



ANNUAL REPORT | 2018

CITY OF RIO VISTA



1 Main Street
Rio Vista, CA 94571
Phone: 707-374-6451

**A friendly
community
in which to
live, work
and play**



9,009

Total population living in
7.1 square miles



\$65,797

Median household income



Ron Kott
Mayor



Don Roos
Vice-Mayor



Hope Cohn
Council Member



Dave Hampton
Council Member



James McCracken
Council Member

TABLE OF CONTENTS

Message from the City Manager..... 4

FIRE DEPARTMENT

Message from the Fire Chief..... 6

Mission Statement..... 7

2018 Accomplishments 8

2019 Projects & Goals 9

Fire Prevention 10

POLICE DEPARTMENT

Message from the Police Chief..... 11

Mission Statement..... 12

Operations 13

2019 Goals..... 14

PUBLIC WORKS DEPARTMENT

Introduction..... 15

2018 Accomplishments 16

2018 Projects..... 17

2019 Goals..... 18

Permits and Licenses..... 19

FINANCE DEPARTMENT

Summary of Utility Services Connection & Audit Results..... 20

Fiscal Year 2018-19 Adopted Budget..... 22-25



CITY OF RIO VISTA

One Main Street, Rio Vista, California 94571
Phone: (707) 374-6451 Fax: (707) 374-5531

WE ARE A TEAM

"The pessimist complains about the wind. The optimist expects it to change. The leader adjusts the sails." John Maxwell

As your City Manager, it is my honor to be part of the team that serves the residents of Rio Vista and to work alongside the Mayor, City Council, and our dedicated City employees to enhance the quality of life for all who live in, work or visit Rio Vista — "The Gateway to the Delta."

This past year, our City continued to move forward, and we expect 2019 will again bring great things to Rio Vista. This Annual Report provides a brief summary of many—but not all—of our accomplishments in 2018. Our 2018 Annual Report highlights many of our achievements from this past year, including:

- Online Utility bill pay
- New boat dock in front of City Hall
- Improved streets and sidewalks and pedestrian crossings
- We have added 121 new homes in Trilogy which only has about 40 homes left to build out
- Our new partner, LGI Homes began selling homes in June of 2018 and has pulled 151 permits to date. They only have 69 lots left! In addition, they are now working through the last steps needed to begin construction of a new 850-home active adult community
- Work has begun to complete the infrastructure improvement in the Business Park
- Job Creation: We have one business that opened in the Business Park in 2018—creating approximately 20 new jobs. We anticipate at least two more businesses will open before summer. The Wutherford Building and property located on Church Road was purchased by ARB, Inc., which is planning to expand its facilities and will employ 50+ people.
- We completed the dog park for our residents and their four-legged companions and the skateboard park for our adventuresome youth.
- We purchased a new state of the art fire engine and brush truck which are scheduled for delivery in February and April of 2019.
- We expanded our citizens' preparedness by producing a guide to be used for our residents for widespread emergencies.
- Improved our abilities to use social media for better public communication

We continued to embrace the values and traditions that make Rio Vista a desirable community to live while also adopting new technologies to run our municipal organization as efficiently as possible.

The City of Rio Vista, however, is not without its challenges. Issues such as unfunded pension liabilities are always a concern along with balancing the need to increase staff to support a growing population. The unfunded liabilities problem is not

unique to Rio Vista; virtually every municipal government in California is feeling such impacts. There will be a future study session relating to the Unfunded Pension Liability costs.

Call volumes for police and fire continue to increase and while the city works to integrate technologies to increase efficiencies, additional staffing will be needed to support our growing population. We need to continue our efforts to replace our aged infrastructure. All this at a time when the economy appears to be softening--the city has yet to fully recover from the last great depression of 2006-2008.

Looking forward, 2019 is expected to be another successful year for the City, but there will be challenges. While home sales are expected to continue, sales may slow down. The city suffers from revenue "leakage" caused by people shopping outside the city. This takes away needed sales tax revenue from the City. This will continue to be a problem until more retail options become available within the city. Council and staff are working to make the city an attractive place to relocate businesses.

I do believe that our challenges can be managed by our leadership team: The Mayor and City Council lead by providing policy and a vision for our government. Staff implements those decisions while thoughtfully and efficiently delivering services and capital projects to support the Council's vision.

