,226	\$ 1,772,275	\$ 1,851,319	\$ 2,151,607
Supplies and Services	474,021	526,372	579,172	391,703
<b>Total</b>	<b>\$ 2,029,247</b>	<b>\$ 2,298,646</b>	<b>\$ 2,430,491</b>	<b>\$ 2,543,311</b>

**SALARY AND BENEFIT CHANGES**

The Personnel Services assigned to the General Fund increases by \$379,332 and the overall salaries and benefits budget for Police Department in FY 2018-19 increases by \$540,138 primarily due to the addition of a police commander, part-time police records technician, part-time police officer and 2% adjustment increase of salary per MOU to account for the increase in cost-of-living. The total salaries and benefits increase on new positions are \$252,592.

**AUTHORIZED POSITIONS**

The Police Department is staffed with a Police Chief, Police Commander, three Police Sergeant, Police Corporal, eight Police Officer, Police Records Manager, Community Service Officer, Part-Time Temp Police Investigator, three Part-Time Temp Police Officer, and a Part-Time Police Record Technician. A police commander, part-time police records technician, and a part-time police officer was added.



The department added a commander to act as the second in command for the department and to represent the police department at the Solano County Law Enforcement Commander's Group meetings. This position is consistent with the command structure of all other Solano County agencies with less than 30 sworn officers. The commander will also be responsible for operations and administrative duties within the police department. As Rio Vista grows, it will be necessary to increase staff by one sergeant, in order to staff one sergeant on each shift. Additionally, increasing police officers by a minimum of three to balance the work shifts; allows one sergeant and three officers; for minimum staffing of three on each of the four shifts. This will decrease overtime by eliminating the backfill when an officer requests a day off. The department is seeking a full-time detective to assist the current part-time detective in investigating crimes occurring in Rio Vista. RVPD has seen a significant increase in cases that require time and expertise beyond what patrol can provide. Patrol staff has a limited amount of time available to conduct follow-up investigations and due to their primary responsibilities, they cannot leave the city for extended periods of time to conduct follow-up investigations. This detective will also be responsible for monitoring the cannabis industry in Rio Vista and as such should be funded from the proceeds received by the city from the business-park and Liberty Island commercial zone.



## **SERVICES AND SUPPLIES**

As the department's staff and responsibilities increase, there will be an increase in fuels costs, vehicle maintenance, safety equipment, office supplies, firearms and ammunition for training and qualifications. We are also adding camera equipment throughout the city to be able to monitor problems in real time. The cost of the cameras, servers and additional monitors is incorporated into the budget.

The new RIMS records management system will be on-line and operational by July. The new Records Management System will allow the department to significantly reduce the amount of paper products used each year and as increase the efficiency of officers by allowing reports to be written in the field instead of returning to the office for each report. Records management will become more automated and evidence processing and storage will become more streamlined, provide for better accounting.

Community outreach will continue to be a high priority for the department through programs such as the Pink Patch Program. The department will continue to provide officers for school reading programs, Safe Routes to School and numerous other community functions throughout the year.

The department has a need to increase its vehicle fleet by two new patrol vehicles and one unmarked administrative vehicle. The two patrol vehicles will allow for the increase in staffing related to growth in the population and business park occupants. The two vehicles will also allow for two existing vehicles to be placed into a vehicle pool, extending their life by one year. The current fleet of six patrol vehicles was purchased at the same time. By adding two vehicles this year, the department will be able to develop a replacement plan that will allow for the partial replacement of existing patrol cars at a rate of two or three vehicles per year as they reach 100,000 miles. Three of our current patrol vehicles have in excess of 80,000

miles. The unmarked sedan will be assigned to the Chief of Police and will be a patrol rated Hybrid vehicle. The existing vehicle assigned to the Chief will be moved to the commander.

With the addition of the new cannabis related businesses in the city, officers will be required to attend additional training related to the enforcement of marijuana laws, driving under the influence of drugs and determining when a person is under the influence of drugs. The Courts require this specialized training for officers to have the expertise necessary to testify in drug influence cases. With most of the department personnel being new to law enforcement, there will be a need to add basic training during the next year related to firearms, collision investigation, standardized field sobriety testing and legal updates. Supervisors and managers will need to attend the same basic training course and advanced supervisor training courses.

The department’s records staff will be required to conduct “Live Scan” fingerprinting on all employees and owners of cannabis related businesses in the city. There will be a large surge in Live Scan prints as businesses begin hiring and when employment needs change. This will be in addition to the Live Scan work currently being accomplished by our Records Manager and Community Service Officer. An additional office assistant to meet the increased demand will be needed in the near future. The fee charged to complete Live Scan is recommended for an increase to help offset this office assistant position. The new position can also be used to assist in records, allowing the Community Service Officer more time in the field for code enforcement.

Legalized possession and the use of marijuana is now the law in California; combined with the illegal use of other drugs, the police department expects an increase in the number of persons driving under the influence. Purchasing a new preliminary drug screening device will enable more effective detection of persons driving under the influence of drugs.

The department desires to increase our reserve police officer force from two to five. Each reserve officer will need a full background check, psychological examination and medical examination. They will also need a basic issue of uniforms and safety equipment before they can work. The average cost per sworn employee for this process is \$5000. They will provide service to the city in filling vacant shifts and being able to augment our staffing at the various special events that occur in the city.

Goals and Initiatives

Goal 1.0: Complete recruiting for vacant sergeant and vacant police officer positions
Goal 2.0: Bring new K9 team on board fully trained and operational
Goal 3.0: Refine Cannabis industry security standards
Goal 4.0: Provide all officers with enhanced drug recognition training
Goal 5.0: Provide all new officers with enhanced traffic and criminal case investigations training
Goal 6.0: Added a commander
Goal 7.0: Continue Safe Schools efforts
Goal 8.0: Increase traffic enforcement to reduce collisions
Goal 9.0: Install and begin using new records management system

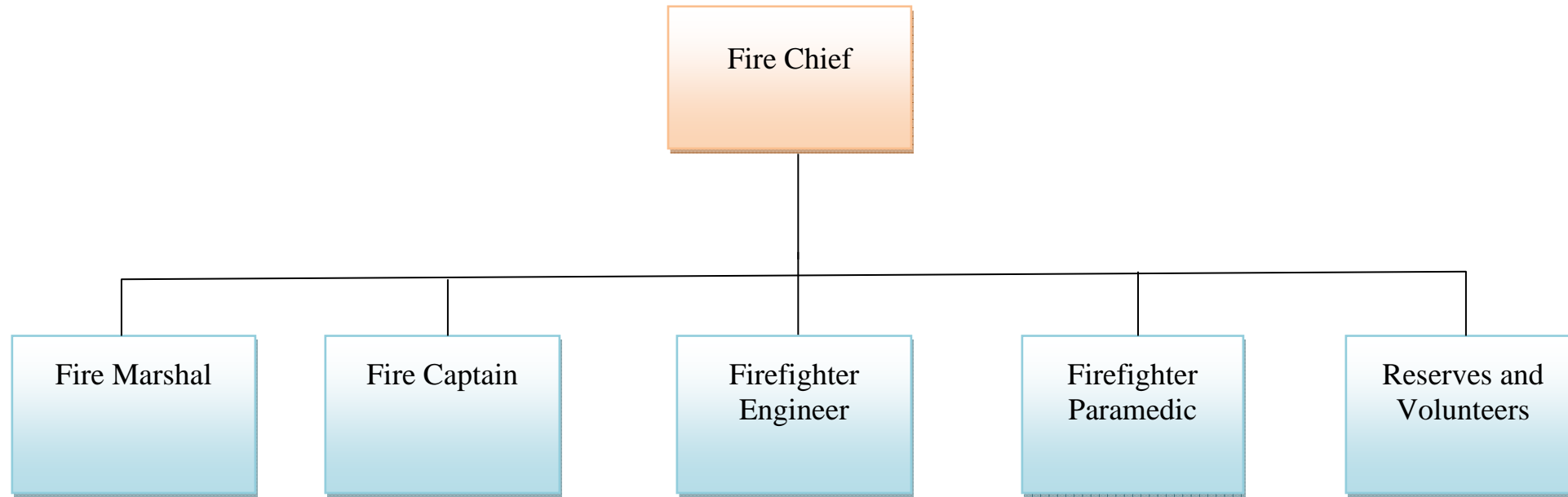
**2017 ACCOMPLISHMENTS**

- Increased staffing to 90% of authorized levels
- Recruited tenured and experienced officers
- Secured new sergeant position and a new canine team
- Began repairs to existing police facility
- Continued Safe Streets grant efforts for school safety
- Solved several robbery and burglary cases
- Partnered with Fire to develop public safety guidelines for Cannabis industry
- Started enhanced training for officers in drug detection and DUI prosecution
- Took on Code Enforcement tasks for the city
- Secured funding for a new Records Management System and
- Secured grant funds for seven new portable radios

**FUTURE NEEDS**

- Add full time detective to manage cannabis business investigations and major crimes
- Add four police officers to keep up with growth in business park and residential areas
- Add two new patrol vehicles to our fleet –immediate need
- Begin replacing older police vehicles
- Update mobile radios and mobile data terminals for regional interoperability – new Countywide system live in April 2019
- Seek new types of technology to enhance our ability to provide service
  - Citywide camera system
  - RVPD mobile app available to the public
  - Obtain new Preliminary Intoxication Detection equipment for drug detection on DUI cases
  - Research the use of “in car cameras” to augment body worn cameras
  - Upgrade in-car computer systems to laptop-based hardware and software
- New police facility

**FIRE DEPARTMENT ORGANIZATIONAL CHART**  
FISCAL YEAR 2018-2019



**FIRE**

The City of Rio Vista Fire Department covers the incorporated City limits of Rio Vista along with the unincorporated areas of the Delta Fire Protection District in Sacramento County. The Department also has an Administrative Services Agreement in place with River Delta Fire District to provide oversight and management of their resources. The Fire Department staff and apparatus respond to “all-risk” incidents in these jurisdiction and the surrounding areas under mutual aid, protecting life, property and the environment from disasters, both natural and man-made. The Department also responds throughout California in support of the State Fire Mission (Strike Teams).



The Department provides Advance Life Support services by staffing a Paramedic Assessment Engine with a minimum of three full-time professional firefighters every day. Our paramedics provide first responder care and/or augment the private ambulance and transport paramedics. The Department fleet consists of two Engines, one Wildland Engine, one Ladder Truck, one Water Tender, one light Rescue and two staff vehicles.

**DEPARTMENT BUDGET SUMMARY**

Expenditures by Division	FY 16/17 Audited	FY 17/18 Budget	FY 17/18 Projected	FY18/19 Adopted
<b>General Fund</b>				
Measure O Funded Employees	\$ -	\$ 340,424	\$ 405,216	\$ 362,740
Fire	1,354,479	1,510,947	1,522,836	1,608,744
<b>Total</b>	<b>\$ 1,354,479</b>	<b>\$ 1,851,370</b>	<b>\$ 1,928,052</b>	<b>\$ 1,971,484</b>

Annual Percentage Change 42% 2%

Expenditures by Category	FY 16/17 Audited	FY 17/18 Budget	FY 17/18 Projected	FY18/19 Adopted
Personnel Services	\$ 1,031,706	\$ 1,454,736	\$ 1,537,529	\$ 1,549,727
Supplies and Services	322,773	396,634	390,524	421,757
<b>Total</b>	<b>\$ 1,354,479</b>	<b>\$ 1,851,370</b>	<b>\$ 1,928,052</b>	<b>\$ 1,971,484</b>

**SALARY AND BENEFIT CHANGES**

The Personnel Services assigned to the General Fund increases by \$94,991 and the overall budget for the Fire Department salaries and benefits in FY 2018-19 increases by \$147,827 to account for the 2.5% salary adjustment per MOU cost-of-living for the next fiscal year

### AUTHORIZED POSITIONS

This year’s budget does not reflect any changes in authorized full-time positions. The Department is currently staffed with one Fire Chief, three Fire Captains, three Fire Engineers and three Firefighter/Paramedics (full time employees). The reserve and volunteer ranks fluctuate and currently there are four Reserves and three active volunteer firefighters. The Administrative Services Agreement with River Delta allows for flexibility in staffing and the sharing of volunteer personnel to meet increased demands.

### SERVICES AND SUPPLIES

The proposed budget reflects several needs for the next fiscal year. Communication fulfillment is a top priority and reflects purchases of radios with more capabilities and are P25 (digital) compliant. The needs also include new dual banded Mobile radios (2) for the two new Fire Engines on order from Pierce Manufacturing.

This budget reflects the Fire Apparatus Payments approved by Council and begins in February 2019 (Fund 12 Vehicle Replacement). The purchase was for a Type 1 and Type 3 Fire Engine and delivery is anticipated in late 2018 or early 2019.



Since the Council opted to not place a down payment on the Fire Apparatus purchases, the Fire Chief recommends moving a vehicle replacement to 2018 instead of 2019. This purchase is for a Staff / Command Vehicle (SUV) that is fully outfitted for Fire Ground Command (Chief Officer use) and better suited than the pickup truck the Fire Chief currently drives. The Chief’s pickup will move to a “staff Utility” that will allow for towing of the Fire Department Safety house and general equipment hauling.

Other supplies needed include a new Thermal Imaging Camera for the new Engine along with the costs to install this equipment in the Apparatus. The remainder of the budget is fairly consistent with previous years, with funding requests to cover both anticipated needs and unanticipated needs. The Apparatus repair budget (M&R Vehicles) will see increased funding for another year while we continue to maintain our aging fleet and wait for new apparatus order to arrive. We also anticipate an increase in Dispatch Services costs as call volume increases in our jurisdictions.



Goals and Initiatives

Goal 1.0: Apply for a FEMA AFG Grant for three Firefighting positions to bring staffing to four fulltime employees per day and staff two apparatuses.
Goal 2.0: Align Reserve FF Program with River Delta Fire.
Goal 3.0: Implement an improved Firefighter Accountability System (PASSPORT).
Goal 4.0: Bring Fire Marshal activities and inspections into compliance with Codes for mandated / required inspections (Title 19).
Goal 5.0: Create a more easily monitored company inspection process.
Goal 6.0: Monitor Cannabis Industry impact on Fire & Life Safety and enforce requirements.
Goal 7.0: Continue to provide inspection services to Shea Homes (Trilogy).
Goal 8.0: Develop a plan and identify funding for a Fire Marshal/Assistant Fire Chief position.
Goal 9.0: Maintain state of readiness for state-wide responses under the CFAA (Strike Teams).
Goal 1.1: Become a Registered Agency with <i>Center for Public Safety Excellence</i>
Goal 1.2: Continue the relationship with River Delta Fire and explore more mutual benefit projects, such as the Stan Simi Training Facility.

**DEPARTMENT ACCOMPLISHMENTS**

- RVFD became active in participation on Strike Teams under California Master Mutual Aid.
- Remodel of Station 55 began, including private dorm rooms and a new shower room.
- Fire Department Apparatus Replacement plan developed and presented to the City Council.
- New apparatus designed and ordered (expected delivery February 2019)
- New apparatus maintenance procedures developed resulting in cost savings.
- Regional training plan developed.
- Joint operations implemented with River Delta Fire District through an Administrative Services Agreement.
- Acting Fire Marshal assigned three days a week (volunteer).
- Fire & Life Safety requirements for the Cannabis Industry developed.
- Successful recruitment and hiring for vacant positions.
- Delta Fire Protection District funded a new Cardiac Monitor for Paramedic Response.
- Truck academy hosted in Rio Vista; focused on the specialized use of Truck 55.
- New reporting software selected resulting in decreased costs and more streamlined Fire and Patient Care Reports.
- Department Succession / Progression Plan developed to address training needs and promotions.

## **FUTURE NEEDS**

The demand for services in the Fire Department is increasing. Staff increases will be needed to staff two companies to handle the increased call-volume and to staff the two apparatus (companies) daily. The Fire Chief is currently applying for grants to help off-set costs of this staffing increase. If awarded, matching funds will be required and a request will come before Council before acceptance.

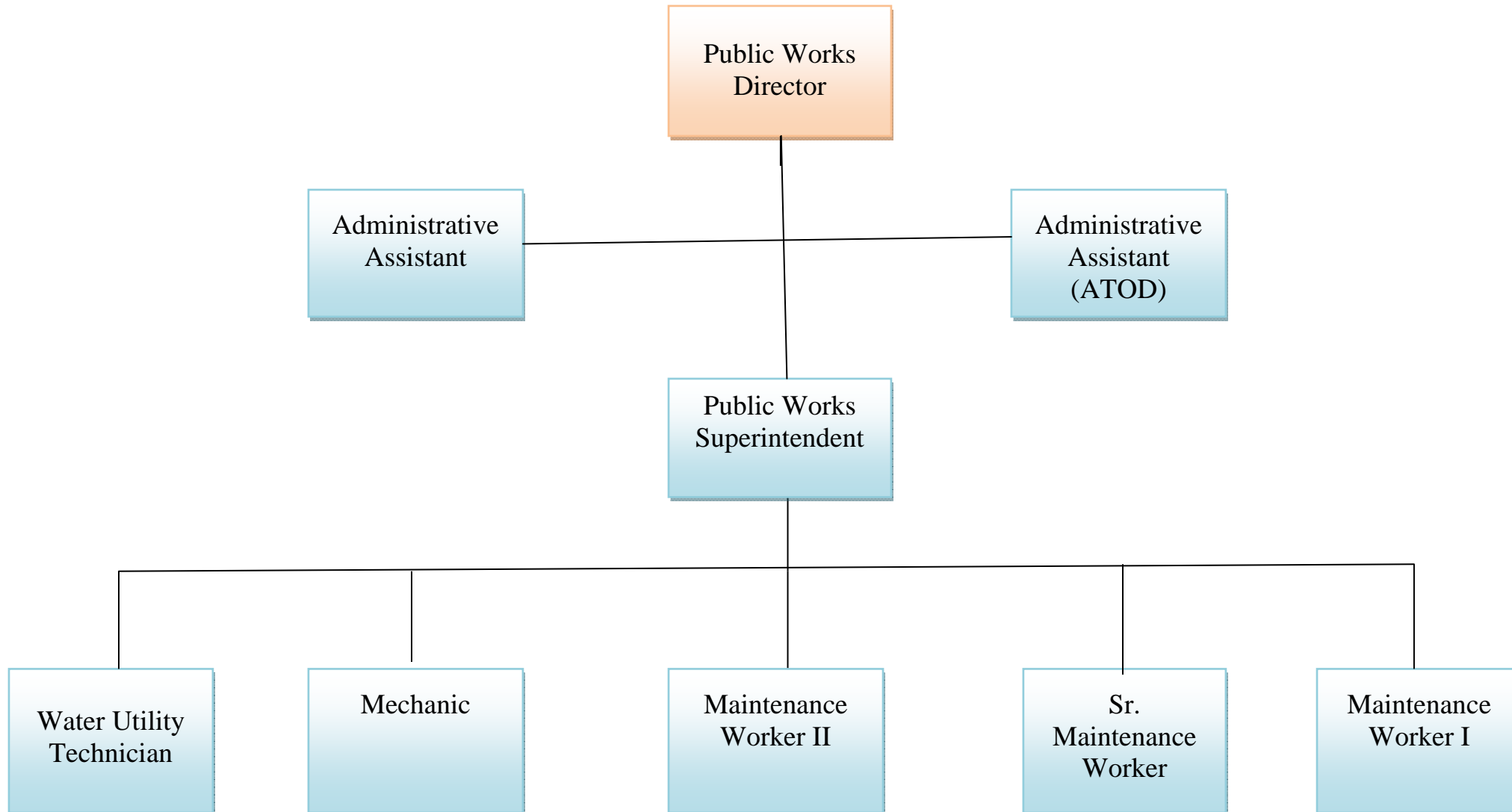
As the City grows, so does the need to have a full time Fire Marshal. This position would handle all State mandated inspections, annual business inspections, plans reviews, assist the Fire Chief administratively while helping to cover the Duty Chief responsibilities, alternating coverage with the Fire Chief. Funding for this position can be partially found in inspection fees and a cost analysis is being performed.

Future facility needs include addressing of the alley behind the Fire Station. It is recommended that this be addressed to prevent further damage to utilities, allow for proper drainage and prevent damage to new apparatus.



**PUBLIC WORKS ORGANIZATIONAL CHART**

FISCAL YEAR 2018-2019



## PUBLIC WORKS

The Public Works Department oversees all aspects of City's infrastructure and facilities including contract Engineering Services, and contract operations for lift stations and wastewater treatment plant operations for both the Beach Drive and Northwest Wastewater Treatment Plants.

Contract Engineering Services include the Capital Improvement Program Projects, Development, Traffic and Transportation, and is responsible for the design, development, and construction of private and public works infrastructure and facilities. American Disability Act (ADA) implementation; Infrastructure Master Plans; Project Management and Administration; CIP Project Design and Engineering Estimates; Construction Management; Development and Plan reviews; Grading and Encroachment Permits; Storm Water Permit Coordination and Inspection; use of Geographic Information System (GIS) data and information; Traffic alerts for CIP Projects; review Traffic Control Plans; and review Traffic Signal and Transportation Permits.



Operations include Boat Dock, Boat Launch Ramp Area, Buildings, closed City Landfill, oversee Hazardous Waste, Recycling, and Solid Waste (garbage contract), Parks, Sewer Collection System, Streets, Swimming Pool, and Domestic Water Wells distribution system. Vehicle, Equipment, and Facilities Maintenance and repairs; contract Streetlight Maintenance and Repairs; coordinate garbage, hazardous waste drop-off events, recycling of green waste drop-off at the Corporation Yard and transfer of the green waste; Street Maintenance and Street Sweeping; Graffiti removal on public buildings; Wastewater Collection System Maintenance and Repairs; oversee Sanitary Sewer Management Plan (SSMP); National Pollutant Discharge and Efficient System (NPDES) Permit Storm Drain Maintenance; Wastewater Treatment Plant Maintenance and Operations (contract with Veolia Water, Inc.); development of Urban Water Management Plan (UWMP); Water Well Production and Distribution maintenance and repairs; Water Conservation Education and Community Outreach and Regulatory Compliance.

The City's Municipal Airport is also maintained and operated by City staff, including grant administration and writing. The City's Alliance and Alcohol, Tobacco, and Other Drugs (ATOD) Program also overseen by the Public Works staff.

The City of Rio Vista Public Works Department covers the incorporated City limits of Rio Vista. The Department also has a Lift Station and Wastewater Treatment Plants Agreement in place with Veolia Water, Inc. to provide oversight and management of their resources. The Public Works Department staff and equipment respond to "on-call" incidents in the City 24/7. The Department's role is to also operate and maintain all City owned buildings and facilities.

**DEPARTMENT BUDGET SUMMARY**

<b>Expenditures by Division</b>	<b>FY 16/17 Audited</b>	<b>FY 17/18 Budget</b>	<b>FY 17/18 Projected</b>	<b>FY18/19 Adopted</b>
<b>General Fund</b>				
Measure O Funded Employees	\$ -	\$ 56,737	\$ 67,536	\$ 60,457
City Hall Bldg/Grounds	61,568	115,315	98,057	39,906
Swimming Pool	70,252	76,115	76,078	70,716
Youth Center	11,945	16,374	16,835	18,101
Corporation Yard	97,055	73,846	72,739	79,010
Senior Center	18,478	22,723	22,613	25,315
Parks	190,100	102,787	106,486	113,786
Street	105,345	97,413	85,450	104,777
Public Works Administration	85,325	24,178	24,723	29,298
Library	7,087	21,044	19,071	22,195
Recreation	28,932	39,293	25,292	70,986
<b>Total</b>	<b>\$ 676,086</b>	<b>\$ 645,826</b>	<b>\$ 614,881</b>	<b>\$ 634,548</b>

Annual Percentage Change -9% 3%

<b>Expenditures by Category</b>	<b>FY 16/17 Audited</b>	<b>FY 17/18 Budget</b>	<b>FY 17/18 Projected</b>	<b>FY18/19 Adopted</b>
Personnel Services	\$ 383,299	\$ 184,055	\$ 184,730	\$ 209,400
Supplies and Services	292,787	461,771	430,151	425,147
<b>Total</b>	<b>\$ 676,086</b>	<b>\$ 645,826</b>	<b>\$ 614,881</b>	<b>\$ 634,548</b>

**SALARY AND BENEFIT CHANGES**

The Personnel Services assigned to the General Fund increases by \$25,345 and the overall salaries and benefits budget for Public Works Department in FY 2018-19 increases by \$155,612 primarily due to the addition of Maintenance Worker I, part-time Public Works Admin and 2.5% adjustment of salary per MOU to account for increases in cost-of-living. The total salaries and benefits increase for the new positions is \$89,983.

**AUTHORIZED POSITIONS**

The Department is currently staffed with one Director of Public Works, one Superintendent of Public Works, two Administrative Assistants shared with the Building, Code Enforcement, Community Development, Economic Development, and Planning Department. There are two Senior Maintenance Workers, three Maintenance Workers II, and two Water Utility Technicians, one Maintenance Worker I and one Mechanic (full time employees). There is a need for one more Administrative Assistant – Part-time to help the Director with Special Projects as assigned by the City Manager, which would allow for flexibility in staffing and the sharing of personnel to meet increased demands between the two Departments.

## SERVICES AND SUPPLIES

The proposed budget reflects several needs for the next fiscal year. Staffing needs are a top priority and our requests reflect new staff with additional skill sets and are able to assist with complaints, requests for work, etc. Service and Supplies also includes equipment for the new AMI meters and repairs once the warranties on the meters have expired.

This budget will need to reflect the repairs to the meters as approved by the Council in August 2016. This purchase was for the Meter Installation Project and final delivery is anticipated in late 2018 or early 2019 for the Public Works Department to maintain the new meters and AMI system.

The Director of Public Works recommends adding an additional staff person to work on the AMI System and meters once the warranties expire as recommended by the manufacturer. An additional staff person will also backfill when regular staff out.

Additional supplies include a new tractor for the new areas to mow weeds along Airport and Liberty Island Roads as required by the Fire Marshall. The remainder of the budget is fairly consistent with previous years, with funding requests to cover both anticipated needs and unanticipated needs. The equipment repair budget (M&R Vehicles) will see increased funding for another year as maintenance continues on the cities aging fleet and wait for new equipment. Also anticipated is an increase in Requests for Services costs when call volume increases in new subdivisions, like Liberty.

**City Hall** - The Public Works staff maintains the inside and outside of City Hall, including the Boat Dock, Boat Launch Ramp area, building repairs and the grounds. Included in FY 2018-19 funding requests is \$24,000 to perform the ADA repairs and sound system improvements for the City Council Chambers in FY 2018-19. Approximately \$8,755 per year is projected as energy savings through the ABM Energy Savings Phase I Project. City Hall hires janitorial services for office and restroom cleaning each week and is reflected in the budget request.

**Swimming Pool** – Public Works staff maintains the City Pool, and keeps the chemical levels to State requirements, and makes the repairs needed for motors, pumps, etc. There is a need for new safety equipment this FY 2018-19, to replace the old grappling poles and safety rings for \$1,500. Approximately \$428 per year is the projected energy savings through the ABM Energy Savings Phase I Project.

**Youth Center** - Public Works staff maintains the Rio Vista Youth and Community Hall inside and outside areas. There is a projected \$424 per year savings in heating, ventilation, and air conditioning (HVAC) savings with new equipment; and about \$193.00 per year in energy savings for utilities through the ABM Energy Savings Phase I Project. The budget includes janitorial services for the open area and restrooms.

**Corporation Yard** – Public Works staff operates from the Corporation Yard located at 789 St. Francis Way. There is a need to replace the existing 1999 single wide trailer that is currently being used as a breakroom and office area. The entryway floor has already been repaired once due the age and disrepair of the trailer over the past 19 years. There is a need to build a new equipment storage unit to keep

equipment out of the rain and prevent sun damage to the equipment. There is a projected \$72 per year savings for maintenance of the old HVAC equipment, and about \$763 per year savings for utilities through the ABM Energy Phase I Project.

**Senior Center** – The Public Works staff make repairs to the Senior Center building inside and out, and there should be about \$424 per year in energy savings for the HVAC, and about \$1,168 per year energy savings for the utilities, both through the ABM Energy Phase I Project. There are janitorial services for cleaning the open area, and the restroom.

**Parks** – The Public Works staff maintains the parks located at:

Buena Vista Park – 700 Main Street – Original passenger burial site of the “New World Steamer” and the “Steamer Yosemite” ship catastrophes of the 1800’s

Bruning Park – 300 California Street – needs a new restroom

Crescent Park – 153 Crescent Drive – needs a new drinking fountain

Drouin Drive Park – 390 Drouin Drive – needs a new drinking fountain

Egbert Field – 700 St. Francis Way – needs new ballfield lights, and a new drinking fountain

Homecoming Park – needs a new drinking fountain

Sierra Park – 25 Sierra Drive – needs a new bench

Sierra Drive Park – 121 Sierra Drive

Val de Flores Park – 100 Scott Street – New Dog and Skate Board Parks, opening late summer 2018.

**Streets** – Public Works staff maintains the streets, Caltrans maintains the signal lights with a maintenance agreement, and the City contracts for the larger paving and striping projects.

**Library** – Public Works staff maintains the Library building inside and outside through an agreement with the County Library Services. The city plans to replace some of the worn carpeting near the front doorway area.

**Recreation Administration and Community Services** – City staff plans to add contract recreation services in FY 2018-19. Contracts create a financial buffer the city of ‘no cost’, other than to maintain the facilities. The contract holder would provide the city with payment for use of the city owned facilities, inclusive of some or all maintenance costs.

**Alcohol, Tobacco, and Other Drugs (ATOD)** – The ATOD Program started in 2002 with the County as part of the Tobacco Settlement. The ATOD Coordinator (contractor), and City staff work close together to administer the current contract with the County of Solano.

**Gas Tax** – Gas Tax Funds are used to operate the repair and replacement of city owned streetlights, and to pay the electrical costs of operating the lights. Funds are also used to pay Caltrans to maintain and

operate the signal lights at Hillside Terrace and Summerset Drive on Highway 12. Additionally, gas tax funds pay for road and street repairs and the striping of city roads and streets.

**Storm Drain** – The City collects \$.49/per household each month on the city utility bills and these funds are used by the Public Works staff when available for storm drain repairs on City owned roads and streets.

**Capital Grants and Project** – These funds are used to fund a variety of projects each year. The projects proposed for FY 2018-19 are:

1. Boat Dock Replacement Project – City staff received a grant in the amount of \$300,000 with a \$75,000 match, in February 2014. The Boat Dock replacement is under fabrication and should be installed before the Bass Derby in October 2018.
2. Boat Launch Ramp Design Grant – City staff received a grant of \$300,000 for the design of a new Boat Launch Ramp facility. The City Engineer has completed the design and the city is awaiting approval from the Boating and Water Division of the State Parks & Recreation Department to close out the grant.
3. The Dog and Skate Board Parks - are nearing completion and will have a Grand Ribbon Cutting Ceremony in September 2018.
4. The ABM City Wide Energy Efficiency Project Phase I - will be completed during the summer of 2018, and the Phase II Project is expected to be planned and financed from the energy savings.
5. The Front Street Bicycle and Pedestrian Improvement Project - is partly funded with a \$195,000 grant was awarded in October 2017, by the Yolo-Solano Air Quality Management District (YSAQMD). The project will start in summer of 2018, and will be completed before the Bass Derby in October 2018.
6. The Bruning Park Restroom Placement Project – Vandals damaged the restrooms that now need to be replaced and made Americans with Disabilities Act (ADA) of 1990 compliant. This project will be completed before the swim season in February 2019.
7. Bike and Pedestrian Pathway on Montezuma Hills Road – City staff applied for a grant to the YSAQMD for \$100,000 to add a concrete sidewalk from the Riverview Jr. High to the entrance of the Vineyard Bluffs subdivision. Work to be done in FY 2018-19.
8. ADA Sidewalk Repair and Replacement Project – City will prioritize the sidewalks to be repaired and/or replaced per the recent ADA Sidewalk Inventory and Survey as completed by the Inter West Group in 2017.
9. City Hall/City Council Chambers Project – City staff will coordinate repairs to the Chambers and to City Hall.

**Roadway Impact Projects** - The City is using Roadway Impact Fees collected from the building permits to help design the intersection of Highway 12 and Church Road. Once the plans are approved by Caltrans, they will be used as part of the new “Gap Project” to be built by Caltrans between Drouin Drive and Summerset Road in FY 2020 -22.

**Hazardous Waste** - The City is required to offer the citizens of a community a way to collect or dispose or household hazardous per State Law – AB 939. The City has chosen to take funds from the Franchise Hauler Agreement and use for the twice (2) a year drop-off events at the City Corporation Yard in the Fall/Spring each year to comply with that requirement.

**Landfill Closure** - The city has an old landfill which was closed and capped with clay in FY 2001-02. The State requires funds kept set aside each year for the maintenance and operation of these old closed landfills. The city must keep sufficient funds in an account that can cover the costs of repair and replacement of the clay cap in case of a failure.

**Water** – The Water Utility Fund is used to maintain water hydrants, pipelines and repair and replacement of the water well distribution system. These funds were increased in FY 2009-10 through a Rate Study, and a series of public hearings and meetings. Each year staff brings forth a number of projects to be included in the annual Capital Improvement Program (CIP) Projects List.

**Airport** – Public Works staff maintains and operates the Airport. Staff administers and writes grant applications to the Federal Aviation Administration (FAA), and the California Aeronautics Division of Caltrans (Caltrans Aeronautics) to seek funds for repairs and replacement projects for the Airport. The City receives an entitlement amount of \$150,000 per year from the FAA, and another \$10,000 per year from Caltrans Aeronautics, for doing various annual design and repair replacement projects. Staff is projecting \$276 per year savings on HVAC repairs, and \$2,651 per year for electrical usage as part of the ABM Energy Efficiency Project Phase I.

**Beach Drive Collection Sewer System** – The City sewer is divided into two (2) collections systems, the older part of the City is served by the Beach Collection System that flows to the Beach Wastewater Treatment Plant (WWTP). The Beach Collection System includes six (6) sewer lift stations that lift the sewage into the next section of sewer pipeline as part of a gravity flow system. Staff is projecting a \$39,958 per year energy savings for the cost of repairs and replacement of equipment through the ABM Energy Efficiency Project Phase I Project. The Beach Collection System and WWTP are operated by Veolia Water, Inc. through a five (5) year contract that commenced February 2014.

**Beach Drive (WWTP)** – The Beach Drive Collection Sewer System collects and flows to the Beach WWTP, to where the Beach Drive WWTP treats the sewage to a Secondary Level, disinfects, and then discharges to the Sacramento River. Staff is projecting an annual \$39,958 energy savings as part of the ABM Energy Efficiency Phase I Project for equipment maintenance, repairs, replacement, and an anticipated annual electrical savings of \$8,755.

