



**CITY OF RIO VISTA**

1 Main Street  
Rio Vista, CA 94571

(707) 374-6451

[www.riovistacity.com](http://www.riovistacity.com)

**APPLICATION FOR AN APPOINTMENT TO COMMISSION OR COMMITTEE  
YOUTH ONLY (Under 18 Years Old)**

Please Type or Print Clearly

**NOTE:** Your application / biographical information will be copied for the City Council and the Commission(s) that you are applying for (for review, to be used only for internal purposes). A redacted version of your application / biographical information will be made available to the press and public.

**If you are applying for more than one commission or board, please mark all your choices.**

\_\_\_\_\_ Airport Advisory Commission

\_\_\_\_\_ Planning Commission

\_\_\_\_\_ Park and Recreation Commission

\_\_\_\_\_ Public Safety Oversight Commission

**PERSONAL DATA**

Name : \_\_\_\_\_

Address : \_\_\_\_\_

E-Mail Address : \_\_\_\_\_

Home Phone : \_\_\_\_\_ Cell Phone : \_\_\_\_\_

<b>Do you live in Rio Vista?</b>	<b>Are you under 18 years old?</b>	<b>Are you a K-12 Student?</b>
Yes                      No	Yes                      No	Yes                      No
<b>How long have you lived in Rio Vista?</b>	<b>Are you currently serving on a City Commission or Committee?</b>	<b>If YES to "currently serving," which Commission or Committee?</b>
	Yes                      No	

**EXPERIENCE**

Current School : \_\_\_\_\_ Current Grade : \_\_\_\_\_

Previous School Attended : \_\_\_\_\_

Extracurricular / After-School Activities : \_\_\_\_\_

Professional and / or Community Service Activities : \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**QUESTION(S) TO PONDER ON...**

Write a one to two-paragraph response to the question(s) below

**For AIRPORT ADVISORY COMMISSION Applicants:** Tell us about your interest in aviation.

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**For PARK AND RECREATION COMMISSION Applicants:** What type of recreation programs or classes would you like for the City to offer its residents? What type of after-school school programs would you like the City to offer the youth? How can the City engage the youth more regarding the City's parks, public spaces, and recreation?

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**For PLANNING COMMISSION Applicants:** How do you envision the City 20 years from now? What type of community do you wish the City to have? What type of quality of life and / or economy do you wish for the City to provide its residents? How can the City engage the youth more regarding the City's future, economy, and development?

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**For PUBLIC SAFETY OVERSIGHT COMMISSION Applicants:** What type of public safety programs or classes would you like the City to offer its residents? How can the City engage the youth more regarding the protection and betterment of the City's quality of life and public safety?

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**REQUIRED SUPPORTING DOCUMENTATION**

Two (2) documents are required (for City Clerk’s use / verification only)

\_\_\_\_ Copy of Current School ID

At least one (1) letter of recommendation from  
teacher or school staff / administration

The City Clerk’s Office can assist students in making copies of supporting documentation. If assistance is needed, schedule an appointment with Pam Caronongan, City Clerk. If you have question or need clarification regarding this application, contact Pam at 707-374-6567 or at [pcaronongan@ci.rio-vista.ca.us](mailto:pcaronongan@ci.rio-vista.ca.us).

**DISCLOSURE AND REGULATORY REQUIREMENTS**

Commission / Committee members are required to attend meetings on a regular basis and may be removed if a member does not attend three (3) consecutive regularly scheduled meetings.

Appointment of members will be made by the Commission at an open Commission meeting. Upon appointment, designated members will be required to attend a one-hour monthly training session facilitated by the City Clerk. A redacted version of this application will become public record and will be made available for public inspection by making an appointment with the City Clerk. This application (redacted version or otherwise) cannot be duplicated unless it is requested by the applicant or a designated City staff, Commission member, or City Council member.