We are blessed with many community members who willingly serve on commissions and boards that engage on a range of issues. They invest in our future by dedicating their time and passion for the city. We are all working to grow the City of Rio Vista into the best place in Solano County to live, work, and play. Together, we will continue to champion Rio Vista's proud traditions while building a stronger community.

I remain strongly committed to ensuring Rio Vista is efficiently run and that we continue providing excellent customer service and a quality of life that makes Rio Vista a premier place to live as well as a destination for future business, technology, culture and tourism. In short, as leaders we will, "...adjust the sails" to maximize our efficiencies and take advantage of opportunities, presented or created, to benefit the City and its citizens. We look forward to a great 2019!

Sincerely,



Rob Hickey,
City Manager



RIO VISTA FIRE DEPARTMENT
Annual Report - 2018

MESSAGE FROM THE FIRE CHIEF

Community Members,

It is my pleasure to share with you the 2018 Annual Report for the Rio Vista Fire Department. My report will include an overview of our current operations, along with our accomplishments and goals for next year.

We continue to serve the Community, staffed 24/7 with full-time Firefighter/Paramedics, to respond to all-risk emergency and non-emergency calls-for-service. Our staffing is augmented by intern Firefighters, reserves and volunteers. For significant incidents and coverage, our Department is supported through Mutual Aid agreements we have with other Fire Departments in Solano, Sacramento, San Joaquin and Contra Costa Counties. We continue to participate in Master Mutual Aid Responses throughout the State (strike teams), and in 2018, received over \$300,000 in reimbursements for those deployments.

Our biggest accomplishment in 2018 was the purchase and design of two new Fire Engines. With the support of City leadership and the City Council we were able to design replacements for our 'front-line' Engines and one that was 20 years old. Each engine has specific use and mission and will serve the Community well. I am proud of the Fire Department staff who served on the apparatus committee and designed these Engines under estimated costs. Special thanks to the City Council who supported our mission and authorized the purchases.

In 2018 we successfully tested for promotion and entry level exams, filling three positions in the Fire Department. I was able to augment the administrative staff by appointing a volunteer Assistant Fire Marshal and a Volunteer Fire Inspector to assist with the increase need for Fire Prevention efforts in the City. The need still exists for a full-time Fire Marshal / Assistant Chief to address growth; however, I am very grateful to those who stepped up.

The future of Rio Vista Fire Department is bright; however, we will have challenges in the future. Proposed changes to the Emergency Medical System in Solano County and new regulations on fire inspections will impact our operations. We will need to closely monitor those changes and adapt as necessary.

As your Fire Chief, I continue to be involved with opportunities outside the City that bring benefit and exposure to Rio Vista. One of those is my involvement with the California Fire Chiefs Association. I am a member of the Operations Section, where I am currently the past president. I remain involved with leading that section and advocating for the Fire Service state-wide.

Thank you for the opportunity to serve the community. I look forward to the future and a prosperous 2019!

Jeff Armstrong, Fire Chief

MISSION STATEMENT

The Rio Vista Fire Department exists to serve the citizens of Rio Vista, the Delta District and the State of California by protecting the lives, property and environment of those we protect from dangers and hazards during emergencies and non-emergencies alike. We are dedicated to providing skilled and well-trained professional services to all who request us.

VISION STATEMENT

The Rio Vista Fire Department looks to the future and intends to grow and expand with the community. We honor the past but recognize the need to adapt to changing conditions, technology, demands and circumstances.

CORE VALUES:

- C** –COMMUNITY – The RVFD considers the community as a whole and our relationship to the community to be our first and foremost value that cannot be taken for granted
- H** –HONOR – The RVFD recognizes our obligation to uphold our high standards and keep our agreement with the citizens of Rio Vista to serve them
- I** –INTEGRITY – The RVFD acknowledges the need to be honest and forthright in all of our actions
- P** –PROFESSIONALISM – The RVFD acknowledges that there are ethical and moral obligations required of our personnel and we commit that they will be demonstrated at all times
- S** –SERVICE – The RVFD understands that we exist strictly to serve the public and exist for no other purpose



2018 ACCOMPLISHMENTS

- Two new apparatus (Fire Engines) designed and ordered (Engine 55 & Brush 55)
- Continued to support the State by participation in Strike Teams
- Completed remodel of Fire Station living quarters and shower room
- Integrated a volunteer Fire Marshal and volunteer Fire Inspector into Fire Prevention
- Applied for several grant funding opportunities
- Received grant funded SCBA's (Self-contained breathing apparatus)
- Worked with developers to ensure residential and commercial inspections occur
- Updated and verified database of all commercial occupancies in Rio Vista
- Implemented the Department Succession / Progression Plan
- Became a "Registered Agency" with the Center for Public Safety Excellence