**Northwest Collection Sewer System** – The Northwest Collection Sewer System is composed of a series of lift stations that raise the sewage to enter the gravity pipelines that flow to the Northwest Wastewater Treatment Plant (NWWTP). Staff is projecting an annual \$16,499 energy savings from the ABM Energy Efficiency savings Phase I Project. The Northwest Collection System is operated by Veolia Water, Inc.

**Northwest Wastewater Treatment Plant (NWWTP)** – The NWWTP is a three-stage treatment (tertiary) plant that processes the sewage and sends the treated sewage to the Sacramento River. Staff is projecting an annual \$44,708 per year energy savings resulting from the maintenance and repair of equipment. The NWWTP is operated by Veolia Water, Inc.

Goals and Initiatives

Goal 1.0: Improve City Infrastructure	
Goal 2.0: Water	
Objective 2.1	Develop a water main and fire hydrant flushing program in coordination with the Fire Department
Objective 2.2	Develop a fire hydrant replacement/rebuilding program Capital Improvement Program (CIP) Projects new hydrants
Objective 2.3	Develop a water treatment equipment maintenance schedule
Objective 2.4	Develop a water well motor and pump and rebuilding schedule
Objective 2.5	Develop a valve replacement program with each CIP project
Objective 2.6	Continue to update and implement CIP Projects List - annually
Objective 2.7	Complete Master Water System Plan for current and future needs
Goal 3.0: Storm Drainage	
Objective 3.1	Develop an annual storm drain collection system video program
Objective 3.2	Develop a storm drain cleaning schedule Pre and Post Season
Objective 3.3	Develop a drain inlet inspection to reduce plugged drain inlets
Objective 3.4	Continue to update and implement annual CIP Projects List
Goal 4.0: Wastewater	
Objective 4.1	Continue to invest in improvements at both Beach and NWWTP's
Objective 4.2	Develop an annual sewer main video inspection program - done
Objective 4.3	Develop a sewer lateral inspection program at time of sale
Objective 4.4	Develop a lift station motor and pump rebuilding schedule
Objective 4.5	Continue to update and implement annual CIP Projects List
Goal 5.0: Streets	
Objective 5.1	Continue to update and implement annual CIP Projects List
Objective 5.2	Seek out funding and grants to help improve sidewalks/streets
Goal 6.0: Parks	
Objective 6.1	Complete Dog and Skate Board Parks – Dog Park in April or May Skate Board Park in late May
Objective 6.2	Ensure future developments make allowances for new parks



Goal 7.0: Walkability and Bike Friendly City	
Objective 7.1	Seek out annual funding and grants – Yolo-Solano Air District
Objective 7.2	American Disability Act (ADA) Inventory of city ramps/sidewalks
Objective 7.3	Make repairs & replacement for damaged sidewalks SB 1 funds
Goal 8.0: Public Buildings (City Hall, Fire, Police, Public Works, Senior/Youth)	
Objective 8.1	Revitalize appearance of City Hall and City Council Chambers
Objective 8.2	Completed Fire Station Living Quarters Improvements
Objective 8.3	Completed Police Department Mold Remediation Project
Objective 8.4	Establish locations for future Fire and Police Departments

**PUBLIC WORKS KEY ACCOMPLISHMENTS FOR FY 2016-17 & FY 2017-18**

- **Airport Design and Pavement Management Drainage Grant** – The City was issued a Federal Aviation Administration (FAA) Grant for the design of drainage improvements and pavement management program = \$234,500. The design was completed in February 2017, and the City went out for bids in July 2017. The City was awarded another FAA grant of \$324,000 for the completion of the drainage improvements at the Airport. The work was completed in February 2018.
- **Boat Dock Replacement Grant and Project** - The City was awarded a Boating and Waterways Infrastructure Grant (BIG) of \$300,000 in February 2014, for the design and construction of a new Boat Dock at the end of Main Street. The City hired a consultant to design the new Boat Dock in 2014, and the plans and specifications with the required permits from the various agencies were completed in February 2017. The bids for the Project were solicited in July 2017, and a bid was awarded to the Dutra Group on September 21, 2017 to start the project. The old Boat Dock was removed on March 9, 2018. The new Boat Dock is being fabricated and should be installed before the Bass Derby in October 2018.
- **Boat Launch Ramp Design Grant** – The City was awarded a \$300,000 Boat Launch Ramp Design Grant in February 2014, to replace the existing Boat Launch Ramp behind City Hall. The City Engineer and other consultants have completed the design, and city staff submitted the plans for another \$1,300,000 grant application prior February 1, 2018 for construction to build a new Boat Launch Ramp in 2019. The City is waiting confirmation and hopes to be notified of the award by February 2019.
- **City Hall Parking Lot Project** – City Hall was built in 1952, and there was no official parking lot built behind City Hall, since the adjoining building was a PG & E maintenance building and yard. The City acquired the PG & E building some years later, and converted a portion

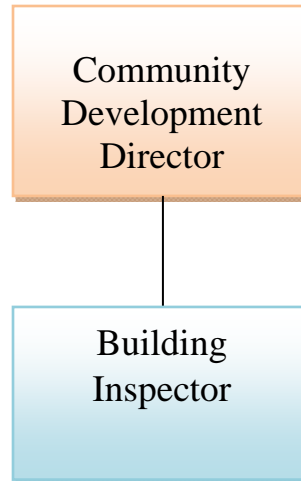
of the building to a Senior Center in 1984. Since there was no ADA approved access or walkway to the Senior Center, the City approved funds and plans in 2016 to make an official parking lot. The Project was completed in November 15, 2016.

- **Lighted Crosswalk Project on Hwy. 12** – The city was awarded a \$100,000 Grant from Transportation Development Act (TDA) in 2013, as part of a Safe Routes to School Funds (SR2S). The City was also awarded another \$70,330 grant in 2015, from the Yolo-Solano Air Quality Management District (YSAQMD) to help with the construction and design for the replacement of the existing lighted crosswalk on Highway 12 that was installed in 2002-03. The Plans and specs were approved by Caltrans in July 2016, and the project was put out for bids. The project was completed, November 2016.
- **Northwest Wastewater Treatment Plant (NWWTP) Solar Project** – The City Council awarded a \$1,300,000 Solar Project in September 2016 for the installation of a 1 Mega Watt (MW) solar system to be installed next to the NWWTP to help off-set the high cost of electricity to operate the NWWTP membrane filtration system. The Project was completed in March 2017.
- **Sewer, Storm Drainage, and Water Pipeline Replacement Project** – The City Engineer prepared plans and specifications to replace old leaking sewer, storm drain, and water lines on St. Francis Way from Virginia Drive to Gardiner Way. The Project went out for bids in June 2016 and was completed by November 2016.
- **Water Meter Project** – The City Engineer prepared plans and a Request for Proposals in 2015 for the installation of new meters and for the replacement of old inoperable meters with an Automated Meter Information (AMI) reading system. The city awarded the project in August 2016, and the project started in January 2017. The contractor, Veolia, has completed the majority of the project and additional plans and specifications are in process to complete the project with a different contractor.
- **Water Well #16 Project** – Water well #16 was completed in 2017 and replaces water well #12.
- **APS - Camera, Clean, and Video (CCTV) Project** – The City went out for bids to camera, clean, and video the sewer collection for the older parts of Rio Vista as part of the Beach Drive Wastewater Treatment Plant. The contractor started the project in April 2017, and completed the project in February 2018. The data and information from the collection system videos will develop the next Capital Improvement Program (CIP) Projects List for future sewer pipeline repairs and/or replacement projects.

- **Dog and Skate Board Park Projects** – The City Council approved funding in the FY 2016-17 budget for the design and specifications for both a Dog and Skate Board Parks at the existing Val de Flores Park. Staff submitted an application for funding from the Tony Hawk Foundation to help with the construction of the Skate Board Park. The city received a \$5,000 grant from Tony Hawk Foundation, and \$30,000 from the Rio Vista Youth Services. The Dog and Skate Board Parks went out for bids in April 2017, and bids were awarded in August, 2017 for the Dog Park, and October 2017, for the Skate Board Park. The Projects are scheduled for completion mid-year, 2018.
- **Drouin Drive, and Sierra Avenue Paving Project** – The City Engineer prepared plans and specifications for the overlay and rehabilitation of Drouin Drive and Sierra Avenue in April 2017. The project went to bid and was awarded to Mayo Construction. The project was started in June 2017 and was completed by September 2017.
- **Fire Station Living Quarters Improvement Project** – The Fire Station was built in 1972 to accommodate a volunteer Fire Department staff. In 2004, the city hired full time fire personnel to staff the Fire Department. Staff worked with a local architect to design a sleeping area with separate rooms, and separate doors for each unit. The project was started in October 2017 and completed in January 2018.
- **Front Street Bike and Pedestrian Improvement Project** - City staff submitted an application for a \$195,000 grant from the Yolo-Solano Air Quality Management District (YSAQMD) in March 2017. The City was awarded the grant in June 2017, and the City Engineer prepared plans and specifications for the project and solicited bids in May 2018. The construction should start in June or July, and to be completed before the Bass Derby in October 2018.
- **Piezometer Project** - The city has started a piezometer groundwater metering project at certain water well locations to monitor and understand the level of the ground water being drawn down in 2017-18. These calculations will be help the city determine where groundwater is being drawn too quickly, and where future locations of water wells should be located within the City. Three (3) have been installed so far, and three (3) more are planned to be installed in FY 2018-19.
- **Police Department Mold Remediation Project** – The Police Department Building is made up of a series of modular units that were installed in FY 2002-03. The roof and other areas of these units had been experiencing leaks from the roof and the walls. It was determined in FY 2016-17, that the roof needed some repairs, and later mold was found to exist in these units, as well. An architect drafted plans and specifications to remove the mold and abate the building. The project started in December 2016 and was completed in January 2018.

- **Sewer and Water Pipeline Replacement Project** – The City Engineer prepared plans and specifications in April 2017, to replace broken or damaged sewer and water pipelines throughout the City. The pipeline project aligned to local street low Pavement Condition Index (PCI) percentage numbers. The city has been replacing the worst pipelines under the worst rated roads and streets over the last eight (8) years. This project raised the PCI from about 54% PCI to 65% PCI. The Project started in June 2017 and was complete in November 2017.

**COMMUNITY DEVELOPMENT ORGANIZATIONAL CHART**  
FISCAL YEAR 2018-2019



## COMMUNITY DEVELOPMENT

The role of the **Community Development Department** is to assist the community in the creation and implementation of its vision for the future development of the City. This vision is documented in the City's *General Plan*, which serves as the "Constitution for Development" for the City.

The Department is made of up of four divisions providing the following services:

**The Planning Division** staff provides technical assistance to the City Council and Commissions in the creation and implementation of city regulations, financial and administrative procedures, including review of the *General Plan*, *Zoning Ordinance*, and other land-use related laws. The Planning Division is responsible for reviewing development activities on private as well as public land.

**The Building Division's** day-to-day work focuses on reviewing compliance with the *Building Code* to ensure that buildings are built and remodeled to meet life and safety requirements. The *Building Division* also works with the *Police and Fire Departments* to enforce standards to protect the public welfare and to improve property values through the enforcement of nuisance abatement and other municipal codes. Planning and Building staff helps permit applicants on land uses, design criteria, and development standards. The Department's goal is to effectively deliver the best services to residents, property owners and business owners through the permitting and design process. We want to ensure that the applicant's construction and/or development idea becomes a reality. We welcome your input on how we can further improve our services, while balancing the interests of the community at large.

**The Housing & Economic Development Division** facilitates economic development, redevelopment, affordable housing, and assistance with planning the design of City-owned facilities.

**The Administration Division** staff processes business license applications and provide overall administrative support to the Department.



**DEPARTMENT BUDGET SUMMARY**

<b>Expenditures by Division</b>	<b>FY 16/17 Audited</b>	<b>FY 17/18 Budget</b>	<b>FY 17/18 Projected</b>	<b>FY18/19 Adopted</b>
<b>General Fund</b>				
Building Department	\$ 171,420	\$ 182,896	\$ 196,403	\$ 178,407
Planning	190,990	196,284	295,667	253,826
Planning-Seeno	440	5,000	-	5,000
Code Enforcement	46,850	39,222	42,265	51,610
Developers Liberty Project	6,151	-	7,732	5,000
Economic Development	27,771	11,786	11,789	10,852
Developers Gibbs Ranch	-	1,000	-	1,000
<b>Total</b>	<b>\$ 443,622</b>	<b>\$ 436,188</b>	<b>\$ 553,856</b>	<b>\$ 505,696</b>

Annual Percentage Change 25% -9%

<b>Expenditures by Category</b>	<b>FY 16/17 Audited</b>	<b>FY 17/18 Budget</b>	<b>FY 17/18 Projected</b>	<b>FY18/19 Adopted</b>
Personnel Services	\$ 325,971	\$ 290,634	\$ 297,408	\$ 263,467
Supplies and Services	117,652	145,554	256,448	242,229
<b>Total</b>	<b>\$ 443,622</b>	<b>\$ 436,188</b>	<b>\$ 553,856</b>	<b>\$ 505,696</b>

**SALARY AND BENEFIT CHANGES**

The Personnel Services assigned to the General Fund increases by \$27,167 and the overall salaries and benefits budget for Community Department for FY 2018-19 increases by \$12,510 primarily due to 2.5% adjustment of salary per MOU signed to account for the cost-of-living in the next fiscal year.

**AUTHORIZED POSITIONS**

This year’s budget does not reflect any changes in authorized full-time positions. The Department is currently staffed with one Community Development Director, one Building Inspector and one contract Planning Manager.

Goals and Initiatives

Goals 1.0	
Objective 1.1	Provide outstanding customer support
Objective 1.2	Update business-related ordinances as needed to support the growth of new businesses and jobs
Objective 1.3	Provide orientation training to new Planning Commissioners
Objective 1.4	Update plans and checklists to aid in the growth of new businesses and future development

**ACCOMPLISHMENTS**

- Amended the Cannabis Ordinance
- Sold six parcels in the Business Park—collected over \$2 million in sales
- Processed six Cannabis-related businesses through the conditional use permit process—the first business is open and providing jobs and revenue
- Acquired building, business license, and community development software to increase efficiency and ensure the accurate fees were being collected.



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CAPITAL IMPROVEMENT AND MAJOR MAINTENANCE PROGRAMS

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The City of Rio Vista prepares the Capital Budget as part of the Operating Budget, which appropriates funds for specific programs and projects. The Five- Year Capital Improvement Program budget is reviewed annually to enable the City Council to reassess projects in the program.

A capital project typically involves the purchase or construction of major fixed assets such as land, buildings and any permanent improvement including additions, replacements and major alterations having a long-life expectancy. Additionally, capital projects may apply to: 1) expenditures which take place over two or more years and require continuing appropriations beyond a single fiscal year; 2) systematic acquisitions over an extended period of time or 3) scheduled replacement of specific elements of physical assets. Generally, only those items costing \$10,000 or more are considered as capital projects.

The City also identifies projects in the Major Maintenance Program each year. Those projects mainly apply to 1) up-grade and maintain all buildings at current, competitive standards; 2) Address code and safety issues, mechanical, electrical and plumbing systems, exterior and structural shortcomings, cosmetics, and immediate landscape issues; 3) The dollars are not to be spent to alter buildings or to renovate; 4) Dollars should extend the life of whatever is being corrected for cycle of life designated for the building (typically 10 years).

In FY 2018-19, the City appropriates \$12,536,712, 31 projects in Capital Improvement and Major Maintenance Program, of which, \$10,587,024 in Capital Improvement and \$1,949,688 in Major Maintenance. In the Capital Improvement and Major Maintenance Program, the City identified three significant, nonrecurring capital expenditures: 1) Fire Engines Replacement - \$1,044,617, 2) North West Waste Water Treatment Plant (NWWTP) membrane replacement - \$1,055,000, and 3) Energy Efficiency Program - \$2,077,404.

The fire engines replacements project is to replace Wildland and Structure Engines. The City has entered into an equipment lease purchase agreement with PNC Financial Solution, the loan proceeds have been placed into the Vehicle Replacement Fund. The NWWTP membrane replacement project will be funded by the North West Facility Fund. The existing membrane for the filtration system was built in 2005, and reached its useful life; this project will replace the existing membrane to accommodate development in the city. The citywide energy efficiency project is to upgrade existing city's facilities for energy efficiency. The duration of the project will last between four to six months. The city has entered into an equipment lease purchase agreement with ZMFU II, Inc. to finance the cost. This project is revenue neutral, the energy savings on the upgrade will be sufficient to pay for the bank loan.

		Capital Outlay			Special Revenue
		Vehicle Replacement	Storm Drain	Capital Projects	Personnel Services
<b>Revenues</b>					
	Intergovernmental - Grants		174,967	690,230	
	Miscellaneous			35,000	
				<u>725,230</u>	
		-	174,967	725,230	-
<b>Expenditures</b>					
To appropriate new funds					
CC001	Laserfiche - EDMS			25,000	
CC002	Council Chambers/CD Office ADA Remodel			39,000	
CC003	Business Park Health Center Study			10,000	
PD001	Citywide Camera System				100,000
PD002	Police Vehicle Replacement	150,000			
PD003	Replace Police Lobby Doors				40,000
FD001	Fire Engines Replacement	1,044,617			
SW001	City Hall Lift Station				
SW003	NWWTP membrane				
SW004	2018 Sewer CIP				
WT001	Well #16 rehabilitation				
WT002	Water Meter Installation				
WT003	Piezometer System				
WT004	2018 Water CIP				
WT005	Water Master Upgrade				
PW001	Boat Dock Replacement			340,519	
PW002	Boat Launch Ramp			178,568	
PW003	Dog Park			56,506	
PW004	Skate Park			150,027	
PW006	Citywide Energy Efficiency Program			888,793	
PW007	Front St Bike & Ped Improvement			466,571	
PW008	Airport Drainage - Phase 2				
PW009	Business Park				
PW010	Brunning Park Restroom			180,000	
PW011	Bike & Pedestrian Pathway			150,000	
PW012	Flood Control Feasibility Study		174,967		
PW013	ADA Sidewalk Repair & Replacement			155,000	
PW014	Transit Bus Replacement Program				
PW015	Boat for Debris, Sampling & Storm				
		<u>1,194,617</u>	<u>174,967</u>	<u>2,639,984</u>	<u>140,000</u>
<b>Other Sources/Uses</b>					
	Transfer in - Gas Tax SB1			149,770	
	Transfer in - Gas Tax 2105			326,801	
	Transfer in - General Fund			25,000	
	Transfer in - Municipal Improvement			154,519	40,000
	Transfer in - Parks and Recreation			359,871	
	Transfer in - Business Park	150,000		10,000	100,000
	Transfer in - NW Facility				
	Transfer in - Water				
	Financing / Loans	1,044,617		888,793	
	Transfer in - Beach Facility				
	NW Facility- Plant				
	Beach Facility Plant				
		<u>1,194,617</u>	<u>-</u>	<u>1,914,754</u>	<u>140,000</u>
<b>Net Annual Activity</b>		-	-	-	-

Enterprise Funds									TOTALS
Transit	Business Park	Water	Water CIP	Airport	Beach Facility- Plant	NW Facility- Plant	NW Sewer CIP	Beach Sewer CIP	
90,945				187,962					1,144,104
	125,110			359					160,469
90,945	125,110		-	188,321			-	-	1,304,573
									25,000
									39,000
									10,000
									100,000
									150,000
									40,000
									1,044,617
								300,000	300,000
							1,055,000		1,055,000
								676,340	676,340
			70,000						70,000
			1,248,823						1,248,823
			211,111						211,111
			1,168,385						1,168,385
		54,810							54,810
									340,519
									178,568
									56,506
									150,027
			69,735	243,343			694,491	181,042	2,077,404
				188,321					466,571
									188,321
	125,110								125,110
									180,000
									150,000
									174,967
									155,000
90,945									90,945
					30,000	30,000			60,000
90,945	125,110	54,810	2,768,054	431,664	30,000	30,000	1,749,491	1,157,382	10,587,024
									149,770
									326,801
									25,000
									194,519
									359,871
									260,000
							1,055,000		1,055,000
		54,810	2,698,319						2,753,129
			69,735	243,343			694,491	181,042	3,122,021
								976,340	976,340
						30,000			30,000
					30,000				30,000
-	-	54,810	2,768,054	243,343	30,000	30,000	1,749,491	1,157,382	9,282,451

The City's current Capital Improvement and Major Maintenance Program (CIMMP) is presented on the following pages. Several summary tables and charts preface the actual project description, which are presented by the appropriate project categories:

- Downtown/Waterfront Development
- Facilities: Police
- Facilities: Fire
- Facilities: Sewer
- Facilities: Water
- Facilities: Other
- Facilities: City Hall
- Equipment/Vehicles
- Infrastructure: Other
- Infrastructure: Streets
- Infrastructure: Water
- Infrastructure: Sewer
- Studies/Reports

Following the summary, charts and tables, descriptions of all projects include the individual Capital Improvement Projects and Major Maintenance Programs in detail.

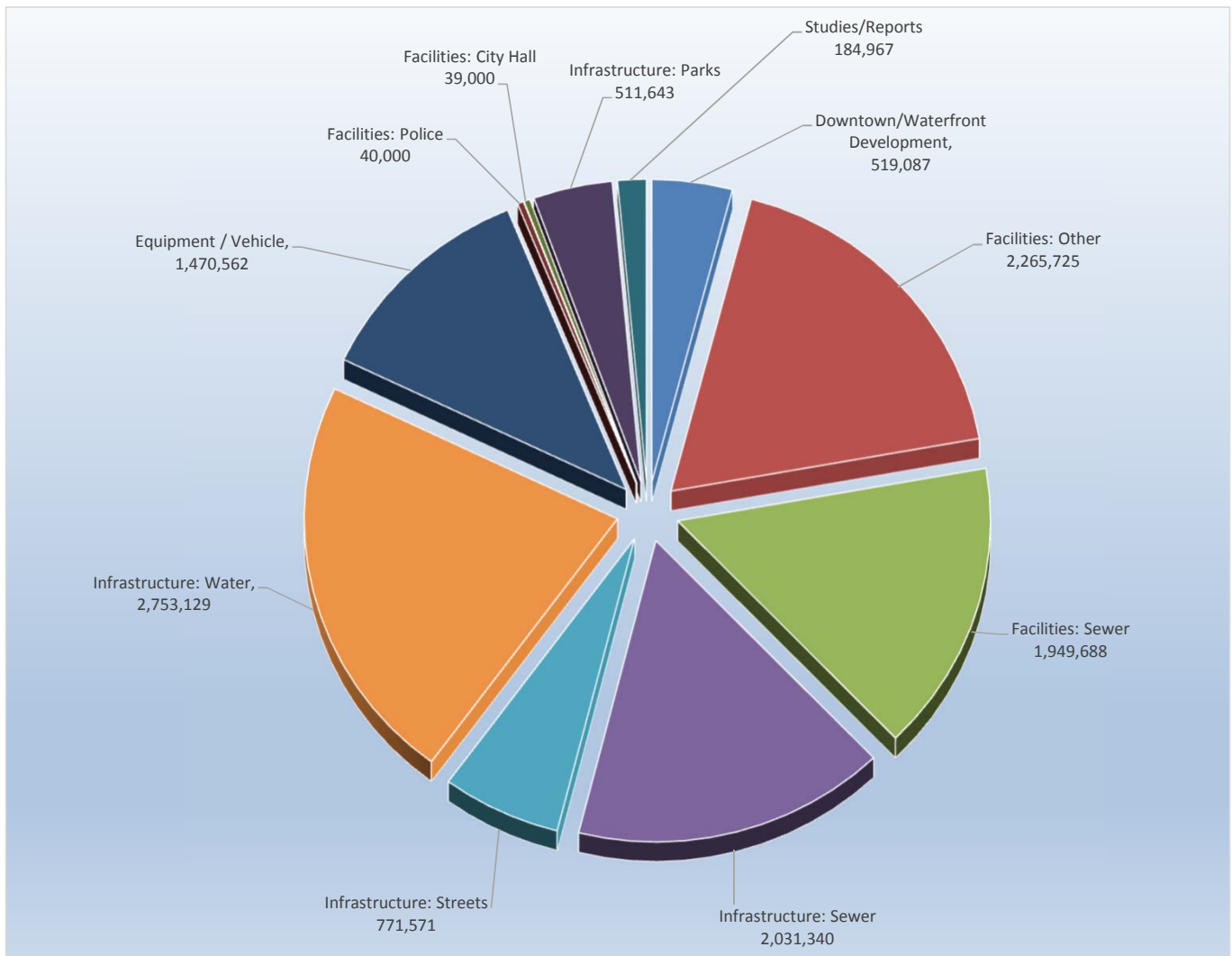
Project #	Project Name	Sum of Prior years-cost	Adopted Cost FY 18-19	Total Project Cost
<b>CC001</b>	<b>LASERFICHE - EDMS</b>	-	<b>25,000</b>	<b>25,000</b>
	51-Other Costs	-	25,000	25,000
<b>CC002</b>	<b>COUNCIL CHAMBERS ADA REMODEL/COMM DEV OFFICES</b>	-	<b>39,000</b>	<b>39,000</b>
	51-Other Costs	-	39,000	39,000
<b>CC003</b>	<b>BUSINESS PARK HEALTH CENTER STUDY</b>	-	<b>10,000</b>	<b>10,000</b>
	51-Prelim Design/Studies	-	10,000	10,000
<b>FD001</b>	<b>FIRE ENGINES REPLACEMENT</b>	-	<b>1,044,617</b>	<b>1,044,617</b>
	12-Vehicle Replacement	-	1,044,617	1,044,617
<b>MM001</b>	<b>BEACH/NW LIFT STATIONS AND PLANT</b>	<b>1,609,434</b>	<b>1,502,189</b>	<b>3,111,623</b>
	85-Other Costs	1,005,601	888,599	1,894,200
	86-Other Costs	603,833	613,590	1,217,423
<b>MM002</b>	<b>BEACH/NW LIFT STATIONS AND PLANT ADDITIONAL WORKS</b>	<b>474,965</b>	<b>447,499</b>	<b>922,464</b>
	85-Other Costs	264,159	264,951	529,110
	86-Other Costs	210,806	182,548	393,354
<b>PD001</b>	<b>CITYWIDE CAMERA SYSTEM</b>	-	<b>100,000</b>	<b>100,000</b>
	39-Equipment/Vehicle	-	100,000	100,000
<b>PD002</b>	<b>POLICE VEHICLE REPLACEMENT</b>	-	<b>149,000</b>	<b>149,000</b>
	12-Vehicle Replacement	-	149,000	149,000
<b>PD003</b>	<b>REPLACE POLICE LOBBY DOORS</b>	-	<b>40,000</b>	<b>40,000</b>
	39-Other Costs	-	40,000	40,000
<b>PW001</b>	<b>BOAT DOCK REPLACEMENT PROJECT</b>	<b>99,884</b>	<b>340,519</b>	<b>440,403</b>
	51-Construction	-	328,519	328,519
	51-Construction Admin	1,000	2,000	3,000
	51-Construction Mgmt	7,500	10,000	17,500
	51-Design	41,198	-	41,198
	51-Design Admin	18,766	-	18,766
	51-Prelim Design/Studies	31,420	-	31,420
<b>PW002</b>	<b>BOAT LAUNCH RAMP 2014 DESIGN GRANT PROJECT</b>	<b>152,804</b>	<b>42,000</b>	<b>194,804</b>
	51-Design	106,571	32,000	138,571
	51-Prelim Design/Studies	46,233	10,000	56,233
<b>PW003</b>	<b>DOG PARK PROJECT</b>	<b>277,868</b>	<b>56,506</b>	<b>334,374</b>
	51-Construction	251,468	56,506	307,974
	51-Construction Admin	3,500	-	3,500
	51-Construction Mgmt	4,000	-	4,000
	51-Design	11,900	-	11,900
	51-Design Admin	900	-	900
	51-Prelim Design/Studies	6,100	-	6,100

Project #	Project Name	Sum of Prior years-cost	Adopted Cost FY 18-19	Total Project Cost
<b>PW004</b>		<b>393,331</b>	<b>150,027</b>	<b>543,358</b>
	<b>SKATE PARK PROJECT</b>			
	51-Construction	322,491	150,027	472,518
	51-Construction Admin	7,950	-	7,950
	51-Construction Mgmt	39,110	-	39,110
	51-Design	13,260	-	13,260
	51-Design Admin	900	-	900
	51-Other Costs	2,800	-	2,800
	51-Prelim Design/Studies	6,820	-	6,820
<b>PW006</b>		<b>-</b>	<b>2,077,404</b>	<b>2,077,404</b>
	<b>CITYWIDE ENERGY EFFICIENCY PROGRAM</b>			
	51-Construction	-	888,793	888,793
	81-Construction	-	69,735	69,735
	88-Construction	-	181,042	181,042
	87-Construction	-	694,491	694,491
	84-Construction	-	243,343	243,343
<b>PW007</b>		<b>115,649</b>	<b>466,571</b>	<b>582,220</b>
	<b>FRONT ST BIKE &amp; PED IMPROVEMENT</b>			
	51-Construction	80,408	419,612	500,020
	51-Construction Admin	-	18,000	18,000
	51-Construction Mgmt	8,041	28,959	37,000
	51-Design	26,000	-	26,000
	51-Prelim Design/Studies	1,200	-	1,200
<b>PW008</b>		<b>-</b>	<b>188,321</b>	<b>188,321</b>
	<b>AIRPORT DRAINAGE - PHASE 2</b>			
	84-Construction	-	103,321	103,321
	84-Construction Mgmt	-	10,000	10,000
	84-Construction Admin	-	5,000	5,000
	84-Prelim Design/Studies	-	70,000	70,000
<b>PW009</b>		<b>38,890</b>	<b>125,110</b>	<b>164,000</b>
	<b>BUSINESS PARK</b>			
	75-Design	38,890	125,110	164,000
<b>PW010</b>		<b>-</b>	<b>180,000</b>	<b>180,000</b>
	<b>BRUNING PARK RESTROOM REPLACEMENT</b>			
	51-Construction	-	163,000	163,000
	51-Construction Admin	-	1,000	1,000
	51-Construction Mgmt	-	5,000	5,000
	51-Design Admin	-	5,000	5,000
	51-Other Costs	-	1,000	1,000
	51-Prelim Design/Studies	-	5,000	5,000
<b>PW011</b>		<b>-</b>	<b>137,615</b>	<b>137,615</b>
	<b>BIKE &amp; PEDESTRIAN PATHWAY MONTEZUMA HILLS ROAD</b>			
	51-Construction	-	127,420	127,420
	51-Construction Mgmt	-	10,195	10,195
<b>PW012</b>		<b>324,938</b>	<b>174,967</b>	<b>499,905</b>
	<b>FLOOD CONTROL FEASIBILITY STUDY</b>			
	50-Prelim Design/Studies	324,938	174,967	499,905
<b>PW013</b>		<b>-</b>	<b>155,000</b>	<b>155,000</b>
	<b>ADA SIDEWALK REPAIR AND REPLACEMENT PROJECT</b>			
	51-Construction	-	150,000	150,000
	51-Design	-	5,000	5,000
<b>PW014</b>		<b>-</b>	<b>90,945</b>	<b>90,945</b>
	<b>TRANSIT BUS REPLACEMENT PROGRAM</b>			
	32-Equipment/Vehicle	-	90,945	90,945



Project #	Project Name	Sum of Prior years-cost	Adopted Cost FY 18-19	Total Project Cost
<b>PW015</b>	<b>BOAT FOR DEBRIS, SAMPLING, &amp; STORM</b>	-	<b>60,000</b>	<b>60,000</b>
	85-Other Costs	-	30,000	30,000
	86-Other Costs	-	30,000	30,000
<b>SW001</b>	<b>CITY HALL LIFT STATION</b>	-	<b>300,000</b>	<b>300,000</b>
	88-Construction	-	250,000	250,000
	88-Construction Admin	-	5,000	5,000
	88-Construction Mgmt	-	15,000	15,000
	88-Design	-	20,000	20,000
	88-Prelim Design/Studies	-	10,000	10,000
<b>SW003</b>	<b>NWWTP MEMBRANE</b>	-	<b>1,055,000</b>	<b>1,055,000</b>
	87-Design Admin	-	5,000	5,000
	87-Construction	-	1,000,000	1,000,000
	87-Construction Mgmt	-	50,000	50,000
<b>SW004</b>	<b>2018 SEWER CIP PROJECT</b>	<b>53,660</b>	<b>676,340</b>	<b>730,000</b>
	88-Construction	-	609,740	609,740
	88-Construction Admin	740	22,200	22,940
	88-Construction Mgmt	5,374	44,400	49,774
	88-Design	47,546	-	47,546
<b>WT001</b>	<b>WELL # 16 REHABILITAION</b>	<b>207,005</b>	<b>70,000</b>	<b>277,005</b>
	81-Construction	97,070	50,000	147,070
	81-Construction Admin	9,000	-	9,000
	81-Construction Mgmt	34,935	10,000	44,935
	81-Design	34,000	10,000	44,000
	81-Prelim Design/Studies	32,000	-	32,000
<b>WT002</b>	<b>WATER METER INSTALLATION</b>	<b>3,236,177</b>	<b>1,248,823</b>	<b>4,485,000</b>
	81-Construction	2,845,878	1,038,823	3,884,701
	81-Construction Admin	120,000	30,000	150,000
	81-Construction Mgmt	233,893	90,000	323,893
	81-Design	36,406	90,000	126,406
<b>WT003</b>	<b>PIEZOMETER SYSTEM - WTR WELL MONITORING</b>	<b>118,889</b>	<b>211,111</b>	<b>330,000</b>
	81-Construction	70,389	170,111	240,500
	81-Construction Admin	5,000	5,000	10,000
	81-Construction Mgmt	5,000	5,000	10,000
	81-Design	10,000	10,000	20,000
	81-Design Admin	5,000	5,000	10,000
	81-Prelim Design/Studies	23,500	16,000	39,500
<b>WT004</b>	<b>2018 WATER CIP PROJECT</b>	<b>61,615</b>	<b>1,168,385</b>	<b>1,230,000</b>
	81-Construction	-	1,054,985	1,054,985
	81-Construction Admin	1,260	37,800	39,060
	81-Construction Mgmt	6,300	75,600	81,900
	81-Design	54,055	-	54,055
<b>WT005</b>	<b>WATER MASTER UPDATE</b>	-	<b>54,810</b>	<b>54,810</b>
	80-Prelim Design/Studies	-	54,810	54,810
<b>Grand Total</b>		<b>7,165,109</b>	<b>12,386,759</b>	<b>19,551,868</b>

