

RESOLUTION 99-15

RESOLUTION APPROVING PARK AND RECREATION COMMISSION POLICY

WHEREAS, at its regular meeting held on January 25, 1999, the Rio Vista Recreation Commission reviewed a new park and recreation policy for the City and recommended its adoption by the City Council.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RIO VISTA that said Council adopts the CITY OF RIO VISTA PARK AND RECREATION COMMISSION POLICY, a copy of which is attached hereto as Exhibit "A" and incorporated herein by this reference.

BE IT FURTHER RESOLVED that pertaining to the subject matter contained therein, the above adopted policy hereby supercedes any and all other policies previously established by the City.

I, ANITA REINEKE, CITY CLERK OF THE CITY OF RIO VISTA, and ex-officio Clerk of the City Council of said City, do hereby certify the above and foregoing to be a full, true and correct copy of a Resolution of said City Council which was regularly introduced, passed and adopted by said City Council at a regular meeting thereof, by the following vote:

AYES: COUNCILMEMBERS Bidou, DeSilva, Coglianesse, Alphin, Harris
NOES: COUNCILMEMBERS None
ABSENT: COUNCILMEMBERS None

WITNESS my hand and seal of said City this 4 day of February, 1999.


ANITA REINEKE, CMC/AAE, CITY CLERK

CITY OF RIO VISTA
PARK AND RECREATION COMMISSION POLICY

Sections:

1. Appointment
2. Term
3. Powers and duties
4. Meetings
5. Officers
6. Subcommittees
7. Vacancy caused by absence

1. Appointment. The Park and Recreation Commission shall consist of seven members, who are not employees or officers of the city and who shall serve at the pleasure of the City Council. The mayor with the approval of the City Council shall appoint the members of the commission. Members shall be, at the time of appointment and throughout their term of appointment, residents of the city. A member of the commission may be removed at any time by a majority vote of the City Council. Vacancies occurring for any reason prior to the expiration of a member's term shall be filled for the unexpired portion of that member's term in the manner prescribed above.

2. Term. Members shall be appointed to a term of four years from the date of appointment or reappointment. Initial appointments to the commission shall be made to provide for staggered terms. If, at the end of a member's term, a member has not been reappointed or replaced, the incumbent member may continue to serve until a replacement has been appointed.

3. Powers and duties. The duties and functions of the commission shall be as follows:

- A. To make recommendations to the City Council on matters pertaining to public recreation.
- B. All recommendations to the City Council will be done in writing and submitted to the City Clerk by the Recreation Commission's clerical support for the City Council's next regularly scheduled meeting, if possible, but no later than the second meeting after the recommendation is submitted.
- C. To assist in the planning, development and review of recreational public parks, and public recreation, and in the improvement of these services and programs to meet the needs of the community.

- D. To participate in the development of recommendations for City Council considerations regarding annual budgets, capital projects and programs, e.g. capital improvements, projects, grants, and general fund programs as the same relate to public recreation facilities and/or programs.
- E. To provide a forum for the public to express their views related to public parks and recreation and other related issues. To promote interest, cooperation, and support among public and private organizations and agencies and local residents for the city's recreational facilities and programs.
- F. To convey the city's policies and functions concerning programs for parks, recreation, services and to encourage city residents to participate and/or utilize city parks, recreational programs, facilities and services.
- G. To encourage cooperative programming between the city and other public and private organizations to enhance the efficiency and effectiveness of services provided by the City of Rio Vista.
- H. To advocate and promote programs and services designed to meet the needs of all city residents.
- I. To perform such other powers and duties as the City Council may, by ordinance, resolution, or motion confer upon the commission from time to time.

4. Meetings. The commission shall meet the fourth Monday of every month. Special meetings may also be held pursuant to Section 54956 of the California Government Code. A majority of the appointed members shall constitute a quorum for the conduct of business. Action may be taken by a vote of the majority of the members present. Minutes of the meeting shall be maintained and shall be filed with the city. The commission shall adopt, by majority vote, such other rules as it shall deem expedient for the conduct of its business, not contrary to other provisions and policies heretofore adopted by the City Council for the conduct of city commissions.

5. Officers. The commission shall elect such officers, as it may deem necessary for the conduct of business, including, but not limited to, a chair and a vice-chair. Officers shall be elected annually at the regular commission meeting in January of each year and shall hold office for a term of one year, provided such officer remains a member of the commission. A member may be elected to serve consecutive terms of office.

6. Subcommittees. The commission may create, from time to time, subcommittees of its membership to assist in the performance of the powers, duties, or functions of the commission.

7. Vacancy caused by absence. If a member of the commission fails to attend three consecutive regular meetings, the matter shall be referred to the City Council for consideration of removal in accordance with section 1. A member of the commission, and the vacancy created thereby shall be filled in the manner specified in Section 1, provided, however that the regularly scheduled vacations by commission members not exceeding six weeks and absences excused by the commission chair with prior notice to the chair shall not be deemed to be absences.