2019 PROJECTS & GOALS

- Complete a staffing analysis to address staffing and future needs
- Apply for Grant Funding opportunities, where they exist (staffing and equipment)
- Monitor changes in Emergency Medical Services in Solano County
- Upgrade radio / communication capabilities
- Continue to support regional efforts to increase Firefighter Safety, decrease costs and increase collaborative operations
- Provide quality control and review of all fire/incident reports
- Implement a Firefighter Accountability System (PASSPORT)
- Prepare for the impact of the Liberty Project and the Cannabis Industry as it concerns Fire Prevention
- Align fire inspection process with Senate Bill 1205 (New state law that regulates and mandates fire inspections and reporting requirements)
- Maintain state of readiness for state-wide responses under the CFAA (Strike Teams)
- Continue to improve accountability and documentation for apparatus repairs
- Begin to draft a Department Strategic Plan utilizing external stakeholder (community members)
- Assign an Accreditation Manager and pursue International Accreditation of Rio Vista Fire Department through Center for Public Safety Excellence



FIRE PREVENTION

- The mandates of law for inspections and plans-review are met through the use of the Fire Chief, station or shift staff and a volunteer (acting) Fire Marshal.
- The Department has released Fire & Life Safety requirements for the emerging Cannabis Industry.
- New construction inspections continue with the use of the Volunteer Fire Marshal three days a week for several hours.
- The Engine Company staff continues to perform many of the business inspections, time permitting.
- The Engine Company staff performs annual fire hydrant maintenance.
- In absence of a full-time Fire Marshal, the Fire Chief will lead the Target Hazard Inspection program and Fire Pre-planning (2018).
- Increased work-load anticipated in 2019; continue to evaluate the need and funding for a Fire Marshal / Chief Officer per the Department Succession/Progression Plan.



Follow us:
[@RioVistaFD](#)





50 POPPY HOUSE ROAD, RIO VISTA, CA 94571 | T: 707-374-6366 | F: 707-374-6217
DAN DAILEY – CHIEF OF POLICE

2018 Year in Review

Your Police - Our Community

MESSAGE FROM THE POLICE CHIEF

Having been appointed as Chief of Police in May of 2017, I am pleased to report on the progress our department has made throughout 2017 and 2018. The Rio Vista Police Department (RVPD) is a close-knit family of new and tenured employees whose goal it is to serve the citizens of Rio Vista and all who may visit or pass through with the highest level of customer service. We strive to provide this service fairly and equally to all.

As we move into 2019 the department will continue to fill the last couple of vacant positions and looks forward to adding new staff and programs to further benefit the community we serve. The following are some highlights of our progress over the last year.

Our staffing level has improved from being 50% down in May 2017 to only having two vacancies for police officer. We currently have two candidates in backgrounds to fill those vacancies and I hope to be fully staffed by the end of January. Although our staffing level was down, our service level never dropped. RVPD was able to maintain minimum shift staffing throughout 2018 without the assistance of any outside agencies and fully staffed this year's Bass Festival with only RVPD personnel.

We are working on new staffing models along with equipment and technology to enhance our ability to provide service as the city grows with new homes and businesses. I hope to add one additional sergeant at the mid-year budget adjustment to allow one supervisor on each shift and two additional police officers for day shift at the new budget year to keep up with the increased volume of calls for service we are experiencing due to growth in the city.

Dan Dailey, Chief of Police.

Rio Vista Police Department Mission Statement

The Rio Vista Police Department is dedicated to building and maintaining community partnerships, working diligently to enhance the quality of life for the City's residents and merchants through the protection of life and property and resolution of community problems.

Department Values

Commitment: Dedicated to a career of public service, we are committed to demonstrating the highest level of law enforcement standards in our efforts to prevent crime and enforce the law.

Character: In reverence to the laws we are sworn to uphold, our strength of character must always reflect the highest moral and ethical standards necessary to merit the trust in responsibility for which we have accepted.

Continuous Improvement: With an appreciation for the unique strengths and talents of every staff member, we encourage development through continued education, training, and involvement.