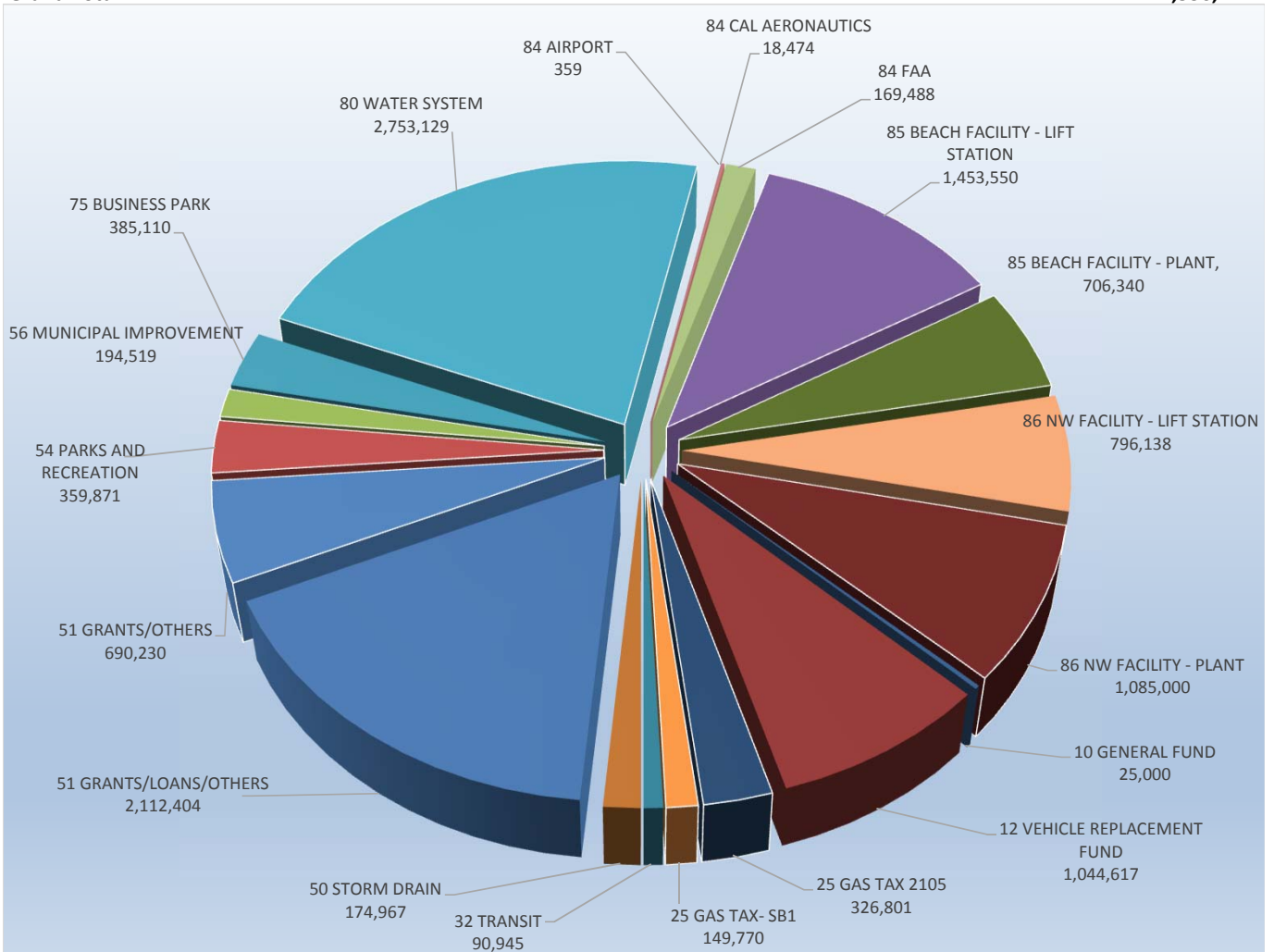
Category	Adopted Funding FY 18-19
Downtown/Waterfront Development	519,087
Facilities: Other	2,265,725
Facilities: Sewer	1,949,688
Infrastructure: Sewer	2,031,340
Infrastructure: Streets	771,571
Infrastructure: Water	2,753,129
Equipment / Vehicle	1,470,562
Facilities: Police	40,000
Facilities: City Hall	39,000
Infrastructure: Parks	511,643
Studies/Reports	184,967
<b>Grand Total</b>	<b>12,536,712</b>



Category	Project #	Project Name	Adopted Funding FY 18-19
<b>Downtown/Waterfront Development</b>			
	PW001	BOAT DOCK REPLACEMENT PROJECT	340,519
	PW002	BOAT LAUNCH RAMP 2014 DESIGN GRANT PROJECT	178,568
<b>Downtown/Waterfront Development Total</b>			<b>519,087</b>
<b>Equipment / Vehicle</b>			
	FD001	FIRE ENGINES REPLACEMENT	1,044,617
	CC001	LASERFICHE - EDMS	25,000
	PD002	POLICE VEHICLE REPLACEMENT	150,000
	PD001	CITYWIDE CAMERA SYSTEM	100,000
	PW014	TRANSIT BUS REPLACEMENT PROGRAM	90,945
	PW015	BOAT FOR DEBRIS, SAMPLING, & STORM	60,000
<b>Equipment / Vehicle Total</b>			<b>1,470,562</b>
<b>Facilities: City Hall</b>			
	CC002	COUNCIL CHAMBERS ADA REMODEL/COMM DEV OFFICES	39,000
<b>Facilities: City Hall Total</b>			<b>39,000</b>
<b>Facilities: Other</b>			
	PW006	CITYWIDE ENERGY EFFICIENCY PROGRAM	2,077,404
	PW008	AIRPORT DRAINAGE - PHASE 2	188,321
<b>Facilities: Other Total</b>			<b>2,265,725</b>
<b>Facilities: Police</b>			
	PD003	REPLACE POLICE LOBBY DOORS	40,000
<b>Facilities: Police Total</b>			<b>40,000</b>
<b>Facilities: Sewer</b>			
	MM001	BEACH/NW LIFT STATIONS AND PLANT	1,502,189
	MM002	BEACH/NW LIFT STATIONS AND PLANT ADDITIONAL WORKS	447,499
<b>Facilities: Sewer Total</b>			<b>1,949,688</b>
<b>Infrastructure: Parks</b>			
	PW003	DOG PARK PROJECT	56,506
	PW004	SKATE PARK PROJECT	150,027
	PW009	BUSINESS PARK	125,110
	PW010	BRUNING PARK RESTROOM REPLACEMENT	180,000

Category	Project #	Project Name	Adopted Funding FY 18-19
<b>Infrastructure: Parks Total</b>			<b>511,643</b>
<b>Infrastructure: Sewer</b>			
	SW001	CITY HALL LIFT STATION	300,000
	SW003	NWWTP MEMBRANE	1,055,000
	SW004	2018 SEWER CIP PROJECT	676,340
<b>Infrastructure: Sewer Total</b>			<b>2,031,340</b>
<b>Infrastructure: Streets</b>			
	PW007	FRONT ST BIKE & PED IMPROVEMENT	466,571
	PW011	BIKE & PEDESTRIAN PATHWAY MONTEZUMA HILLS ROAD	150,000
	PW013	ADA SIDEWALK REPAIR AND REPLACEMENT PROJECT	155,000
<b>Infrastructure: Streets Total</b>			<b>771,571</b>
<b>Infrastructure: Water</b>			
	WT001	WELL # 16 REHABILITAION	70,000
	WT002	WATER METER INSTALLATION	1,248,823
	WT003	PIEZOMETER SYSTEM - WTR WELL MONITORING	211,111
	WT004	2018 WATER CIP PROJECT	1,168,385
	WT005	WATER MASTER UPDATE	54,810
<b>Infrastructure: Water Total</b>			<b>2,753,129</b>
<b>Studies/Reports</b>			
	PW012	FLOOD CONTROL FEASIBILITY STUDY	174,967
	CC003	BUSINESS PARK HEALTH CENTER STUDY	10,000
<b>Studies/Reports Total</b>			<b>184,967</b>
<b>Grand Total</b>			<b>12,536,712</b>

Funding Sources	Adopted Budget FY 18-19
10 GENERAL FUND	25,000
12 VEHICLE REPLACEMENT FUND	1,044,617
25 GAS TAX 2105	326,801
25 GAS TAX- SB1	149,770
32 TRANSIT	90,945
50 STORM DRAIN	174,967
51 GRANTS/LOANS/OTHERS	2,112,404
51 GRANTS/OTHERS	690,230
54 PARKS AND RECREATION	359,871
56 MUNICIPAL IMPROVEMENT	194,519
75 BUSINESS PARK	385,110
80 WATER SYSTEM	2,753,129
84 AIRPORT	359
84 CAL AERONAUTICS	18,474
84 FAA	169,488
85 BEACH FACILITY - LIFT STATION	1,453,550
85 BEACH FACILITY - PLANT	706,340
86 NW FACILITY - LIFT STATION	796,138
86 NW FACILITY - PLANT	1,085,000
<b>Grand Total</b>	<b>12,536,712</b>



Funding Sources	Project #	Project Name	Adopted Budget FY 18-19
<b>10 GENERAL FUND</b>			<b>25,000</b>
	CC001	LASERFICHE - EDMS	25,000
<b>12 VEHICLE REPLACEMENT FUND</b>			<b>1,044,617</b>
	FD001	FIRE ENGINES REPLACEMENT	1,044,617
<b>25 GAS TAX 2105</b>			<b>326,801</b>
	PW007	FRONT ST BIKE & PED IMPROVEMENT	121,801
	PW011	BIKE & PEDESTRIAN PATHWAY MONTEZUMA HILLS ROAD	50,000
	PW013	ADA SIDEWALK REPAIR AND REPLACEMENT PROJECT	155,000
<b>25 GAS TAX- SB1</b>			<b>149,770</b>
	PW007	FRONT ST BIKE & PED IMPROVEMENT	149,770
<b>32 TRANSIT</b>			<b>90,945</b>
	PW014	TRANSIT BUS REPLACEMENT PROGRAM	90,945
<b>50 STORM DRAIN</b>			<b>174,967</b>
	PW012	FLOOD CONTROL FEASIBILITY STUDY	174,967
<b>51 DONATION</b>			<b>-</b>
	PW001	BOAT DOCK REPLACEMENT PROJECT	-
<b>51 GRANTS/LOANS/OTHERS</b>			<b>2,112,404</b>
	PW004	SKATE PARK PROJECT	35,000
	PW006	CITYWIDE ENERGY EFFICIENCY PROGRAM	2,077,404
<b>51 GRANTS/OTHERS</b>			<b>690,230</b>
	PW001	BOAT DOCK REPLACEMENT PROJECT	225,000
	PW002	BOAT LAUNCH RAMP 2014 DESIGN GRANT PROJECT	170,230
	PW007	FRONT ST BIKE & PED IMPROVEMENT	195,000
	PW011	BIKE & PEDESTRIAN PATHWAY MONTEZUMA HILLS ROAD	100,000
<b>54 PARKS AND RECREATION</b>			<b>359,871</b>
	PW002	BOAT LAUNCH RAMP 2014 DESIGN GRANT PROJECT	8,338
	PW003	DOG PARK PROJECT	56,506
	PW004	SKATE PARK PROJECT	115,027
	PW005	BALL FIELD LIGHTS PROJECT	-
	PW007	FRONT ST BIKE & PED IMPROVEMENT	-
	PW010	BRUNING PARK RESTROOM REPLACEMENT	180,000

Funding Sources	Project #	Project Name	Adopted Budget FY 18-19
<b>56 MUNICIPAL IMPROVEMENT</b>			<b>194,519</b>
	<b>PW001</b>	BOAT DOCK REPLACEMENT PROJECT	115,519
	<b>PD003</b>	REPLACE POLICE LOBBY DOORS	40,000
	<b>CC002</b>	COUNCIL CHAMBERS ADA REMODEL/COMM DEV OFFICES	39,000
<b>75 BUSINESS PARK</b>			<b>385,110</b>
	<b>PW009</b>	BUSINESS PARK	125,110
	<b>PD002</b>	POLICE VEHICLE REPLACEMENT	150,000
	<b>PD001</b>	CITYWIDE CAMERA SYSTEM	100,000
	<b>CC003</b>	BUSINESS PARK HEALTH CENTER STUDY	10,000
<b>80 WATER SYSTEM</b>			<b>2,753,129</b>
	<b>WT001</b>	WELL # 16 REHABILITATION	70,000
	<b>WT002</b>	WATER METER INSTALLATION	1,248,823
	<b>WT003</b>	PIEZOMETER SYSTEM - WTR WELL MONITORING	211,111
	<b>WT004</b>	2018 WATER CIP PROJECT	1,168,385
	<b>WT005</b>	WATER MASTER UPDATE	54,810
<b>84 AIRPORT</b>			<b>359</b>
	<b>PW008</b>	AIRPORT DRAINAGE - PHASE 2	359
<b>84 CAL AERONAUTICS</b>			<b>18,474</b>
	<b>PW008</b>	AIRPORT DRAINAGE - PHASE 2	18,474
<b>84 FAA</b>			<b>169,488</b>
	<b>PW008</b>	AIRPORT DRAINAGE - PHASE 2	169,488
<b>85 BEACH FACILITY - LIFT STATION</b>			<b>1,453,550</b>
	<b>PW007</b>	FRONT ST BIKE & PED IMPROVEMENT	-
	<b>SW001</b>	CITY HALL LIFT STATION	300,000
	<b>MM001</b>	BEACH/NW LIFT STATIONS AND PLANT	888,599
	<b>MM002</b>	BEACH/NW LIFT STATIONS AND PLANT ADDITIONAL WORKS	264,951
<b>85 BEACH FACILITY - PLANT</b>			<b>706,340</b>
	<b>SW004</b>	2018 SEWER CIP PROJECT	676,340
	<b>PW015</b>	BOAT FOR DEBRIS, SAMPLING, & STORM	30,000

Funding Sources	Project #	Project Name	Adopted Budget FY 18-19
<b>86 NW FACILITY - LIFT STATION</b>			<b>796,138</b>
	<b>MM001</b>	BEACH/NW LIFT STATIONS AND PLANT	613,590
	<b>MM002</b>	BEACH/NW LIFT STATIONS AND PLANT ADDITIONAL WORKS	182,548
<b>86 NW FACILITY - PLANT</b>			<b>1,085,000</b>
	<b>SW003</b>	NWWTP MEMBRANE	1,055,000
	<b>PW015</b>	BOAT FOR DEBRIS, SAMPLING, & STORM	30,000
<b>91 STREET PROJECTS</b>			<b>-</b>
	<b>PW007</b>	FRONT ST BIKE & PED IMPROVEMENT	-
<b>Grand Total</b>			<b>12,536,712</b>



Equipment / Vehicle

**Project Name:** LASERFICHE - EDMS **Project # :** CC001

**Project Budget:** \$25,000  
**Status:** New  
**Department:** Administration  
**Location:** City Hall  
**Descriptions:** This is an electronic database to manage the city's records. We are currently working on updating our Records Retention Policy that includes: Implementation/Destruction Procedures and Training, Records Taxonomy (Electronic & Paper)/ Standrds, e-mail Polices, annual updates. This system is vital second step for a centralized repository for citywide records. This project will significantly improve the retrieval of records and centralize processes enterprise wide in the City. This system is easily able to handle future expansions as the city grows.



Cumulative Appropriation by Funding Source	Prior years	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
10-General Fund	-	25,000				25,000

**Total** 25,000 25,000

Expenditures	Prior years	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
51-Other Costs	-	25,000				25,000

**Total** 25,000 25,000

Remaining budget: -

Comments :

Facilities: City Hall

**Project Name:** COUNCIL CHAMBERS ADA REMODEL/OTHERS **Project # :** CC002

**Project Budget:** \$39,000  
**Status:** New  
**Department:** Public Works  
**Location:** City Hall  
**Descriptions:** Replace the carpet, chairs, and sound system to meet ADA requirements and potentially a redesign of the City Council Chambers. Additionally, carpeting, paint and shelving of director's, manager's offices, conference room and common area; and updating copy and postal machines.



Cumulative Appropriation by Funding Source	Prior years	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
56-Municipal Improvement	-	39,000				39,000

**Total** 39,000 39,000

Expenditures	Prior years	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
51-Other Costs	-	39,000				39,000

**Total** 39,000 39,000

Remaining budget: -

Comments : Council Chambers - \$24,000; Community Development Offices - \$15,000

**Studies/Reports**

<b>Project Name:</b>	<b>BUSINESS PARK HEALTH CENTER STUDY</b>	<b>Project # :</b>	<b>CC003</b>
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**Project Budget:** \$10,000  
**Status:** New  
**Department:** Public Works  
**Location:** Business Park  
**Descriptions:** The city is exploring the possibility of building a health center in the Business Park. In FY 2018-19, a request for proposal will be published.



Cumulative Appropriation by Funding Source	Prior years	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
75-Business Park	-	10,000				10,000
<b>Total</b>		<b>10,000</b>				<b>10,000</b>

Expenditures	Prior years	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
51-Prelim Design/Studies	-	10,000				10,000
<b>Total</b>		<b>10,000</b>				<b>10,000</b>

Remaining budget: -

Comments :

**Equipment / Vehicle**

**Project Name: FIRE ENGINES REPLACEMENT Project # : FD001**

**Project Budget:** \$1,044,617  
**Status:** New  
**Department:** Fire  
**Location:** Fire Department  
**Descriptions:** Replacement of two fire Apparatuses - Wildland and Structure Engines.



Cumulative Appropriation by Funding Source	Prior years	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
12-Vehicle Replacement	-	1,044,617				1,044,617

<b>Total</b>		<b>1,044,617</b>				<b>1,044,617</b>
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Expenditures	Prior years	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
12-Vehicle Replacement	-	1,044,617				1,044,617

<b>Total</b>		<b>1,044,617</b>				<b>1,044,617</b>
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**Remaining budget:** -

**Comments :**

Facilities: Sewer

**Project Name:** BEACH/NW LIFT STATIONS AND PLANT **Project # :** MM001

**Project Budget:** \$3,039,849  
**Status:** Ongoing  
**Department:** Public Works  
**Location:** Beach and Northwest lift stations and plants  
**Descriptions:** The City Council approved a new rate structure in 2009-10 for the Beach and the Northwest lift stations and wastewater treatment plants for the ongoing maintenance and identified certain equipment be repaired and/or replaced each fiscal year.  
 Northwest Lift Stations - Atlantic Pump Station clean out lift station each quarter, generator service, instrumentation controls upgrade, Supervisory Controls and Data Acquisition (SCADA) systems upgrade, and back up batteries (8). Riverwood Lift Station - clean out wet sump, emergency generator service, and instrumentation controls.



Cumulative Appropriation by Funding Source	Prior years	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
85-Beach Facility - Lift	932,960	888,599				1,821,559
86-NW Facility - Lift	604,700	613,590				1,218,290
<b>Total</b>	<b>1,537,660</b>	<b>1,502,189</b>				<b>3,039,849</b>

Expenditures	Prior years	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
85-Other Costs	1,005,601	888,599				1,894,200
86-Other Costs	603,833	613,590				1,217,423
<b>Total</b>	<b>1,609,434</b>	<b>1,502,189</b>				<b>3,111,623</b>

Remaining budget: (71,774.00)

**Comments :** List of equipment to be repaired or replaced include for Beach collection System in F/Y 2018-19 - Marina Lift Station Pumps 1 and 3; Vineyard lift station - overhaul Pump 2, clean out wet sump, emergency generator servicing, instrumentation controls upgrade; Airport Road - overhaul Pump 2, clean out wet sump; River Road lift Station - overhaul Pump 1, clean out wet sump, instrumentation controls upgrade; City Hall Lift Station - overhaul Pump 1, clean out wet sump, generator service, and instrumentation controls upgrade; Second Street Lift Station - Wet sump cleaning .

Facilities: Sewer

**Project Name:** BEACH/NW LIFT STATIONS & PL ADD'L WORKS **Project # :** MM002

**Project Budget:** \$1,222,709  
**Status:** Ongoing  
**Department:** Public Works  
**Location:** Beach and Northwest lift stations and plants  
**Descriptions:** The City Council approved a new sewer rate structure in 2009-10 to maintain the Beach and Northwest Wastewater Treatment Plant (NWWTP) maintenance, repairs, and replacement of various equipment for each year. The identified items for the Beach WWTP for F/Y 2018-19 - Preiiminary Treatment - new bar screen at the head works, Grit pump repairs, Grit screen (screw conveyor) repairs, new influent sampler, electrical instrumentation. Primary Treatment - overhaul Pumps 1, 2, and rebuild Pumps 1, and 2, and instrumentation upgrade.



Cumulative Appropriation by Funding Source	Prior years	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
85-Beach Facility - Lift	375,673	264,951				640,624
86-NW Facility - Lift	399,537	182,548				582,085

**Total** 775,210 447,499 1,222,709

Expenditures	Prior years	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
85-Other Costs	264,159	264,951				529,110
86-Other Costs	210,806	182,548				393,354

**Total** 474,965 447,499 922,464

**Remaining budget:** 300,245

**Comments :** Solids Digestion/Solids De-watering -clean Aerobic Digester, empty sludge drying beds 1 & 4, empty Sludge Drying Beds 5 & 7. Chlorination/Dechlorination - Chlorine Tank and associated piping cleaning, SBS tank and associated piping cleaning, spare chemical pump repairs, flash Mixer repairs, instrumentation controls upgrade, on-line analyzers, contact tank cleaning, and Disinfection System Upgrades. Misc. - generator services, Plant Pump 2 repairs, various permit requirements and studies to renew NPDES Permit, Sanitary Management Wastewater Plan review/implementation, and various regulatory certificates (air quality, others), building maintenance, and grounds and landscaping.

**Equipment / Vehicle**

**Project Name:** CITYWIDE CAMERA SYSTEM **Project # :** PD001

**Project Budget:** \$100,000  
**Status:** New  
**Department:** Police  
**Location:** Citywide  
**Descriptions:** Staff is proposing surveillance cameras on Main Street, Highway 12, Promenade, parks and Business Park. This project will significantly improve public safety throughout the city and will assist in monitoring issues related to the cannabis industry.



Cumulative Appropriation by Funding Source	Prior years	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
75-Business Park	-	100,000				100,000

<b>Total</b>		<b>100,000</b>				<b>100,000</b>
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Expenditures	Prior years	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
39-Equipment/Vehicle	-	100,000				100,000

<b>Total</b>		<b>100,000</b>				<b>100,000</b>
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**Remaining budget:** -

**Comments :**

Equipment / Vehicle

**Project Name:** POLICE VEHICLE REPLACEMENT **Project # :** PD002

**Project Budget:** \$480,000  
**Status:** New  
**Department:** Police  
**Location:** Police Department  
**Descriptions:** Two new patrol vehicles for patrol officers and supervisors to augment the existing fleet. These new vehicles will allow us to extend the life of the existing fleet by one year. The unmarked unit will be a hybrid Ford Fusion police sedan for the Chief. The existing unmarked SUV will be reassigned to the commander. Going forward, the plan is to replace two vehicles per year.



Cumulative Appropriation by Funding Source	Prior years	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
75-Business Park	-	150,000	110,000	110,000	110,000	480,000

<b>Total</b>		<b>150,000</b>	<b>110,000</b>	<b>110,000</b>	<b>110,000</b>	<b>480,000</b>
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Expenditures	Prior years	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
12-Vehicle Replacement	-	149,000	84,000	84,000	84,000	401,000

<b>Total</b>		<b>149,000</b>	<b>84,000</b>	<b>84,000</b>	<b>84,000</b>	<b>401,000</b>
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**Remaining budget:** 79,000

**Comments :**



Facilities: Police

**Project Name:** REPLACE POLICE LOBBY DOORS **Project # :** PD003

**Project Budget:** \$40,000  
**Status:** New  
**Department:** Police  
**Location:** 50 Poppy House Road  
**Descriptions:** In FY 17/18 the city remediated mold and dry rot at the Police Departemnt Headquarters. Recent rains revealed several large leaks in the new flooring. Replacements must be made to ADA standards based on the previous repair costs. This will replace the two glass lobby doors and add an ADA compliant switch.



Cumulative Appropriation by Funding Source	Prior years	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
56-Municipal Improvement	-	40,000				40,000

<b>Total</b>		<b>40,000</b>				<b>40,000</b>
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Expenditures	Prior years	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
39-Other Costs	-	40,000				40,000

<b>Total</b>		<b>40,000</b>				<b>40,000</b>
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Remaining budget: -

**Comments :** ADA Transition Plan Improvements

Downtown/Waterfront Development

**Project Name:** BOAT DOCK REPLACEMENT PROJECT **Project # :** PW001

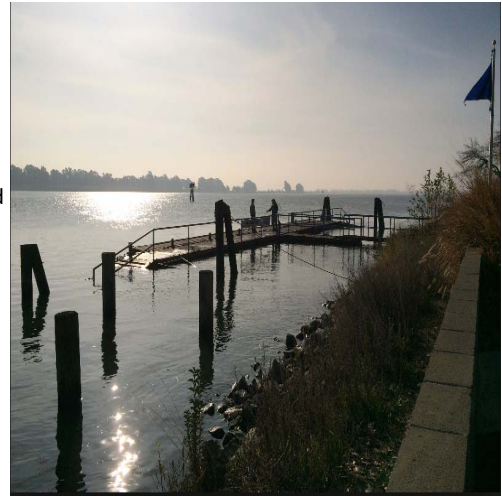
**Project Budget:** \$440,403

**Status:** Construction

**Department:** Public Works

**Location:** 1 Main Street

**Descriptions:** Design and construction of a new Boat Dock at the end of Main Street. The old Boat Dock was removed on March 9, 2018. The new Boat Dock is being fabricated, and should be installed before the Bass Derby in October 2018.



Cumulative Appropriation by Funding Source	Prior years	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
51-Grants/Loans/Others	-	225,000				225,000
51-Donation	18,290					18,290
56-Municipal Improvement	81,594	115,519				197,113
<b>Total</b>	<b>99,884</b>	<b>340,519</b>				<b>440,403</b>

Expenditures	Prior years	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
51-Prelim Design/Studies	31,420					31,420
51-Design Admin	18,766					18,766
51-Design	41,198					41,198
51-Construction		328,519				328,519
51-Construction Mgmt	7,500	10,000				17,500
51-Construction Admin	1,000	2,000				3,000
<b>Total</b>	<b>99,884</b>	<b>340,519</b>				<b>440,403</b>

Remaining budget: -

Comments :

**Downtown/Waterfront Development**

**Project Name:** BOAT LAUNCH RAMP 2014 DESIGN GRANT **Project # :** PW002

**Project Budget:** \$323,034

**Status:** Design

**Department:** Public Works

**Location:** Front Street behind City Hall

**Descriptions:** This project will replace the existing Boat Launch Ramp behind City Hall. The City Engineer and other consultants have completed the design and staff has submitted the plans for another \$1,300,000 grant application for construction to build a new Boat Launch Ramp in 2019.



Cumulative Appropriation by Funding Source	Prior years	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
51-Grants/Loans/Others	129,770	170,230				300,000
54-Parks and Recreation	14,696	8,338				23,034
<b>Total</b>	<b>144,466</b>	<b>178,568</b>				<b>323,034</b>

Expenditures	Prior years	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
51-Prelim Design/Studies	46,233	10,000				56,233
51-Design	106,571	32,000				138,571
<b>Total</b>	<b>152,804</b>	<b>42,000</b>				<b>194,804</b>

**Remaining budget:** 128,230

**Comments :** Design and Permitting Phase; 95% design complete; waiting for state approval of grant application

Infrastructure: Parks

**Project Name: DOG PARK PROJECT** **Project # : PW003**

**Project Budget:** \$334,374  
**Status:** Construction  
**Department:** Public Works  
**Location:** 100 Scott Street  
**Descriptions:** This project is nearing completion with a tentative Grand Ribbon cutting ceremony in September 2018.



Cumulative Appropriation by Funding Source	Prior years	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
54-Parks and Recreation	150,000					150,000
54-Parks and Recreation	127,868	56,506				184,374
<b>Total</b>	<b>277,868</b>	<b>56,506</b>				<b>334,374</b>

Expenditures	Prior years	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
51-Prelim Design/Studies	6,100					6,100
51-Design Admin	900					900
51-Design	11,900					11,900
51-Construction	251,468	56,506				307,974
51-Construction Mgmt	4,000					4,000
51-Construction Admin	3,500					3,500
<b>Total</b>	<b>277,868</b>	<b>56,506</b>				<b>334,374</b>

Remaining budget: -

**Comments :** Project is completed; waiting for council to accept the project to release retention of \$27,857

Infrastructure: Parks

**Project Name:** SKATE PARK PROJECT **Project # :** PW004

**Project Budget:** \$543,358  
**Status:** Construction  
**Department:** Public Works  
**Location:** 100 Scott Street next to Dog Park  
**Descriptions:** This project is nearing completion with a tentative Grand Ribbon cutting ceremony in September 2018.



Cumulative Appropriation by Funding Source	Prior years	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
54-Parks and Recreation	393,331	115,027				508,358
51-Grants/Loans/Others	-	35,000				35,000

**Total** 393,331 150,027 543,358

Expenditures	Prior years	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
51-Prelim Design/Studies	6,820					6,820
51-Design Admin	900					900
51-Design	13,260					13,260
51-Construction	322,491	150,027				472,518
51-Construction Mgmt	39,110					39,110
51-Construction Admin	7,950					7,950
51-Other Costs	2,800					2,800

**Total** 393,331 150,027 543,358

Remaining budget: -

Comments : 75% Complete

Facilities: Other

**Project Name:** CITYWIDE ENERGY EFFICIENCY PROGRAM **Project # :** PW006

**Project Budget:** \$2,077,404  
**Status:** Design  
**Department:** Public Works  
**Location:** Citywide  
**Descriptions:** City energy efficiency projects for city owned building and facilities. This project is funded by a bank loan. The lists of projects is noted below in the comments section. The duration of this project is between four to six months.



Cumulative Appropriation by Funding Source	Prior years	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
51-Grants/Loans/Others	-	2,077,404				2,077,404
<b>Total</b>		<b>2,077,404</b>				<b>2,077,404</b>

Expenditures	Prior years	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
51-Construction		888,793				888,793
81-Construction		69,735				69,735
84-Construction		243,343				243,343
87-Construction		694,491				694,491
88-Construction		181,042				181,042
<b>Total</b>		<b>2,077,404</b>				<b>2,077,404</b>

**Remaining budget:** -

**Comments :** Northwest Treatment Plant - Energy controls. Beach WWTP - Energy controls, and power units. Airport Road - Booster Station - Generator Heaters. Pool - Building Controls - Lighting upgrades. City Hall - Lighting, Solar, and Window upgrades. Fire Station - Building Controls, HVAC equipment. Senior Center - Energy Controls, HVAC, Windows. Airport Building - Energy Controls, HVAC, Windows. Corporation Yard - Lighting (exterior & interior). Youth Center -Energy Controls, Lighting, & Windows. Baseball Field Lights - on hold Phase II. Maintenance Bldg. -Well #10 - HVAC & NWWTP - Electrical Bldg.

Infrastructure: Streets

**Project Name:** FRONT STREET BIKE & PED IMPROVEMENT **Project # :** PW007

**Project Budget:** \$582,220  
**Status:** Construction  
**Department:** Public Works  
**Location:** Front Street (Bridge to Logan Street)  
**Descriptions:** This project is to install new lighted crosswalk and ADA curb ramps and sidewalk. Also, repair some sidewalk areas on Main Street; and slurry seal and stripe on Front Street from Bridge to Logan Street and up to off and on ramps to Highway 12.



Cumulative Appropriation by Funding Source	Prior years	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
51-Grants/Loans/Others		195,000				195,000
25-Gas Tax - SB1	51,437	149,770				201,207
25-Gas Tax - 2105		121,801				121,801
91-Street Projects	11,000					11,000
54-Parks and Recreation	33,212					33,212
85-Beach Facility - Lift	20,000					20,000
<b>Total</b>	<b>115,649</b>	<b>466,571</b>				<b>582,220</b>

Expenditures	Prior years	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
51-Prelim Design/Studies	1,200					1,200
51-Design	26,000					26,000
51-Construction	80,408	419,612				500,020
51-Construction Mgmt	8,041	28,959				37,000
51-Construction Admin		18,000				18,000
<b>Total</b>	<b>115,649</b>	<b>466,571</b>				<b>582,220</b>

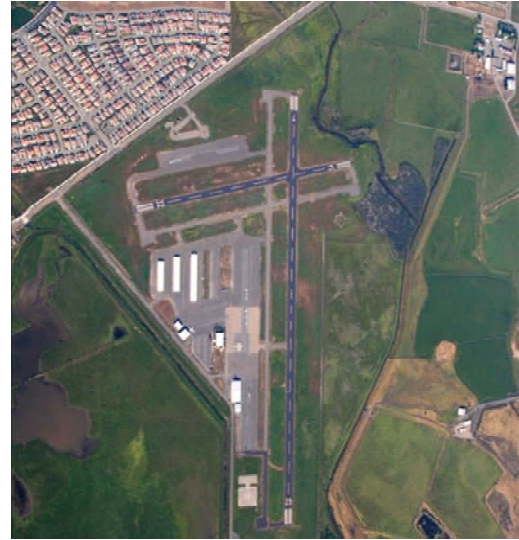
Remaining budget: -

Comments : FY 2017-18 Completed design phase and construction bidding process.

Facilities: Other

**Project Name:** AIRPORT DRAINAGE - PHASE 2 **Project # :** PW008

**Project Budget:** \$188,321  
**Status:** Design  
**Department:** Public Works  
**Location:** Rio Vista Airport  
**Descriptions:** This project will replace one remaining drain inlet at the airport. Design new conduit and wires for the PAPI REIL lights, grant to be provided by Federal Aviation Administration(FAA)



Cumulative Appropriation by Funding Source	Prior years	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
84-FAA		169,488				169,488
84-CAL Aeronautics		8,474				8,474
84-Airport		359				359
84-CAL Aeronautics		10,000				10,000
<b>Total</b>		<b>188,321</b>				<b>188,321</b>

Expenditures	Prior years	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
84-Prelim Design/Studies	-	70,000				70,000
84-Construction		103,321				103,321
84-Construction Mgmt		10,000				10,000
84-Construction Admin		5,000				5,000
<b>Total</b>		<b>188,321</b>				<b>188,321</b>

Remaining budget: -

Comments : Bids are open, once bids are taken application to FAA for funding grant



Infrastructure: Parks

**Project Name: BUSINESS PARK** **Project # : PW009**

**Project Budget:** \$164,000  
**Status:** New  
**Department:** Public Works  
**Location:** Business Park  
**Descriptions:** The City needs to have certain design work done for the eventual undergrounding of gas, electric, telephone, and cable services and PG&E planning lead times are excessive and do not meet the needs of the city.



