

**CITY OF RIO VISTA**  
**RESERVE FIREFIGHTER**

*Class specifications are only intended to present a descriptive summary of the range of duties and responsibilities associated with specified positions. Therefore, specifications **may not include all** duties performed by individuals within a classification. In addition, specifications are intended to outline the **minimum** qualifications necessary for entry into the class and do not necessarily convey the qualifications of incumbents within the position.*

**DEFINITION:**

Under general supervision, performs the full array of duties assigned to Firefighters including but not limited to: fire suppression, emergency medical services, and fire prevention activities, participates in training exercises, studies new firefighter techniques, assists in the maintenance and care of all stations, apparatus, and equipment, and performs all other duties as assigned by officers of the fire department.

**DISTINGUISHING CHARACTERISTICS:**

The **Reserve Firefighter** is an entry-level position responsible for fire suppression, emergency medical care and fire prevention. Once assigned to duty, firefighters are expected to perform the full range of fire suppression, safety, medical and prevention duties assigned to the position and to perform entry to journey level skills in all areas of work assigned. This job classification is distinguished from the next higher classification of Fire Engineer by the performance of more complex duties, especially in the areas of vehicle and pump operations and maintenance, firefighting and incident command.

**SUPERVISION RECEIVED AND EXERCISED:**

General supervision is provided by the Fire Captain. Incumbents of this class do not routinely exercise supervision.

**ESSENTIAL FUNCTIONS:** *(including but not limited to)*

- Performs all duties as relates to firefighting, prevention, education, emergency medical care; raises, lowers and climbs ladders; uses hand tools; makes forcible entry into buildings and vehicles; enters burning buildings and performs in necessary suppression activities.
- Applies modern techniques relative to fire code enforcement, interpretation and inspection; assists in hydrant and hose testing.
- Assists in getting equipment and apparatus prepared for further alarms; assists in maintaining apparatus, equipment, station and grounds; ensures adequate stock levels and proper operation of equipment and supplies; performs routine housekeeping duties.
- Participates in fire drills and training exercises.
- Adheres to federal, state, local and City laws and rules, regulations and procedures related to duties, including fire suppression related protocol and radio and vehicle operation; maintains familiarity with all applicable map books, information resources and response areas.
- Serves in special duty at public gatherings; conducts fire prevention programs in schools.

- Volunteers for specialized assignments such as water rescue and urban search and rescue.
- Serves as disaster worker, is subject to recall; responds to fire and rescue calls during duty hours.
- Establishes positive working relationships with representatives of community organizations, state/local agencies and associations, city management and staff, and the public.

### **WORKING CONDITIONS:**

The position may require performing strenuous tasks for extended periods of time, requiring lifting or carrying up to 75 pounds and over, pulling, pushing, reaching above the shoulder, crawling, kneeling, climbing, bending; making rapid transitions from rest to near exertion without warm-up periods; and working inside or outside. Incumbents perform physically demanding work wearing self-contained breathing apparatus and heavy personal protective equipment while performing firefighting tasks in hot, humid atmosphere; the incumbent may perform a variety of tasks on slippery, uneven, or hazardous surfaces, work on ladders and roofs, perform complex tasks during life-threatening emergencies, relying on senses of sight, hearing, smell and touch to help determine the nature of the emergency, maintain personal safety and make critical decisions in a confused, chaotic, potentially life-threatening environment throughout the duration of the critical incident or emergency response; the incumbent may work closely with others, deal with people in trauma and risk exposure to blood borne pathogens. The position also requires individuals to operate motor vehicles with lights and sirens subjecting the incumbent to high noise, vibration, electrical energy, moving objects, and vehicles. The incumbent may be exposed to the elements outside, dusts, toxic chemicals, fumes, smoke and gases.

**QUALIFICATIONS:** *(The following are minimal qualifications necessary for entry into this classification)*

#### **Education and Experience:**

Any combination of education and experience that has provided the knowledge, skills and abilities necessary for a **Reserve Firefighter**. A typical way of obtaining the required qualifications is possession of a high school diploma or equivalent and be at least 18 years of age.

#### **Licenses/Certificates:**

Possession of a valid class C California driver's license; valid Solano County EMT Certification; current CPR BLS Certification; and completion of an accredited Firefighter I Academy

**KNOWLEDGE/SKILLS/ABILITIES:** *(The following are a representative sample of the KSA's necessary to perform essential duties of the position)*

#### **Knowledge of:**

Principles, practices operations and standard operating procedures of modern emergency medical services, fire suppression, fire prevention, hazardous materials, and wildland programs; functions, characteristic, and proper use of and maintenance of EMS and firefighting equipment and supplies; departmental rules and regulations; current laws and regulations pertaining to EMT's, fire prevention and safety; city geography, fire hazards; firefighting resources; hazardous materials storage, transportation and uses; first aid and rescue methods; modern office equipment including a computer and applicable software; methods and techniques for basic report generation

and writing; methods and techniques for record keeping; proper English, spelling and grammar.

**Ability to:**

Learn basic mathematic expressions and formulas and the application of elementary mechanical, chemistry and physics principles; understand and act in accordance with departmental policies, rules, instructions and written material in the field of EMS and fire fighting; learn current emergency medical care methodologies and fire fighting techniques and procedures; demonstrate mechanical aptitude; effectively interpret rules and regulations and make appropriate decisions; operate emergency vehicles safely and in accordance with current traffic laws and ordinances; learn and apply first aid techniques; analyze fire and driving situations and adopt effective course of action; operate apparatus, tools and equipment used in modern fire fighting and EMS services; courteously respond to public needs and concerns; remain calm under high stress and emergency situations; ability to carry out oral and written direction; establish and maintain effective working relations with other employees and members of the public; effectively communicate both orally and in writing; work a variety of shifts including weekends, holidays, and emergency call-back.

**Skills to:**

Operate fire fighting and EMS equipment and apparatus safely and effectively; operate a computer and use applicable software; perform emergency medical services; operate two-way radios and other communications equipment. Be an integral team player, which involves flexibility, cooperation and communication.