Community: A strong partnership, open communication, and accountability our community is the cornerstone to our approach in resolving issues and improving quality of life.

2018 ACCOMPLISHMENTS

- Increased staffing to 90% of authorized levels
- Recruited tenured and experienced officers
- Completed repairs to existing police facility
- Continued Safe Streets grant efforts for school safety
- Solved several robbery and burglary cases
- Continued enhanced training for officers in drug detection and DUI prosecution
- Expanded Code Enforcement including new software
- Secured grant funding for new portable radios, applied for additional grant funding for mobile and portable radios
- Added new vehicles to aging fleet
- Replaced Records Management System including "Citizen RIMS" function
- Selected architectural firm to design new public safety facility
- Citywide camera system contract completed
- Upgraded in car computers to laptop-based system

OPERATIONS

	<u>2016</u>	<u>2017</u>	<u>2018</u>
Alarm Calls	348	312	304
Welfare Checks	230	291	234
Security Checks	869	621	713
Citizen Assist	883	690	608
Civil Standby	126	122	160
Suspicious Person Stops	92	116	91
Motor Vehicle Theft/ Recovery	31	35	43
Accident Calls	140	160	129
Ped/Bicyclist Stops	224	167	179
Suspicious Vehicle Stops	200	202	352
Driving Under the Influe- nce Stops	46	84	60
Domestic Violence Calls	32	37	35
Disturbance Calls	373	357	307
Burglary Calls	52	52	75
Theft/Fraud Calls	88	73	68
Vandalism Calls	78	58	74
Miscellaneous Calls	3,413	2,291	2,749
Total	12,214	9,207	9,417

RESPONSE TIMES

Average Priority 1	1:92
Average Priority 2	6:40
Average Priority 3	6:86
Average Priority 4	9:40

2019 GOALS

- Complete recruiting for new sergeant and new police officer positions
- Provide all new officers with enhanced drug recognition training
- Provide all new officers with enhanced traffic and criminal case investigations training
- Add a full-time detective
- Continue Safe Schools efforts
- Increase traffic enforcement in order to reduce collisions
- Update mobile radios and mobile data terminals for regional interoperability
- Seek new types of technology to enhance our ability to provide service
 - Obtain new Preliminary Intoxication Detection equipment for drug detection on DUI cases
 - Research the use of “in car cameras” to augment body worn cameras

FUTURE NEEDS

- Add full time detective to manage business investigations and major crimes
- Add future police officers to keep up with growth and residential areas – two in FY 2019/20; two in 20/21
- Begin replacing older police vehicles – two per year
- Update mobile radios and mobile data terminals for regional interoperability – new Countywide system live in April 2019



Your Police - Our Community

PUBLIC WORKS DEPARTMENT

The City of Rio Vista Public Works Department is dedicated to providing effective and efficient services and maintaining the Cities infrastructure to ensure the safety, health and well being of the community. The Public works provides support for all City departments, local, regional, state and federal agencies to work with our community in all of our efforts to sustain and improve the quality of live. Rio Vista Public Works Department provides the services to the following area's:

- **Water;** operates and maintains over 42 miles of infrastructure, six water wells, one water treatment facility, two 2 million gallon storage facilities, and operates and maintains the cities water distribution control system (SCADA). Meter reading.
- **Sewer;** maintains over 40 miles of infrastructure pipelines and manholes.
- **Storm Drain:** operates and maintains the drainage system, leave collection and flood control.
- **Parks;** PW staff operates and maintains all city parks and the city swimming pool.
- **City Facilities** PW staff is responsible for all city buildings and properties. Staff preforms fire control on city properties.
- **Airport** - Staff is responsible for operations and maintenance
- **Landfill** -PW preforms inspections and is responsible for preventive maintenance
- **Streets** -operations and maintenance.
- **Engineering and Administration** -PW staff coordinates engineering and plan review for the cities infrastructure.
- **On-Call Services** - PW staffs preforms on call services employees 24 hours a day.
- **Current Staffing** - 9 full-time employees.



2018 ACCOMPLISHMENTS

- Boat Dock replacement project funded by Boating and Waterways Infrastructure Grant, Donations from the from the Community and the City of Rio Vista. Completed September 2018.
- Boat Launch Project Design; Design funded by the Department of Boating and Waterways. Construction Grant application is being filed.
- Skate Park; Funding by City Park Fund 54, Tony Hawk Foundation. Completed September 2018.
- Dog Park; Funding by Parks fund 54. Completed July 2018.
- Front Street; Crosswalk and Street Improvements, Funding Air Quality Management District and Transportation Development Act. Completed October 2018.
- Playgrounds; New playground equipment at Homecoming and Bruning Parks (City Park). Funding by Parks Fund 54.