Cumulative Appropriation by Funding Source	Prior years	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
75-Business Park	-	94,000				94,000
75-Business Park	38,890	31,110				70,000
<b>Total</b>	<b>38,890</b>	<b>125,110</b>				<b>164,000</b>

Expenditures	Prior years	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
75-Design	-	94,000				94,000
75-Design	38,890	31,110				70,000
<b>Total</b>	<b>38,890</b>	<b>125,110</b>				<b>164,000</b>

Remaining budget: -

**Comments :** Design - Sonny Antonio of Sunshine Designs (\$94,000) and Dillon & Murphy (\$70,000)

Infrastructure: Parks

**Project Name:** BRUNING PARK RESTROOM REPLACEMENT **Project # :** PW010

**Project Budget:** \$180,000  
**Status:** New  
**Department:** Public Works  
**Location:** Bruning Park  
**Descriptions:** Replacement of the existing aged, inoperative restroom with a new ADA compliant restroom and install new ADA accessible sidewalk from the playground to the restroom.



Cumulative Appropriation by Funding Source	Prior years	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
54-Parks and Recreation	-	180,000				180,000

<b>Total</b>		<b>180,000</b>				<b>180,000</b>
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Expenditures	Prior years	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
51-Prelim Design/Studies	-	5,000				5,000
51-Design Admin		5,000				5,000
51-Construction		163,000				163,000
51-Construction Mgmt		5,000				5,000
51-Construction Admin		1,000				1,000
51-Other Costs		1,000				1,000

<b>Total</b>		<b>180,000</b>				<b>180,000</b>
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Remaining budget: -

Comments :

Infrastructure: Streets

**Project Name: BIKE & PEDESTRIAN PATHWAY MONTEZUMA**      **Project # :**      **PW011**

**Project Budget:**      \$150,000  
**Status:**      New  
**Department:**      Public Works  
**Location:**      Montezuma Hills Road  
**Descriptions:**      Improve bike and pedestrian pathway along Montezuma Hills Road for added public safety.



Cumulative Appropriation by Funding Source	Prior years	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
51-Grants/Loans/Others	-	100,000				100,000
25-Gas Tax - 2105		50,000				50,000
<b>Total</b>		<b>150,000</b>				<b>150,000</b>

Expenditures	Prior years	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
51-Construction	-	127,420				127,420
51-Construction		10,195				10,195
<b>Total</b>		<b>137,615</b>				<b>137,615</b>

**Remaining budget:**      **12,385**

**Comments :** Grant application in process

**Studies/Reports**

**Project Name:** FLOOD CONTROL FEASIBILITY STUDY **Project # :** PW012

**Project Budget:** \$499,905  
**Status:** New  
**Department:** Public Works  
**Location:** Citywide  
**Descriptions:** The City received a grant from the Department of Water Resources (DWR) for a feasibility study that will evaluate a suite of structural and nonstructural actions to reduce the risk of flooding to the city.



Cumulative Appropriation by Funding Source	Prior years	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
50-Storm Drain	324,938	174,967				499,905

<b>Total</b>	<b>324,938</b>	<b>174,967</b>				<b>499,905</b>
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Expenditures	Prior years	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
50-Prelim Design/Studies	324,938	174,967				499,905

<b>Total</b>	<b>324,938</b>	<b>174,967</b>				<b>499,905</b>
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**Remaining budget:** -

**Comments :**

Infrastructure: Streets

**Project Name:** ADA SIDEWALK REPAIR AND REPLACEMENT **Project # :** PW013

**Project Budget:** \$155,000  
**Status:** New  
**Department:** Public Works  
**Location:** Citywide  
**Descriptions:** This project will significantly improve the ADA access and ramps and sidewalks citywide. It will address ADA accessibility compliance.



Cumulative Appropriation by Funding Source	Prior years	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
25-Gas Tax - 2105	-	155,000				155,000

<b>Total</b>		<b>155,000</b>				<b>155,000</b>
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Expenditures	Prior years	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
51-Design	-	5,000				5,000
51-Construction		150,000				150,000

<b>Total</b>		<b>155,000</b>				<b>155,000</b>
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Remaining budget: -

Comments :

**Equipment / Vehicle**

**Project Name:** TRANSIT BUS REPLACEMENT PROGRAM **Project # :** PW014

**Project Budget:** \$90,945  
**Status:** New  
**Department:** Public Works  
**Location:** 1 Harbor Center, Suite 130, Suisun City  
**Descriptions:** The City of Rio Vista began providing general public dial-a-ride service, known as Rio Vista Transit, in 1980. Rio Vista Transit became Rio Vista Delta Breeze, a deviated fixed-route service, in 2006. Delta Breeze operates two deviated fixed-routes: Route 50 Express between Rio Vista/Isleton and Fairfield/Suisun and Route 52 Express to Antioch and the Pittsburg/Bay Point BART station. Service on Route 50 operates Monday through Friday 7:30 a.m. to 7:00 p.m.



Cumulative Appropriation by Funding Source	Prior years	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
32-Transit	-	90,945				90,945

<b>Total</b>		<b>90,945</b>				<b>90,945</b>
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Expenditures	Prior years	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
32-Equipment/Vehicle	-	90,945				90,945

<b>Total</b>		<b>90,945</b>				<b>90,945</b>
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**Remaining budget:** -

Comments :

Equipment / Vehicle

**Project Name:** BOAT FOR DEBRIS, SAMPLING, & STORM **Project # :** PW015

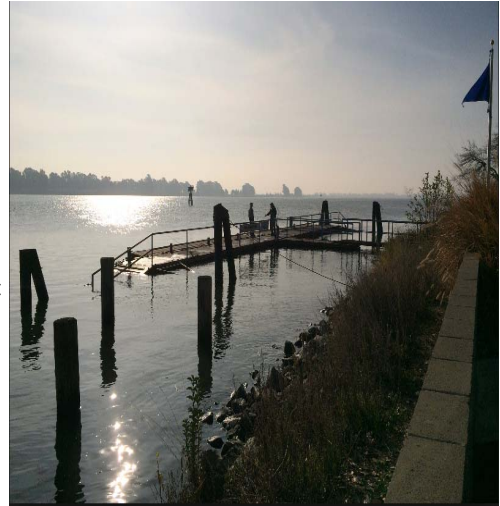
**Project Budget:** \$60,000

**Status:** New

**Department:** Public Works

**Location:** Boat Dock and Ramp

**Descriptions:** Acquisition will enable the city to clean the water front, remove debris, and check the storm drain outlets/pipes for blockage and keep the city streets safe during rain events. The city owns a municipal boat dock and boat launch ramp that does not have a current method to remove debris and perform sampling in the Sacramento River. There is a need for on-going access to the river.



Cumulative Appropriation by Funding Source	Prior years	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
85-Beach Facility - Plant	-	30,000				30,000
86-NW Facility - Plant		30,000				30,000

**Total** 60,000 60,000

Expenditures	Prior years	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
85-Other Costs	-	30,000				30,000
86-Other Costs		30,000				30,000

**Total** 60,000 60,000

Remaining budget: -

Comments :

**Infrastructure: Sewer**

**Project Name: CITY HALL LIFT STATION** **Project # : SW001**

**Project Budget:** \$300,000  
**Status:** Design  
**Department:** Public Works  
**Location:** 4 Main Street, Rio Vista  
**Descriptions:** This project is to design for the expansion of the existing lift station located at City Hall.



Cumulative Appropriation by Funding Source	Prior years	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
85-Beach Facility - Lift Station	-	300,000				300,000

**Total** **300,000** **300,000**

Expenditures	Prior years	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
88-Prelim Design/Studies	-	10,000				10,000
88-Design		20,000				20,000
88-Construction		250,000				250,000
88-Construction Mgmt		15,000				15,000
88-Construction Admin		5,000				5,000

**Total** **300,000** **300,000**

**Remaining budget:** -

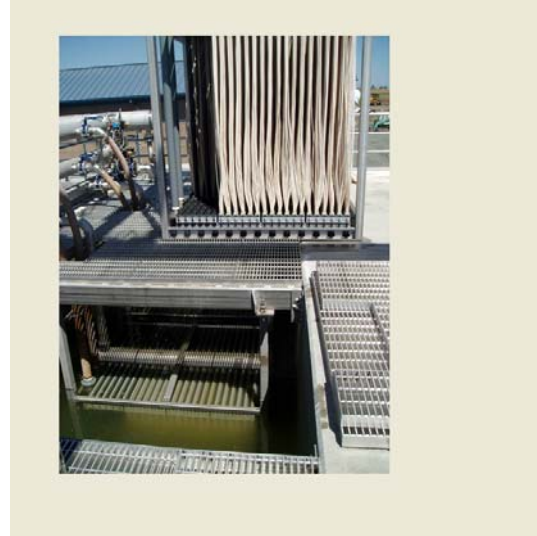
**Comments :** Preliminary Design



**Infrastructure: Sewer**

**Project Name:** NORTHWEST WASTEWATER TREATMENT PLAN      **Project # :** SW003

**Project Budget:** \$1,055,000  
**Status:** New  
**Department:** Public Works  
**Location:** 3000 Airport Road - NW plant  
**Descriptions:** Replace the existing membrane for the filtration system to filter affluent wastewater. The current membrane has reached the end of its useful life. The Northwest Wastewater Treatment Plant was built in 2005-07 to accommodate development in the city.



Cumulative Appropriation by Funding Source	Prior years	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
86-NW Facility - Plant		1,055,000				1,055,000

**Total**      1,055,000      1,055,000

Expenditures	Prior years	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
87-Design Admin		5,000				5,000
87-Construction		1,000,000				1,000,000
87-Construction Mgmt		50,000				50,000

**Total**      1,055,000      1,055,000

**Remaining budget:** -

**Comments :**

Infrastructure: Sewer

**Project Name:** 2018 SEWER CIP PROJECT **Project # :** SW004

**Project Budget:** \$730,000

**Status:** Design

**Department:** Public Works

**Location:** CityWide

**Descriptions:** This project is to replace broken and/or damaged sewer and water pipelines throughout the City. These pipeline projects have also been aligned to local streets with very low Pavement Condition Index (PCI) percentage numbers. The city has been replacing the worst pipelines under the worst rated roads and streets over last eight years. This project helped raise the PCI from 54% PCI to approximately 65% PCI for the City.



Cumulative Appropriation by Funding Source	Prior years	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
85-Beach Facility - Plant	53,660	676,340				730,000

<b>Total</b>	<b>53,660</b>	<b>676,340</b>				<b>730,000</b>
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Expenditures	Prior years	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
88-Design	47,546					47,546
88-Construction		609,740				609,740
88-Construction Mgmt	5,374	44,400				49,774
88-Construction Admin	740	22,200				22,940

<b>Total</b>	<b>53,660</b>	<b>676,340</b>				<b>730,000</b>
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Remaining budget: -

Comments : Design Phase

**Infrastructure: Water**

**Project Name: WELL # 16 REHABILITATION** **Project # : WT001**

**Project Budget:** \$277,005  
**Status:** Ongoing  
**Department:** Public Works  
**Location:** 35 Augusta Court  
**Descriptions:** This project is to replace Well 16 generators.



Cumulative Appropriation by Funding Source	Prior years	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
80-Water System	207,005	70,000				277,005

<b>Total</b>	<b>207,005</b>	<b>70,000</b>				<b>277,005</b>
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Expenditures	Prior years	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
81-Prelim Design/Studies	32,000					32,000
81-Design	34,000	10,000				44,000
81-Construction	97,070	50,000				147,070
81-Construction Mgmt	34,935	10,000				44,935
81-Construction Admin	9,000					9,000

<b>Total</b>	<b>207,005</b>	<b>70,000</b>				<b>277,005</b>
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**Remaining budget:** -

**Comments :**

Infrastructure: Water

**Project Name:** WATER METER INSTALLATION **Project # :** WT002

**Project Budget:** \$4,485,000

**Status:** Construction

**Department:** Public Works

**Location:** Citywide

**Descriptions:** This project is for the installation of new meters and for replacement of old and inoperable meters with an Automated Meter Information (AMI) reading system.



Cumulative Appropriation by Funding Source	Prior years	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
80-Water System	3,236,177	1,248,823				4,485,000

**Total** 3,236,177 1,248,823 4,485,000

Expenditures	Prior years	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
81-Design	36,406	90,000				126,406
81-Construction	2,845,878	1,038,823				3,884,701
81-Construction Mgmt	233,893	90,000				323,893
81-Construction Admin	120,000	30,000				150,000

**Total** 3,236,177 1,248,823 4,485,000

Remaining budget: -

Comments : 90% Complete

Infrastructure: Water

**Project Name:** PIEZOMETER SYSTEM - WATER WELL MONITOR **Project # :** WT003

**Project Budget:** \$330,000  
**Status:** Construction  
**Department:** Public Works  
**Location:** CityWide

**Descriptions:** This project is to install eight piezometers for eight wells to help monitor the level of the ground water to better understand the amount of groundwater being drawn down over time. The calculations will be help the city determine where groundwater is being drawn down too quickly, and where future locations of water wells should located. Three have been installed so far, and three more are planned to be installed in 2018-19.



Cumulative Appropriation by Funding Source	Prior years	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
80-Water System	118,889	211,111				330,000

**Total** 118,889 211,111 330,000

Expenditures	Prior years	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
81-Prelim Design/Studies	23,500	16,000				39,500
81-Design Admin	5,000	5,000				10,000
81-Design	10,000	10,000				20,000
81-Construction	70,389	170,111				240,500
81-Construction Mgmt	5,000	5,000				10,000
81-Construction Admin	5,000	5,000				10,000

**Total** 118,889 211,111 330,000

Remaining budget: -

Comments :

Infrastructure: Water

**Project Name:** 2018 WATER CIP PROJECT **Project # :** WT004

**Project Budget:** \$1,230,000

**Status:** Design

**Department:** Public Works

**Location:** CityWide

**Descriptions:** This project is to replace broken and/or damaged sewer and water pipelines throughout the City. These pipeline projects have also been aligned to where local streets have very low Pavement Condition Index (PCI) percentage numbers, the city has been replacing the worst pipelines under the worst rated roads and streets over the last eight years. This project helped raise the PCI from 54% PCI to approximately 65% PCI for the City.



Cumulative Appropriation by Funding Source	Prior years	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
80-Water System	61,615	1,168,385				1,230,000

<b>Total</b>	<b>61,615</b>	<b>1,168,385</b>				<b>1,230,000</b>
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Expenditures	Prior years	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
81-Design	54,055					54,055
81-Construction		1,054,985				1,054,985
81-Construction Mgmt	6,300	75,600				81,900
81-Construction Admin	1,260	37,800				39,060

<b>Total</b>	<b>61,615</b>	<b>1,168,385</b>				<b>1,230,000</b>
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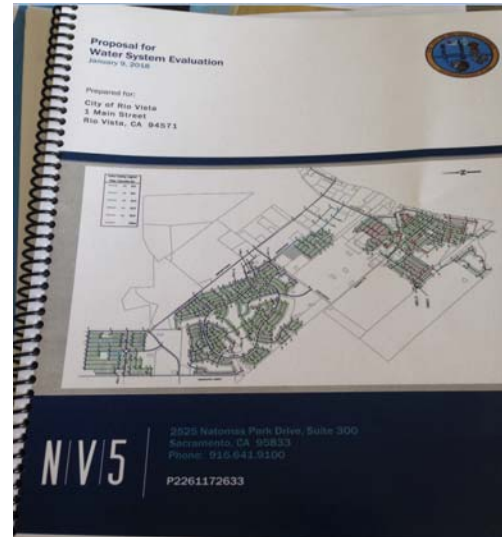
Remaining budget: -

Comments : Design Phase

Infrastructure: Water

**Project Name:** WATER MASTER UPDATE **Project # :** WT005

**Project Budget:** \$54,810  
**Status:** Design  
**Department:** Public Works  
**Location:** Citywide  
**Descriptions:** To update current city water master plan for future development of water wells. The updated water master plan will help to better determine the future water wells as needed.



Cumulative Appropriation by Funding Source	Prior years	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
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80-Water System	-	54,810				54,810
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<b>Total</b>		<b>54,810</b>				<b>54,810</b>
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Expenditures	Prior years	FY 18-19	FY 19-20	FY 20-21	FY 21-22	Total
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80-Prelim Design/Studies	-	54,810				54,810
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<b>Total</b>		<b>54,810</b>				<b>54,810</b>
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Remaining budget: -

Comments :

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APPENDIX 1: AUTHORIZED POSITIONS SALARY AND BENEFITS  
LISTING BY DEPARTMENT

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Authorized Positions Salary and Benefits Listing by Department

Department	Authorized Position Title	FY 17/18 Budget				FY18/19 Proposed				% Change
		Total Salaries	Total Other Pay	Employer Paid Benefits	Total Salaries and Benefits	Total Salaries	Total Other Pay	Employer Paid Benefits	Total Salaries and Benefits	
<b>Mayor/City Council</b>										
	MAYOR	3,600	4,800	773	9,173	6,120	4,800	1,103	12,023	31.07%
	VICE MAYOR	3,600	-	406	4,006	6,120	-	736	6,856	71.16%
	COUNCIL MEMBER 1	3,600	-	406	4,006	6,120	-	736	6,856	71.16%
	COUNCIL MEMBER 2	3,600	-	406	4,006	6,120	-	736	6,856	71.16%
	COUNCIL MEMBER 3	3,600	-	406	4,006	6,120	-	736	6,856	71.16%
	<b>Subtotal of Mayor/City Council</b>	<b>18,000</b>	<b>4,800</b>	<b>2,396</b>	<b>25,196</b>	<b>30,600</b>	<b>4,800</b>	<b>4,048</b>	<b>39,448</b>	<b>56.57%</b>
<b>Executive</b>										
<b>City Manager</b>										
	CITY MANAGER	158,090	4,800	32,424	195,315	158,090	4,800	30,653	193,543	-0.91%
	HR ADMIN	67,380	513	30,878	98,771	70,750	500	35,514	106,764	8.09%
	<b>Subtotal of City Manager</b>	<b>225,470</b>	<b>5,313</b>	<b>63,303</b>	<b>294,086</b>	<b>228,840</b>	<b>5,300</b>	<b>66,167</b>	<b>300,306</b>	<b>2.12%</b>
<b>City Clerk</b>										
	CITY CLERK	116,532	-	43,366	159,898	123,576	-	42,930	166,506	4.13%
	PT TEMP CITY CLERK ASSISTANT	5,819	-	656	6,475	39,208	-	4,728	43,936	578.58%
	<b>Subtotal of City Clerk</b>	<b>122,351</b>	<b>-</b>	<b>44,022</b>	<b>166,373</b>	<b>162,784</b>	<b>-</b>	<b>47,658</b>	<b>210,442</b>	<b>26.49%</b>
<b>Finance</b>										
	FINANCE DIRECTOR	98,288	-	40,364	138,652	110,536	-	44,097	154,633	11.53%
	ACCOUNTING SUPERVISOR	79,728	-	22,680	102,408	87,888	-	25,528	113,416	10.75%
	ACCOUNTANT II	69,624	1,506	16,360	87,490	74,388	1,609	16,512	92,510	5.74%
	ADMINISTRATIVE ANALYST	-	-	-	-	50,940	-	12,064	63,004	100.00%
	SENIOR ACCOUNT CLERK	62,476	1,352	35,951	99,778	64,046	1,386	40,490	105,922	6.16%
	ACCOUNT CLERK II	52,315	1,132	35,348	88,795	54,104	1,171	39,253	94,528	6.46%
	PT TEMP ACCOUNT CLERK II	19,314	-	2,177	21,490	-	-	-	-	-100.00%
	PT TEMP ACCOUNT CLERK II (1)	6,953	-	784	7,736	29,484	-	3,556	33,040	327.08%
	<b>Subtotal of Finance</b>	<b>388,696</b>	<b>3,990</b>	<b>153,664</b>	<b>546,350</b>	<b>471,387</b>	<b>4,166</b>	<b>181,500</b>	<b>657,053</b>	<b>20.26%</b>
<b>Community Development</b>										
	DIRECTOR OF COMMUNITY DEVELOPMENT	133,992	-	25,977	159,969	137,167	-	27,930	165,097	3.21%
	BLDG INSPECTOR	83,077	279	24,509	107,865	65,052	2,170	23,005	90,227	-16.35%
	<b>Subtotal of Economic Development</b>	<b>217,069</b>	<b>279</b>	<b>50,486</b>	<b>267,834</b>	<b>202,219</b>	<b>2,170</b>	<b>50,935</b>	<b>255,324</b>	<b>-4.67%</b>

Authorized Positions Salary and Benefits Listing by Department

Department	Authorized Position Title	FY 17/18 Budget				FY18/19 Proposed				% Change
		Total Salaries	Total Other Pay	Employer		Total Salaries	Total Other Pay	Employer		
				Paid Benefits	Total Salaries and Benefits			Paid Benefits	Total Salaries and Benefits	
<b>Fire</b>										
	FIRE CHIEF	120,371	1,150	45,127	166,648	129,564	1,150	49,412	180,127	8.09%
	FIRE CAPTAIN 1	98,009	29,984	82,788	210,781	100,424	26,650	89,448	216,523	2.72%
	FIRE CAPTAIN 2	102,396	29,984	85,984	218,364	104,921	26,650	92,513	224,084	2.62%
	FIRE CAPTAIN 3	100,636	29,984	63,704	194,324	103,862	26,650	70,923	201,435	3.66%
	FIRE ENGINEER 1	77,663	1,650	72,400	151,713	79,568	26,650	79,983	186,201	22.73%
	FIRE ENGINEER 2	67,283	1,650	65,645	134,578	72,307	26,650	75,034	173,991	29.29%
	FIRE ENGINEER 3	79,451	29,984	41,597	151,032	81,968	26,650	44,884	153,502	1.64%
	PARAMEDIC/FIREFIGHTER 1	76,433	30,824	33,346	140,603	78,235	26,650	42,286	147,172	4.67%
	PARAMEDIC/FIREFIGHTER 2	61,961	30,834	28,051	120,846	73,656	26,650	21,552	121,858	0.84%
	PARAMEDIC/FIREFIGHTER 3	62,910	1,650	25,007	89,567	67,602	26,650	27,140	121,391	35.53%
	<b>Subtotal of Fire</b>	<b>847,114</b>	<b>187,694</b>	<b>543,649</b>	<b>1,578,456</b>	<b>892,108</b>	<b>241,000</b>	<b>593,175</b>	<b>1,726,283</b>	<b>9.37%</b>
<b>Police</b>										
	POLICE CHIEF	130,652	2,000	104,309	236,961	144,070	2,000	117,785	263,856	11.35%
	POLICE COMMANDER	-	-	-	-	107,367	2,000	70,872	180,239	100.00%
	POLICE SERGEANT 1	139,508	11,100	76,421	227,029	125,376	12,558	81,396	219,329	-3.39%
	POLICE SERGEANT 2	125,570	11,100	48,958	185,627	110,289	12,759	49,501	172,550	-7.05%
	POLICE SERGEANT 3	83,627	11,100	51,456	146,183	106,139	12,558	48,728	167,426	14.53%
	POLICE CORPORAL	71,636	11,100	67,528	150,264	78,919	12,559	78,033	169,511	12.81%
	POLICE OFFICER 1	50,485	11,100	21,210	82,795	74,561	12,559	28,557	115,677	39.71%
	POLICE OFFICER 2	52,578	11,100	13,959	77,637	81,615	12,558	21,770	115,943	49.34%
	POLICE OFFICER 3	80,745	11,100	41,226	133,070	66,680	12,559	42,410	121,649	-8.58%
	POLICE OFFICER 4	66,730	11,100	23,681	101,511	69,656	12,558	25,975	108,190	6.58%
	POLICE OFFICER 5	68,229	11,100	31,239	110,568	87,698	12,559	30,386	130,643	18.16%
	POLICE OFFICER 6	85,979	11,100	21,988	119,067	95,034	12,559	24,695	132,288	11.10%
	POLICE OFFICER 7	41,247	11,100	21,053	73,401	87,048	12,559	44,425	144,033	96.23%
	POLICE OFFICER 8	83,145	11,100	28,325	122,569	91,271	12,558	32,076	135,906	10.88%
	POLICE RECORDS MANAGER	71,532	200	20,658	92,390	74,652	-	16,323	90,975	-1.53%
	COMMUNITY SVC OFFICER	36,553	-	15,702	52,255	42,560	1,100	17,100	60,760	16.28%
	PT TEMP POLICE INVESTIGATOR	29,929	-	3,373	33,302	32,049	-	3,865	35,914	7.84%
	PT TEMP POLICE OFFICER 1	3,196	-	360	3,556	41,397	-	4,992	46,389	1204.60%
	PT TEMP POLICE OFFICER 2	28,058	-	3,163	31,221	32,049	-	3,865	35,914	15.03%
	PT TEMP POLICE OFFICER 3	-	-	-	-	41,397	-	4,992	46,389	100.00%
	PT TEMP POLICE RECORD TECHNICIAN	-	-	-	-	23,170	-	2,794	25,964	100.00%
	<b>Subtotal of Police</b>	<b>1,249,397</b>	<b>135,400</b>	<b>594,609</b>	<b>1,979,405</b>	<b>1,612,998</b>	<b>156,003</b>	<b>750,542</b>	<b>2,519,543</b>	<b>27.29%</b>

Authorized Positions Salary and Benefits Listing by Department

Department	Authorized Position Title	FY 17/18 Budget				FY18/19 Proposed				% Change
		Total Salaries	Total Other Pay	Employer Paid Benefits	Total Salaries and Benefits	Total Salaries	Total Other Pay	Employer Paid Benefits	Total Salaries and Benefits	
<b>Public Works</b>										
	DIRECTOR OF PW	129,012	-	36,368	165,380	134,119	-	43,789	177,908	7.58%
	PW SUPERINTENDENT	106,956	-	67,463	174,419	104,412	-	78,162	182,574	4.68%
	MECHANIC	72,933	500	43,189	116,622	74,755	500	48,601	123,855	6.20%
	UTILITY WORKER TECHNICIAN	93,762	14,800	24,827	133,389	95,504	9,500	30,484	135,488	1.57%
	UTILITY WORKER TECHNICIAN A	67,964	14,800	15,009	97,773	76,368	9,500	16,983	102,850	5.19%
	SENIOR MAINT WORKER A	73,823	11,800	40,435	126,058	77,006	7,500	43,625	128,131	1.64%
	SENIOR MAINT WORKER B	80,745	7,800	39,545	128,090	82,498	3,500	45,156	131,154	2.39%
	MAINTENANCE WORKER II	65,954	7,800	35,410	109,164	68,178	3,500	40,365	112,043	2.64%
	MAINTENANCE WORKER II A	69,864	11,800	20,609	102,273	72,268	7,500	24,284	104,051	1.74%
	MAINTENANCE WORKER II B	58,428	14,800	36,831	110,059	60,960	7,500	38,030	106,490	-3.24%
	MAINTENANCE WORKER I	-	-	-	-	53,148	7,500	29,335	89,983	100.00%
	PW ADMIN	55,679	1,000	33,751	90,430	57,648	600	38,070	96,318	6.51%
	ATOD ADMIN	44,842	457	25,855	71,154	51,338	110	28,427	79,875	12.26%
	PT TEMP PUBLIC WORKS ADMIN	-	-	-	-	8,658	-	1,044	9,702	100.00%
	<b>Subtotal of Public Works</b>	<b>919,961</b>	<b>85,557</b>	<b>419,293</b>	<b>1,424,811</b>	<b>1,016,858</b>	<b>57,210</b>	<b>506,355</b>	<b>1,580,423</b>	<b>10.92%</b>
	<b>Total Salaries &amp; Benefits</b>	<b>3,988,058</b>	<b>423,033</b>	<b>1,871,421</b>	<b>6,282,512</b>	<b>4,617,795</b>	<b>470,649</b>	<b>2,200,380</b>	<b>7,288,823</b>	<b>16.02%</b>

PERSONNEL SUMMARY BY DEPARTMENT

	2016/17 Approved	2017/18 Approved	2018/19 Adopted
<b>City Manager</b>			
City Manager	1.00	1.00	1.00
Human Resource Ananlyst/Deputy City Clerk	1.00	1.00	1.00
<b>City Manager FTE Total</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>
<b>City Clerk</b>			
City Clerk	1.00	1.00	1.00
Deputy City Clerk/City Clerk Assistant - Part-time	0.03	0.10	0.73
<b>City Clerk FTE Total</b>	<b>1.03</b>	<b>1.10</b>	<b>1.73</b>
<b>Community Development/Planning</b>			
Director of Community Development	1.00	1.00	1.00
Building Inspector	1.00	1.00	1.00
Planning Manager	0.11	0.00	0.00
<b>Community Development/Planning FTE Total</b>	<b>2.11</b>	<b>2.00</b>	<b>2.00</b>
<b>Finance</b>			
Director of Finance	1.00	1.00	1.00
Accounting Supervisor	1.00	1.00	1.00
Accountant I/II	1.00	1.00	1.00
Senior Account Clerk	1.00	1.00	1.00
Account Clerk II	1.33	1.64	1.73
Administrative Analyst	0.00	0.00	1.00
<b>Finance FTE Total</b>	<b>5.33</b>	<b>5.64</b>	<b>6.73</b>
<b>Fire</b>			
Fire Chief	1.00	1.00	1.00
Fire Captain	3.00	3.00	3.00
Fire Engineer	3.00	3.00	3.00
Firefighter/Paramedic	3.00	3.00	3.00
<b>Fire FTE Total</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>
<b>Police</b>			
Police Chief	1.00	1.00	1.00
Police Commander	0.66	0.29	1.00
Police Corporal	0.00	0.00	1.00
Police Sergeant	2.00	2.24	3.00
Police Officer	7.27	8.39	9.58
Police Investigator	0.21	0.41	0.44
Police Records Manager/Technician	1.00	1.00	1.60
Community Service Officer	0.49	0.92	1.00
<b>Police FTE Total</b>	<b>12.63</b>	<b>14.25</b>	<b>18.62</b>
<b>Public Works</b>			
Director of Public Works	1.00	1.00	1.00
Public Works Superintendent	1.00	1.00	1.00
Utility Technician	2.00	1.71	2.00
Mechanic	1.00	1.00	1.00
Senior Maintenance Worker	2.00	2.00	2.00
Maintenance Worker II	2.00	3.00	3.00
Maintenance Worker I	1.00	0.00	1.00
Administrative Assistant	1.84	1.93	2.00
Transit Manager	0.00	0.00	0.00
<b>Public Works FTE Total</b>	<b>11.84</b>	<b>11.64</b>	<b>13.00</b>
<b>Grand FTE Total</b>	<b>44.94</b>	<b>46.63</b>	<b>54.07</b>

**PERSONNEL SUMMARY BY DEPARTMENT (Continued)**

	<b>2016/17 Approved</b>	<b>2017/18 Approved</b>	<b>2018/19 Adopted</b>
<b><u>Legislative - Elected and Appointed Employees</u></b>			
Mayor	1.00	1.00	1.00
Vice Mayor	1.00	1.00	1.00
City Council	3.00	3.00	3.00
<b>FTE Total</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>

<b>TOTAL AUTHORIZED FULL-TIME EMPLOYEES</b>	<b>54.07</b>
<b>TOTAL ELECTED AND APPOINTED EMPLOYEES</b>	<b>5.00</b>
<b>GRAND TOTALS</b>	<b>59.07</b>

<b>Total Authorized New Personnel Requests (Included in Full-Time Employee Count Above)</b>		
<b>Department</b>	<b>Description</b>	<b>2018/19 Budget</b>
Police	Officers	4
Finance	Administrative Analyst	1
Public Works	Maintenance	1

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APPENDIX 2: BUDGET SUMMARIES

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BUDGET SUMMARIES

Fund Description	Resources					Appropriations					Estimated Fund Balance 6/30/19	Fund Balance Increase /((Decrease)
	Estimated Fund Balance 7/1/18	Revenues	Other Financing Source	Transfers In	Total Revenues	Transfers Out	Operating Expenses	Debt Service	Capital Improvements	Total Expenditures		
GENERAL FUND												
002 Measure O	76,970	863,909			863,909		(863,667)			(863,667)	77,212	242
010 General Fund	3,092,127	5,497,779		84,191	5,581,971	(43,286)	(5,560,984)	(49,191)	-	(5,653,461)	3,020,637	(71,490)
<b>Total General Fund</b>	<b>3,169,097</b>	<b>6,361,688</b>	<b>-</b>	<b>84,191</b>	<b>6,445,880</b>	<b>(43,286)</b>	<b>(6,424,651)</b>	<b>(49,191)</b>	<b>-</b>	<b>(6,517,128)</b>	<b>3,097,849</b>	<b>(71,248)</b>
CAPITAL OUTLAY FUNDS												
012 Vehicle Replacement	240,695	67,164	1,044,617	210,000	1,321,781		-	(131,160)	(1,194,617)	(1,325,777)	236,700	(3,996)
050 Storm Drain	(6,133)	201,700			201,700		(20,077)		(174,966)	(195,043)	524	6,657
051 Capital Projects	85,550	725,230	888,793	1,025,960	2,639,983				(2,639,985)	(2,639,985)	85,549	(1)
053 Roadway Impact	220,548	28,050			28,050		(191,196)			(191,196)	57,402	(163,146)
054 Parks and Recreation	439,347	153,814		5,170	158,984	(359,871)	-			(359,871)	238,460	(200,887)
056 Municipal Improvements	4,182,336	514,096		117,175	631,271	(243,710)	(10,000)			(253,710)	4,559,897	377,561
060 Hazardous Waste	358,674	99,329			99,329		(80,906)			(80,906)	377,097	18,423
065 Landfill Closure	1,204,215	267,840			267,840		(76,301)			(76,301)	1,395,754	191,539
076 Army Base	(73,803)	16,540			16,540		(16,485)			(16,485)	(73,749)**	55
<b>Total Capital Outlay Funds</b>	<b>6,651,429</b>	<b>2,073,763</b>	<b>1,933,410</b>	<b>1,358,305</b>	<b>5,365,478</b>	<b>(603,581)</b>	<b>(394,965)</b>	<b>(131,160)</b>	<b>(4,009,568)</b>	<b>(5,139,274)</b>	<b>6,877,633</b>	<b>226,205</b>
DEBT SERVICE												
040 Firehouse Bonds	2,141	-			-		-			-	2,141	-
<b>Total Debt Service Fund</b>	<b>2,141</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,141</b>	<b>-</b>
SPECIAL REVENUE FUNDS												
017 Law Enforcement Grant	93,205	100,489			100,489		(141,725)			(141,725)	51,969	(41,236)
018 Asset Forfeiture	1,265	-			-		-			-	1,265	-
019 ATOD Grant	(237)	64,270		-	64,270		(64,137)			(64,137)	(104)	133
022 General Plan	114,348	20,329			20,329		(100,000)			(100,000)	34,677	(79,671)
025 Gas Tax	361,028	389,319			389,319	(476,571)	(271,107)	(2,500)		(750,178)	168	(360,859)
031 Developers Revolving	83,981	294			294		(14,500)			(14,500)	69,775	(14,206)
033 Commercial Rehabilitation Loan	60,318	410			410		-			-	60,728	410
034 CDBG Housing Rehabilitation	123,144	804			804		-			-	123,948	804
038 Personnel Services District - Fire	92,902	278,604			278,604	(35,000)	(183,936)			(218,936)	152,570	59,667
039 Personnel Services District - Police	170,822	280,401		140,000	420,401		(340,270)		(140,000)	(480,270)	110,953	(59,869)
052 Transit Occupancy Tax	41,379	20,198			20,198		(32,000)			(32,000)	29,577	(11,802)
091 Street Projects	724	100			100		-			-	824	100
<b>Total Special Revenue Funds</b>	<b>1,142,878</b>	<b>1,155,218</b>	<b>-</b>	<b>140,000</b>	<b>1,295,218</b>	<b>(511,571)</b>	<b>(1,147,675)</b>	<b>(2,500)</b>	<b>(140,000)</b>	<b>(1,801,746)</b>	<b>636,350</b>	<b>(506,529)</b>
ENTERPRISE FUNDS*												
032 Transit	468,129	576,009		10,931	586,940	(3,000)	(492,995)		(90,945)	(586,940)	468,130	0
075 Business Park	4,651,890	2,075,163			2,075,163	(295,000)	(141,900)		(125,110)	(562,010)	6,165,043	1,513,152
080 Water System	3,460,239	2,840,289		800,095	3,640,384	(2,723,319)	(1,526,784)	(325,578)	(54,810)	(4,630,491)	2,470,132	(990,107)
081 Water Project - Capital Outlay	622,303	-	69,735	2,698,319	2,768,054	(622,303)			(2,768,054)	(3,390,357)	-	(622,303)
082 Water Fixed Assets	157,111	-			-	(157,111)	-			(157,111)	-	(157,111)