**I ACKNOWLEDGE THAT I HAVE READ AND UNDERSTAND THE DISCLOSURE AND REGULATORY REQUIREMENTS AND DECLARE THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE.**

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Parent or Guardian

\_\_\_\_\_  
Date

**PLEASE RETURN APPLICATION TO:  
City of Rio Vista  
Attn: City Clerk  
1 Main Street, Rio Vista, CA 94571**



# Your Guide to City of Rio Vista Commissions

## **WHY SERVE ON A COMMISSION?**

Serving on a commission is a way to put your love, concern, and hope for your community in action. You get to have your voice be heard, work with others who share your passion, and see the fruits of everyone's hard work become a reality. Another added perk in volunteering to serve in a commission: applicants / candidates who do community service and are civically engaged are viewed favorably by colleges, universities, scholarship programs, and potential employers — a great resume builder!

## **CAN I APPLY TO SERVE ON A COMMISSION?**

Commission vacancies are posted on the bulletin board outside City Hall, the City website, and via newspaper (The Beacon). There are opportunities to serve for both youth and adults. For youth, you must be a resident and a student in the City of Rio Vista. As to adults, you must reside in Rio Vista and meet the criteria set forth by the commission (if any special requirements are outlined per the Rio Vista Municipal Code).

## **HOW LONG ARE THE COMMISSION TERM LIMITS?**

Youth commissioners have one (1) year term limits with a possibility for reappointment. Adult commissioners have four (4) year term limits with a limitation of two (2) consecutive terms. Adult commissioners are appointed by the Mayor. Youth commissioners are appointed by the respective Commissions.

## **HOW MANY CITY COMMISSION ARE THERE, AND WHAT DOES EACH ONE DO?**

There are currently four (4) City commissions. Listed below are the commissions and what each one does:

### **AIRPORT ADVISORY COMMISSION – MEETS QUARTERLY ON 3<sup>RD</sup> MONDAY OF THE LAST MONTH IN EACH QUARTER (MARCH, JUNE, SEPTEMBER, AND DECEMBER) AT 6 PM**

Want to learn more about aviation and why Rio Vista Municipal Airport is such an important asset to the City and economy? If so, then there is a commission seat waiting for you! The Commission studies and analyzes matters relating to fees, rental schedules, and standards of service of the municipal airport, and proposes changes in economic development and land use policies which affect the airport. One student member seat is currently being added as of September 2023 pending City Council approval.

### **PARK & RECREATION COMMISSION – MEETS QUARTERLY 4<sup>TH</sup> MONDAY OF THE LAST MONTH IN EACH QUARTER (MARCH, JUNE, SEPTEMBER, AND DECEMBER) AT 6 PM**

Are you passionate about sports, art, or music? If so, then this commission is for you! By sitting on this commission, you will have a voice on what types of recreational opportunities and facilities are offered in Rio Vista. The Commission advocates and promotes programs and services designed to meet residents' needs, and makes recommendations to the City Council on matters pertaining to public recreation. One student member seat is currently being added as of September 2023 pending City Council approval.

### **PLANNING COMMISSION – MEETS 2<sup>ND</sup> WEDNESDAY OF EACH MONTH AT 6 PM**

Want to know more on how the City plans to grow in the next 20 years? If so, then roll up your sleeves and join this commission! The Commission recommends plans for the regulation of future growth, development, and design of the City as well as carries out the provisions of the zoning ordinance. One student member seat is currently being added as of September 2023 pending City Council approval.

### **PUBLIC SAFETY OVERSIGHT COMMISSION – MEETS 4<sup>TH</sup> MONDAY OF THE LAST MONTH IN EACH QUARTER (MARCH, JUNE, SEPTEMBER, AND DECEMBER) AT 4 PM**

Are you passionate about our City's safety, peace, and quality of life? If so, then join this commission and learn more through the perspectives of Police and Fire. The Commission reviews/analyzes public safety issues including crime and fire prevention, fire protection, traffic safety, emergency preparedness, emergency medical services, homeland security, and code enforcement.

## **WHO DO I CONTACT TO KNOW MORE ABOUT THE COMMISSIONS AND / OR HOW TO APPLY ?**

Contact City Clerk Pam Caronongan for more commission information, to set up an appointment to speak with a commissioner or staff liaison, or to apply for a commission vacancy. Reach Pam at 707-374-6567 or at [pcaronongan@ci.rio-vista.ca.us](mailto:pcaronongan@ci.rio-vista.ca.us).