2018 PROJECTS

- Rio Vista Business Park; The business park infrastructure is under construction. Expected completion May 2019
- 2018 Capital Improvement Project (CIP) Water and Sewer Projects. This project is currently under construction; Expected completion March 2019
- Energy Solutions Project; Phase 1 of this project is nearly complete. New HVAC, weatherization have been completed on City Buildings, City hall had new insulated windows installed. This has been completed to conserve energy and reduce cost.
- 5-Year CIP Update; City staff continues to revisit and upgrade this as needed
- Water Master Plan; This document is in draft form, expected completion January 2019
- Bruning Park; New restroom facility. This is in preliminary stages, expected completion June 2019
- Meter Project Phase II; Completion of the meter project expected September 2019



2019 GOALS

- Provide the Public Works (PW) staff with updated and adequate office space at the City Corporation Yard.
- Purchase an enclosed cab tractor to improve health and safety.
- Purchase vector truck that cleans storm drains.
- City of Rio Vista Corporation Yard Improvements. Upgrade the yard area to provide protective storage for heavy equipment and better utilized its space.



BUILDING & PENDING NEW HOME PERMITS/BUSINESS LICENSES

BUILDING PERMITS				
	Fiscal Year 2016/17		Fiscal Year 2017/18	
	Trilogy	LGI	Trilogy	LGI
New Home Permits (Single-Family)	0	0	0	151
Active Adult	156	0	121	0
Remodel Permits	539	0	474	0

BUSINESS LICENSES			
	Calendar Year 2016	Calendar Year 2017	Totals
Issued	482	427	909



HOMECOMING PARK

FINANCE DEPARTMENT

Utility Services Connection

Fiscal Year	Residential/ Mobile Home	Commercial	School	Multi-Family	Total
2016/17	3769	198	11	116	4094
2017/18	4196	212	11	219	4638

Summary of Annual Audit Results

Fiscal Year	Opinion	Findings	Adjustments	Recommendation
2011/12	Clean	12	84	0
2012/13	Clean	6	2	2
2013/14	Clean	5	2	3
2014/15	Clean	1	0	4
2015/16	Clean	0	0	2
2016/17	Clean	0	0	1
2017/18	Clean	0	0	0

Online Payment Portal for Utility Services:

The Online Payment Portal powered by Aquahawk for Utility Services is available starting from October 2018. Customer can register at <https://riovca.aquahawk.us> or make payment by phone at **(844) 446-6486**.

As of December 31, 2018, 1,069 utility accounts have been signed up for Online services, approximately 22% of the total connections.