BUDGET SUMMARIES

Fund Description	Resources						Appropriations				Estimated Fund Balance 6/30/19	Fund Balance Increase / (Decrease)	
	Estimated Fund Balance 7/1/18	Revenues	Other Financing Source	Transfers In	Total Revenues	Transfers Out	Operating Expenses	Debt Service	Capital Improvements	Total Expenditures			
084 Airport	(886,740)	375,212	243,343	7,355	625,910		(180,778)	(13,468)	(431,664)	(625,910)	(886,739)	***	0
085 Beach Facility	2,299,622	2,801,851			2,801,851	(1,119,365)	(1,913,274)	(102,114)	(30,000)	(3,164,754)	1,936,719		(362,903)
086 NW Facility	2,543,567	1,791,408		171,994	1,963,402	(1,055,000)	(1,645,693)	(38,438)	(30,000)	(2,769,131)	1,737,838		(805,729)
087 NW Sewer Project - Capital Outlay	168,994	-	694,491	1,055,000	1,749,491	(168,994)			(1,749,491)	(1,918,485)	-		(168,994)
088 Beach Sewer Project - Capital Outlay	-	-	181,041	976,340	1,157,381				(1,157,381)	(1,157,381)	-		-
<b>Total Enterprise Funds</b>	<b>13,485,116</b>	<b>10,459,932</b>	<b>1,188,610</b>	<b>5,720,034</b>	<b>17,368,575</b>	<b>(6,144,093)</b>	<b>(5,901,424)</b>	<b>(479,598)</b>	<b>(6,437,455)</b>	<b>(18,962,570)</b>	<b>11,891,122</b>		<b>(1,593,994)</b>
AGENCY FUNDS													
041 Community Facilities District 2006-1	1,816,753	1,039,851			1,039,851		(38,011)	(1,002,224)		(1,040,235)	1,816,369		(384)
042 Riverview Point Assessment District	238,647	151,310			151,310		(12,220)	(137,923)		(150,143)	239,814		1,167
043 Riverview Point Bond Reserve	46,012	11			11		-			-	46,023		11
044 Riverwalk CFD	65,865	-			-		(12,000)			(12,000)	53,865		(12,000)
045 Summerset Improvement	154,446	35			35		-			-	154,481		35
046 Summerset Assessment District	17,387	4			4		-			-	17,391		4
049 Community Facilities District 2004-1	1,904,483	1,139,613			1,139,613		(35,078)	(1,103,858)		(1,138,935)	1,905,161		678
095 Liberty CFD	-	24,000			24,000		(24,000)			(24,000)	-		-
<b>Total Agency Funds</b>	<b>4,243,592</b>	<b>2,354,824</b>	<b>-</b>	<b>-</b>	<b>2,354,824</b>	<b>-</b>	<b>(121,309)</b>	<b>(2,244,005)</b>	<b>-</b>	<b>(2,365,313)</b>	<b>4,233,103</b>		<b>(10,489)</b>
SUCCESSOR AGENCY FUND													
023 RDA Successor Agency Fund	-	-			-		-			-	-		-
024 Successor Agency Fund	-	-			-		-			-	-		-
<b>Total Successor Agency Fund</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>
<b>Grand Total</b>	<b>28,694,253</b>	<b>22,405,425</b>	<b>3,122,020</b>	<b>7,302,530</b>	<b>32,829,976</b>	<b>(7,302,531)</b>	<b>(13,990,024)</b>	<b>(2,906,454)</b>	<b>(10,587,023)</b>	<b>(34,786,031)</b>	<b>26,738,198</b>		<b>(1,956,055)</b>

\* Enterprise funds use Working Capital, rather than fund Balance, which is the industry standard terminology for available Fund Balance for Enterprise Funds. It is the difference between the current assets and current liabilities.

\*\*Balance due to general fund of \$172,799. Per City Council direction on 3/15/16, principal and interest payments are waived until such time it is deemed the Army Base Fund has sufficient funds available for repayment.

\*\*\*Balance due to general fund of \$801,656, due to Muni Improvement fund \$153,507, due to Beach Facility \$38,705, due to Water fund \$38,704. Per City Council direction on 3/15/16, principal and interest payments are waived until such time it is deemed the Airport Fund has sufficient funds available for repayment.



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APPENDIX 3: BASIS OF ACCOUNTING

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## **BASIS OF ACCOUNTING**

The accounting policies of the City conform to “Generally Accepted Accounting Principles” (GAAP) Accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity. Fund accounting segregates funds according to their purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions.

All governmental funds (i.e. General, Special Revenue, Capital Projects, Debt Service) are accounted for on the modified accrual basis of accounting. Under this method, revenues are recognized in the accounting period in which they become both measurable and available to finance expenditures of the current period. Revenues are recorded when received in cash, except that revenues subject to accrual (generally 60 days after year-end) are recognized when due. Expenditures are recorded in the accounting period when the liability is incurred.

Proprietary funds (i.e. Enterprise Funds) and Fiduciary funds (i.e. Agency and Private Purpose Funds) are accounted for using the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized in the period in which they are earned, while expenses are recognized when the liability is incurred.

The Annual Audited Financial Report shows the status of the City’s finances on GAAP basis. The City’s budget are adopted on a basis substantially consistent with GAAP, with the following exceptions:

- Principal payments on long-term debt within the Enterprise Funds are applied to the outstanding liability on a GAAP basis, but are expended on a Budget basis.
- Capital Outlay within Enterprise Funds are recorded as assets on a GAAP basis and expended on a Budget basis.
- Depreciation expense is recorded on a GAAP basis only.

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APPENDIX 4:      PROPOSITION 4 (GANN LIMIT) ANALYSIS

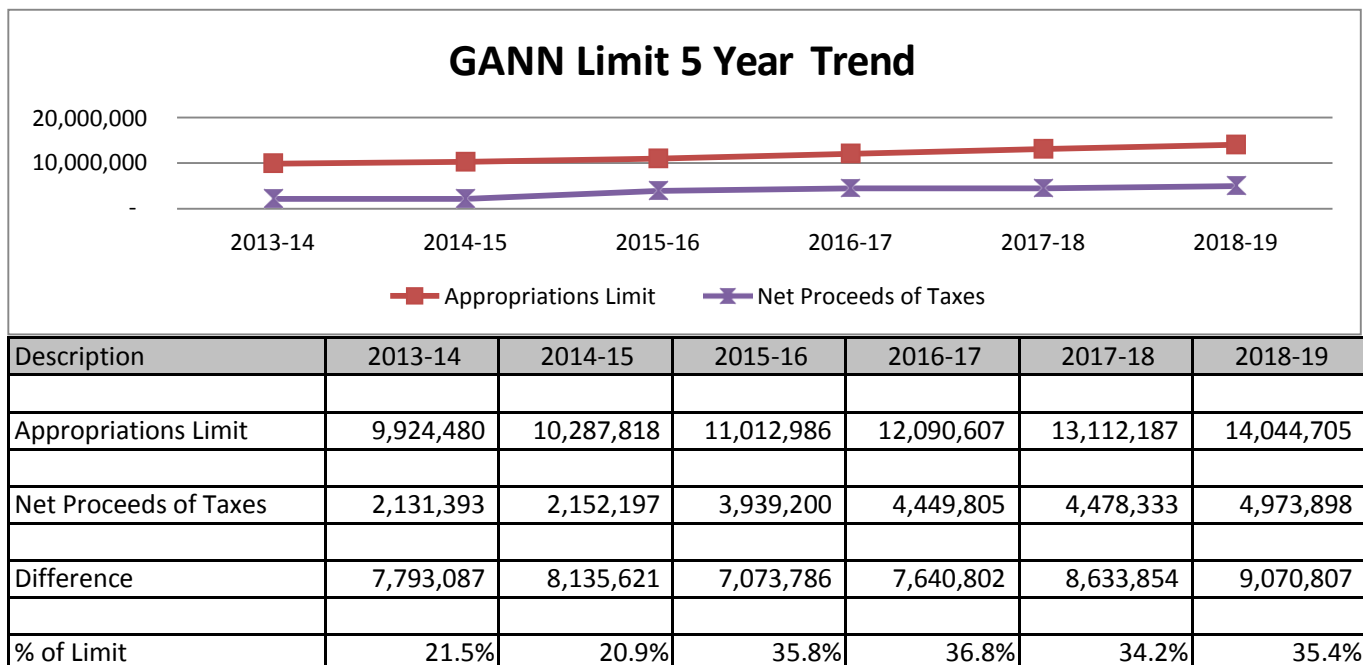
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**PROPOSITION 4 (GANN LIMIT) ANALYSIS**

Section 7910 of the California Government Code and Article XIII B of the California Constitution (commonly referred to as the “Gann Limit”) restrict the amount of revenue that cities can appropriate in any fiscal year. Annually, the City must adopt a resolution to approve the appropriations limit based on actual appropriations in FY 18-19, adjusted by a.) the greater of growth in California per capita income or the percentage change in the local assessment roll from the preceding year due to the addition of new nonresidential construction in the City, and b.) the greater of the growth in City or County population. Section 37200 requires that the Gann limit and the total appropriations subject to the limitation be published in the annual budget. The City’s limitation is calculated annually and was adopted by City Council Resolution No. 2018-054 on June 5, 2018, as part of its annual operating budget.

For Fiscal Year 2018-19, the City’s appropriation limit is calculated to be \$14,044,705. Appropriations subject to limit have been determined to be \$4,973,898. This is \$9,070,807 below the calculated limit. Additional appropriations to the budget funded by non-tax sources such as beginning fund balances, grants, or service charges are unaffected by the appropriations limit. However, any supplemental appropriations funded through increased tax sources are subject to the appropriations limit and cannot exceed \$9,070,807. Any overall actual receipts from tax sources greater than the variance would result in taxes in excess of the appropriations limit and would require refunds of the excess in the next two years or voter approval of an increase in the appropriations limit. A request of voters to authorize an increase in the appropriations limit is not anticipated in the future due to the significant margin between the limit and tax revenue.

The following trend analysis of the appropriations limit versus the net proceeds of taxes for the last five years shows that the City will remain under its appropriations limit in the future.



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APPENDIX 5:

DEBT LIMIT/OBLIGATION

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**DEBT LIMIT/OBLIGATION**

**DEBT LIMIT**

State Law sets the bonded limit for General Obligation bonds at 15% of the total assessed valuation of all real and personal property within the City. As of June 30, 2017, the City’s total debt limit capacity was \$49.85 million, but it has no outstanding debt subject to this limit.

**DEBT OBLIGATION**

Below is the annual debt service payments budget for Fiscal Year 2018-19 and listing of City’s long-term debt. The City’s existing debt levels are not expected to significantly impact current operations since the City has identifiable sources of debt repayment.

	Outstanding Balance as of 6-30-2018	FY 2018-19 Adopted		
		Principal	Interest	Total
<b><u>General Fund:</u></b>				
Citywide Energy Saving Project Equipment Lease Purchase	\$ 888,793	\$ 19,777	\$ 29,414	\$ 49,191
<b>Subtotal, General Fund Debt</b>	<b>888,793</b>	<b>19,777</b>	<b>29,414</b>	<b>49,191</b>
<b><u>Vehicle Replacement Fund</u></b>				
Fire Truck Loan	3,136	3,124	12	3,136
PNC Fire Apparatuses Lease Purchase Agreement	1,044,617	87,492	40,531	128,024
<b>Subtotal, Vehicle Replacement Fund Debt</b>	<b>1,047,753</b>	<b>90,617</b>	<b>40,543</b>	<b>131,160</b>
<b><u>Gas Tax Fund</u></b>				
PG&E Retrofit Loan	13,531	2,500	-	2,500
<b>Subtotal, Gas Fund Debt</b>	<b>13,531</b>	<b>2,500</b>	<b>-</b>	<b>2,500</b>
<b><u>Water System Fund</u></b>				
Water Meter Installment Purchase Agreement	3,585,000	230,000	85,718	315,718
Citywide Energy Saving Project Equipment Lease Purchase	69,735	1,552	2,308	3,860
2013 Land Capital Lease	87,355	6,000	-	6,000
<b>Subtotal, Water System Fund Debt</b>	<b>3,742,090</b>	<b>237,552</b>	<b>88,026</b>	<b>325,578</b>
<b><u>Airport Fund</u></b>				
Citywide Energy Saving Project	243,343	5,415	8,053	13,468
<b>Subtotal, Airport Fund Debt</b>	<b>243,343</b>	<b>5,415</b>	<b>8,053</b>	<b>13,468</b>
<b><u>Beach Facility</u></b>				
Waste Water Installment Purchase Agreement	910,000	60,000	27,391	87,391
Citywide Energy Saving Project Equipment Lease Purchase	181,041	4,029	5,991	10,020
<b>Subtotal, Beach Facility Fund Debt</b>	<b>181,041</b>	<b>64,029</b>	<b>33,382</b>	<b>97,411 *</b>
<b><u>North West Facility</u></b>				
Citywide Energy Saving Project Equipment Lease Purchase	694,491	15,454	22,984	38,438
<b>Subtotal, North West Facility Fund Debt</b>	<b>694,491</b>	<b>15,454</b>	<b>22,984</b>	<b>38,438</b>
<b>Total, Debt Service</b>	<b>\$ 6,811,042</b>	<b>\$ 435,344</b>	<b>\$ 222,402</b>	<b>\$ 657,746</b>

\*Amount does not include interfund loan balance and debt payments

**PG&E RETROFIT LOAN**

In March 2014, the City entered into a loan agreement with Pacific Gas & Electric (PG&E) in the amount of \$24,032 for energy efficient / demand response equipment and services. Monthly payments of \$202 are due through December 2023. The loan does not bear any interest.

**FIRE TRUCK LOAN**

In July 2014, the City entered into a loan agreement in the amount of \$137,500 at 4.50% to finance the purchase of a platform ladder fire truck. Monthly principal and interest payments of \$3,136 are due beginning August 2014 through July 2018.

**2013 LAND CAPITAL LEASE**

The City entered into a capital ground lease for the purpose of installation of Arsenic filtration equipment for Well 10. The lease has an option to purchase the property at the end of the lease. The capital lease has a 20-year term, beginning in January 2013 and expiring in January 2033. Annual principal payments of \$6,000 are made from water revenues. The land is included in capital assets at \$120,000.

**WASTE WATER INSTALLMENT PURCHASE AGREEMENT**

In December 2015, the City entered into an installment purchase agreement for the purpose of refunding its portion of the installment payments due under the 2000 Installment Purchase Agreement and Indenture related to the 2000 Water and Wastewater Revenue Bonds. The refunding provides a net savings of approximately \$181,000 with a net present value of approximately \$153,000 or 14.47% of the prior bonds being refunded. The refunding also lowers overall debt service by approximately \$12,431 per year from FY 2016 to FY 2029. The difference between the reacquisition price and the net carrying amount of the old debt of \$47,031 has been recorded as a deferred outflow of resources on the Statement of Net Position and is being amortized over the life of the installment purchase agreement. The installment purchase agreement is secured by a pledge of net revenues from the Sewer Enterprise Fund. Installment payments of principal and interest are due annually on October 1 through October 1, 2029. Interest is charged at an effective interest rate of 3.010% per annum.

**WATER METER INSTALLMENT PURCHASE AGREEMENT**

In July 2016, the City entered into an installment purchase agreement for the purpose of financing the acquisition and installation of consumer water meters in the amount of \$3,990,000. The installment purchase agreement is secured by a pledge of net revenues from the Water Enterprise Fund. Semi-annual installment payments of principal and interest are due each December 1 and June 1 through December 2031. Interest is charged at an effective interest rate of 2.43% per annum.

**PNC FIRE APPARATUSES LEASE PURCHASE AGREEMENT**

In February 2018, the City entered into a lease agreement with PNC financial solutions to purchase two fire apparatus from pierce manufacturing. Those Fire Apparatus are needed for the Front-Line Fire Apparatus of the Department in order to ensure continuity of emergency response. Installment payments of principal and interest are due annually on February 27 through February 27, 2028. Interest is charged at a nominal annual rate of 4.5%.

**CITYWIDE ENERGY SAVINGS PROJECT EQUIPMENT LEASE PURCHASE**

The city is looking for ways to reduce its energy consumption. Much of the equipment used to heat and cool city facilities are aged and consume more energy than newer, more energy efficient equipment would consume. In March 2018, the City entered into a lease purchase agreement with ABM Building Solutions to upgrade several selected City's facilities. The installment payments of principal and interest are due semi-annually on April and December through April 2033. Interest is charge at an effective annual rate of 3.58%



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APPENDIX 6: SCHEDULE OF INTERFUND TRANSFERS

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SCHEDULE OF INTERFUND TRANSFERS

Transfer Out from Fund	Transfer In to Fund	Purpose	FY 17/18 Projected	FY18/19 Adopted
<b>Transfer Out</b>	<b>Transfer In</b>			
General Fund	Transit	Potential farebox penalty	5,200	10,931
General Fund	Capital Projects	Laserfiche EDMS Software	-	25,000
General Fund	Capital Projects	Police Dept Mold Remediation Project	20,000	-
General Fund	Capital Projects	Compensation for City Match of grant funds not transferred in prior years	106,711	-
General Fund	Airport	To balance the budget of Airport Fund	-	7,355
Vehicle Replacement	Gas Tax	YSAQMD Grant - New Ford Pickup	5,000	-
Vehicle Replacement	Water	YSAQMD Grant - New Ford Pickup	5,000	-
Vehicle Replacement	Beach Facility	YSAQMD Grant - New Ford Pickup	5,000	-
Vehicle Replacement	NW Facility	YSAQMD Grant - New Ford Pickup	5,000	-
Gas Tax	Capital Projects	ADA Sidewalk Repair and Replacement	-	155,000
Gas Tax	Capital Projects	Front St. Bike & Pedestrian Improvement	51,437	271,571
Gas Tax	Capital Projects	Bike & Pedestrian Pathway Montezuma Hills Rd	-	50,000
Gas Tax	Capital Projects	Compensation for City Match of grant funds not transferred in prior years	111,037	-
Transit	NW Facility	Rental for Office Space	1,921	3,000
Personnel Services District - Fire	Vehicle Replacement	Fire Dept Vehicle Reserve	35,000	35,000
Personnel Services District - Fire	Capital Projects	Compensation for City Match of grant funds not transferred in prior years	14,227	-
Personnel Services District - Police	Capital Projects	Police Dept Mold Remediation Project	94,900	-
Personnel Services District - Police	Capital Projects	Compensation for City Match of grant funds not transferred in prior years	28,615	-
Parks and Recreation	Capital Projects	Bike & Pedestrian Pathway Montezuma Hills Rd	33,212	-
Parks and Recreation	Capital Projects	Dog Park & Skate Park	625,347	171,533
Parks and Recreation	Capital Projects	Boat Launch Project - City Match	-	8,338
Parks and Recreation	Capital Projects	Bruning Park Restroom Replacement	-	180,000
Municipal Improvements	General Fund	ABM Loan Payment - City Hall	-	49,191
Municipal Improvements	Personnel Services District - Police	Replace Police Dobby Doors	-	40,000
Municipal Improvements	Capital Projects	Boat Dock Project - City Match	22,594	115,519
Municipal Improvements	Capital Projects	City Hall ADA Remodel - Council Chambers/CD Office	-	39,000
Municipal Improvements	Capital Projects	Police Dept Mold Remediation Project	126,968	-
Municipal Improvements	Capital Projects	Fire Station Living Quarters Remodel	115,134	-
Business Park	Vehicle Replacement	Police Vehicle Replacement	-	150,000
Business Park	General Fund	Consultant Services for Rebranding	-	15,000
Business Park	General Fund	Additional support for Alcohol Tobacco & Other Drugs Education	-	20,000
Business Park	Personnel Services District - Police	Citywide Camera System	-	100,000
Business Park	Capital Projects	Business Park Health Center Study	-	10,000
Water	Vehicle Replacement	Fire Dept Vehicle Reserve	25,000	25,000
Water	Water Project - Capital Outlay	Funding Source for Water CIP Projects	-	2,698,319
Water Project - Capital Outlay	Water	Closed Fund Balance to Water	-	622,303
Water Fixed Assets	Water	Closed Fund Balance to Water	-	157,111
Beach Facility	Water	Interfund loan repayment	20,680	20,680

**SCHEDULE OF INTERFUND TRANSFERS**

<b>Transfer Out from Fund</b>	<b>Transfer In to Fund</b>	<b>Purpose</b>	<b>FY 17/18 Projected</b>	<b>FY18/19 Adopted</b>
Beach Facility	Parks and Recreation	Interfund loan repayment	5,170	<b>5,170</b>
Beach Facility	Municipal Improvements	Interfund loan repayment	117,175	<b>117,175</b>
Beach Facility	Beach Sewer Project - Capital Outlay	Funding Source for Beach Facility CIP Projects	-	<b>976,340</b>
Beach Facility	Capital Projects	Bike & Pedestrian Pathway Montezuma Hills Rd	20,000	-
NW Facility	NW Sewer Project - Capital Outlay	Funding Source for NW Facility CIP Projects	-	<b>1,055,000</b>
NW Sewer Project - Capital Outlay	NW Facility	Closed Fund Balance to NW Facility	-	<b>168,994</b>
Street Project	Capital Projects	Bike & Pedestrian Pathway Montezuma Hills Rd	11,000	-
<b>Total Interfund Transfers</b>			<b><u>\$ 1,611,328</u></b>	<b><u>\$ 7,302,530</u></b>



**CITY MANAGER  
FY 18-19 ADOPTED EXPENDITURE BUDGET**

<b>EXPENDITURES</b>						
Account Number	Account Name	FY 2016-17 Actual	FY 2017-18 Final Budget	FY 2017-18 Projected	FY 2018-19 Adopted Budget	CHANGE
<b>FUND 10 GENERAL FUND</b>						
<b>ADMINISTRATION</b>						
<b>CITY COUNCIL</b>						
010-0100-0100-7205	Advertising	312	300	-	-	-
010-0100-0100-7213	Legal Fees	15,032	14,040	14,108	21,600	7,492
010-0100-0100-7226	Printing	2,036	600	400	600	200
010-0100-0100-7235	Conferences & Meetings	4,087	2,500	3,050	3,100	50
010-0100-0100-7245	Contractual services	25,825	-	-	-	-
010-0100-0100-7272	Equipment Rental	-	200	200	200	-
010-0100-0100-7277	Fuel & Mileage	1,650	1,000	1,000	1,000	-
010-0100-0100-7307	Liability Insurance	1,283	494	496	548	52
010-0100-0100-7359	Meals	2,173	2,000	2,000	2,200	200
010-0100-0100-7365	Membership Dues	16,533	18,912	18,912	19,000	88
010-0100-0100-7367	Misc Services & Supplies	1,639	-	1,003	200	(803)
010-0100-0100-7426	Publications & Subscriptions	-	1,700	-	1,700	1,700
<b>TOTAL CITY COUNCIL</b>		<b>70,570</b>	<b>41,746</b>	<b>41,169</b>	<b>50,148</b>	<b>8,979</b>
<b>CITY MANAGER</b>						
010-0100-0105-7128	Car Allowance	4,800	4,800	4,800	4,800	-
010-0100-0105-7201	Accounting & Auditing	51	-	-	-	-
010-0100-0105-7213	Legal Fees	-	2,000	500	2,000	1,500
010-0100-0105-7235	Conferences/ meetings	4,189	5,000	5,000	5,000	-
010-0100-0105-7245	Contractual services	-	3,600	-	18,600	18,600
010-0100-0105-7254	Debt Service-Principal	-	-	-	-	-
010-0100-0105-7255	Debt Service - Interest	-	-	-	-	-
010-0100-0105-7272	Equipment Rental	1,290	400	481	400	(81)
010-0100-0105-7277	Fuel & Mileage	1,997	-	250	250	-
010-0100-0105-7282	Vehicle Warranty	893	-	-	-	-
010-0100-0105-7307	Liability Insurance	3,171	958	966	1,062	96
010-0100-0105-7359	Meals	1,487	1,500	1,900	2,000	100
010-0100-0105-7365	Membership Dues	2,289	3,200	5,326	3,200	(2,126)
010-0100-0105-7367	Misc Services & Supplies	114	-	-	-	-
010-0100-0105-7372	Office Supplies & Materials	-	1,000	1,000	1,000	-
010-0100-0105-7426	Publications & Subscriptions	-	350	350	350	-
010-0100-0105-7432	Telephone	-	400	959	1,300	341
<b>TOTAL CITY MANAGER</b>		<b>20,280</b>	<b>23,208</b>	<b>21,532</b>	<b>39,962</b>	<b>18,430</b>
<b>CITY ADMINISTRATION</b>						
010-0100-0107-7125	State Unemployment Insurance	7,650	3,300	20,000	5,000	(15,000)
010-0100-0107-7202	Retiree Health (OPEB)	14,979	15,800	15,800	16,140	340
010-0100-0107-7204	Health Administrative Fee	2,044	2,270	2,043	2,200	157
010-0100-0107-7211	Legal Fees - Potential Litigation	-	24,000	26,200	48,000	21,800
010-0100-0107-7213	Legal Fees	16,562	20,000	45,000	40,000	(5,000)
010-0100-0107-7245	Contractual services	949	-	-	6,395	6,395
010-0100-0107-7254	Debt Service - Principal	-	-	-	19,777	19,777
010-0100-0107-7255	Debt Service - Interest	-	-	-	29,414	29,414
010-0100-0107-7272	Equipment Rental	13,681	-	-	-	-
010-0100-0107-7307	Liability Insurance	10,004	-	-	-	-
010-0100-0107-7330	Janitorial Supplies	4,848	3,000	3,500	4,000	500
010-0100-0107-7367	Misc Services & Supplies	40	-	-	1,100	1,100
010-0100-0107-7372	Office Supplies & Materials	21,218	10,650	10,650	10,650	-
010-0100-0107-7384	Personnel Hiring Costs	2,594	6,954	8,000	7,100	(900)
010-0100-0107-7397	Postage	8,915	3,432	10,900	10,932	32
010-0100-0107-7432	Telephone	14,566	4,950	7,200	8,295	1,095
010-0100-0107-7900	Misc Services & Supplies	-	1,100	233,517	-	(233,517)
<b>TOTAL CITY ADMINISTRATION</b>		<b>118,049</b>	<b>95,456</b>	<b>382,810</b>	<b>209,003</b>	<b>(173,807)</b>

**CITY MANAGER  
FY 18-19 ADOPTED EXPENDITURE BUDGET**

<b>EXPENDITURES</b>						
Account Number	Account Name	FY 2016-17 Actual	FY 2017-18 Final Budget	FY 2017-18 Projected	FY 2018-19 Adopted Budget	CHANGE
<b>INFORMATION TECHNOLOGY</b>						
010-0100-0136-7201	Accounting & Auditing	7	-	-	-	-
010-0100-0136-7245	Contractual Services	79,109	42,232	42,000	43,370	1,370
010-0100-0136-7307	Liability Insurance	-	-	3	3	0
010-0100-0136-7380	Computer Hardware	2,879	7,000	7,000	8,000	1,000
010-0100-0136-7381	Computer Software	44,933	47,938	47,938	41,425	(6,513)
<b>TOTAL INFORMATION TECHNOLOGY</b>		<b>126,928</b>	<b>97,170</b>	<b>96,941</b>	<b>92,798</b>	<b>(4,143)</b>
<b>FUND 052 - TRANSIENT OCCUPANCY TAX</b>						
			-			
052-0100-0520-7245	Contractual Services	500	20,000	26,964	32,000	5,036
<b>TOTAL TRANSIENT OCCUPANCY TAX</b>		<b>500</b>	<b>20,000</b>	<b>26,964</b>	<b>32,000</b>	<b>5,036</b>

**TRANSIT**  
**FY 18-19 ADOPTED EXPENDITURE BUDGET**

<b>EXPENDITURES</b>						
Account Number	Account Name	FY 2016-17 Actual	FY 2017-18 Final Budget	FY 2017-18 Projected	FY 2018-19 Adopted Budget	Change
<b>FUND 32 TRANSIT</b>						
032-0300-0320-7201	Accounting & Auditing	2,099	2,019	1,593	2,085	492
032-0300-0320-7205	Advertising	120	500	-	500	500
032-0300-0320-7213	Legal Fees	2,514	3,000	2,500	3,000	500
032-0300-0320-7226	Printing	272	2,800	500	1,000	500
032-0300-0320-7234	Dispatch services	2,099	525	2,100	2,100	-
032-0300-0320-7245	Contractual Services	287,971	282,055	282,055	287,100	5,045
032-0300-0320-7253	Management Consultant Services	89,229	90,900	90,900	85,900	(5,000)
032-0300-0320-7272	Equipment Rental	1,290	1,260	1,260	1,260	-
032-0300-0320-7277	Fuel & Mileage	32,344	38,300	37,162	40,900	3,738
032-0300-0320-7307	Liability Insurance	1,971	4,438	4,462	4,922	460
032-0300-0320-7340	Legal Notices/Publications	94	200	-	200	200
032-0300-0320-7356	M & R Vehicles	10,345	15,000	15,249	13,700	(1,549)
032-0300-0320-7365	Membership Dues	460	500	485	485	-
032-0300-0320-7367	Misc. Services & Supplies	1,100	4,000	4,000	4,000	-
032-0300-0320-7372	Office Supplies & Materials	-	500	300	500	200
032-0300-0320-7376	INTERCITY TAXI SCRIP	240	900	300	900	600
032-0300-0320-7377	Planning Studies	12,950	-	-	-	-
032-0300-0320-7381	Computer Software	-	1,593	-	1,593	1,593
032-0300-0320-7385	Permits & Licenses	-	100	-	100	100
032-0300-0320-7397	Postage	-	100	-	100	100
032-0300-0320-7415	Signs	-	100	-	100	100
032-0300-0320-7432	Telephone	1,980	375	1,900	1,900	-
032-0300-0320-7603	STA Loan Repayment	-	-	-	-	-
032-0300-0320-7923	Capital Outlay - Vehicles	-	90,945	-	90,945	90,945
032-0300-0320-7325	TDA Return	-	95,800	95,800	1,409	(94,391)
032-0300-0320-7324	Penalties	-	5,200	-	10,931	10,931
032-0300-0320-7352	Facility & Equipment Maintenance	2,271	1,574	1,574	2,500	926
<b>TOTAL TRANSIT FUND</b>		<b>449,349</b>	<b>642,683</b>	<b>542,141</b>	<b>558,131</b>	<b>15,990</b>

**CITY CLERK  
FY 18-19 ADOPTED EXPENDITURE BUDGET**

<b>EXPENDITURES</b>						
Account Number	Account Name	FY 2016-17 Actual	FY 2017-18 Final Budget	FY 2017-18 Projected	FY 2018-19 Adopted Budget	Change
<b>FUND 10 GENERAL FUND</b>						
<b>ADMINISTRATION</b>						
<b>CITY CLERK</b>						
010-0100-0115-7201	Accounting & Auditing	38	-	-	-	-
010-0100-0115-7213	Legal Fees	8,315	5,500	5,500	5,500	-
010-0100-0115-7235	Conferences and Meetings	2,969	1,900	1,900	5,700	3,800
010-0100-0115-7245	Contractual Services	12,818	45,732	45,000	36,404	(8,596)
010-0100-0115-7270	Election Expenses	18,096	1,500	1,500	34,758	33,258
010-0100-0115-7272	Equipment Rental	1,290	350	450	550	100
010-0100-0115-7277	Fuel and Mileage	453	950	1,100	500	(600)
010-0100-0115-7307	Liability Insurance	1,283	892	896	989	93
010-0100-0115-7340	Legal Notices/Publications	3,118	1,500	1,500	2,000	500
010-0100-0115-7365	Membership Dues	310	410	409	410	1
010-0100-0115-7372	Office Supplies & Materials	1,435	2,000	2,000	2,000	-
010-0100-0115-7432	Telephone	-	-	520	1,100	580
010-0100-0115-7426	Publications & Subscriptions	393	560	560	560	-
<b>TOTAL CITY CLERK</b>		<b>50,517</b>	<b>61,294</b>	<b>61,335</b>	<b>90,471</b>	<b>29,136</b>



