



City Manager Weekly Update

August 11, 2023

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| 8/15, Tue. | 6:00 p.m. | City Council meeting |
| 8/24, Thu. | 6:00 p.m. | Municipal Rates & Utilities Committee meeting |
| 8/26, Sat. | 10:00 a.m. - 11:00 p.m. | Hog August Bites |
| 8/31, Thu. | 8:30 a.m. | 2x2 City/RDUSD meeting |

City Council meeting of August 15, 2023

The City Council will consider the following items at their August 15 meeting:

- Receive a presentation about current code enforcement procedures
- Receive a presentation regarding a 1,200-unit residential development project known as the Brann Ranch Development Project
- Acceptance of a donation of thermal imaging cameras and gas monitors from the Rio Vista Hot Shots
- Introduction of an ordinance to add a non-voting youth commissioner to the Parks and Recreation Commission
- Introduction of an ordinance amending special license requirements for special events. The proposed ordinance will defer to State law regarding training and oversight requirements to serve alcohol at special events.
- Receive a presentation regarding the Rio Vista Community Based Transportation Plan
- Acceptance of a second amendment to the agreement with the Solano Transportation Authority for transit management services, compliance, and finance tasks through FY 2027-28.
- Approval of guidelines and an application form for the Rio Vista Student Scholarship Program
- Approval of a Grand Jury response letter in regard to the Rio Vista Landfill
- Approval of a Memorandum of Understanding for shared consulting services regarding ambulance subcontracting

For information on how to watch or participate in the meeting, and/or to view the agenda packet in its entirety, follow this link: [August 15 City Council meeting](#)

Economic Development

Jen Schultz, Assistant City Manager, and I met with Ms. Andrea Cross, proprietor of Ben's Friends of the Vine regarding the community patio project. We discussed a proposed location of solid waste dumpsters and the management thereof, safety mechanisms, all equipment and furniture being mobile, Alcohol and Beverage Control licensing, signage, insurance requirements, operating hours, location of propane, storage of heating equipment, a four-foot walkway for pass through pedestrian traffic, etc. The City Council may need to consider updating the Municipal Code to allow the furniture to be secured outdoors after operating hours. Next steps are drafting conditions, which I expect to occur within a week.

Meetings with Staff

Jen Schultz, Assistant City Manager, and I are meeting with staff individually to better understand City culture, morale, and team building options.

CAP Solano Homeless Services

I met with Solano County City Managers to discuss funding and consolidation of homeless services. Doing so will create efficiencies and allow the region to be more competitive in grant submissions.

Fire Chief Recruitment

The contract with Bob Murray and Associates was executed. The kick-off meeting is scheduled for next week.

Tour of Beach and Northwest Wastewater Treatment Plants

I will be receiving a tour on August 17.

Recruitment for Administrative Assistants in Public Works

We are accepting applications for two Administrative Assistant positions in the Public Works Department (one full-time and one part-time). We have interviews scheduled for August 23 and will continue accepting applications until both positions are filled.

Council Chambers Audio-Visual Equipment

Two consultants responded to the mandatory site visit on July 27. Proposed solutions and quotes are due by August 18, and we anticipate having a recommendation for Council in September.

Committee/Commission Report-outs

Beginning October 3, representatives of each Committee/Commission will provide verbal updates to City Council at regular Council meetings in the months of January, April, July, and October. Updates will briefly describe items considered in the prior quarter-year and decisions/recommendations made.