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

City of Rio Vista

California

For the Fiscal Year Beginning

July 1, 2018

Christopher P. Morill

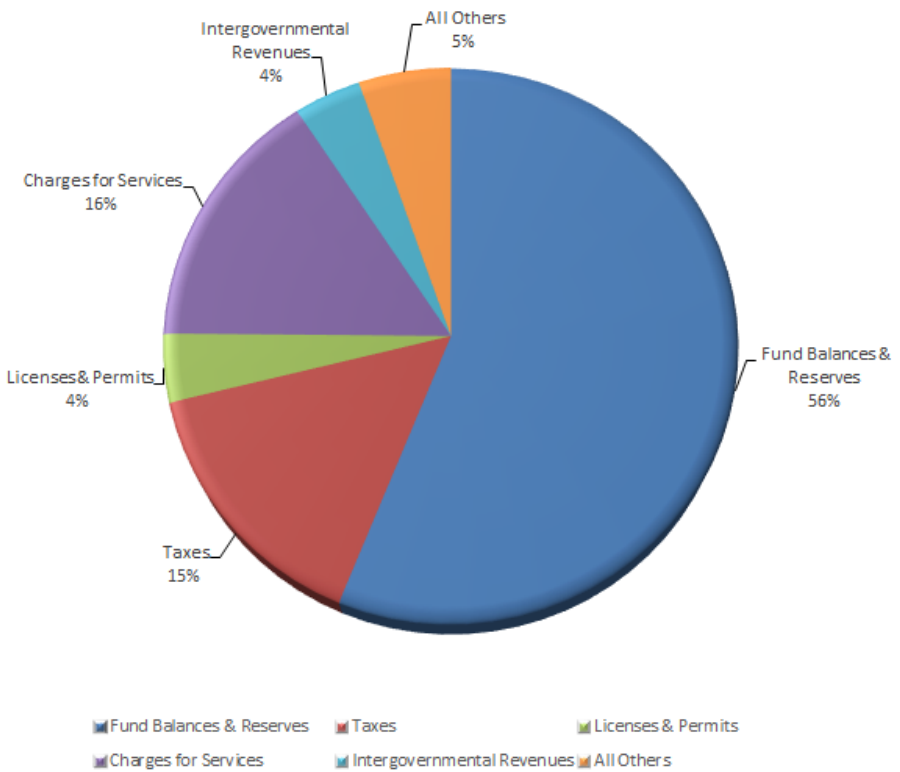
Executive Director

The GFOA congratulates you on
your accomplishment.

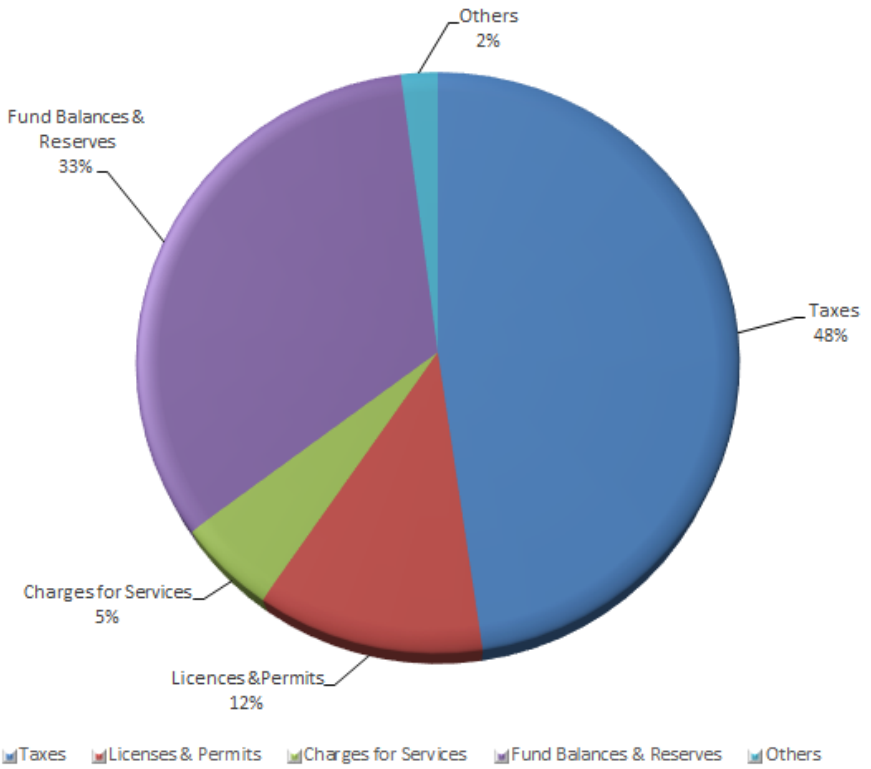


FISCAL YEAR 2018-19 ADOPTED BUDGET

REVENUES BY SOURCES (\$51,099,679)