**FINANCE**  
**FY 18-19 ADOPTED EXPENDITURE BUDGET**

<b>EXPENDITURES</b>						
Account Number	Account Name	FY 2016-17 Actual	FY 2017-18 Final Budget	FY 2017-18 Projected	FY 2018-19 Adopted Budget	Change
<b>FUND 10 GENERAL FUND</b>						
<b>ADMINISTRATION</b>						
<b>FINANCE DEPARTMENT</b>						
010-0100-0135-7201	Accounting & Auditing	19,856	14,998	14,998	19,627	4,629
010-0100-0135-7213	Legal Fees	265	-	-	1,000	1,000
010-0100-0135-7235	Conferences and Meetings	1,816	1,165	1,165	3,600	2,435
010-0100-0135-7245	Contractual Services	15,738	14,300	14,300	19,000	4,700
010-0100-0135-7272	Equipment Rental	1,290	600	600	600	-
010-0100-0135-7277	Fuel and Mileage	829	900	900	900	-
010-0100-0135-7307	Liability Insurance	2,307	1,515	1,526	1,680	154
010-0100-0135-7323	Finance Charge - Collection	-	-	139	200	61
010-0100-0135-7359	Meals	65	300	300	300	-
010-0100-0135-7365	Membership Dues	390	575	575	540	(35)
010-0100-0135-7367	Misc. Services & Supplies	1,816	125	125	125	-
010-0100-0135-7372	Office Supplies & Materials	445	13,455	13,455	500	(12,955)
010-0100-0135-7427	Use Tax Expense	90	-	-	-	-
010-0100-0135-7395	Training	1,803	2,800	2,800	3,800	1,000
<b>TOTAL FINANCE DEPARTMENT</b>		<b>46,709</b>	<b>50,733</b>	<b>50,883</b>	<b>51,872</b>	<b>989</b>

**POLICE**  
**FY 18-19 ADOPTED EXPENDITURE BUDGET**

<b>EXPENDITURES</b>						
Account Number	Account Name	FY 2016-17 Actual	FY 2017-18 Final Budget	FY 2017-18 Projected	FY 2018-19 Adopted Budget	Change
<b>FUND 10 GENERAL FUND</b>						
<b>POLICE DEPARTMENT</b>						
010-0400-0165-7201	Accounting & Auditing	827	-	-	-	-
010-0400-0165-7208	Animal Control	46,133	53,000	53,000	53,000	-
010-0400-0165-7213	Legal Fees	77,828	25,000	43,000	25,000	(18,000)
010-0400-0165-7226	Printing	1,773	2,200	1,500	2,200	700
010-0400-0165-7234	Dispatch Service	40,324	40,000	40,000	45,000	5,000
010-0400-0165-7245	Contractual Services	15,355	81,770	82,000	21,040	(60,960)
010-0400-0165-7247	Report Forms	1,016	1,100	1,100	1,500	400
010-0400-0165-7249	Expenses	8,388	14,726	14,726	28,735	14,009
010-0400-0165-7254	Debt Service-Principal	62,718	65,980	65,980	-	(65,980)
010-0400-0165-7255	Debt Service - Interest	6,692	3,431	3,431	-	(3,431)
010-0400-0165-7272	Equipment Rental	4,298	7,242	7,242	7,242	-
010-0400-0165-7277	Fuel & Mileage	33,476	40,000	35,000	40,000	5,000
010-0400-0165-7298	Flood & Fire Insurance	9,146	1,508	1,415	1,508	93
010-0400-0165-7307	Liability Insurance	18,213	18,182	18,286	19,859	1,573
010-0400-0165-7323	Finance Charge	84	-	105	-	(105)
010-0400-0165-7330	Janitorial Supplies	129	-	120	200	80
010-0400-0165-7355	M & R Property	56,544	-	24	-	(24)
010-0400-0165-7356	M & R Vehicles	15,303	21,000	27,032	25,000	(2,032)
010-0400-0165-7359	Meals	609	1,000	800	1,000	200
010-0400-0165-7366	Cable TV	-	780	780	780	-
010-0400-0165-7367	Misc. Services & Supplies	509	850	500	500	-
010-0400-0165-7372	Office Supplies & Materials	2,711	2,500	4,000	4,000	-
010-0400-0165-7384	Personnel Hiring Costs	11,298	29,090	29,202	24,890	(4,312)
010-0400-0165-7397	Postage	9	-	-	-	-
010-0400-0165-7426	Publications & Subscriptions	15	-	-	-	-
010-0400-0165-7432	Telephone	29,947	28,200	30,000	30,000	-
010-0400-0165-7438	Booking Fees	8,386	9,000	9,000	10,000	1,000
010-0400-0165-7458	Utilities - PG&E	13,746	15,000	15,000	15,000	-
010-0400-0165-7459	Property)	-	-	5,300	10,800	5,500
010-0400-0165-7466	Canine Services	-	-	24,163	3,300	(20,863)
010-0400-0165-7371	Security Services	6,190	5,000	5,000	17,650	12,650
010-0100-5990-9000	Transfer Out	-	20,000	20,000	-	(20,000)
010-0400-0165-7923	Capital Outlay - Vehicle	-	38,066	38,066	-	(38,066)
010-0400-0165-7380	Computer Hardware	1,110	-	300	-	(300)
010-0400-0165-7381	Computer Software	1,243	1,747	3,100	3,500	400
<b>TOTAL POLICE DEPARTMENT</b>		<b>474,021</b>	<b>526,372</b>	<b>579,172</b>	<b>391,703</b>	<b>(187,469)</b>
<b>FUND 17 LAW ENFORCEMENT GRANT</b>						
017-0400-1170-7905	Capital Outlay - Mach & Equip	-	19,131	27,695	-	(27,695)
017-0400-1170-7201	Accounting & Auditing	52	-	-	-	-
017-0400-1171-7001	Salaries & Wages	2,103	-	-	-	-
017-0400-1171-7005	Overtime	595	-	-	-	-
017-0400-1171-7226	Printing	262	-	-	-	-
017-0400-1171-7245	Contractual Services	-	-	1,001	-	(1,001)
017-0400-1171-7273	<\$5,000)	2,339	-	(506)	-	506
<b>TOTAL LAW ENFORCEMENT GRANT FUND</b>		<b>5,351</b>	<b>19,131</b>	<b>28,190</b>	<b>-</b>	<b>(28,190)</b>

**POLICE**  
**FY 18-19 ADOPTED EXPENDITURE BUDGET**

<b>EXPENDITURES</b>						
Account Number	Account Name	FY 2016-17 Actual	FY 2017-18 Final Budget	FY 2017-18 Projected	FY 2018-19 Adopted Budget	Change
<b>FUND 39 PERSONNEL SERVICES DISTRICT</b>						
<b>Police Department</b>						
039-0400-0165-7201	Accounting & Auditing	638	637	502	658	155
039-0400-0165-7207	Ammunition & Weapons	10,744	15,500	13,000	15,500	2,500
039-0400-0165-7245	Contractual Services	2,828	34,204	34,204	34,242	38
039-0400-0165-7273	<\$5,000)	13,169	10,300	10,300	18,300	8,000
039-0400-0165-7277	Fuel & Mileage	75	-	-	-	-
039-0400-0165-7307	Liability Insurance	-	1,748	1,756	1,939	183
039-0400-0165-7352	M&R Machinery & Equipment	3,616	4,600	5,000	6,100	1,100
039-0400-0165-7355	M&R Property	1,815	-	310	-	(310)
039-0400-0165-7380	Computer Hardware	1,249	-	-	-	-
039-0400-0165-7381	Computer Software	2,077	502	1,542	5,900	4,358
039-0400-0165-7395	Police Officer Training	24,171	27,000	27,000	27,000	-
039-0400-0165-7398	Volunteer Services	1,037	2,000	1,000	2,000	1,000
039-0400-0165-7409	Safety Equipment	407	1,600	1,500	1,600	100
039-0400-0165-7426	Publications & Subscriptions	1,763	1,700	2,131	1,700	(431)
039-0400-0165-9000	Transfer Out	-	28,615	28,615	-	(28,615)
039-0400-0165-9000	Transfer Out	-	94,900	94,900	-	(94,900)
039-0400-0165-7909	Imprvmts	-	-	6,000	40,000	34,000
039-0400-0165-7905	Capital Outlay - Mach & Equip	30,940	-	-	100,000	100,000
<b>TOTAL POLICE DEPARTMENT</b>		<b>94,530</b>	<b>223,306</b>	<b>227,760</b>	<b>254,939</b>	<b>27,179</b>

**FIRE  
FY 18-19 ADOPTED EXPENDITURE BUDGET**

<b>EXPENDITURES</b>						
<b>Account Number</b>	<b>Account Name</b>	<b>FY 2016-17 Actual</b>	<b>FY 2017-18 Final Budget</b>	<b>FY 2017-18 Projected</b>	<b>FY 2018-19 Adopted Budget</b>	<b>Change</b>
<b>FUND 10 GENERAL FUND</b>						
<b>PUBLIC SAFETY</b>						
<b>FIRE DEPARTMENT</b>						
010-0400-0140-7201	Accounting & Auditing	464	-	-	-	-
010-0400-0140-7213	Legal Fees	4,809	3,600	3,600	2,000	(1,600)
010-0400-0140-7226	Printing	484	1,000	500	1,000	500
010-0400-0140-7234	Dispatch Services	46,487	51,000	51,000	55,000	4,000
010-0400-0140-7235	Conferences & Meetings	-	5,100	5,100	5,000	(100)
010-0400-0140-7245	Contractual Services	20,617	22,000	23,130	20,000	(3,130)
010-0400-0140-7272	Equipment Rental	5,829	9,800	9,800	6,500	(3,300)
010-0400-0140-7273	Equipment (Non-Capital, <\$5,000)	222	-	150	3,500	3,350
010-0400-0140-7276	Firefighter Training	11,260	7,900	7,900	12,000	4,100
010-0400-0140-7277	Fuel & Mileage	15,135	19,500	19,500	19,500	-
010-0400-0140-7298	Flood & Fire Insurance	4,661	-	-	-	-
010-0400-0140-7307	Liability Insurance	25,126	29,402	29,163	49,610	20,447
010-0400-0140-7330	Janitorial Supplies	910	3,500	2,000	4,000	2,000
010-0400-0140-7352	M & R Machinery & Equipment	9,197	8,500	4,000	4,000	-
010-0400-0140-7355	M & R Real Property	3,169	9,000	9,500	8,672	(828)
010-0400-0140-7356	M & R Vehicles	71,966	65,000	65,000	45,000	(20,000)
010-0400-0140-7359	Meals	335	1,000	1,000	1,500	500
010-0400-0140-7363	Medical Svcs. & Supplies	13,306	18,000	18,000	18,000	-
010-0400-0140-7365	Membership Dues	690	1,500	1,000	2,500	1,500
010-0400-0140-7366	Cable TV	-	732	732	1,400	668
010-0400-0140-7367	Misc. Services & Supplies	1,058	2,500	2,500	2,500	-
010-0400-0140-7372	Office Supplies & Materials	734	2,000	3,100	3,500	400
010-0400-0140-7381	Computer Software	-	3,000	300	1,000	700
010-0400-0140-7384	Personnel Hiring Costs	5,507	7,000	7,000	2,500	(4,500)
010-0400-0140-7385	Permits & Licenses	35	-	49	100	51
010-0400-0140-7398	Volunteer Services	16,702	32,400	32,400	25,000	(7,400)
010-0400-0140-7400	Public Education	1,038	2,000	1,600	1,000	(600)
010-0400-0140-7409	Safety Equipment	15,024	45,000	45,000	70,000	25,000
010-0400-0140-7426	Publications & Subscriptions	3,729	4,700	4,000	3,500	(500)
010-0400-0140-7432	Telephone	38,002	37,000	37,000	37,000	-
010-0400-0140-7458	Utilities - PG&E	6,277	4,500	6,500	475	(6,025)
010-0400-0140-7905	Capital Outlay - Mach & Equip	-	-	-	16,000	16,000
010-0400-0140-7909	Capital Outlay - Buildings & Imprvmts	-	-	-	-	-
<b>TOTAL FIRE DEPARTMENT</b>		<b>322,773</b>	<b>396,634</b>	<b>390,524</b>	<b>421,757</b>	<b>31,234</b>
<b>FUND 12 VEHICLE REPLACEMENT</b>						
012-0100-1120-7601	Debt Service-Interest	2,660	1,040	1,040	40,543	39,503
012-0100-1120-7603	Debt Service-Principal	34,971	37,632	37,632	90,617	52,985
012-0100-1120-7923	Capital Outlay - Vehicles	945	-	-	1,044,617	1,044,617
012-0100-1120-7923	Capital Outlay - Vehicle	-	-	-	150,000	150,000
012-0100-1120-7924	Capital Outlay - Fire Truck Vehicle	43,514	-	-	-	-
012-0100-5990-9000	Transfer Out	62,290	20,000	20,000	-	(20,000)
<b>TOTAL VEHICLE REPLACEMENT FUND</b>		<b>144,381</b>	<b>58,672</b>	<b>58,672</b>	<b>1,325,777</b>	<b>1,267,105</b>
<b>FUND 38 PERSONNEL SERVICES DISTRICT</b>						
<b>Fire Department</b>						
038-0400-0140-7201	Accounting & Auditing	738	637	502	658	155
038-0400-0140-7245	Contractual Services	-	1,415	1,415	1,453	38
038-0400-0140-7307	Liability Insurance	-	1,545	1,552	1,714	162
038-0400-0140-7355	M&R Property	11,587	-	6,000	-	(6,000)
038-0400-0140-7381	Computer Software	1,977	502	-	-	-
<b>TOTAL FIRE DEPARTMENT</b>		<b>14,302</b>	<b>4,099</b>	<b>9,469</b>	<b>3,825</b>	<b>(5,645)</b>

**COMMUNITY DEVELOPMENT  
FY 18-19 ADOPTED EXPENDITURE BUDGET**

		<b>EXPENDITURES</b>					
Account Number	Account Name	FY 2016-17 Actual	FY 2017-18 Final Budget	FY 2017-18 Projected	FY 2018-19 Adopted Budget	Change	
<b>FUND 10 GENERAL FUND</b>							
<b>COMMUNITY DEVELOPMENT</b>							
<b>BUILDING DEPARTMENT</b>							
010-0200-0130-7201	Accounting & Auditing	85	-	-	-	-	
010-0200-0130-7213	Legal Fees	478	2,000	500	2,000	1,500	
010-0200-0130-7220	SOFTWARE MAINTENANCE FEES	2,250	4,500	2,250	4,500	2,250	
010-0200-0130-7235	Conferences & Meetings	517	800	600	1,000	400	
010-0200-0130-7245	Contractual Services	20,076	44,700	55,000	53,000	(2,000)	
010-0200-0130-7254	Debt Service-Principal	5,277	5,551	5,551	-	(5,551)	
010-0200-0130-7255	Debt Service - Interest	563	289	289	-	(289)	
010-0200-0130-7272	Equipment Rental	1,290	450	550	600	50	
010-0200-0130-7277	Fuel & Mileage	1,580	1,000	2,000	2,000	-	
010-0200-0130-7307	Liability Insurance	1,745	1,173	1,181	1,301	120	
010-0200-0130-7365	Membership Dues	135	200	200	200	-	
010-0200-0130-7367	Misc Services & Supplies	87	200	200	200	-	
010-0200-0130-7372	Office Supplies & Materials	-	100	416	450	34	
010-0200-0130-7397	Postage	-	100	-	100	100	
010-0200-0130-7426	Publications & Subscriptions	1,252	1,200	1,200	1,200	-	
010-0200-0130-7432	Telephone	412	250	995	1,110	115	
010-0200-0130-7902	Capital outlay - software	5,000	-	-	5,000	5,000	
<b>TOTAL BUILDING DEPARTMENT</b>		<b>40,746</b>	<b>62,513</b>	<b>70,932</b>	<b>72,661</b>	<b>1,730</b>	
<b>PLANNING</b>							
010-0200-0170-7201	Accounting & Auditing	75	-	-	-	-	
010-0200-0170-7213	Legal Fees	15,467	10,000	16,000	10,000	(6,000)	
010-0200-0170-7217	HAZARD MITIGATION PLAN UPDATE	-	-	-	-	-	
010-0200-0170-7219	ZONING AND SUBDIVISION CODE UPDATE	-	-	-	-	-	
010-0200-0170-7220	SOFTWARE MAINTENANCE FEES	2,250	4,500	2,250	4,500	2,250	
010-0200-0170-7245	Contractual Services	24,341	45,000	140,000	105,000	(35,000)	
010-0200-0170-7272	Equipment Rental	1,701	600	600	600	-	
010-0200-0170-7277	Fuel & Mileage	594	800	800	800	-	
010-0200-0170-7307	Liability Insurance	2,501	1,608	1,617	1,768	151	
010-0200-0170-7340	Legal Notices/Publications	3,222	4,000	6,558	6,000	(558)	
010-0200-0170-7359	Meals	-	1,400	200	700	500	
010-0200-0170-7365	Membership Dues	-	980	-	980	980	
010-0200-0170-7367	Misc Services & Supplies	150	-	-	-	-	
010-0200-0170-7372	Office Supplies & Materials	1,159	-	103	-	(103)	
010-0200-0170-7395	Training	971	1,800	1,800	1,800	-	
010-0200-0170-7397	Postage	-	200	-	200	200	
010-0200-0170-7426	Publications & Subscriptions	-	100	-	100	100	
010-0200-0170-7432	Telephone	-	200	-	200	200	
010-0200-0170-7902	Capital outlay - software	5,000	-	-	5,000	5,000	
<b>TOTAL PLANNING</b>		<b>57,431</b>	<b>71,188</b>	<b>169,928</b>	<b>137,648</b>	<b>(32,280)</b>	
<b>PLANNING SEENO</b>							
010-0200-0171-7910	Plan checks and inspections	440	5,000	-	5,000	5,000	
<b>TOTAL PLANNING SEENO</b>		<b>440</b>	<b>5,000</b>	<b>-</b>	<b>5,000</b>	<b>5,000</b>	
<b>CODE ENFORCEMENT</b>							
010-0200-0240-7201	Accounting & Auditing	21	-	-	-	-	
010-0200-0240-7212	Code enforcement emergencies	10	-	-	5,000	5,000	
010-0200-0240-7213	Legal Fees	12,663	-	7,000	15,000	8,000	
010-0200-0240-7245	Contractual Services	-	5,000	-	-	-	
010-0200-0240-7272	Equipment Rental	-	150	150	150	-	
010-0200-0240-7307	Liability Insurance	179	380	382	422	39	
<b>TOTAL CODE ENFORCEMENT</b>		<b>12,873</b>	<b>5,530</b>	<b>7,532</b>	<b>20,572</b>	<b>13,039</b>	

**COMMUNITY DEVELOPMENT  
FY 18-19 ADOPTED EXPENDITURE BUDGET**

EXPENDITURES						
Account Number	Account Name	FY 2016-17 Actual	FY 2017-18 Final Budget	FY 2017-18 Projected	FY 2018-19 Adopted Budget	Change
<b>DEVELOPERS-GIBBS RANCH/LIBERTY PROJECT</b>						
010-0200-0315-7213	Legal Fees	585	-	3,062	5,000	1,938
010-0200-0315-7245	Contractual Services	5,566	-	4,670	-	(4,670)
<b>TOTAL DEVELOPERS -GIBBS RANCH/LIBERTY PROJECT</b>		<b>6,151</b>	<b>-</b>	<b>7,732</b>	<b>5,000</b>	<b>(2,732)</b>
<b>ECONOMIC DEVELOPMENT</b>						
010-0200-0765-7201	Accounting & Auditing	12	-	-	-	-
010-0200-0765-7245	Contractual Services	-	-	-	-	-
010-0200-0765-7272	Equipment Rental	-	100	100	100	-
010-0200-0765-7307	Liability Insurance	0	223	224	247	23
<b>TOTAL ECONOMIC DEVELOPMENT</b>		<b>12</b>	<b>323</b>	<b>324</b>	<b>347</b>	<b>23</b>
<b>FUND 22 GENERAL PLAN REVISION FUND</b>						
022-0200-0220-7245	Contractual Services	-	25,000	-	100,000	100,000
022-0200-0220-7397	Postage	-	500	-	-	-
<b>TOTAL GENERAL PLAN REVISION FUND</b>		<b>-</b>	<b>25,500</b>	<b>-</b>	<b>100,000</b>	<b>100,000</b>
<b>FUND 31 DEVELOPERS REVOLVING FUND</b>						
031-0200-0310-7213	Legal Fees - Riverwalk	-	-	-	-	-
031-0200-0310-7245	Contractual Services	4,445	5,000	17,000	14,500	(2,500)
<b>TOTAL DEVELOPERS REVOLVING FUND</b>		<b>4,445</b>	<b>5,000</b>	<b>17,000</b>	<b>14,500</b>	<b>(2,500)</b>
<b>FUND 75 BUSINESS PARK</b>						
075-0200-0750-7201	Accounting & Auditing	252	207	164	214	50
075-0200-0750-7213	Legal Fees	3	5,000	7,000	10,000	3,000
075-0200-0750-7226	Printing	-	-	-	-	-
075-0200-0750-7235	Conferences & Meetings	-	-	-	-	-
075-0200-0750-7245	Contractual Services	-	60,460	65,000	5,473	(59,527)
075-0200-0750-7272	Equipment Rental	4,775	3,375	3,375	3,375	-
075-0200-0750-7277	Fuel & Mileage	-	2,000	-	-	-
075-0200-0750-7298	Flood & Fire Insurance	396	1,978	1,856	1,978	122
075-0200-0750-7307	Liability Insurance	2,474	455	460	505	45
075-0200-0750-7355	M & R Real Property	-	2,000	-	-	-
075-0200-0750-7365	Membership Dues	-	3,400	-	3,400	3,400
075-0200-0750-7367	Misc. Services & Supplies	790	5,000	2,500	5,000	2,500
075-0200-0750-7381	Computer Software	-	163	-	-	-
075-0200-0750-7458	Utilities - PG&E	3,550	1,500	1,500	1,500	-
075-0700-4108-7990	CIP - Business Park Improvement - Design	-	-	38,890	125,110	86,220
<b>TOTAL BUSINESS PARK FUND</b>		<b>12,240</b>	<b>85,538</b>	<b>120,744</b>	<b>156,554</b>	<b>35,810</b>
<b>FUND 76 ARMY BASE</b>						
076-0200-0760-7201	Accounting & Auditing	276	55	43	57	13
076-0200-0760-7205	Advertising	-	500	-	-	-
076-0200-0760-7213	Legal Fees	-	1,000	-	-	-
076-0200-0760-7245	Contractual Services	1,408	123	123	126	3
076-0200-0760-7272	Equipment Rental	3,606	4,346	4,346	4,346	-
076-0200-0760-7307	Liability Insurance	1,154	121	121	134	13
076-0200-0760-7367	Misc. Services & Supplies	29	1,000	500	1,000	500
076-0200-0760-7381	Computer Software	-	43	-	43	43
076-0200-0760-7397	Postage	-	100	-	100	100
<b>TOTAL ARMY BASE REUSE FUND</b>		<b>6,474</b>	<b>7,288</b>	<b>5,133</b>	<b>5,805</b>	<b>672</b>

**PUBLIC WORKS  
FY 18-19 ADOPTED EXPENDITURE BUDGET**

<b>EXPENDITURES</b>						
Account Number	Account Name	FY 2016-17 Actual	FY 2017-18 Final Budget	FY 2017-18 Projected	FY 2018-19 Adopted Budget	Change
<b>FUND 10 GENERAL FUND</b>						
<b>PUBLIC WORKS</b>						
<b>CITY HALL BLDG/GROUNDS</b>						
010-0300-0125-7201	Accounting & Auditing	12	-	-	-	-
010-0300-0125-7228	Chemicals & Gases	-	200	-	200	200
010-0300-0125-7245	Contractual Services	13,810	24,500	9,000	7,933	(1,067)
010-0300-0125-7298	Flood & Fire Insurance	515	3,067	2,878	3,067	189
010-0300-0125-7307	Liability Insurance	1,195	584	584	646	62
010-0300-0125-7323	Finance Charge - Collection	8	-	27	27	-
010-0300-0125-7330	Janitorial Supplies	-	300	300	300	-
010-0300-0125-7352	M & R Machinery & Equipment	3,639	2,550	2,500	2,500	-
010-0300-0125-7355	M & R Real Property	6,921	57,680	57,680	6,330	(51,350)
010-0300-0125-7356	M & R Real Vehicles	525	1,000	1,774	1,000	(774)
010-0300-0125-7367	Misc. Services & Supplies	1,457	2,500	2,500	2,500	-
010-0300-0125-7369	ALARM SERVICES	-	-	-	-	-
010-0300-0125-7373	Boat Launch Expenses	-	-	75	-	(75)
010-0300-0125-7385	Permits & Licenses	400	400	400	400	-
010-0300-0125-7458	Utilities - PG&E	17,440	15,700	15,700	4,803	(10,897)
010-0300-0125-7459	Utilities - Water & Sewer (City Property)	-	2,200	-	2,935	2,935
010-0300-0125-7923	Capital Outlay - Vehicles	630	-	-	-	-
010-0300-0125-7905	Capital Outlay - Mach & Equip	-	-	-	-	-
<b>TOTAL CITY HAL/BLDG/GROUNDS</b>		<b>46,550</b>	<b>110,680</b>	<b>93,419</b>	<b>32,641</b>	<b>(60,778)</b>
<b>SWIMMING POOL</b>						
010-0300-0155-7201	Accounting & Auditing	9	-	-	-	-
010-0300-0155-7213	Legal Fees	113	-	-	-	-
010-0300-0155-7228	Chemicals & Gases	9,108	9,000	9,000	10,500	1,500
010-0300-0155-7245	Contractual Services	-	-	-	-	-
010-0300-0155-7298	Flood & Fire Insurance	275	70	69	70	1
010-0300-0155-7307	Liability Insurance	488	501	502	555	53
010-0300-0155-7330	Janitorial Supplies	1,138	1,058	1,058	1,200	142
010-0300-0155-7337	Laboratory Testing	2,612	2,000	2,000	2,000	-
010-0300-0155-7352	M & R Machinery & Equipment	6,525	5,000	5,000	5,000	-
010-0300-0155-7355	M & R Real Property	7,041	18,163	18,163	15,000	(3,163)
010-0300-0155-7356	M & R Real Vehicles	-	1,500	1,500	1,500	-
010-0300-0155-7367	Misc. Services & Supplies	1,614	3,000	3,450	3,000	(450)
010-0300-0155-7385	Permits & Licenses	-	500	-	500	500
010-0300-0155-7409	Safety Equipment	257	-	10	1,500	1,490
010-0300-0155-7432	Telephone	586	600	600	528	(72)
010-0300-0155-7458	Utilities - PG&E	26,389	21,200	21,200	15,572	(5,628)
010-0300-0155-7909	Capital outlay	-	-	-	-	-
<b>TOTAL SWIMMING POOL</b>		<b>56,155</b>	<b>62,592</b>	<b>62,552</b>	<b>56,925</b>	<b>(5,626)</b>
<b>YOUTH CENTER</b>						
010-0300-0160-7201	Accounting & Auditing	1	-	-	-	-
010-0300-0160-7228	Chemicals & Gases	-	100	-	100	100
010-0300-0160-7245	Contractual Services	4,800	4,800	4,800	4,800	-
010-0300-0160-7298	Flood & Fire Insurance	55	1,182	1,109	1,182	73
010-0300-0160-7307	Liability Insurance	(19)	128	127	142	15
010-0300-0160-7330	Janitorial Supplies	200	1,000	1,000	1,000	-
010-0300-0160-7352	M&R Machinery & Equipment	110	1,000	500	576	76
010-0300-0160-7355	M & R Real Property	1,853	2,000	2,000	2,000	-
010-0300-0160-7367	Misc. Service & Supplies	-	1,500	100	1,500	1,400
010-0300-0160-7458	Utilities - PG&E	2,319	2,000	4,318	3,807	(511)
010-0300-0160-7459	Utilities - Water & Sewer (City Property)	-	-	216	432	216
<b>TOTAL YOUTH CENTER</b>		<b>9,320</b>	<b>13,710</b>	<b>14,170</b>	<b>15,539</b>	<b>1,368</b>

**PUBLIC WORKS**  
**FY 18-19 ADOPTED EXPENDITURE BUDGET**

<b>EXPENDITURES</b>						
Account Number	Account Name	FY 2016-17 Actual	FY 2017-18 Final Budget	FY 2017-18 Projected	FY 2018-19 Adopted Budget	Change
<b>CORPORATION YARD</b>						
010-0300-0180-7201	Accounting & Auditing	38	-	-	-	-
010-0300-0180-7228	Chemicals & Gases	374	2,000	2,000	2,000	-
010-0300-0180-7245	Contractual Services	300	300	600	641	41
010-0300-0180-7272	Equipment Rental	3,918	3,000	3,000	3,000	-
010-0300-0180-7273	Equipment (Non-Capital, <\$5,000)	848	1,000	1,000	1,500	500
010-0300-0180-7277	Fuel & Mileage	-	500	60	61	1
010-0300-0180-7298	Flood & Fire Insurance	482	629	590	629	39
010-0300-0180-7307	Liability Insurance	887	724	745	800	55
010-0300-0180-7330	Janitorial Supplies	1,440	1,900	1,900	2,000	100
010-0300-0180-7335	Laundry Service	7,050	6,200	6,200	6,500	300
010-0300-0180-7352	M & R Machinery & Equipment	1,126	1,000	1,843	2,005	162
010-0300-0180-7353	M & R Machinery & Equipment (TOOLS)	55	-	-	-	-
010-0300-0180-7355	M&R Real Property	7,857	4,700	2,500	4,628	2,128
010-0300-0180-7356	M&R Vehicles	2,281	1,000	1,000	1,000	-
010-0300-0180-7367	Misc. Services & Supplies	5,553	3,300	4,500	3,837	(663)
010-0300-0180-7385	Permits & Licenses	1,152	2,000	1,200	2,000	800
010-0300-0180-7409	Safety Equipment	2,065	2,000	2,000	2,000	-
010-0300-0180-7432	Telephone	4,956	8,000	8,000	8,000	-
010-0300-0180-7458	Utilities - PG&E	6,093	5,300	5,300	4,537	(763)
010-0300-0180-7923	Capital Outlay - Vehicles	1,574	-	-	-	-
010-0300-0180-7905	Capital Outlay - Mach & Equip	-	-	-	-	-
<b>TOTAL CORPORATION YARD</b>		<b>48,048</b>	<b>43,553</b>	<b>42,438</b>	<b>45,138</b>	<b>2,699</b>
<b>SENIOR CENTER</b>						
010-0300-0181-7201	Accounting & Auditing	2	-	-	-	-
010-0300-0181-7245	Contractual Services	6,933	5,600	5,600	5,800	200
010-0300-0181-7298	Flood & Fire Insurance	-	868	868	868	0
010-0300-0181-7307	Liability Insurance	-	187	186	207	21
010-0300-0181-7330	Janitorial Supplies	507	150	150	200	50
010-0300-0181-7355	M & R Real Property	471	2,000	650	1,576	926
010-0300-0181-7367	Misc Services & Supplies	796	1,500	800	1,500	700
010-0300-0181-7369	ALARM SERVICES	-	-	-	-	-
010-0300-0181-7458	Utilities - PG&E	5,831	7,320	7,320	5,320	(2,000)
010-0300-0181-7459	Utilities - Water & Sewer (City Property)	-	1,200	3,000	6,000	3,000
<b>TOTAL SENIOR CENTER</b>		<b>14,540</b>	<b>18,825</b>	<b>18,574</b>	<b>21,471</b>	<b>2,897</b>
<b>PARKS</b>						
010-0300-0185-7201	Accounting & Auditing	79	-	-	-	-
010-0300-0185-7213	Legal Fees	-	1,800	-	1,800	1,800
010-0300-0185-7226	Printing	-	1,000	150	1,000	850
010-0300-0185-7228	Chemicals & Gases	579	2,000	2,000	2,000	-
010-0300-0185-7245	Contractual Services	1,465	-	88	-	(88)
010-0300-0185-7272	Equipment Rental	1,116	1,600	1,600	1,500	(100)
010-0300-0185-7273	Equipment (Non-Capital, <\$5,000)	3,131	4,000	4,000	4,000	-
010-0300-0185-7277	Fuel & Mileage	4,826	3,100	4,800	3,300	(1,500)
010-0300-0185-7298	Flood & Fire Insurance	1,037	171	171	171	0
010-0300-0185-7307	Liability Insurance	2,059	1,160	1,219	1,279	60
010-0300-0185-7352	M & R Machinery & Equipment	1,608	900	900	2,000	1,100
010-0300-0185-7355	M & R Real Property	25,465	30,000	30,000	30,000	-
010-0300-0185-7356	M & R Vehicles	2,946	2,500	2,500	2,500	-
010-0300-0185-7367	Misc. Services & Supplies	2,373	2,000	2,000	2,000	-
010-0300-0185-7373	Boat Launch Expenses	3,895	7,000	7,000	8,000	1,000
010-0300-0185-7385	Permits & Licenses	570	500	500	500	-
010-0300-0185-7409	Safety Equipment	1,588	1,200	2,200	1,200	(1,000)
010-0300-0185-7415	Signs	538	1,000	1,000	1,500	500
010-0300-0185-7432	Telephone	14	-	-	-	-
010-0300-0185-7458	Utilities - PG&E	5,473	5,000	6,622	6,020	(602)
010-0300-0185-7459	Utilities - Water & Sewer (City Property)	-	-	1,872	3,745	1,873



**PUBLIC WORKS**  
**FY 18-19 ADOPTED EXPENDITURE BUDGET**

<b>EXPENDITURES</b>						
Account Number	Account Name	FY 2016-17 Actual	FY 2017-18 Final Budget	FY 2017-18 Projected	FY 2018-19 Adopted Budget	Change
010-0300-0185-7923	Capital Outlay - Vehicles	3,148	-	-	-	-
010-0300-0185-7905	Capital Outlay - Mach & Equip	13,523	-	-	-	-
<b>TOTAL PARKS</b>		<b>75,433</b>	<b>64,931</b>	<b>68,622</b>	<b>72,515</b>	<b>3,893</b>
<b>STREETS</b>						
010-0300-0190-7201	Accounting & Auditing	47	-	-	-	-
010-0300-0190-7213	Legal Fees	125	-	-	-	-
010-0300-0190-7228	Chemicals & Gases	2,081	2,500	2,500	3,000	500
010-0300-0190-7245	Contractual Services	887	25,000	15,000	25,000	10,000
010-0300-0190-7272	Equipment Rental	2,297	2,800	2,800	2,500	(300)
010-0300-0190-7277	Fuel & Mileage	3,455	3,400	3,400	2,519	(881)
010-0300-0190-7298	Flood & Fire Insurance	830	-	-	-	-
010-0300-0190-7307	Liability Insurance	1,486	795	824	878	53
010-0300-0190-7352	M & R Machinery & Equipment	3,932	2,000	2,000	2,000	-
010-0300-0190-7355	M & R Real Property	4,744	10,000	8,000	10,000	2,000
010-0300-0190-7356	M & R Vehicles	4,252	2,600	2,600	2,600	-
010-0300-0190-7367	Misc. Services & Supplies	2,447	1,300	1,300	1,500	200
010-0300-0190-7409	Safety Equipment	372	400	400	400	-
010-0300-0190-7415	Signs	1,043	3,500	3,500	3,500	-
010-0300-0190-7923	Capital Outlay - Vehicles	3,148	-	-	-	-
010-0300-0190-7905	Capital Outlay - Mach & Equip	-	-	-	-	-
<b>TOTAL STREETS</b>		<b>31,145</b>	<b>54,295</b>	<b>42,324</b>	<b>53,897</b>	<b>11,572</b>
<b>PUBLIC WORKS ADMINISTRATION</b>						
010-0300-0300-7201	Accounting & Auditing	44	-	-	-	-
010-0300-0300-7213	Legal Fees	270	-	-	-	-
010-0300-0300-7235	Conferences and Meetings	660	400	400	400	-
010-0300-0300-7245	Contractual Services	-	-	25	-	(25)
010-0300-0300-7272	Equipment Rental	1,608	1,800	1,800	25	(1,775)
010-0300-0300-7277	Fuel & Mileage	1,003	700	700	559	(141)
010-0300-0300-7307	Liability Insurance	555	590	624	650	27
010-0300-0300-7367	Misc. Services & Supplies	164	1,500	1,500	1,547	47
010-0300-0300-7372	Office Supplies & Materials	-	100	140	187	47
<b>TOTAL PUBLIC WORKS ADMINISTRATION</b>		<b>4,305</b>	<b>5,090</b>	<b>5,189</b>	<b>3,368</b>	<b>(1,820)</b>
<b>DEVELOPERS-GIBBS RANCH</b>						
010-0300-0315-7213	Legal Fees	-	1,000	-	1,000	1,000
<b>TOTAL DEVELOPERS-GIBBS RANCH</b>		<b>-</b>	<b>1,000</b>	<b>-</b>	<b>1,000</b>	<b>1,000</b>
<b>LIBRARY</b>						
010-0300-1550-7201	Accounting & Auditing	4	-	-	-	-
010-0300-1550-7307	Liability Insurance	1	88	91	97	6
010-0300-1550-7298	Flood & Fire Insurance	-	1,353	1,353	1,353	-
010-0300-1550-7355	M & R Real Property	1,470	13,000	10,000	12,000	2,000
010-0300-1550-7459	Utilities - Water & Sewer (City Property)	-	-	1,022	2,043	1,021
010-0300-1550-7367	Misc. Services & Supplies	638	1,500	1,500	1,500	-
<b>TOTAL LIBRARY</b>		<b>2,113</b>	<b>15,940</b>	<b>13,965</b>	<b>16,992</b>	<b>3,027</b>
<b>RECREATION AND COMMUNITY SERVICES</b>						
<b>RECREATION ADMINISTRATION</b>						
010-0500-0150-7201	Accounting & Auditing	27	-	-	-	-
010-0500-0150-7245	Contractual Services	-	-	-	25,000	25,000
010-0500-0150-7272	Equipment Rental	1,283	118	206	200	(6)
010-0500-0150-7307	Liability Insurance	1,945	-	5	5	0
010-0500-0150-7365	Membership Dues	-	100	-	-	-
010-0500-0150-7367	Misc. Services & Supplies	-	1,100	-	-	-
010-0500-0150-7372	Office Supplies & Materials	-	500	-	-	-
010-0500-0150-7397	Postage	-	500	-	-	-
010-0500-0150-7404	Program Expense	-	11,000	-	-	-

**PUBLIC WORKS  
FY 18-19 ADOPTED EXPENDITURE BUDGET**

<b>EXPENDITURES</b>						
<b>Account Number</b>	<b>Account Name</b>	<b>FY 2016-17 Actual</b>	<b>FY 2017-18 Final Budget</b>	<b>FY 2017-18 Projected</b>	<b>FY 2018-19 Adopted Budget</b>	<b>Change</b>
010-0500-0150-7406	Recreation Programs	925	-	150	-	(150)
010-0500-0150-7432	Telephone	-	1,100	-	-	-
<b>TOTAL RECREATION ADMINISTRATION</b>		<b>4,180</b>	<b>14,418</b>	<b>361</b>	<b>25,205</b>	<b>24,844</b>
<b>SENIOR PROGRAMMING</b>						
010-0500-1330-7245	Contractual Services	1,000	1,000	1,000	1,000	-
<b>TOTAL SENIOR PROGRAMMING</b>		<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	-
<b>RECREATION - EDUCATION</b>						
010-0500-????-7245	Contractual Services	-	-	-	20,000	20,000
<b>TOTAL RECREATION EDUCATION</b>		-	-	-	<b>20,000</b>	<b>20,000</b>
<b>FUND 19 ATOD GRANT</b>						
<b>ATOD PAYROLL</b>						
019-0500-1200-7201	Accounting & Auditing	18	-	-	-	-
019-0500-1200-7245	Contractual Services	27,144	31,200	30,000	33,000	3,000
019-0500-1200-7307	Liability Insurance	3	322	326	357	32
019-0500-1200-9000	Transfer Out	-	-	-	-	-
<b>TOTAL ATOD PAYROLL</b>		<b>27,165</b>	<b>31,522</b>	<b>30,326</b>	<b>33,357</b>	<b>3,032</b>
<b>ATOD GRANT ADMIN COSTS</b>						
019-0500-1210-7277	Fuel & Mileage	98	300	300	500	200
019-0500-1210-7359	Meals	468	750	500	500	-
019-0500-1210-7372	Office Supplies & Materials	629	600	600	700	100
<b>TOTAL ATOD GRANT ADMIN COSTS</b>		<b>1,195</b>	<b>1,650</b>	<b>1,400</b>	<b>1,700</b>	<b>300</b>
<b>OTHER PROGRAMMING</b>						
019-0500-1211-7404	Program Expenses	885	2,500	2,500	2,500	-
019-0500-1211-7213	Legal Fees	2,408	450	450	4,000	3,550
019-0500-1211-7226	Printing/Advertising	235	600	300	250	(50)
019-0500-1211-7235	Conferences & Meetings	-	500	-	300	300
019-0500-1211-7272	Equipment Rental	-	39	140	140	-
019-0500-1211-7395	Training	-	-	-	300	300
<b>TOTAL OTHER PROGRAMMING COSTS</b>		<b>3,527</b>	<b>4,089</b>	<b>3,390</b>	<b>7,490</b>	<b>4,100</b>
<b>Parent Program &amp; Compliance Checks</b>						
019-0500-1212-7245	Media Campaign	-	-	-	3,000	3,000
019-0500-1205-7404	Parant Project - Program Expenses	-	-	-	5,800	5,800
019-0500-1212-7404	Compliance Checks - Program Expenses	-	-	-	3,000	3,000
<b>Total Compliance Checks</b>		-	-	-	<b>11,800</b>	<b>11,800</b>
<b>TOTAL ATOD GRANT FUND</b>		<b>31,887</b>	<b>37,261</b>	<b>35,116</b>	<b>54,347</b>	<b>19,232</b>
<b>FUND 25 GAS TAX</b>						
025-0300-0250-7201	Accounting & Auditing	66	-	-	-	-
025-0300-0250-7210	Asphalt	12,327	8,600	8,600	8,600	-
025-0300-0250-7213	Legal fees	248	-	-	-	-
025-0300-0250-7245	Contractual Services	57,171	32,500	32,500	32,500	-
025-0300-0250-7256	Loan Repayment - PG&E Retrofit Loan	2,423	2,500	2,500	2,500	-
025-0300-0250-7272	Equipment Rental	-	631	631	600	(31)
025-0300-0250-7307	Liability Insurance	8	1,673	1,712	1,850	139
025-0300-0250-7352	M & R Machinery & Equipment	7,468	7,900	7,900	8,000	100
025-0300-0250-7355	M&R Property	823	8,100	6,000	22,000	16,000
025-0300-0250-7367	Misc. Services & Supplies	7,930	4,100	4,100	4,000	(100)
025-0300-0250-7458	Utilities - PG&E	68,665	55,000	64,800	56,413	(8,387)
025-0300-0250-7905	Capital Outlay - Mach & Equip	216	-	-	-	-
025-0300-0250-7923	Capital Outlay - Vehicles	12,250	8,305	8,305	-	(8,305)
025-0300-0250-7909	Capital Outlay - Buildings & Imprvmts	-	96,000	96,000	-	(96,000)
025-0700-4102-7245	Waterline	-	-	61,074	-	(61,074)
<b>TOTAL GAS TAX FUND</b>		<b>169,595</b>	<b>225,309</b>	<b>294,122</b>	<b>136,463</b>	<b>(157,659)</b>

**PUBLIC WORKS  
FY 18-19 ADOPTED EXPENDITURE BUDGET**

<b>EXPENDITURES</b>						
Account Number	Account Name	FY 2016-17 Actual	FY 2017-18 Final Budget	FY 2017-18 Projected	FY 2018-19 Adopted Budget	Change
<b>FUND 50 STORM DRAIN</b>						
050-0300-0500-7201	Accounting & Auditing	13	-	-	-	-
050-0300-0500-7213	Legal Fees	450	-	101	79	(22)
050-0300-0500-7226	PRINTING	-	500	-	500	500
050-0300-0500-7245	Contractual Services	887	21,000	10,000	7,900	(2,100)
050-0300-0500-7245	Contractual Services	-	-	324,938	174,966	(149,972)
050-0300-0500-7272	Equipment Rental	-	271	271	300	29
050-0300-0500-7307	Liability Insurance	0	704	708	781	73
050-0300-0500-7323	Finance Charge - Collection	3	-	10	-	(10)
050-0300-0500-7352	M&R Machinery & Equipment	584	-	388	400	12
050-0300-0500-7355	M & R Real Property	14,520	5,000	3,500	1,000	(2,500)
050-0300-0500-7367	Misc. Services & Supplies	2,145	-	383	1,000	617
050-0300-0500-7385	Permits & Licenses	10,986	6,000	448	1,000	552
050-0300-0500-7923	Capital Outlay-Vehicles	14,768	-	-	-	-
050-0300-0500-7905	Capital Outlay - Mach & Equip	216	-	-	-	-
<b>TOTAL STORM DRAIN FUND</b>		<b>44,572</b>	<b>33,475</b>	<b>340,748</b>	<b>187,926</b>	<b>(152,821)</b>
<b>FUND 51 CAPITAL GRANTS AND PROJECT FUND</b>						
<b>GRANT ACTIVITY</b>						
<b>HWY 12 LIGHTED CROSSWALK SAFE ROUTES 2 SCHOOL</b>						
051-0600-1613-7909	Contractual Services	133,646	-	-	-	-
<b>TOTAL HWY 12 LIGHTED CROSSWALK SAFE ROUTES 2 SCHOOL</b>		<b>133,646</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>IMPROVEMENTS</b>						
051-0600-1610-7909	Boat Dock Project	29,604	300,000	14,483	340,519	326,036
051-0600-1611-7909	Boat Launch Project	26,697	300,000	11,813	178,568	166,755
051-0600-1612-7909	Contractual Services	-	-	190	-	(190)
051-0600-1612-7909	Contractual Services	-	283,673	-	-	-
051-0700-1618-7909	Police Mold Remediation Project	-	225,300	241,868	-	(241,868)
051-0700-1620-7909	Fire Station Remodel	-	128,407	115,134	-	(115,134)
051-0700-1614-7909	Parking Lot - City Hall	261,886	-	-	-	-
051-0700-1615-7909	Dog Park Project	22,941	-	254,094	56,506	(197,588)
051-0700-1616-7909	Skate Park Project	21,245	-	371,252	150,027	(221,225)
051-0700-????-7990	Laserfiche - EDMS	-	-	-	25,000	25,000
051-0700-????-7990	ABM Citywide Energy Efficiency Program	-	-	-	888,793	888,793
051-0700-1619-7909	Front St Bike & Ped Improvement	-	-	115,649	466,571	350,922
051-0700-????-7990	Bruning Park Restroom Replacement	-	-	-	180,000	180,000
051-0700-????-7990	Bike & Ped Pathway Montezuma Hills Rd	-	-	-	150,000	150,000
051-0700-????-7990	ADA Sidewalk Repair and Replacement	-	-	-	155,000	155,000
051-0700-????-7990	Office	-	-	-	39,000	39,000
051-0700-????-7990	Business Park Health Center Study	-	-	-	10,000	10,000
051-0300-5990-9000	Transfer Out	19,975	-	-	-	-
051-0600-1602-7909	Capital Outlay - Buildings & Imprvmts	-	2,727,993	-	-	-
<b>TOTAL IMPROVEMENTS</b>		<b>382,347</b>	<b>3,965,373</b>	<b>1,124,484</b>	<b>2,639,985</b>	<b>1,515,501</b>
<b>TOTAL CAPITAL GRANT/PROJECT FUND</b>		<b>515,993</b>	<b>3,965,373</b>	<b>1,124,484</b>	<b>2,639,985</b>	<b>1,515,501</b>
<b>FUND 53 ROADWAY IMPACT</b>						
053-0300-0530-7245	Contractual Services	41,447	100,000	38,499	191,196	152,697
<b>TOTAL ROADWAY IMPACT FUND</b>		<b>41,447</b>	<b>100,000</b>	<b>38,499</b>	<b>191,196</b>	<b>152,697</b>
<b>FUND 54 PARKS &amp; RECREATION</b>						
054-0300-0540-7213	Legal Fees	-	2,000	-	-	-
054-0300-0540-7245	Contractual Services	-	125,000	76,806	-	(76,806)
054-0300-0540-7355	M & R Real Property	8,913	-	-	-	-
<b>TOTAL PARKS &amp; RECREATION FUND</b>		<b>8,913</b>	<b>127,000</b>	<b>76,806</b>	<b>-</b>	<b>(76,806)</b>

**PUBLIC WORKS**  
**FY 18-19 ADOPTED EXPENDITURE BUDGET**

<b>EXPENDITURES</b>						
Account Number	Account Name	FY 2016-17 Actual	FY 2017-18 Final Budget	FY 2017-18 Projected	FY 2018-19 Adopted Budget	Change
<b>FUND 56 MUNICIPAL IMPROVEMENT</b>						
056-0300-0500-7213	Legal Fees	-	500	-	-	-
056-0300-0500-7245	Contractual Services	6,906	50,000	50,000	-	(50,000)
056-0300-0500-7355	M & R Real Property	-	12,200	10,000	10,000	-
056-0300-0500-7909	Capital Outlay - Buildings & Imprvmts	5,423	-	-	-	-
<b>TOTAL MUNICIPAL IMPROVEMENTS FUND</b>		<b>12,329</b>	<b>62,700</b>	<b>60,000</b>	<b>10,000</b>	<b>(50,000)</b>
<b>FUND 60 HAZARDOUS WASTE</b>						
060-0300-0600-7201	Accounting & Auditing	6	-	-	-	-
060-0300-0600-7205	Advertising	1,350	1,800	1,500	1,432	(68)
060-0300-0600-7213	Legal Fees	3,224	-	-	3,000	3,000
060-0300-0600-7226	Printing	772	1,000	1,000	1,000	-
060-0300-0600-7235	Conferences & Meetings	-	5,000	1,000	5,000	4,000
060-0300-0600-7245	Contractual Services	76,581	54,000	54,000	54,000	-
060-0300-0600-7272	Equipment Rental	-	169	169	170	1
060-0300-0600-7307	Liability Insurance	1	440	443	488	45
060-0300-0600-7359	Meals	28	-	45	60	15
060-0300-0600-7385	Permits & Licenses	61	-	75	100	25
060-0300-0600-7367	Misc. Services & Supplies	-	5,000	5,000	5,000	-
<b>TOTAL HAZARDOUS WASTE FUND</b>		<b>82,022</b>	<b>67,409</b>	<b>63,232</b>	<b>70,250</b>	<b>7,018</b>
<b>FUND 65 LANDFILL CLOSURE</b>						
065-0300-0650-7201	Accounting & Auditing	3	-	-	-	-
065-0300-0650-7245	Contractual Services	7,084	28,400	9,000	28,000	19,000
065-0300-0650-7272	Equipment Rental	-	130	130	200	70
065-0300-0650-7252	Property Tax	197	-	204	272	68
065-0300-0650-7213	Legal Fees	3,539	-	225	300	75
065-0300-0650-7307	Liability Insurance	0	334	337	371	34
065-0300-0650-7385	Permits and Licenses	26,673	15,500	26,000	28,553	2,553
<b>TOTAL LANDFILL CLOSURE FUND</b>		<b>37,496</b>	<b>44,364</b>	<b>35,896</b>	<b>57,696</b>	<b>21,800</b>
<b>FUND 80 WATER SYSTEM</b>						
080-0300-0800-7201	Accounting & Auditing	7,754	5,500	4,341	5,681	1,339
080-0300-0800-7205	Advertising	809	5,000	1,000	6,667	5,667
080-0300-0800-7213	Legal Fees	13,398	5,000	1,000	1,145	145
080-0300-0800-7215	DEBT ISSUANCE COSTS	99,009	-	-	-	-
080-0300-0800-7226	Printing	5,001	3,700	3,700	3,700	-
080-0300-0800-7228	Chemicals & Gases	62,784	90,410	75,000	90,000	15,000
080-0300-0800-7235	Conferences & Meetings	1,721	5,000	5,000	7,500	2,500
080-0300-0800-7245	Contractual Services	50,303	80,157	80,157	86,462	6,305
080-0300-0800-7255	Debt Service - Interest	45,912	91,125	91,125	88,026	(3,099)
080-0300-0800-7254	Debt Service - Principal	-	-	-	1,552	1,552
080-0300-0800-7272	Equipment Rental	1,290	8,200	8,200	8,200	-
080-0300-0800-7273	Equipment (Non-Capital, <\$5,000)	5,154	2,500	2,500	2,500	-
080-0300-0800-7277	Fuel & Mileage	9,745	7,000	13,892	14,309	417
080-0300-0800-7298	Flood & Fire Insurance	4,782	16,293	15,291	16,293	1,002
080-0300-0800-7307	Liability Insurance	12,631	21,693	21,755	24,023	2,268
080-0300-0800-7323	Finance Charge	367	-	1,272	1,500	228
080-0300-0800-7337	Laboratory Testing	34,451	30,000	30,000	35,000	5,000
080-0300-0800-7340	Legal Notices & Publications	641	1,000	200	-	(200)
080-0300-0800-7352	M & R Machinery & Equipment	11,981	10,800	10,800	12,000	1,200
080-0300-0800-7355	M & R Real Property	85,761	80,560	80,560	35,190	(45,370)
080-0300-0800-7356	M & R Vehicles	3,414	2,800	2,800	2,800	-
080-0300-0800-7365	Membership Dues	-	2,500	3,090	3,500	410
080-0300-0800-7367	Misc. Services & Supplies	13,102	17,000	15,000	15,000	-
080-0300-0800-7380	Computer Hardware	8,262	3,000	3,000	3,000	-
080-0300-0800-7372	Office Supplies & Materials	2,074	10,950	10,950	11,000	50
080-0300-0800-7381	Computer Software	4,160	26,744	18,000	14,965	(3,035)
080-0300-0800-7385	Permits & Licenses	28,655	15,000	28,096	30,000	1,904

**PUBLIC WORKS  
FY 18-19 ADOPTED EXPENDITURE BUDGET**

<b>EXPENDITURES</b>						
<b>Account Number</b>	<b>Account Name</b>	<b>FY 2016-17 Actual</b>	<b>FY 2017-18 Final Budget</b>	<b>FY 2017-18 Projected</b>	<b>FY 2018-19 Adopted Budget</b>	<b>Change</b>
080-0300-0800-7397	Postage	1,650	3,432	3,432	3,500	68
080-0300-0800-7409	Safety Equipment	1,021	1,000	1,000	2,000	1,000
080-0300-0800-7432	Telephone	4,060	8,050	10,000	10,000	-
080-0300-0800-7458	Utilities - PG&E	209,398	230,000	200,000	200,000	-
080-0300-0800-7603	Bond Principal	-	220,000	220,000	230,000	10,000
080-0300-0800-7281	Land Lease - Well#10	-	-	6,000	6,000	-
080-0300-0800-7358	Emergency Repairs	71,965	87,513	-	100,000	100,000
080-0300-0800-7900	Miscellaneous Expense	300	-	12	-	(12)
080-0700-4104-7905	CIP - Piezometer System - WTR Well Monitoring	-	165,000	47,820	-	(47,820)
080-0700-2037-7905	CIP - Water Meter Project	-	4,300,000	1,264,829	-	(1,264,829)
080-0700-4107-7905	CIP - 2018 Water & Sewer CIP Project	-	-	61,615	-	(61,615)
080-0700-xxxx-7905	Capital Construction	-	57,000	-	54,810	54,810
080-0700-4106-7905	CIP - Sierra Ave & Drouin Dr Improvement	-	370,000	326,397	-	(326,397)
080-0700-4102-7905	Waterline	-	55,000	1,823,002	-	(1,823,002)
080-0700-2008-7905	CIP - Well#16 Rehabilitation	-	200,000	90,532	-	(90,532)
080-0300-0800-7905	Capital Outlay - Mach & Equip	3,445	12,487	12,487	-	(12,487)
080-0300-0800-7920	Capital Outlay - Infrastructure	-	2,308,841	-	-	-
080-0300-0800-7923	Capital Outlay - Vehicles	-	8,305	8,305	-	(8,305)
080-0300-5990-9000	Transfer Out	-	-	-	2,698,319	2,698,319
080-0300-5990-9000	Transfer Out	25,000	25,000	25,000	25,000	-
<b>TOTAL WATER SYSTEM FUND</b>		<b>830,000</b>	<b>8,593,560</b>	<b>4,627,160</b>	<b>3,849,641</b>	<b>(777,519)</b>
<b>FUND 81 WATER CONSTRUCTION</b>						
081-0700-????-7990	ABM Citywide Energy Efficiency Program	-	-	-	69,735	69,735
081-0700-4107-7905	CIP - 2018 Water & Sewer CIP Project	-	-	-	1,168,385	1,168,385
081-0700-4104-7990	CIP - Piezometer System - WTR Well Monitoring	-	-	-	211,111	211,111
081-0700-2037-7990	CIP - Water Meter Project	-	-	-	1,248,823	1,248,823
081-0700-2008-7990	CIP - Well#16 Rehabilitation	-	-	-	70,000	70,000
081-0300-5990-9000	Transfer Out	-	-	-	622,303	622,303
<b>TOTAL WATER CONSTRUCTION FUND</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>3,390,357</b>	<b>3,390,357</b>
<b>FUND 84 AIRPORT</b>						
084-0300-0840-7201	Accounting & Auditing	3,182	2,330	1,839	2,406	568
084-0300-0840-7213	Legal Fees	890	2,100	120	120	-
084-0300-0840-7226	Printing	-	500	-	667	667
084-0300-0840-7228	Chemicals & Gases	284	5,500	5,500	6,000	500
084-0300-0840-7235	Conferences and meetings	180	500	200	667	467
084-0300-0840-7245	Contractual Services	28,569	344,214	28,000	33,302	5,302
084-0300-0840-7254	Debt Service - Principal	-	-	-	5,415	5,415
084-0300-0840-7255	Debt Service - Interest	-	-	-	8,053	8,053
084-0300-0840-7252	Property Tax	2,237	-	2,314	3,085	771
084-0300-0840-7272	Equipment Rental	1,389	1,400	1,738	1,500	(238)
084-0300-0840-7273	Equipment, (non-capital <\$5,000)	-	1,500	1,800	1,500	(300)
084-0300-0840-7277	Fuel & Mileage	1,848	1,600	1,800	1,775	(25)
084-0300-0840-7298	Flood & Fire Insurance	916	6,674	6,264	6,674	410
084-0300-0840-7307	Liability Insurance	6,242	4,895	4,906	5,233	326
084-0300-0840-7330	Janitorial Supplies	2,081	2,000	2,000	2,000	-
084-0300-0840-7340	Legal Notices/Publications	-	2,000	-	500	500
084-0300-0840-7352	M & R Machinery & Equipment	8,195	19,700	15,000	16,000	1,000
084-0300-0840-7355	M & R Real Property	5,711	4,500	4,500	4,224	(276)
084-0300-0840-7356	M & R Vehicles	3,432	3,900	3,500	2,000	(1,500)
084-0300-0840-7365	Membership Dues	-	100	-	133	133
084-0300-0840-7367	Misc. Services & Supplies	2,319	-	1,500	2,000	500
084-0300-0840-7369	Alarm Services	-	1,000	-	1,333	1,333
084-0300-0840-7372	Office Supplies & Materials	-	100	-	-	-
084-0300-0840-7381	Computer Software	-	1,838	500	-	(500)
084-0300-0840-7385	Permits & Licenses	4,745	4,800	4,800	4,800	-
084-0300-0840-7397	Postage	-	100	-	133	133
084-0300-0840-7415	Signs	149	500	200	500	300

**PUBLIC WORKS**  
**FY 18-19 ADOPTED EXPENDITURE BUDGET**

<b>EXPENDITURES</b>						
<b>Account Number</b>	<b>Account Name</b>	<b>FY 2016-17 Actual</b>	<b>FY 2017-18 Final Budget</b>	<b>FY 2017-18 Projected</b>	<b>FY 2018-19 Adopted Budget</b>	<b>Change</b>
084-0300-0840-7432	Telephone	648	4,800	1,423	1,429	6
084-0300-0840-7458	Utilities - PG&E	27,917	23,300	28,000	23,206	(4,794)
084-0300-0840-7905	Capital Outlay - Mach & Equip	-	6,000	-	-	-
084-0300-0840-7914	Airport Improvement - Grant #14	10,753	-	-	-	-
084-0300-0840-7916	Airport Improvement - Grant #16	147,133	-	25,827	-	(25,827)
084-0300-0840-7917	Airport Improvement - Grant #17	-	-	398,932	-	(398,932)
084-0300-0840-7918	Airport Improvement - Grant #18	-	-	-	188,321	188,321
084-0300-0840-7920	Capital Outlay - Infrastructure	-	379,736	-	-	-
084-0700-????-7990	ABM Citywide Energy Efficiency Program	-	-	-	243,343	243,343
<b>TOTAL MUNICIPAL AIRPORT</b>		<b>258,818</b>	<b>825,587</b>	<b>540,663</b>	<b>566,320</b>	<b>25,657</b>
<b>FUND 85 BEACH DRIVE SEWER SYSTEM AND PLANT</b>						
<b>FUND 085 BEACH WWTP COLLECTION SYSTEM AND LIFT STATIONS</b>						
085-0300-0850-7201	Accounting & Auditing	8,443	-	-	-	-
085-0300-0850-7213	Legal Fees	45	3,000	100	4,000	3,900
085-0300-0850-7245	Contractual Services	31,074	10,000	14,600	14,607	7
085-0300-0850-7248	Veolia- Contractual services	102,917	182,900	164,005	109,180	(54,825)
085-0300-0850-7272	Equipment Rental	1,290	2,650	2,600	2,600	-
085-0300-0850-7273	Equipment (Non-Capital, <\$5,000)	2,140	500	500	500	-
085-0300-0850-7277	Fuel & Mileage	4,127	3,800	3,800	2,956	(844)
085-0300-0850-7298	Flood & Fire Insurance	1,006	76	76	76	(0)
085-0300-0850-7307	Liability Insurance	3,796	3,848	3,934	4,254	320
085-0300-0850-7323	Finance Charge - Collection fee	641	-	1,741	1,800	59
085-0300-0850-7352	M & R Machinery & Equipment	19,046	25,000	20,000	25,000	5,000
085-0300-0850-7355	M&R Real Property	25,046	30,000	30,000	19,072	(10,928)
085-0300-0850-7356	M&R Vehicles	3,980	2,000	2,000	2,000	-
085-0300-0850-7365	Membership Dues	-	500	-	667	667
085-0300-0850-7367	Misc. Services & Supplies	1,204	1,500	1,500	1,500	-
085-0300-0850-7372	Office Supplies & Materials	-	1,500	1,500	1,500	-
085-0300-0850-7385	Permits & Licenses	14,551	4,200	4,200	4,200	-
085-0300-0850-7397	Postage	-	100	-	133	133
085-0300-0850-7432	Telephone	3,417	4,000	4,000	4,521	521
085-0300-0850-7458	Utilities - PG&E	19,173	9,700	13,500	13,127	(373)
085-0300-0850-7358	Emergency Repairs	35,846	50,000	50,000	50,000	-
085-0300-0850-7923	Capital Outlay -Vehicles	-	8,305	8,305	-	(8,305)
085-0300-0850-7905	Capita Outlay-Machinery & Equip	216	-	-	-	-
085-0700-4102-7920	Waterline	-	964,461	335,656	-	(335,656)
085-0700-4103-7920	CIP - 2016 CIP-Sewer CCTV & Repairs	-	200,000	166,420	-	(166,420)
085-0700-4107-7990	CIP - 2018 Water & Sewer CIP Project	-	-	53,660	-	(53,660)
085-0300-0850-9000	Transfer Out	-	-	20,000	976,340	956,340
<b>TOTAL SEWER SYSTEM</b>		<b>277,957</b>	<b>1,508,040</b>	<b>902,096</b>	<b>1,238,033</b>	<b>335,937</b>
<b>FUND 085 BEACH WWTP PLANT</b>						
085-0300-0855-7201	Accounting & Auditing	1,509	7,303	5,763	7,543	1,779
085-0300-0855-7213	Legal Fees	113	3,000	200	4,000	3,800
085-0300-0855-7228	Chemicals & Gases	50,543	41,700	41,700	40,757	(943)
085-0300-0855-7245	Contractual Services	87,952	59,629	59,300	63,973	4,673
085-0300-0855-7248	VEOLIA- Contractual Services	735,501	750,060	841,596	779,418	(62,177)
085-0300-0855-7272	Equipment Rental	-	4,721	4,721	4,721	-
085-0300-0855-7273	Equipment (Non-Capital, <\$5,000)	17,001	2,500	21,000	23,797	2,797
085-0300-0855-7277	Fuel and Mileage	-	1,000	-	1,333	1,333
085-0300-0855-7298	Flood & Fire Insurance	6,940	1,129	941	1,129	188
085-0300-0855-7307	Liability Insurance	13,680	12,529	12,420	13,888	1,469
085-0300-0855-7322	Interest Expense - Interfund Loan	4,703	-	4,703	4,703	-
085-0300-0855-7340	Legal Notices/Publications	-	1,000	-	1,333	1,333
085-0300-0855-7352	M & R Machinery & Equipment	15,714	116,644	4,200	-	(4,200)
085-0300-0855-7355	M & R Real Property	37,404	26,430	26,430	-	(26,430)
085-0300-0855-7372	Office Supplies & Materials	-	5,550	5,550	5,550	-

**PUBLIC WORKS  
FY 18-19 ADOPTED EXPENDITURE BUDGET**

<b>EXPENDITURES</b>						
Account Number	Account Name	FY 2016-17 Actual	FY 2017-18 Final Budget	FY 2017-18 Projected	FY 2018-19 Adopted Budget	Change
085-0300-0855-7380	Computer Hardware	3,191	-	-	-	-
085-0300-0855-7381	Computer Software	1,416	13,372	13,372	14,964	1,592
085-0300-0855-7385	Permits & Licenses	5,645	47,000	13,000	13,704	704
085-0300-0855-7397	Postage	-	1,800	1,800	1,508	(292)
085-0300-0855-7432	Telephone	12,951	15,050	15,050	13,485	(1,565)
085-0300-0855-7458	Utilities - PG&E	91,838	58,800	73,859	65,286	(8,573)
085-0300-0855-7255	Bond Interest Expense	35,370	-	29,348	33,382	4,034
085-0300-0855-7254	Bond Principal	-	-	-	4,029	4,029
085-0300-0855-7601	Bond Interest Expense	-	29,348	-	-	-
085-0300-0855-7602	Bond Admin. Fee	-	4,300	-	-	-
085-0300-0855-7603	Bond Principal Retirement	-	65,000	65,000	60,000	(5,000)
085-0300-0855-7358	Emergency Repairs	10,819	50,000	50,000	50,000	-
085-0300-0855-7905	Capital Outlay - Mach & Equip	-	180,000	-	-	-
085-0300-0855-7923	Capital Outlay - Vehicles	-	30,000	-	30,000	30,000
<b>TOTAL SEWER TREATMENT PLANT</b>		<b>1,132,291</b>	<b>1,527,865</b>	<b>1,289,952</b>	<b>1,238,503</b>	<b>(51,449)</b>
<b>TOTAL BEACH DRIVE SEWER SYSTEM AND PLANT FUND</b>		<b>1,410,247</b>	<b>3,035,904</b>	<b>2,192,049</b>	<b>2,476,537</b>	<b>284,488</b>
<b>FUND 86 NW SEWER SYSTEM AND PLANT</b>						
<b>FUND 086 NW WWTP COLLECTION SYSTEM AND LIFT STATIONS</b>						
086-0300-0860-7201	Accounting & Auditing	5,100	-	-	-	-
086-0300-0860-7205	Advertising	90	1,100	-	-	-
086-0300-0860-7213	Legal Fees	968	1,500	500	2,000	1,500
086-0300-0860-7226	Printing	-	200	-	200	200
086-0300-0860-7245	Contractual Services	616	-	948	-	(948)
086-0300-0860-7248	VEOLIA -CONTRACTURAL SERVICES	51,459	54,700	53,855	54,590	735
086-0300-0860-7249	LIBERTY LIFT STATIONS	-	-	8,500	17,000	8,500
086-0300-0860-7272	Equipment Rental	1,290	1,981	1,200	2,000	800
086-0300-0860-7273	Equipment (Non-Capital, <\$5,000)	841	1,500	1,500	1,500	-
086-0300-0860-7277	Fuel & Mileage	95	800	100	1,067	967
086-0300-0860-7298	Flood & Fire Insurance	1,006	1,161	1,029	1,161	132
086-0300-0860-7307	Liability Insurance	3,793	2,071	2,128	2,289	161
086-0300-0860-7323	Finance Charge - Collection fee	45	-	53	100	47
086-0300-0860-7352	M & R Machinery & Equipment	3,793	15,000	13,000	15,000	2,000
086-0300-0860-7355	M & R Real Property	6,746	5,000	5,000	5,000	-
086-0300-0860-7358	Emergency Repairs	-	-	-	50,000	50,000
086-0300-0860-7356	M&R Vehicles	2,757	3,500	2,000	3,500	1,500
086-0300-0860-7365	Membership Dues	-	800	-	1,067	1,067
086-0300-0860-7367	Misc. Services & Supplies	1,181	2,500	1,000	2,500	1,500
086-0300-0860-7372	Office Supplies & Materials	-	500	-	500	500
086-0300-0860-7385	Permits & Licenses & Testing	1,827	7,000	7,000	8,413	1,413
086-0300-0860-7432	Telephone	596	900	627	627	-
086-0300-0860-7458	Utilities - PG&E	55,458	25,000	31,228	10,206	(21,022)
086-0300-0860-7905	Capital Outlay - Mach & Equip	216	-	-	-	-
086-0300-0860-7923	Capital Outlay - Vehicles	-	8,305	8,305	-	(8,305)
<b>TOTAL SEWER SYSTEM</b>		<b>137,875</b>	<b>133,518</b>	<b>137,973</b>	<b>178,720</b>	<b>40,747</b>