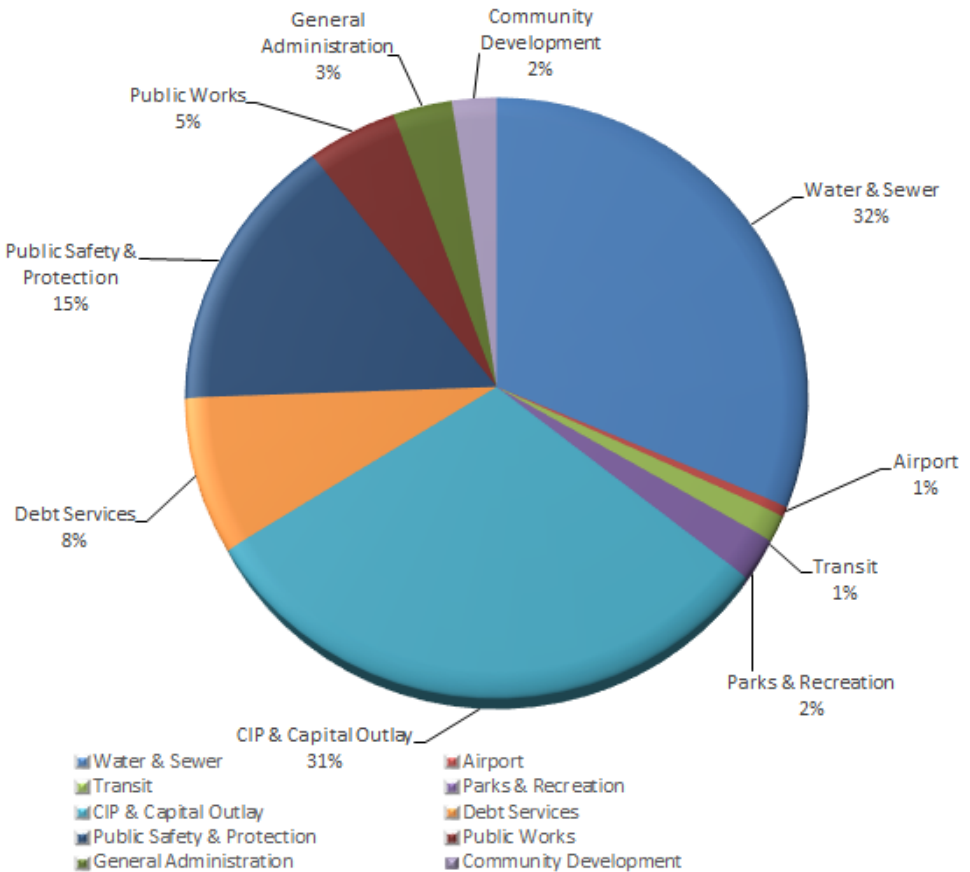


GENERAL FUND MEANS OF FINANCING (\$9,530,786)

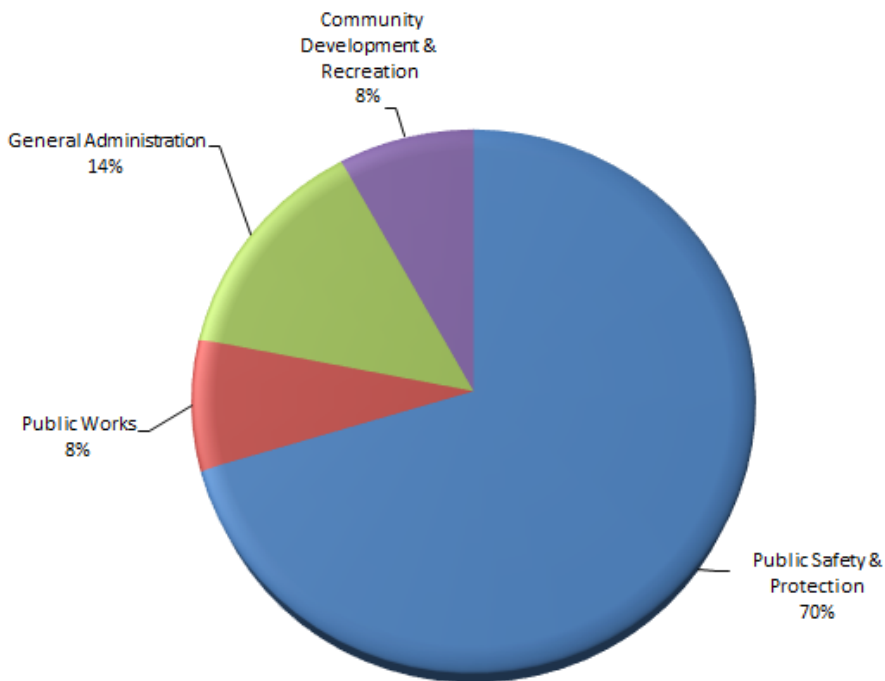


FISCAL YEAR 2018-19 ADOPTED BUDGET

SPENDING PLAN BY FUNCTION (\$34,786,031)



GENERAL FUND SPENDING PLAN (\$6,517,128)



Public Safety & Protection

Public Works

General Administration

Community Development & Recreation





FIRST CLASS
U.S. POSTAGE
PAID
Sacramento, CA
Permit No. 3248

**POSTAL CUSTOMER
RIO VISTA, CA 94571**