**PUBLIC WORKS**  
**FY 18-19 ADOPTED EXPENDITURE BUDGET**

<b>EXPENDITURES</b>						
Account Number	Account Name	FY 2016-17 Actual	FY 2017-18 Final Budget	FY 2017-18 Projected	FY 2018-19 Adopted Budget	Change
<b>SEWER TREATMENT PLANT</b>						
086-0300-0865-7201	Accounting & Auditing	1,157	5,642	4,452	5,827	1,375
086-0300-0865-7213	Legal Fees	135	1,500	200	2,000	1,800
086-0300-0865-7228	Chemicals & Gases	22,288	13,400	21,278	23,641	2,363
086-0300-0865-7245	Contractual Services	51,338	68,937	50,000	53,966	3,966
086-0300-0865-7248	VEOLIA- CONTRACTURAL SERVICES	534,897	550,000	549,978	559,000	9,022
086-0300-0865-7252	Property Tax	3,567	-	3,682	3,682	-
086-0300-0865-7254	Debt Service - Principal	-	-	-	15,454	15,454
086-0300-0865-7255	Debt Service - Interest	-	-	-	22,984	22,984
086-0300-0865-7272	Equipment Rental	-	3,987	3,987	3,533	(454)
086-0300-0865-7273	Equipment (Non-Capital, <\$5,000)	1,529	25,200	2,000	25,000	23,000
086-0300-0865-7277	Fuel & Mileage	5,703	1,000	1,000	1,333	333
086-0300-0865-7298	Flood & Fire Insurance	6,941	8,844	8,180	8,844	664
086-0300-0865-7307	Liability Insurance	13,667	10,579	10,479	11,729	1,249
086-0300-0865-7340	Legal Notices & Publications	-	6,000	-	6,000	6,000
086-0300-0865-7352	M & R Machinery & Equip	91,532	121,000	63,000	24,547	(38,453)
086-0300-0865-7355	M & R Real Property	33,135	32,280	32,280	32,489	209
086-0300-0865-7372	Office Supplies & Materials	171	4,550	4,550	6,067	1,517
086-0300-0865-7380	Computer Hardware	3,191	-	-	-	-
086-0300-0865-7381	Computer Software	1,416	13,372	13,372	14,964	1,592
086-0300-0865-7385	Permits & Licenses & Testing	12,172	82,500	12,300	12,960	660
086-0300-0865-7397	Postage	-	1,768	1,768	1,508	(260)
086-0300-0865-7432	Telephone	17,404	22,550	22,550	22,550	-
086-0300-0865-7458	Utilities - PG&E	156,131	40,000	10,000	7,315	(2,685)
086-0300-0865-7460	Solar Energy	52,382	133,800	114,853	110,000	(4,853)
086-0300-0865-7358	Emergency Repairs	-	50,000	50,000	30,000	(20,000)
086-0300-0865-7905	Capital Outlay - Mach & Equip	-	199,000	-	-	-
086-0300-0865-7923	Capital Outlay - Vehicles	-	30,000	-	30,000	30,000
086-0700-0865-7905	Capital Construction	-	1,000,000	-	-	-
<b>TOTAL SEWER TREATMENT PLANT</b>		<b>1,008,756</b>	<b>2,425,910</b>	<b>979,909</b>	<b>1,035,393</b>	<b>55,483</b>
<b>TOTAL NW SEWER SYSTEM AND PLANT FUND</b>		<b>1,146,631</b>	<b>2,559,428</b>	<b>1,117,882</b>	<b>1,214,113</b>	<b>96,231</b>
<b>FUND 87 NW SEWER - CAPITAL OUTLAY</b>						
087-0700-????-7990	ABM Citywide Energy Efficiency Program	-	-	-	694,491	694,491
087-0700-????-7990	CIP - NWWTP Membrane	-	-	-	1,055,000	1,055,000
<b>TOTAL NW SEWER - CAPITAL OUTLAY</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>1,918,485</b>	<b>1,918,485</b>
<b>FUND 88 BEACH SEWER - CAPITAL OUTLAY</b>						
088-0700-????-7990	ABM Citywide Energy Efficiency Program	-	-	-	181,041	181,041
088-0700-????-7990	CIP - City Hall Lift Station	-	-	-	300,000	300,000
088-0700-4107-7990	CIP - 2018 Water & Sewer CIP Project	-	-	-	676,340	676,340
<b>TOTAL BEACH SEWER - CAPITAL OUTLAY</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>1,157,381</b>	<b>1,157,381</b>
<b>FUND 91 STREET PROJECTS</b>						
091-0300-0910-7905	Capital Construction	-	-	11,121	-	(11,121)
<b>TOTAL STREET PROJECTS</b>		<b>-</b>	<b>-</b>	<b>11,121</b>	<b>-</b>	<b>(11,121)</b>



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APPENDIX 8: BUDGETARY CONTROL AND BUDGETARY ACCOUNTING

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## **BUDGETARY CONTROL AND BUDGETARY ACCOUNTING**

The City follows these procedures in establishing the budgetary data reflected in the financial statements:

1. Each May, the City Manager submits to the City Council a proposed operating budget for the fiscal year commencing the following July 1. The operating budget includes proposed expenditures and the means of financing them.
2. Public hearings are conducted to obtain citizen's comments.
3. The budget is legally enacted by City Council resolution.
4. All budget adjustments over \$30,000 and transfers between funds must be approved by the City Council by resolution during the fiscal year. The City Manager is authorized to transfer any unencumbered appropriations within a fund or department and may authorize encumbrances under \$30,000. The Department heads are authorized to transfer any unencumbered appropriations within their department and may authorize encumbrances under \$2,500. The legally adopted budget requires that expenditures not exceed total appropriations within each fund.
5. Budgets are adopted on a basis consistent with generally accepted accounting principles (GAAP) for governmental funds. Budgets are adopted for the General Fund, all Special Revenue Funds except the Asset Forfeiture Fund, all Capital Projects Funds, and the Debt Service Fund.
6. Formal budgetary integration is employed as a management control device during the year for all budgeted funds.
7. Budgeted amounts are as originally adopted, or as amended by the City Council. Individual amendments were not material in relation to the original appropriations which were amended.

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## APPENDIX 9: FUND DESCRIPTIONS

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## GOVERNMENTAL FUNDS

### GENERAL FUND

#### Fund 02 – Measure “O”

Is an extension of the three-quarters (0.75%) transactions and use tax which was previously approved by the voters in 2012, for an additional period of five years.

#### Fund 10 – General Fund

This is the City’s primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund. For the City, the general fund includes such activities as public safety, public ways and facilities, parks and recreation services, and economic development services.

### SPECIAL REVENUE FUNDS

#### Fund 17 - Law Enforcement

This fund was created to account for the revenues and expenditures associated with the funding of one Police Officer and one Community Services Officer. The revenue from the grant and the actual expenditures incurred are tracked in the fund.

#### Fund 18 - Asset Forfeiture

Under authority of CA Health and Safety Code Section 11489, this fund accounts for funds turned over to the City by the courts for money and property seized because of drug arrests. These funds are also used to assist in drug sting operations to arrest drug dealers.

#### Fund 19 - ATOD Grant

Alcohol, Tobacco, and Other Drugs (ATOD) is a program offered by the City and County of Solano to provide educational programs to both the youth and adults within the community. The City is responsible for providing the agreed upon programs and completing the reporting requirements to the County on the progress of the program in achieving the program goals.

#### Fund 22 – General Plan Revision

This fund was created per Resolution 2003-04 to account for the general plan revision fees received through construction permitting based on the Capital Impact Fee Schedule adopted per California Code of Regulations Title 24 (CCR T-24).

#### Fund 25 - Gas Tax

This fund accounts for the revenues and expenditures associated with the maintenance and improvements of the City's roads and street landscaping that is funded through the receipt of the City's share of the gas tax.

**Fund 31 - Developers Revolving**

This fund is used to hold advance deposits and reimbursements received from the developers and to draw down from those funds as the City pays expenditures on behalf of the developers. Prior to approval of their tentative maps, the City receives an administrative fee for providing this management service to developers.

**Fund 33/34 - Community Development Block Grant Housing Rehabilitation**

This fund is used to provide and meet the capital needs of businesses located throughout the City. The intent of the program is to provide appropriate assistance to businesses with the potential to increase the overall economic base of the City. In addition, this fund accounts for loans to residents for housing rehabilitation. The loans were offered as second mortgages and were to be paid off upon sale or transfer of the home.

**Fund 37 - Federal Emergency Management Agency (FEMA) SAFER Grant**

This fund is used to account for the salary and benefits of the new staff at the fire department that was funded by the SAFER grant.

**Fund 38/39 - Personnel Services District**

This fund is used to account for the services portion of Community Facilities District (CFD) CFD 2006-1 which will be used to fund public safety.

**Fund 52 – Transit Occupancy Tax**

Per Resolution No. 2015-001, adopted on January 6, 2015, City Council approved to set up this fund to record the revenue received from Transient Occupancy Tax for the promotion of commerce and tourism.

**Fund 91 - Streets Projects**

This fund was created to account for the Exchange Funding Agreement with the City of Vacaville, and to be used for the repair and maintenance of local streets and roads. Vacaville agreed to reimburse the City with other less restrictive local transportation funding in exchange for the American Recovery and Reinvestment Act (ARRA) stimulus funds which was awarded to the City.

**CAPITAL PROJECT FUNDS**

**Fund 12 - Vehicle Replacement**

This fund was created to account for the vehicle fees received from the State of California for the use of the City's fire vehicles when responding to service calls from the Office of Emergency Services Strike Team. The City acts as a pass-through agent receiving wage revenue from the State and paying the revenue out to the Strike Team members.

**Fund 50 - Storm Drain**

This fund is used to collect a fee from each water customer and is set aside to pay for future maintenance, repair, or replacement of the City's storm drain system. The fee is collected in the monthly utility billings.

**Fund 51 - Capital Projects**

This fund is used to account for the City's major capital projects.

**Fund 53 - Roadway Impact**

This fund is used to collect fees paid by developers of construction projects to be used to offset the impact of development on the City's local streets. The fee is collected as part of the building permit process and is accumulated in this fund for use as needed for capital roadway projects.

**Fund 54 - Parks and Recreation**

This fund is used to collect fees paid by developers of construction of projects to be used to help fund future capital park and recreation facilities. This fee, collected through the building permit process, ensures that the City's facilities will stay proportionate to their population.

**Fund 56 - Municipal Improvements**

This fund is used to collect fees paid by developers of construction projects to be used to help fund future capital municipal improvements needed as a result of current development.

**Fund 60 - Hazardous Waste**

This fund is used to account for revenues and expenditures incurred from offering hazardous waste disposal programs. The City collects revenues through customer's sanitation bills to provide for special collections events such as the Household Hazardous Waste event to collect household hazardous waste.

**Fund 65 - Landfill Closure**

The City collects a franchise fee from the local sanitation agency. Some of these fees are set aside in this fund to help offset the current and future cost of maintaining the landfill. In addition, the City is required to hold in reserve an amount sufficient to cover any costs due to contamination of the ground water in and around the landfill.

**Fund 76 - Army Base Reuse**

The City is currently working with the Department of Water Resources to finance and construct a field operation laboratory/science center on the former Army Base site. The \$20 million plus project is currently planned as a reuse of 12 to 14 acres of the former 28-acre Army Base at the south end of the City.

## **DEBT SERVICE FUNDS**

### **Fund 40 - Firehouse Bonds**

This fund services the 1977 Firehouse General Obligation Bonds. Property taxes are received and used to make the bond's semi-annual interest and principal payments.

## **PROPRIETARY FUNDS**

## **ENTERPRISE FUNDS**

### **Fund 32 - Transit**

This fund is used to account for transportation services provided to the City through Rio Vista Delta Breeze, a program of the City that provides deviated fixed route bus service on three routes serving Rio Vista, Isleton, Antioch, Pittsburgh/Bay Point BART Station, Suisun City, and Fairfield, with connections to Lodi.

### **Fund 75 - Business Park**

This fund is used to allocate staff time and available resources from leases and sale of lands in the Business Park to finance public improvements, create development-ready land parcels, and provide incentives for development of businesses on City-owned land.

### **Fund 80 - Water Construction**

This fund is used to collect water revenue from utility user and the impact fees paid by developers to fund future expansion of, and improvements to, the City's water facilities.

### **Fund 81/82 - Water Capital Assets**

This fund was created to begin building reserves for the replacement and addition of capital assets in the water system.

### **Fund 84 - Municipal Airport**

This fund is used to allocate staff time and available resources from leases at municipal airport to finance public improvements.

### **Fund 85 - Beach Drive Sewer System and Plant**

This fund is used to collect sewer revenue from utility user and the impact fees paid by developers to fund future expansion of, and improvements to, the City's beach drive sewer system and plant.

**Fund 86 – NW Sewer System and Treatment Plant**

This fund is used to collect sewer revenue from utility user and the impact fees paid by developers to fund future expansion of, and improvements to, the City's NW sewer system and plant.

**Fund 87/88 - Sewer Capital Assets**

This fund was created to begin building reserves for the replacement and addition of capital assets for the sewer system.

**FIDUCIARY FUNDS**

**AGENCY FUNDS**

Agency funds are fiduciary funds which are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. The specific agency funds used by the City are shown below:

**Fund 41 - Community Facilities District 2006-1**

Formed by a vote of the current property owners in July 2006, this District serves to fund a portion of the construction costs of the Northwest Wastewater Treatment Plant. Annual assessments will be placed on the tax rolls of the property owners to cover the bond principal and interest as well as related administrative expenses. Additionally, the residential units in this District will pay an annual assessment to contribute to funding for public safety services.

**Fund 42/43 - Riverview Point**

This fund collects assessments from homeowners for improvements within the assessment district, pays all administrative costs associated with the bond issue, and makes the bond principal and interest payments on a semi- annual basis.

**Fund 44 - Riverwalk Community Facilities District**

This fund was created for the purpose of accepting advances of funds to be used for any authorized purpose related to any costs or expenses incurred by the City pertaining to the establishment of the Community Facilities District ("CFD") known as Riverwalk. The major tasks to be performed by the City include (1) coordination of formation of CFD and implementation of Mello-Roos Financing, (2) preparation of rate and method of apportionment, (3) preparation of legal documentation for Mello-Roos financing prior to issuance of bonds, and (4) preparation of appraisal.

**Fund 45/46 - Summerset**

This fund collects assessments from homeowners for improvements within the assessment district, pays all administrative costs associated with the bond issue, and makes the bond principal and interest payments on a semi- annual basis.



**Fund 49 - Community Facilities District 2004-1**

This fund and district were created by vote of current property owners in the 2004-05 fiscal year to issue and repay special tax bonds to help fund the construction of a new wastewater treatment facility. Assessments will be placed on the tax rolls of the property owners each year to cover the bond principal and interest charges and related administrative expenses.

**Fund 95 - Liberty Project Community Facilities District 2018-1**

This fund was created for the purpose of accepting advances of funds to provide Community Facilities District ("CFD") formation services and collecting the special tax to be levied in each fiscal year on each assessor's Parcel of Taxable Property within CFD No. 2018-1 to fund the annual services Special Tax Requirement.

**PRIVATE PURPOSE FUND**

**Fund 23/24 - Private Purpose Fund**

This fund was created as a result of the State order to dissolve California Redevelopment Agencies. As the Successor Agency, this fund is used to track the activity by the Oversight Board and the Department of Finance to dissolve the Agency.

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APPENDIX 10: BUDGET AND FINANCIAL POLICIES

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## **BUDGET AND FINANCIAL POLICIES**

In planning for and preparing the annual budget, many fiscal decisions are made to help sustain the long-term health and well-being of the City. Accordingly, the City Manager strives to make fiscal recommendations in the proposed budget that adhere to the following guiding principles:

- Fund current operations with current year revenues.
- Realistically project revenue growth.
- Continue to address long-term debt liabilities and maintenance deficiencies.
- Maintain General Fund reserves at least at City Council's 15% target reserve to protect the City in times of economic uncertainty or unforeseen circumstances.
- Continuous investment in technology, systems and equipment as needed to improve organizational efficiency, especially when staffing levels are reduced.
- To minimize staff turnover and maintain City productivity, compensation levels should be maintained in line with the labor market, to the extent available resources permit.
- Utilize Measure O revenues to augment General Fund existing services for fire, police, and public works.

### **BALANCED BUDGET**

The City shall strive to balance resources with expenditure appropriations. To maintain a "balanced budget", total expenditures in the fund cannot exceed its total of revenues. The City Council requires the City Manager to control expenses so that department expenditure do not exceed the levels that are appropriated in the annual budget and for which the City has funds to support.

### **GENERAL FUND BUDGET SHORTFALL**

If the total resources as estimated by the Director of Finance are insufficient in a given fiscal year to support the current level of appropriations and minimum 7% reserve, the City Manager shall report the financial shortfall to the City Council and recommend actions to alleviate that shortfall. The Council shall adopt budget amendments that reduce appropriations as necessary. If no Council action is forthcoming within 45 days of the City Manager's report, the City Manager shall reduce the total amount of General Fund departmental appropriations accordingly on a uniform percentage basis. Reductions shall be evaluated on a programmatic basis to reach the appropriation levels required within available funding. When budget reductions are necessary, departments prioritize service programs and propose reductions in areas that have the least impact upon services to the community and the overall attainment of City goals. Departments also consider the potential effects on interrelated or cross-departmental programs when developing budget reductions.

## **CONTINGENCY RESERVES**

In the General Fund, the City shall strive to maintain a minimum of \$500,000 of its operating budget as Contingency Reserves in a separate line items in the General Fund Balance. Contingency Reserves should be used to support economic uncertainties, one-time operating cost increases, special studies or reports necessary to fulfill the organization’s mission.

## **PURSUIT OF NEW REVENUES/MAXIMIZING USE OF NON-GENERAL FUND REVENUES**

City departments shall pursue revenue sources, when reasonable, in support of department goals. Departments will maximize use of non-General Fund revenues prior to using General Fund revenues to fund programs.

## **COST RECOVERY THROUGH FEES**

Departments must utilize fees to recover costs where reasonable, once all cost-saving options have been explored. There must be statutory authority for the City to levy a fee, and the fee must be approved by the City Council. If permissible by law, fees and charges shall recover costs of the services provided, unless otherwise directed by the City Council. Programs funded by charges for services, fees, grants, and special revenue sources should pay their full or fair share of all direct and indirect costs to the extent feasible and legally permitted, so that the users of the service bear the costs, rather than the general taxpayer.

## **OPERATING CARRYOVER**

Operating program appropriations supported by a Purchase or Encumbrance Order. The City Manager is authorized to increase budget appropriations in the amount of the outstanding encumbrances for valid purchase orders and contracts as of June 30. The City Council re-appropriates the encumbrances in the same amounts and into the same accounts in the Funds as they existed on June 30.

## **USE OF “ONE-TIME” FUNDS**

City Council policy states that one-time revenues shall be dedicated for use as one-time expenditures. Annual budgets are not increased to the point that ongoing operating costs become overly reliant on cyclical or one-time revenues sources. During periods of economic downturn or any significant State “take-aways”, the use of one-time sources of funds or reserves may be used to ease the transition to downsized and/or reorganized operations.

## **INTERGOVERNMENTAL LOAN FUND**

The primary purpose of the Loan Fund is to advance funds for capital projects to permit earlier construction than would otherwise be possible. Other purposes include covering shortfalls in other funds (including the General Fund), paying for economic development projects that facilitate revenue

generating projects and providing additional reserves for economic uncertainty. Generally, loans shall accrue interest at a rate approved by Council. The interest rate shall reflect the risk of the project. Funds which can repay loans with interest shall have priority in the use of the Loan Fund.

## **CAPITAL IMPROVEMENT PROGRAM BUDGET**

Capital Improvement cost is a permanent addition to the City's assets, including design, construction purchase of land, buildings or facilities, or major renovations. This includes installation or repair of new or existing traffic signals, roads, sewer lines and parks. To qualify as a capital improvement project, the cost of the project must exceed \$10,000. The City will actively pursue grant and other outside funding sources for all capital improvement projects.

The City manager is authorized to carry-over or re-appropriate into the following fiscal year any remaining appropriations for uncompleted capital Improvement projects. City Council approval is required for capital project cost increases in excess of 10% of a project's current total authorized budget.

Annually, completed or inactive projects will be closed, except for projects that have existing litigation or payment disputes. An inactive project is defined as one where transaction activity is less than \$1,000 over the prior three years. The City Manager, or his or her designee, is authorized to close projects and to process the necessary documentation to close inactive projects.

## **FACILITY MAINTENANCE**

Revolving funds shall be maintained to allow for the accumulation of funds for pay-as-you-go financing of preventative maintenance and major repairs to City facilities to avoid the costs of deferred maintenance. Facilities covered by these funds include City Hall, Youth/Senior Center, parks and recreation facilities, Police station and fire station.

## **DONATIONS**

The City Manager is authorized to receive and accept on behalf of the city: a) cash donations for specific purposes, to deposit such donations in trust funds, and to expend such donations for the purpose for which the donation was made, and b) in kind/non-cash donations that would serve a useful purpose in the provision of City services.

## **GRANTS**

The City Manager is authorized to submit grant applications for activities within the jurisdiction of the City. The City Manager is authorized to accept grants, to expend grant funds if the funds have been appropriated, and to implement the actions required by any grant for projects and programs within the City's jurisdiction.

**INVENTORY and ACCOUNTS RECEIVABLE**

The City Manager is authorized to conduct a physical inventory, analyze receivables for collection, and to reconcile related financial records accordingly.

**CASH MANAGEMENT and INVESTMENT**

After considering the amounts required to meet the current and pending requirements of the City, by following the City's investment policy and recommended by the Finance and Investment Committee, the City Manager may arrange for the term deposit or investment in securities authorized by law of any balances available for such purpose, and the yield therefrom shall be credited as revenue to each fund from which investments are made.

**DEBT**

The City Manager, by following the City's debt policy, is authorized to amend the Budget to reflect all required debt service requirements and payments, bond covenants or other applicable requirements, laws and regulations.

**AUTHORIZATION and CONTROL of EXPENDITURE**

No expenditure of City funds shall be made except for the purposes and in the manner specified in an appropriation by the Council. The City Manager shall establish and direct such systems of internal control and audit as he/she may find necessary to insure the fulfillment of the purpose of this Section.

**MIDYEAR BUDGET REVIEW**

The Council will formally review the City's fiscal condition and amend the budget as necessary on an annual basis, typically to be presented during the third quarter of the fiscal year.

**ACCOUNTING SYSTEM**

The City Manager shall direct the establishment and supervise the maintenance of a uniform system of accounting, applicable to all departments and other agencies of the City, conforming to modern and accepted practices of public and governmental accounting, which shall be adequate to account for all money on hand and for all income and expenditures in such detail as will provide complete and informative data concerning the financial affairs of the City, and in such manner as will be readily susceptible to audit and review.

**AUDIT**

An annual audit will be performed by an independent public accounting firm, with an audit opinion to be included with the City's published Annual Audited Financial Report. The Council will approve the audit annually.

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APPENDIX 11: SUMMARY OF BUDGET PROCESS

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## **BUDGET PROCESS**

The City of Rio Vista operates on a fiscal year basis that begins on July 1 of each year and ends the following year on June 30. The City Manager's Office and Finance Department manage the budget process, with support from each of the operating departments. The preparation of the budget takes place between March and June, culminating with the adoption of an annual budget by the City.

### **BUDGET GUIDELINES**

The operating budget is adopted no later than June 30<sup>th</sup> for the ensuing fiscal year. Every six months after the adoption of the budget, the City Council formally reviews the City's fiscal condition and amends appropriation as needed. The City Council may, by majority votes, amend or supplement the budget any time after its adoption.

### **BUDGET PRINCIPLES**

- The City will strive to maintain a balanced budget, with revenues covering ongoing expenditures for the duration of the budget.
- Revenues are conservatively estimated.
- Capital Improvement and Major Maintenance costs are identified to properly consider future financial impacts.

### **LEVEL of BUDGET CONTROL**

Budget control is established at the following levels: a) General Fund – Department Level, b) Other Funds – Fund level, and c) Capital Projects Department level. At any time during the fiscal year the City Manager may transfer part (or all) of any unencumbered appropriation balance among programs within a department, office or agency up to \$29,500. Also, upon written request by the City Manager, the Council, may transfer by resolution part (or all) of any unencumbered appropriation balance between one department, office or agency and another. In the same manner, the City Manager may also appropriate available funds not included in the budget.

### **COUNCIL APPROVAL**

After submission of the budget by the City Manager, the City shall hold an open budget study session to the City Council and the Public. During the open budget study session, City staff will address City Council and the Public's concerns and questions. If needed, additional budget study session will be held in the following week after the first open budget study session.

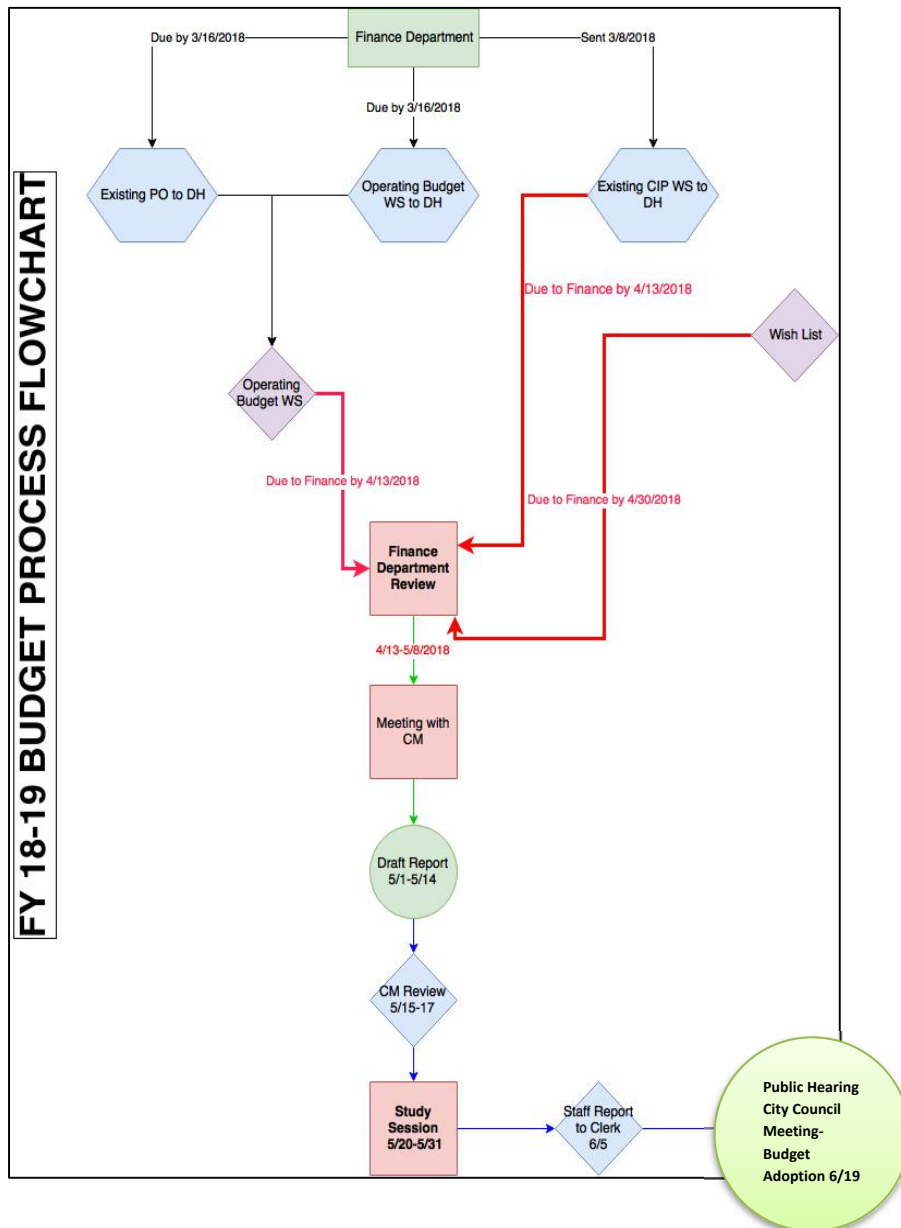
After the budget study session, the Council may revise the budget in any manner if necessary and shall adopt a budget for the ensuing fiscal year no later than the last day of the current fiscal year.



If it fails to adopt the budget by this date, the amounts appropriated for current operation for the current fiscal year shall be adopted for the ensuing fiscal year on a month-to-month basis, with all items in it prorated accordingly, until the Council adopts a budget for the ensuing fiscal year. Adoption of the budget shall constitute appropriations of the amounts specified therein as expenditures from the funds indicated and shall constitute a levy of the property tax therein proposed.

### BUDGET PROCESS FLOWCHART

The Budget process flowchart below represents key milestones that took place during the FY 2018-19 budget process.



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APPENDIX 12: RESOLUTION ADOPTING THE BUDGET FOR FY 18-19

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**RESOLUTION NO. 2018-067**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIO VISTA ADOPTING  
THE BUDGET FOR FISCAL YEAR 2018-19**

**WHEREAS**, the City Council held budget workshops on May 22, and June 5, 2018; and

**WHEREAS**, the City Council has completed an open public process to review the Proposed Fiscal Years 2018-19 budgets for the purposes of evaluating and discussing the proposed budget, and has concluded its deliberation/discussion with a public meeting held on June 5, 2018, for the purpose of providing additional opportunity for Council and public discussion; and

**WHEREAS**, changes to the Proposed Budget have been identified and included in the Adopted Budget;

**NOW, THEREFORE, BE IT RESOLVED THAT** the City Council of the City of Rio Vista approves the budget for Fiscal Year 2018-19 by reference.

**PASSED AND ADOPTED** this 19<sup>TH</sup> day of **JUNE 2018**. I, **JOSE JASSO, CITY CLERK OF THE CITY OF RIO VISTA, HEREBY CERTIFY** the foregoing resolution was introduced and passed at a regular meeting of the Rio Vista City Council by the following roll call vote:

**AYES:** Council Members Cohn, Hampton, Roos, Vice Mayor Boulware & Mayor Kott

**NOES:** None

**ABSENT:** None

**ABSTAIN:** None

**ATTEST:**

  
\_\_\_\_\_  
Jose Jasso, MMC, City Clerk



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APPENDIX 13: RESOLUTION APPROVING AN APPROPRIATIONS LIMIT

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**RESOLUTION NO. 2018-054**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIO VISTA APPROVING AN APPROPRIATIONS LIMIT FOR FISCAL YEAR 2018-19**

**WHEREAS**, Article XIII B of the California Constitution has established a procedure for determining the maximum amount of revenue from taxes that local governmental entities may appropriate; and,

**WHEREAS**, the City of Rio Vista has, in accordance with direction provided by the State Department of Finance, used the population change and the change in California per capita personal income (as provided by the State Department of Finance) as growth factors in computing the FY 2018-19 appropriations limit and has performed the calculations for determining the amount of revenue that may be appropriated; and,

**WHEREAS**, the City's FY 2018-19 budget reflects a total of \$4,973,898 in taxes levied on behalf of the City that are subject to the limitation; and

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RIO VISTA** that the change in the cost of living to be used in the calculation is the population change and the per capita percentage change in California Per Capita Personal Income as provided by the California State Department of Finance.

**BE IT FURTHER RESOLVED**, that the FY 2018-19 appropriations limit shall, in accordance with Article XIII B of the California Constitution, and the calculations made pursuant to **Exhibit A, attached**, be established in the amount of \$14,044,705.

**PASSED AND ADOPTED** this 5<sup>TH</sup> day of **JUNE 2018**. I, **JOSE JASSO, CITY CLERK OF THE CITY OF RIO VISTA, HEREBY CERTIFY** the foregoing resolution was introduced and passed at a regular meeting of the Rio Vista City Council by the following roll call vote:

**AYES: Council Members Hampton, Roos, Vice Mayor Boulware & Mayor Kott**

**NOES: None**

**ABSENT: Council Member Cohn**

**ABSTAIN: None**

**ATTEST:**

  
\_\_\_\_\_  
Jose Jasso, MMC, City Clerk



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APPENDIX 14:

RESOLUTION ADOPTING FINANCIAL POLICIES

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**RESOLUTION NO. 2018-063**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIO VISTA  
ADOPTING FINANCIAL POLICIES.**

**WHEREAS**, the City of Rio Vista has not established any Financial Policies, and;

**WHEREAS**, these policies support good bond ratings and thereby potentially reduce the cost of borrowing; and,

**WHEREAS**, these policies promote long-term and strategic thinking. The strategic intent articulated by many financial policies necessarily demands a long-term perspective from the organization; and,

**WHEREAS**, these policies assist in managing risks to financial conditions. A key component of governance accountability is not to incur excessive risk in the pursuit of public goals; and,

**WHEREAS**, these policies comply with established public management best practices established by the Government Finance Officers Association (GFOA), through its officially adopted Best Practices endorsement of National Advisory Council on State and Local Budgeting (NACSLB) budget practices and the GFOA Distinguished Budget Presentation Award Program, has recognized financial policies as an essential part of public financial management.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RIO VISTA** that the City Council does hereby adopt the attached Financial Policies.

**PASSED AND ADOPTED** this 19<sup>TH</sup> day of **JUNE 2018**. **I, JOSE JASSO, City CLERK OF THE CITY OF RIO VISTA, HEREBY CERTIFY** the foregoing resolution was introduced and passed at a regular meeting of the Rio Vista City Council by the following roll call vote:

**AYES: Council Members Cohn, Hampton, Roos, Vice Mayor Boulware & Mayor Kott**

**NOES: None**

**ABSENT: None**

**ABSTAIN: None**

**ATTEST:**

  
\_\_\_\_\_  
Jose Jasso, MMC, City Clerk





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